

**CHELAN COUNTY SHERIFF'S OFFICE  
APPLICATION FOR RESERVE DEPUTY**

**CONFIDENTIAL**

For Office Use Only

**Date Received:** \_\_\_\_\_ **By:** \_\_\_\_\_ **Application Complete?** [ ] Yes [ ] No

PLEASE TYPE OR PRINT – FULLY ANSWER ALL QUESTIONS – USE INK ONLY  
An Incomplete Statement May Disqualify Your Application

**Position Applied For:** \_\_\_\_\_

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**PERSONAL INFORMATION**

Name \_\_\_\_\_ Date of Birth \_\_\_\_\_  
Last First M.I. MM / DD / YYYY

Mailing Address \_\_\_\_\_  
Street or Box City State Zip Code

Phone Number \_\_\_\_\_ Email \_\_\_\_\_  
Home/Message Cell

Have you ever been employed by Chelan County? [ ] Yes [ ] No If yes Dates: From \_\_\_\_\_ To \_\_\_\_\_

Do you have relatives employed by Chelan County? [ ] Yes [ ] No If yes, name(s): \_\_\_\_\_

(There are some limitations on employment of relatives to avoid conflicts of interest. Each case is considered separately)

Do you have a valid Driver's License? [ ] Yes [ ] No State: \_\_\_\_\_ Number: \_\_\_\_\_

Are you able to perform the primary duties of the job as outlined in the job description? [ ] Yes [ ] No

Before initialing below, please read the AUTOMATIC DISQUALIFIERS listed on Page 2 of this application. If ANY of the Disqualifiers listed on Page 2 is applicable, you should NOT apply to this agency. If you have any questions, please contact Chief of Patrol Mike Harris at (509) 667-6850 BEFORE proceeding with this application.

I hereby certify that I have read the Automatic Disqualifiers listed on Page 2, and that I am a qualified applicant: \_\_\_\_\_  
(Initials)

**Information you provide in this application statement will be used to help evaluate whether or not you will be invited to further test or interview for the position. Use your best efforts completing this application statement. If you require an accommodation to participate in any testing process, then please notify the Civil Service Secretary/Chief Examiner prior to the closing date listed on the notice for this position or testing.**

**EQUAL OPPORTUNITY STATEMENT**

As an equal opportunity employer, Chelan County does not discriminate on the basis of race, color, national origin, sex, religion, age, mental or physical disability, marital status, prior military service, political affiliation, or any other legally protected status.

## CHELAN COUNTY CIVIL SERVICE COMMISSION

# AUTOMATIC DISQUALIFIERS

Please read the following CAREFULLY. Please do NOT apply to our agency if ANY of the following are applicable. Items marked with an \* will be considered on a case by case basis, if have questions about any of the automatic disqualifiers contact the Secretary/Chief Examiner.

### DRIVING:

- ✗ One (1) or more traffic crime convictions in the past five (5) years (DWI, Suspended, Reckless, etc.)
- ✗ Suspension of driver's license within the past five (5) years
- ✗ Five (5) or more moving violations in the past two (2) years
- ✗ Two (2) or more at-fault accidents in the past two (2) years
- ✗ A negligent driving conviction is considered on a case-by-case basis.\*

### DRUG USE:

- ✗ Illegal use of ANY controlled substance while employed in a criminal justice capacity.
- ✗ Illegal opiate use.
- ✗ Hallucinogen use within the past ten (10) years. No more than three (3) uses total.
- ✗ Illegal use of three (3) or more controlled substances.
- ✗ Illegal sale of ANY drug, including marijuana.
- ✗ Illegal use of dangerous drugs or narcotics, other than marijuana, for any purpose more than three (3) times in lifetime, and ANY use within the past ten (10) years.
- ✗ Use of marijuana within the past three (3) years.
- ✗ Other drug use and exposure, outside these standards, will be considered on a case-by-case basis.\*

### CRIMINAL ACTIVITY:

- ✗ ANY adult felony conviction.
- ✗ ANY misdemeanor, or felony conviction, while employed in a criminal justice capacity.
- ✗ Conviction of any crime under a domestic violence statute.
- ✗ Unlawful sexual misconduct.
- ✗ Adult misdemeanor convictions as well as juvenile felony convictions will be carefully reviewed.\*

### EMPLOYMENT:

- ✗ Two (2) or more terminations or leaving employment in lieu of termination.
- ✗ Withdrawn from consideration for any law enforcement, fire, corrections, or dispatch employment because of Criminal Conviction and/or Drug Usage.
- ✗ Dishonorable discharge from the United States Armed Forces.
- ✗ Dishonesty during any stage of the hiring process.
- ✗ Falsification of application, personal history questionnaire, or any other forms during the hiring process.
- ✗ Previous revocation/denial of any CJTC/POST certified status or suspension of current CJTC/POST certified status.

List any foreign languages you speak, write and/or comprehend\*:

\_\_\_\_\_ Skill level? Speak: [ ] Fluent [ ] Good [ ] Fair Write: [ ] Fluent [ ] Good [ ] Fair  
(Language) Comprehend: [ ] Fluent [ ] Good [ ] Fair

\_\_\_\_\_ Skill level? Speak: [ ] Fluent [ ] Good [ ] Fair Write: [ ] Fluent [ ] Good [ ] Fair  
(Language) Comprehend: [ ] Fluent [ ] Good [ ] Fair

\*If you would like to request consideration for **Bilingual Certification** (available for Spanish/English only) in conjunction with the Civil Service examination process, please contact the Secretary/Chief Examiner.

List any other skills, abilities or experience you possess that you believe may be relevant to this position:

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### REFERENCES

Give the name, address and telephone number of three (3) persons whom Chelan County Sheriff's Office should contact, other than former employers or relatives, who have knowledge of your work habits and abilities, and have known you for at least one (1) year.

Name: \_\_\_\_\_ Address: \_\_\_\_\_ Telephone Number: \_\_\_\_\_

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I hereby certify that all statements made in this application are complete and true, to the best of my knowledge. I understand and agree that any false or misleading statement or information contained herein shall be considered sufficient cause for employment disqualification or discharge from employment.

Signed: \_\_\_\_\_ Date: \_\_\_\_\_



# Chelan County Sheriff's Office

*Brian Burnett, Sheriff*

Law and Justice Bldg ★ 401 Washington Street #1 ★ Wenatchee, WA 98801  
Phone: (509) 667-6851 ★ Fax: (509) 667-6860

## WAIVER AND AUTHORIZATION TO RELEASE INFORMATION

I respectfully request and authorize you to furnish any agency any and all information you may have concerning me, my work record, educational history, school record, military history, criminal record, my general reputation, and my financial and credit status. Please included any and all medical, physical and mental records or reports, including all information of a confidential or privileged nature, and photostats of the same, if requested. This information will be used for the purpose of determining my eligibility for employment.

This waiver and authorization shall supersede any prior waiver, authorization, release or direction which I may have given you to the contrary concerning my records.

I understand my rights under Title 5, U.S.C., Section 552a, the Privacy Act of 1974, and waive those rights with the understanding that information furnished will be used by a law enforcement agency in conjunction with the employment process.

I hereby release you, your organization or others from any liability or damage which may or could result from furnishing the information requested above or from any subsequent use of such information in determining my qualifications as an employee.

\_\_\_\_\_  
Applicant's Full Name (Print):

\_\_\_\_\_/\_\_\_\_\_/\_\_\_\_\_  
Birth Date:

\_\_\_\_-\_\_\_\_-\_\_\_\_\_  
Social Security Number:

\_\_\_\_\_  
Applicant's Signature:

\_\_\_\_\_  
Address:

Subscribed and sworn to me on the \_\_\_\_\_ day of \_\_\_\_\_, \_\_\_\_\_.

\_\_\_\_\_  
NOTARY PUBLIC for the State of Washington

Residing in \_\_\_\_\_

My Commission expires \_\_\_\_\_

*A photocopy of this request shall be for all intents and purposes as valid as the original.  
You may keep this copy for your file.*

FULL LEGAL NAME	FIRST:	MIDDLE:	LAST:	LAST 5 OF SSN:	DATE:
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## PERSONAL HISTORY STATEMENT

### PHS INSTRUCTIONS

1. Familiarize yourself with this form and carefully read all instructions. You may find it helpful to review this form multiple times.
2. Print out this form so that you can make handwritten notes on it. This will serve as a rough draft before you enter/type your responses.
3. Save this form on your computer. Be sure to save the final, completed version as well.
4. Carefully type/enter the information asked – you must answer every single inquiry. If an item does not apply to you, enter “NA” (Not Applicable). If you cannot remember or obtain with reasonable diligence, please indicate so in your response.
5. Be sure that you have completed the Certification section on Page 26.
6. Once completed fully to your satisfaction, save the file as follows: “LAST – FIRST - LAST 5 of SSN”  
Example: DOE – JOHN - 12345
7. Email your completed form as an attachment to [PHS@PublicSafetyTesting.com](mailto:PHS@PublicSafetyTesting.com)
8. Public Safety Testing WILL NOT be able to make any modifications to your form once you submit it. Please ensure that the form is completed to your full satisfaction before you send!

The information you provide in this Personal History Statement (PHS) will be used in the investigation into your background to assist in determining your suitability for a public safety position that you have applied for.

**Please fill out the ENTIRE questionnaire completely, accurately and truthfully.**

**Keep in mind that:**

1. The entire completion of this form is mandatory.
2. All statements are subject to verification.
3. Deliberate inaccuracies or omissions may bar or remove you from further testing and employment.
4. All time periods in your background must be accounted for.
5. Deliberate untruthfulness, omissions or misrepresentation of information constitutes grounds for disqualification from further testing or employment. You are encouraged to be completely truthful, detailed and accurate completing this form and throughout all phases of the background investigation process.

It is to your advantage to respond fully and factually. Any perceived negative factor in your background will be evaluated in light of the circumstances and facts surrounding its occurrence, and its degree of relevance to the job you are applying for. For example, being fired from a job or having an arrest record is not in itself necessarily grounds for disqualification. During the investigation, the investigator will inquire into the facts surrounding such an occurrence. An evaluation will then be made of the relevance of these facts to the requirements of the job.

If a question does not apply to you, write “N/A” (not applicable) in the space provided for your answer. If you need more space to respond to a question, use the continuation sheet on Page 27 and identify the additional information with the question number. Follow carefully and completely subsection instructions, particularly in subsection 14 (References) and subsection 25 (Job Experience). If you have any questions about completing this form, please call Public Safety Testing at 425.776.9615.

**Disclosure of Medically-Related Information**

In accordance with the U.S. Americans with Disabilities Act, at this stage of the hiring process applicants are not expected or required to reveal any medical or other disability-related information about themselves in response to questions on this form, or to any other inquiry made prior to receiving a conditional offer of employment.

**PERSONAL HISTORY STATEMENT**



<b>SECTION 1: PERSONAL</b>			
1. YOUR FULL NAME			
LAST	FIRST	MIDDLE	
2. OTHER NAMES, INCLUDING NICKNAMES, YOU HAVE USED OR BEEN KNOWN BY			
3. ADDRESS WHERE YOU RESIDE			
NUMBER / STREET		APT / UNIT	
CITY		STATE	ZIP
4. MAILING ADDRESS, IF DIFFERENT FROM ABOVE			
5. CONTACT NUMBERS			
HOME ( )	WORK ( )	EXT	OTHER ( ) <input type="checkbox"/> CELL <input type="checkbox"/> FAX <input type="checkbox"/> PAGER
6. EMAIL ADDRESS			
HOME		BUSINESS	
7. If you were born outside of the United States, are you a U.S. citizen? ..... <input type="checkbox"/> Yes <input type="checkbox"/> No			
If no, are you a resident alien who is eligible and has applied for U.S. citizenship?..... <input type="checkbox"/> Yes <input type="checkbox"/> No			
8. BIRTH PLACE (CITY / COUNTY / STATE / COUNTRY)		9. BIRTHDATE	10. SOCIAL SECURITY NUMBER
			- -
11. DRIVER'S LICENSE		12. PHYSICAL DESCRIPTION	
NO.	STATE	EXP	HEIGHT      WEIGHT      HAIR COLOR      EYE COLOR

<b>SECTION 2: RELATIVES AND REFERENCES</b>
13. IMMEDIATE FAMILY
<ul style="list-style-type: none"> <li>• Provide all applicable information in the spaces below.</li> <li>• Mark "N/A" if a category is not applicable or if the individual is deceased.</li> <li>• If more space is needed, continue your response on page 27.</li> </ul>

<input type="checkbox"/> N/A	<b>A. Father</b>
NAME	HOME ADDRESS (NUMBER / STREET / APT)      CITY      STATE      ZIP
HOME PHONE ( )	WORK ADDRESS (NUMBER / STREET / APT)      CITY      STATE      ZIP
WORK PHONE ( )	CELL PHONE ( )      EMAIL

<input type="checkbox"/> N/A	<b>B. Step-father</b>
NAME	HOME ADDRESS (NUMBER / STREET / APT)      CITY      STATE      ZIP
HOME PHONE ( )	WORK ADDRESS (NUMBER / STREET / APT)      CITY      STATE      ZIP
WORK PHONE ( )	CELL PHONE ( )      EMAIL

<input type="checkbox"/> N/A	<b>C. Mother</b>
NAME	HOME ADDRESS (NUMBER / STREET / APT)      CITY      STATE      ZIP
HOME PHONE ( )	WORK ADDRESS (NUMBER / STREET / APT)      CITY      STATE      ZIP
WORK PHONE ( )	CELL PHONE ( )      EMAIL

**PERSONAL HISTORY STATEMENT**



**SECTION 2: RELATIVES AND REFERENCES** *continued*

13. IMMEDIATE FAMILY *continued*

<input type="checkbox"/> N/A <b>D. Step-mother</b>					
NAME		HOME ADDRESS (NUMBER / STREET / APT)	CITY	STATE	ZIP
HOME PHONE ( )		WORK ADDRESS (NUMBER / STREET / APT)	CITY	STATE	ZIP
WORK PHONE ( )		CELL PHONE ( )	EMAIL		

<input type="checkbox"/> N/A <b>E. Spouse / Registered Domestic Partner</b>					
NAME		HOME ADDRESS (NUMBER / STREET / APT)	CITY	STATE	ZIP
HOME PHONE ( )		WORK ADDRESS (NUMBER / STREET / APT)	CITY	STATE	ZIP
WORK PHONE ( )		CELL PHONE ( )	EMAIL		
YEARS OF MARRIAGE	Is there, or has there been, a restraining or stay-away order in effect for this individual? <input type="checkbox"/> Yes <input type="checkbox"/> No				

<input type="checkbox"/> N/A <b>F. Father-in-law</b>					
NAME		HOME ADDRESS (NUMBER / STREET / APT)	CITY	STATE	ZIP
HOME PHONE ( )		WORK ADDRESS (NUMBER / STREET / APT)	CITY	STATE	ZIP
WORK PHONE ( )		CELL PHONE ( )	EMAIL		

<input type="checkbox"/> N/A <b>G. Mother-in-law</b>					
NAME		HOME ADDRESS (NUMBER / STREET / APT)	CITY	STATE	ZIP
HOME PHONE ( )		WORK ADDRESS (NUMBER / STREET / APT)	CITY	STATE	ZIP
WORK PHONE ( )		CELL PHONE ( )	EMAIL		

<input type="checkbox"/> N/A <b>H. Former Spouse(s) / Former Registered Domestic Partner(s)</b>					
1) NAME		HOME ADDRESS (NUMBER / STREET / APT)	CITY	STATE	ZIP
HOME PHONE ( )		WORK ADDRESS (NUMBER / STREET / APT)	CITY	STATE	ZIP
WORK PHONE ( )		CELL PHONE ( )	EMAIL		
YEAR OF DISSOLUTION	Is there, or has there been, a restraining or stay-away order in effect for this individual? <input type="checkbox"/> Yes <input type="checkbox"/> No				

2) NAME		HOME ADDRESS (NUMBER / STREET / APT)	CITY	STATE	ZIP
HOME PHONE ( )		WORK ADDRESS (NUMBER / STREET / APT)	CITY	STATE	ZIP
WORK PHONE ( )		CELL PHONE ( )	EMAIL		
YEAR OF DISSOLUTION	Is there, or has there been, a restraining or stay-away order in effect for this individual? <input type="checkbox"/> Yes <input type="checkbox"/> No				

**PERSONAL HISTORY STATEMENT**



**SECTION 2: RELATIVES AND REFERENCES** *continued*

13. IMMEDIATE FAMILY *continued*

N/A **I. Brothers and Sisters** – list all living siblings, including half-siblings, step-siblings, foster siblings, etc.

1) NAME		HOME ADDRESS (NUMBER / STREET / APT)	CITY	STATE	ZIP
<input type="checkbox"/> M	HOME PHONE ( )	WORK ADDRESS (NUMBER / STREET / APT)	CITY	STATE	ZIP
<input type="checkbox"/> F					
<input type="checkbox"/> UNDER AGE 18	WORK PHONE ( )	CELL PHONE ( )	EMAIL		
2) NAME		HOME ADDRESS (NUMBER / STREET / APT)	CITY	STATE	ZIP
<input type="checkbox"/> M	HOME PHONE ( )	WORK ADDRESS (NUMBER / STREET / APT)	CITY	STATE	ZIP
<input type="checkbox"/> F					
<input type="checkbox"/> UNDER AGE 18	WORK PHONE ( )	CELL PHONE ( )	EMAIL		
3) NAME		HOME ADDRESS (NUMBER / STREET / APT)	CITY	STATE	ZIP
<input type="checkbox"/> M	HOME PHONE ( )	WORK ADDRESS (NUMBER / STREET / APT)	CITY	STATE	ZIP
<input type="checkbox"/> F					
<input type="checkbox"/> UNDER AGE 18	WORK PHONE ( )	CELL PHONE ( )	EMAIL		
4) NAME		HOME ADDRESS (NUMBER / STREET / APT)	CITY	STATE	ZIP
<input type="checkbox"/> M	HOME PHONE ( )	WORK ADDRESS (NUMBER / STREET / APT)	CITY	STATE	ZIP
<input type="checkbox"/> F					
<input type="checkbox"/> UNDER AGE 18	WORK PHONE ( )	CELL PHONE ( )	EMAIL		
5) NAME		HOME ADDRESS (NUMBER / STREET / APT)	CITY	STATE	ZIP
<input type="checkbox"/> M	HOME PHONE ( )	WORK ADDRESS (NUMBER / STREET / APT)	CITY	STATE	ZIP
<input type="checkbox"/> F					
<input type="checkbox"/> UNDER AGE 18	WORK PHONE ( )	CELL PHONE ( )	EMAIL		
6) NAME		HOME ADDRESS (NUMBER / STREET / APT)	CITY	STATE	ZIP
<input type="checkbox"/> M	HOME PHONE ( )	WORK ADDRESS (NUMBER / STREET / APT)	CITY	STATE	ZIP
<input type="checkbox"/> F					
<input type="checkbox"/> UNDER AGE 18	WORK PHONE ( )	CELL PHONE ( )	EMAIL		

N/A **J. Children**

List all of your living children, including natural, adopted, step, and/or foster care. Include any other children who reside with you. Provide the name and contact information of the custodial parent or guardian, if other than you.

1) NAME		CUSTODIAL PARENT OR GUARDIAN (IF OTHER THAN YOU)			
<input type="checkbox"/> M	CHILD'S AGE	ADDRESS (NUMBER / STREET / APT)	CITY	STATE	ZIP
<input type="checkbox"/> F					
		CONTACT NUMBER ( )	EMAIL		
2) NAME		CUSTODIAL PARENT OR GUARDIAN (IF OTHER THAN YOU)			
<input type="checkbox"/> M	CHILD'S AGE	ADDRESS (NUMBER / STREET / APT)	CITY	STATE	ZIP
<input type="checkbox"/> F					
		CONTACT NUMBER ( )	EMAIL		



**PERSONAL HISTORY STATEMENT**



**SECTION 2: RELATIVES AND REFERENCES** *continued*

13. IMMEDIATE FAMILY (Section J. Children) *continued*

3) NAME		CUSTODIAL PARENT OR GUARDIAN (IF OTHER THAN YOU)			
<input type="checkbox"/> M	CHILD'S AGE	ADDRESS (NUMBER / STREET / APT)		CITY	STATE ZIP
<input type="checkbox"/> F		CONTACT NUMBER ( )		EMAIL	
4) NAME		CUSTODIAL PARENT OR GUARDIAN (IF OTHER THAN YOU)			
<input type="checkbox"/> M	CHILD'S AGE	ADDRESS (NUMBER / STREET / APT)		CITY	STATE ZIP
<input type="checkbox"/> F		CONTACT NUMBER ( )		EMAIL	
5) NAME		CUSTODIAL PARENT OR GUARDIAN (IF OTHER THAN YOU)			
<input type="checkbox"/> M	CHILD'S AGE	ADDRESS (NUMBER / STREET / APT)		CITY	STATE ZIP
<input type="checkbox"/> F		CONTACT NUMBER ( )		EMAIL	
6) NAME		CUSTODIAL PARENT OR GUARDIAN (IF OTHER THAN YOU)			
<input type="checkbox"/> M	CHILD'S AGE	ADDRESS (NUMBER / STREET / APT)		CITY	STATE ZIP
<input type="checkbox"/> F		CONTACT NUMBER ( )		EMAIL	

14. REFERENCES

List 7–10 people who know you well, such as social and family friends, co-workers, military acquaintances. Do not include relatives, employers or housemates, or other individuals listed elsewhere.

A) NAME		HOME ADDRESS (NUMBER / STREET / APT)		CITY	STATE ZIP
	HOME PHONE ( )	WORK ADDRESS (NUMBER / STREET / APT)		CITY	STATE ZIP
	WORK PHONE ( )	CELL PHONE ( )	EMAIL		
HOW DO YOU KNOW THIS PERSON? (FOR EXAMPLE: FRIEND, TEACHER, FAMILY FRIEND, CO- WORKER)				HOW LONG HAVE YOU KNOWN THIS PERSON?	
B) NAME		HOME ADDRESS (NUMBER / STREET / APT)		CITY	STATE ZIP
	HOME PHONE ( )	WORK ADDRESS (NUMBER / STREET / APT)		CITY	STATE ZIP
	WORK PHONE ( )	CELL PHONE ( )	EMAIL		
HOW DO YOU KNOW THIS PERSON? (FOR EXAMPLE: FRIEND, TEACHER, FAMILY FRIEND, CO- WORKER)				HOW LONG HAVE YOU KNOWN THIS PERSON?	
C) NAME		HOME ADDRESS (NUMBER / STREET / APT)		CITY	STATE ZIP
	HOME PHONE ( )	WORK ADDRESS (NUMBER / STREET / APT)		CITY	STATE ZIP
	WORK PHONE ( )	CELL PHONE ( )	EMAIL		
HOW DO YOU KNOW THIS PERSON? (FOR EXAMPLE: FRIEND, TEACHER, FAMILY FRIEND, CO- WORKER)				HOW LONG HAVE YOU KNOWN THIS PERSON?	

**PERSONAL HISTORY STATEMENT**



**SECTION 2: RELATIVES AND REFERENCES (Section 14. References) *continued***

D) NAME		HOME ADDRESS (NUMBER / STREET / APT)		CITY	STATE	ZIP
HOME PHONE ( )		WORK ADDRESS (NUMBER / STREET / APT)		CITY	STATE	ZIP
WORK PHONE ( )		CELL PHONE ( )	EMAIL			
HOW DO YOU KNOW THIS PERSON? (FOR EXAMPLE: FRIEND, TEACHER, FAMILY FRIEND, CO- WORKER)					HOW LONG HAVE YOU KNOWN THIS PERSON?	
E) NAME		HOME ADDRESS (NUMBER / STREET / APT)		CITY	STATE	ZIP
HOME PHONE ( )		WORK ADDRESS (NUMBER / STREET / APT)		CITY	STATE	ZIP
WORK PHONE ( )		CELL PHONE ( )	EMAIL			
HOW DO YOU KNOW THIS PERSON? (FOR EXAMPLE: FRIEND, TEACHER, FAMILY FRIEND, CO- WORKER)					HOW LONG HAVE YOU KNOWN THIS PERSON?	
F) NAME		HOME ADDRESS (NUMBER / STREET / APT)		CITY	STATE	ZIP
HOME PHONE ( )		WORK ADDRESS (NUMBER / STREET / APT)		CITY	STATE	ZIP
WORK PHONE ( )		CELL PHONE ( )	EMAIL			
HOW DO YOU KNOW THIS PERSON? (FOR EXAMPLE: FRIEND, TEACHER, FAMILY FRIEND, CO- WORKER)					HOW LONG HAVE YOU KNOWN THIS PERSON?	
G) NAME		HOME ADDRESS (NUMBER / STREET / APT)		CITY	STATE	ZIP
HOME PHONE ( )		WORK ADDRESS (NUMBER / STREET / APT)		CITY	STATE	ZIP
WORK PHONE ( )		CELL PHONE ( )	EMAIL			
HOW DO YOU KNOW THIS PERSON? (FOR EXAMPLE: FRIEND, TEACHER, FAMILY FRIEND, CO- WORKER)					HOW LONG HAVE YOU KNOWN THIS PERSON?	
H) NAME		HOME ADDRESS (NUMBER / STREET / APT)		CITY	STATE	ZIP
HOME PHONE ( )		WORK ADDRESS (NUMBER / STREET / APT)		CITY	STATE	ZIP
WORK PHONE ( )		CELL PHONE ( )	EMAIL			
HOW DO YOU KNOW THIS PERSON? (FOR EXAMPLE: FRIEND, TEACHER, FAMILY FRIEND, CO- WORKER)					HOW LONG HAVE YOU KNOWN THIS PERSON?	
I) NAME		HOME ADDRESS (NUMBER / STREET / APT)		CITY	STATE	ZIP
HOME PHONE ( )		WORK ADDRESS (NUMBER / STREET / APT)		CITY	STATE	ZIP
WORK PHONE ( )		CELL PHONE ( )	EMAIL			
HOW DO YOU KNOW THIS PERSON? (FOR EXAMPLE: FRIEND, TEACHER, FAMILY FRIEND, CO- WORKER)					HOW LONG HAVE YOU KNOWN THIS PERSON?	
J) NAME		HOME ADDRESS (NUMBER / STREET / APT)		CITY	STATE	ZIP
HOME PHONE ( )		WORK ADDRESS (NUMBER / STREET / APT)		CITY	STATE	ZIP
WORK PHONE ( )		CELL PHONE ( )	EMAIL			
HOW DO YOU KNOW THIS PERSON? (FOR EXAMPLE: FRIEND, TEACHER, FAMILY FRIEND, CO- WORKER)					HOW LONG HAVE YOU KNOWN THIS PERSON?	

**PERSONAL HISTORY STATEMENT**



**SECTION 3: EDUCATION**

**NOTE: You will eventually be required to furnish transcripts or other proof to support all of your educational claims.**

15. Check applicable:  High School Diploma from an accredited U.S. institution  GED

**16. List high schools attended:**

A) NAME		FROM	TO	DID YOU GRADUATE? <input type="checkbox"/> Yes <input type="checkbox"/> No
CITY		STATE		
B) NAME		FROM	TO	DID YOU GRADUATE? <input type="checkbox"/> Yes <input type="checkbox"/> No
CITY		STATE		

**17. List all colleges or universities attended:**

A) NAME	FROM	TO	TOTAL UNITS EARNED	TYPE OF DEGREE EARNED
CITY	STATE			
B) NAME	FROM	TO	TOTAL UNITS EARNED	TYPE OF DEGREE EARNED
CITY	STATE			
C) NAME	FROM	TO	TOTAL UNITS EARNED	TYPE OF DEGREE EARNED
CITY	STATE			

**18. List any trade, vocational, or business schools/institutes attended:**

A) NAME	FROM	TO	DID YOU COMPLETE THE COURSE? <input type="checkbox"/> Yes <input type="checkbox"/> No
TYPE OF SCHOOL OR TRAINING	CITY		
B) NAME	FROM	TO	DID YOU COMPLETE THE COURSE? <input type="checkbox"/> Yes <input type="checkbox"/> No
TYPE OF SCHOOL OR TRAINING	CITY		
C) NAME	FROM	TO	DID YOU COMPLETE THE COURSE? <input type="checkbox"/> Yes <input type="checkbox"/> No
TYPE OF SCHOOL OR TRAINING	CITY		

19. Have you ever attended a Basic Law Enforcement or Fire Service Academy? .....  Yes  No  
If yes, provide the following information:

A) ACADEMY NAME	FROM	TO	DID YOU GRADUATE? <input type="checkbox"/> Y <input type="checkbox"/> N
LOCATION (CITY / STATE)	NAME OF TRAINING OFFICER / ACADEMY COORDINATOR		
B) ACADEMY NAME	FROM	TO	DID YOU GRADUATE? <input type="checkbox"/> Y <input type="checkbox"/> N
LOCATION (CITY / STATE)	NAME OF TRAINING OFFICER / ACADEMY COORDINATOR		

**SECTION 3: EDUCATION** *continued*

20. Have you ever been placed on academic discipline, suspended, or expelled from any high school, college/university, business or trade school? .....  Yes  No

If yes, describe in detail below. Starting with high school, list any and all disciplinary actions received in any school or educational institution. Include when the disciplinary action(s) occurred, name of school(s), and explanation of circumstances.

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**SECTION 4: RESIDENCE**

21. LIST OF RESIDENCES

- List all residences during the last ten years or since age 15. Provide *complete* addresses (include markers such as Street, Drive, Road, East, West, etc., and unit or apartment number). Do not use P.O. Boxes.
- If the residence is a military base, identify name of base in address, nearest city, state and zip code. **DO NOT LIST** military barracks mates unless you shared individual quarters.
- If more space is needed continue on page 27.

A) ADDRESS WHERE YOU NOW LIVE (NUMBER / STREET / APT)				FROM	TO
					<b>Present</b>
CITY	STATE	ZIP	IF RENTING: PROPERTY MANAGER, RENT COLLECTOR, OR OWNER		
ADDRESS OF PROPERTY MANAGER, RENT COLLECTOR, OR OWNER (NUMBER / STREET / APT)				CONTACT NUMBER (    )	
CITY	STATE	ZIP	EMAIL		
Names of those with whom you live:					

B) FORMER ADDRESS (NUMBER / STREET / APT)				FROM	TO
CITY	STATE	ZIP	IF RENTING: PROPERTY MANAGER, RENT COLLECTOR, OR OWNER		
ADDRESS OF PROPERTY MANAGER, RENT COLLECTOR, OR OWNER (NUMBER / STREET / APT)				CONTACT NUMBER (    )	
CITY	STATE	ZIP	EMAIL		
Names of those with whom you lived:					
Reason for moving:					

C) FORMER ADDRESS (NUMBER / STREET / APT)				FROM	TO
CITY	STATE	ZIP	IF RENTING: PROPERTY MANAGER, RENT COLLECTOR, OR OWNER		
ADDRESS OF PROPERTY MANAGER, RENT COLLECTOR, OR OWNER (NUMBER / STREET / APT)				CONTACT NUMBER (    )	
CITY	STATE	ZIP	EMAIL		
Names of those with whom you lived:					
Reason for moving:					

**PERSONAL HISTORY STATEMENT**



**SECTION 4: RESIDENCE** *continued*

21. LIST OF RESIDENCES *continued*

D) FORMER ADDRESS (NUMBER / STREET / APT)				FROM	TO
CITY	STATE	ZIP	IF RENTING: PROPERTY MANAGER, RENT COLLECTOR, OR OWNER		
ADDRESS OF PROPERTY MANAGER, RENT COLLECTOR, OR OWNER (NUMBER / STREET / APT)				CONTACT NUMBER ( )	
CITY	STATE	ZIP	EMAIL		
Names of those with whom you lived:					
Reason for moving:					

E) FORMER ADDRESS (NUMBER / STREET / APT)				FROM	TO
CITY	STATE	ZIP	IF RENTING: PROPERTY MANAGER, RENT COLLECTOR, OR OWNER		
ADDRESS OF PROPERTY MANAGER, RENT COLLECTOR, OR OWNER (NUMBER / STREET / APT)				CONTACT NUMBER ( )	
CITY	STATE	ZIP	EMAIL		
Names of those with whom you lived:					
Reason for moving:					

F) FORMER ADDRESS (NUMBER / STREET / APT)				FROM	TO
CITY	STATE	ZIP	IF RENTING: PROPERTY MANAGER, RENT COLLECTOR, OR OWNER		
ADDRESS OF PROPERTY MANAGER, RENT COLLECTOR, OR OWNER (NUMBER / STREET / APT)				CONTACT NUMBER ( )	
CITY	STATE	ZIP	EMAIL		
Names of those with whom you lived:					
Reason for moving:					

G) FORMER ADDRESS (NUMBER / STREET / APT)				FROM	TO
CITY	STATE	ZIP	IF RENTING: PROPERTY MANAGER, RENT COLLECTOR, OR OWNER		
ADDRESS OF PROPERTY MANAGER, RENT COLLECTOR, OR OWNER (NUMBER / STREET / APT)				CONTACT NUMBER ( )	
CITY	STATE	ZIP	EMAIL		
Names of those with whom you lived:					
Reason for moving:					

**PERSONAL HISTORY STATEMENT**



**SECTION 4: RESIDENCE** *continued*

22. Provide contact information for all housemates listed in Question 21 with whom you have resided during the past 10 years, or since the age of 15. DO NOT list anyone for whom you have already provided contact information. If more space is needed, continue your response on page 27.

A) NAME			CONTACT NUMBER (    )	
CURRENT ADDRESS IF DIFFERENT (NUMBER / STREET / APT		CITY	STATE	ZIP
NATURE OF RELATIONSHIP (FOR EXAMPLE: RELATIVE, LANDLORD, FRIEND, HOUSEMATE ONLY)			EMAIL	

B) NAME			CONTACT NUMBER (    )	
CURRENT ADDRESS IF DIFFERENT (NUMBER / STREET / APT		CITY	STATE	ZIP
NATURE OF RELATIONSHIP (FOR EXAMPLE: RELATIVE, LANDLORD, FRIEND, HOUSEMATE ONLY)			EMAIL	

C) NAME			CONTACT NUMBER (    )	
CURRENT ADDRESS IF DIFFERENT (NUMBER / STREET / APT		CITY	STATE	ZIP
NATURE OF RELATIONSHIP (FOR EXAMPLE: RELATIVE, LANDLORD, FRIEND, HOUSEMATE ONLY)			EMAIL	

D) NAME			CONTACT NUMBER (    )	
CURRENT ADDRESS IF DIFFERENT (NUMBER / STREET / APT		CITY	STATE	ZIP
NATURE OF RELATIONSHIP (FOR EXAMPLE: RELATIVE, LANDLORD, FRIEND, HOUSEMATE ONLY)			EMAIL	

E) NAME			CONTACT NUMBER (    )	
CURRENT ADDRESS IF DIFFERENT (NUMBER / STREET / APT		CITY	STATE	ZIP
NATURE OF RELATIONSHIP (FOR EXAMPLE: RELATIVE, LANDLORD, FRIEND, HOUSEMATE ONLY)			EMAIL	

F) NAME			CONTACT NUMBER (    )	
CURRENT ADDRESS IF DIFFERENT (NUMBER / STREET / APT		CITY	STATE	ZIP
NATURE OF RELATIONSHIP (FOR EXAMPLE: RELATIVE, LANDLORD, FRIEND, HOUSEMATE ONLY)			EMAIL	

23. Have you ever been evicted or asked to leave a residence? .....  Yes     No

24. Have you ever left a residence owing rent? .....  Yes     No

If you answered yes to **Questions 23 and/or 24**, explain (include when, where and circumstances):

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

**PERSONAL HISTORY STATEMENT**



**SECTION 5: EXPERIENCE AND EMPLOYMENT**

25. JOB EXPERIENCE

- List **ALL** jobs you have had, including part-time, temporary, self-employment and volunteer. (**Begin with your most current.** If more space is needed continue your response on page 27.)
- If you have military experience, including reserve duty, enter your military base, assignments, or unit of assignment.
- List **ALL** periods of unemployment in excess of 30 days.
- List your current (or most recent) supervisor for each job.
- List two (2) coworkers that would best know you and your work habits, productivity, behavior, etc.

A) NAME OF EMPLOYER OR MILITARY UNIT				FROM	TO
ADDRESS (NUMBER / STREET OR BASE)			SUPERVISOR		
CITY	STATE	ZIP	SUPERVISOR CONTACT NUMBER (    )		EXT
JOB TITLE			SUPERVISOR EMAIL		
DUTIES / ASSIGNMENTS				<input type="checkbox"/> F-T <input type="checkbox"/> P-T <input type="checkbox"/> Temp <input type="checkbox"/> Self-employed <input type="checkbox"/> Volunteer	
NAMES OF CO-WORKERS 1)		CONTACT NUMBER (    )		EMAIL	
NAME 2)		CONTACT NUMBER (    )		EMAIL	
Would there be a problem if we contact your current employer? <input type="checkbox"/> Yes <input type="checkbox"/> No		IF YES, EXPLAIN:		REASON FOR WANTING TO LEAVE	

B) PERIOD OF UNEMPLOYMENT				FROM	TO
Check applicable: <input type="checkbox"/> Student <input type="checkbox"/> Between jobs <input type="checkbox"/> Leave of absence <input type="checkbox"/> Travel <input type="checkbox"/> Other					

C) NAME OF EMPLOYER OR MILITARY UNIT				FROM	TO
ADDRESS (NUMBER / STREET OR BASE)			SUPERVISOR		
CITY	STATE	ZIP	CONTACT NUMBER (    )		EXT
JOB TITLE			EMAIL		
DUTIES / ASSIGNMENTS				<input type="checkbox"/> F-T <input type="checkbox"/> P-T <input type="checkbox"/> Temp <input type="checkbox"/> Self-employed <input type="checkbox"/> Volunteer	
NAMES OF CO-WORKERS 1)		CONTACT NUMBER (    )		EMAIL	
NAME 2)		CONTACT NUMBER (    )		EMAIL	
REASON FOR LEAVING					

D) PERIOD OF UNEMPLOYMENT				FROM	TO
Check applicable: <input type="checkbox"/> Student <input type="checkbox"/> Between jobs <input type="checkbox"/> Leave of absence <input type="checkbox"/> Travel <input type="checkbox"/> Other					

**PERSONAL HISTORY STATEMENT**



E) NAME OF EMPLOYER OR MILITARY UNIT				FROM	TO
ADDRESS (NUMBER / STREET OR BASE)			SUPERVISOR		
CITY	STATE	ZIP	CONTACT NUMBER ( )	EXT	
JOB TITLE			EMAIL		
DUTIES / ASSIGNMENTS				<input type="checkbox"/> F-T <input type="checkbox"/> P-T <input type="checkbox"/> Temp <input type="checkbox"/> Self-employed <input type="checkbox"/> Volunteer	
NAMES OF CO-WORKERS 1)		CONTACT NUMBER ( )		EMAIL	
NAME 2)		CONTACT NUMBER ( )		EMAIL	
REASON FOR LEAVING					

F) PERIOD OF UNEMPLOYMENT	FROM	TO
Check applicable: <input type="checkbox"/> Student <input type="checkbox"/> Between jobs <input type="checkbox"/> Leave of absence <input type="checkbox"/> Travel <input type="checkbox"/> Other		

G) NAME OF EMPLOYER OR MILITARY UNIT				FROM	TO
ADDRESS (NUMBER / STREET OR BASE)			SUPERVISOR		
CITY	STATE	ZIP	CONTACT NUMBER ( )	EXT	
JOB TITLE			EMAIL		
DUTIES / ASSIGNMENTS				<input type="checkbox"/> F-T <input type="checkbox"/> P-T <input type="checkbox"/> Temp <input type="checkbox"/> Self-employed <input type="checkbox"/> Volunteer	
NAMES OF CO-WORKERS 1)		CONTACT NUMBER ( )		EMAIL	
NAME 2)		CONTACT NUMBER ( )		EMAIL	
REASON FOR LEAVING					

H) PERIOD OF UNEMPLOYMENT	FROM	TO
Check applicable: <input type="checkbox"/> Student <input type="checkbox"/> Between jobs <input type="checkbox"/> Leave of absence <input type="checkbox"/> Travel <input type="checkbox"/> Other		

I) NAME OF EMPLOYER OR MILITARY UNIT				FROM	TO
ADDRESS (NUMBER / STREET OR BASE)			SUPERVISOR		
CITY	STATE	ZIP	CONTACT NUMBER ( )	EXT	
JOB TITLE			EMAIL		



**PERSONAL HISTORY STATEMENT**



DUTIES / ASSIGNMENTS		<input type="checkbox"/> F-T <input type="checkbox"/> P-T <input type="checkbox"/> Temp <input type="checkbox"/> Self-employed <input type="checkbox"/> Volunteer
NAMES OF CO-WORKERS 1)	CONTACT NUMBER (   )	EMAIL
NAME 2)	CONTACT NUMBER (   )	EMAIL
REASON FOR LEAVING		

J) PERIOD OF UNEMPLOYMENT Check applicable: <input type="checkbox"/> Student <input type="checkbox"/> Between jobs <input type="checkbox"/> Leave of absence <input type="checkbox"/> Travel <input type="checkbox"/> Other	FROM	TO
--	------	----

K) NAME OF EMPLOYER OR MILITARY UNIT				FROM	TO
ADDRESS (NUMBER / STREET OR BASE)			SUPERVISOR		
CITY	STATE	ZIP	CONTACT NUMBER (   )	EXT	
JOB TITLE			EMAIL		
DUTIES / ASSIGNMENTS				<input type="checkbox"/> F-T <input type="checkbox"/> P-T <input type="checkbox"/> Temp <input type="checkbox"/> Self-employed <input type="checkbox"/> Volunteer	
NAMES OF CO-WORKERS 1)	CONTACT NUMBER (   )		EMAIL		
NAME 2)	CONTACT NUMBER (   )		EMAIL		
REASON FOR LEAVING					

L) PERIOD OF UNEMPLOYMENT Check applicable: <input type="checkbox"/> Student <input type="checkbox"/> Between jobs <input type="checkbox"/> Leave of absence <input type="checkbox"/> Travel <input type="checkbox"/> Other	FROM	TO
--	------	----

M) NAME OF EMPLOYER OR MILITARY UNIT				FROM	TO
ADDRESS (NUMBER / STREET OR BASE)			SUPERVISOR		
CITY	STATE	ZIP	CONTACT NUMBER (   )	EXT	
JOB TITLE			EMAIL		
DUTIES / ASSIGNMENTS				<input type="checkbox"/> F-T <input type="checkbox"/> P-T <input type="checkbox"/> Temp <input type="checkbox"/> Self-employed <input type="checkbox"/> Volunteer	
NAMES OF CO-WORKERS 1)	CONTACT NUMBER (   )		EMAIL		
NAME 2)	CONTACT NUMBER (   )		EMAIL		
REASON FOR LEAVING					

**PERSONAL HISTORY STATEMENT**



N) PERIOD OF UNEMPLOYMENT Check applicable: <input type="checkbox"/> Student <input type="checkbox"/> Between jobs <input type="checkbox"/> Leave of absence <input type="checkbox"/> Travel <input type="checkbox"/> Other	FROM	TO
--	------	----

O) NAME OF EMPLOYER OR MILITARY UNIT				FROM	TO
ADDRESS (NUMBER / STREET OR BASE)			SUPERVISOR		
CITY	STATE	ZIP	CONTACT NUMBER (   )	EXT	
JOB TITLE			EMAIL		
DUTIES / ASSIGNMENTS				<input type="checkbox"/> F-T <input type="checkbox"/> P-T <input type="checkbox"/> Temp <input type="checkbox"/> Self-employed <input type="checkbox"/> Volunteer	
NAMES OF CO-WORKERS 1)		CONTACT NUMBER (   )		EMAIL	
NAME 2)		CONTACT NUMBER (   )		EMAIL	
REASON FOR LEAVING					

P) PERIOD OF UNEMPLOYMENT Check applicable: <input type="checkbox"/> Student <input type="checkbox"/> Between jobs <input type="checkbox"/> Leave of absence <input type="checkbox"/> Travel <input type="checkbox"/> Other	FROM	TO
--	------	----

Q) NAME OF EMPLOYER OR MILITARY UNIT				FROM	TO
ADDRESS (NUMBER / STREET OR BASE)			SUPERVISOR		
CITY	STATE	ZIP	CONTACT NUMBER (   )	EXT	
JOB TITLE			EMAIL		
DUTIES / ASSIGNMENTS				<input type="checkbox"/> F-T <input type="checkbox"/> P-T <input type="checkbox"/> Temp <input type="checkbox"/> Self-employed <input type="checkbox"/> Volunteer	
NAMES OF CO-WORKERS 1)		CONTACT NUMBER (   )		EMAIL	
NAME 2)		CONTACT NUMBER (   )		EMAIL	
REASON FOR LEAVING					

26. Have you ever been disciplined at work? (This includes written warnings, formal letters of counseling, reprimands, suspensions, reductions in pay, reassignments or demotions) .....	<input type="checkbox"/> Yes	<input type="checkbox"/> No
27. Have ever you ever been fired, released from probation, or asked to resign from any place of employment? .....	<input type="checkbox"/> Yes	<input type="checkbox"/> No
28. Were you ever involved in a physical/verbal altercation with a supervisor, co-worker, or customer? .....	<input type="checkbox"/> Yes	<input type="checkbox"/> No
29. Have you ever quit without giving proper notice? .....	<input type="checkbox"/> Yes	<input type="checkbox"/> No
30. Have you ever resigned in lieu of termination? .....	<input type="checkbox"/> Yes	<input type="checkbox"/> No
31. Have you ever been accused of discrimination (such as sexual harassment, racial bias, sexual orientation harassment, etc.) by a co-worker, superior, subordinate or customer? .....	<input type="checkbox"/> Yes	<input type="checkbox"/> No

**PERSONAL HISTORY STATEMENT**

32. Were you ever the subject of a written complaint at work? .....	<input type="checkbox"/> Yes	<input type="checkbox"/> No
33. Have you ever been counseled at work due to lateness or absences? .....	<input type="checkbox"/> Yes	<input type="checkbox"/> No
34. Did you ever receive an unsatisfactory performance review? .....	<input type="checkbox"/> Yes	<input type="checkbox"/> No
35. Have you ever been named as a defendant in a previously adjudicated work-related civil lawsuit (regardless of outcome)? .....	<input type="checkbox"/> Yes	<input type="checkbox"/> No
36. Is there a work-related civil lawsuit pending in which you have been named as a defendant? .....	<input type="checkbox"/> Yes	<input type="checkbox"/> No
37. Do you have reason to believe a work-related lawsuit may be filed in the future in which you may be named as a defendant? .....	<input type="checkbox"/> Yes	<input type="checkbox"/> No
35. Have you ever sold, released, or given away legally confidential information? .....	<input type="checkbox"/> Yes	<input type="checkbox"/> No
36. Have you ever called in sick when you were neither sick nor caring for a sick family member? .....	<input type="checkbox"/> Yes	<input type="checkbox"/> No
If yes, how many sick days have you used in the past five years which were not due to illness?		

If you answered yes to any of **Questions 26–36**, explain (include when, where and circumstances; indicate corresponding number):

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37. In the past three years, have you missed days or been late to work due to drug or alcohol consumption? .....	<input type="checkbox"/> Yes	<input type="checkbox"/> No
If yes, how often?		
38. Has your work performance ever been affected by your use of alcohol or drugs? .....	<input type="checkbox"/> Yes	<input type="checkbox"/> No

WHEN?	NAME OF EMPLOYER
-------	------------------

39. In the past three years, have you been warned by an employer about your drinking or drug habits and their impact on your performance? .....	<input type="checkbox"/> Yes	<input type="checkbox"/> No
---	------------------------------	-----------------------------

WHEN?	NAME OF EMPLOYER
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40. Have you <b>ever</b> applied to any other law enforcement, fire service, or public safety-type agency (city, county, state or federal)? .....	<input type="checkbox"/> Yes	<input type="checkbox"/> No
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- If yes, list EVERY agency you have applied to **and have advanced BEYOND an oral board (e.g., initial background investigation, etc.)**, starting with the most recent (give complete and accurate addresses).
- **All agencies MUST be listed regardless of the outcome or current status. Check all boxes that apply for each agency.**
- If more space is needed, continue your response on page 27.

A) NAME OF AGENCY		DATE APPLIED	
ADDRESS (NUMBER / STREET)		BACKGROUND INVESTIGATOR'S NAME (IF KNOWN)	
CITY	STATE	ZIP	CONTACT NUMBER (    )
POSITION APPLIED FOR		EMAIL	

Check each step in the process that you completed, and your status:

- STEPS:    Application    Written    Physical agility    Oral    Polygraph/CVSA    Background    Chief's oral    Conditional job offer
- STATUS:  Hired    On List    Withdrawn    Disqualified



**PERSONAL HISTORY STATEMENT**

44. TYPE OF DISCHARGE:  Entry Level  Honorable  General  OTH (Other than Honorable)  Bad Conduct  Dishonorable  
 Re-entry Code (1–4) if applicable – refer to your DD-214:

45. Are you currently participating in one of the following?  Military Reserve  National Guard If checked, date obligation ends:

46. Have you ever been the subject of any judicial or non-judicial disciplinary action (such as, court martial, captain's mast, office hours, company punishment)? .....  Yes  No

47. Were you ever denied a security clearance, or had a clearance revoked, suspended or downgraded? .....  Yes  No

If you answered yes to **Questions 46 and/or 47**, explain (include dates and circumstances):

**SECTION 7: FINANCIAL**

48. INCOME AND EXPENSES  
 For each of the following questions fill in the amounts to the nearest dollar.

A) From your employer(s), what is your take-home monthly income? ..... \$ \_\_\_\_\_ per month

B) Do you have income other than from your salary or wages? .....  Yes  No  
 If yes, fill in amount: ..... \$ \_\_\_\_\_ per month  
 Explain:

C) How much do you spend each month? ..... \$ \_\_\_\_\_ per month  
*Estimate your monthly living expenses; include housing, utilities, credit cards or other loan payments, food, gas and car maintenance, entertainment, etc., as well as any other obligation(s) you may have.*

49. Have you ever filed for or declared bankruptcy (Chapter 7, 11 or 13)? .....  Yes  No

50. Have any of your bills ever been turned over to a collection agency? .....  Yes  No

51. Have you ever had purchased goods repossessed? .....  Yes  No

52. Have your wages ever been garnished? .....  Yes  No

53. Have you ever been delinquent on income or other tax payments? .....  Yes  No

54. Have you ever failed to file income tax or cheated/lie on an income tax form? .....  Yes  No

55. Have you ever had an employment bond refused? .....  Yes  No

56. Have you ever avoided paying any lawful debt by moving away? .....  Yes  No

57. Have you ever defaulted on (failed to pay) a loan? .....  Yes  No

58. Have you ever borrowed money to pay for a gambling debt? .....  Yes  No  
 If yes, do you currently have any outstanding debts as a result of gambling? .....  Yes  No



**PERSONAL HISTORY STATEMENT**



C) APPROXIMATE DATE	ARRESTING OR DETAINING AGENCY
CHARGE	
DISPOSITION OR PENALTY	

D) APPROXIMATE DATE	ARRESTING OR DETAINING AGENCY
CHARGE	
DISPOSITION OR PENALTY	

63. Have you ever been placed on court probation as an adult?.....	<input type="checkbox"/> Yes	<input type="checkbox"/> No
64. Were you ever required to appear before a juvenile court for an act which would have been a crime if committed as an adult? .....	<input type="checkbox"/> Yes	<input type="checkbox"/> No
65. Have you ever been a party in a non-work related civil lawsuit (e.g., small claims actions, dissolutions, child custody, paternity, support, etc.) as either a plaintiff or defendant? .....	<input type="checkbox"/> Yes	<input type="checkbox"/> No
66. Have the police ever been called to your home for any reason? .....	<input type="checkbox"/> Yes	<input type="checkbox"/> No
67. Have you or your spouse/partner ever been referred to Child Protective Services? .....	<input type="checkbox"/> Yes	<input type="checkbox"/> No
68. Have you ever been the subject of an emergency protective order/restraining order/stay-away order? .....	<input type="checkbox"/> Yes	<input type="checkbox"/> No
69. Have you settled any civil suit in which you, your insurance company, or anyone else on your behalf was required to make payment to the other party? .....	<input type="checkbox"/> Yes	<input type="checkbox"/> No
70. Have you ever fraudulently received welfare, unemployment compensation, workers' compensation, or other state or federal assistance? .....	<input type="checkbox"/> Yes	<input type="checkbox"/> No
71. Have you ever filed a false insurance or workers' compensation claim?.....	<input type="checkbox"/> Yes	<input type="checkbox"/> No

If you answered yes to any of **Questions 63–71**, explain (include court case or document, dates, and circumstances; indicate corresponding number):

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72. UNDETECTED ACTS – PART 1

Within the past **ten (10)** years **OR** at any time after you were first employed in law enforcement or the fire service, have you **ever** committed any of the following misdemeanors?

A) Annoying / obscene phone calls .....	<input type="checkbox"/> Yes	<input type="checkbox"/> No
B) Battery (use of force or violence upon another) .....	<input type="checkbox"/> Yes	<input type="checkbox"/> No
C) Brandishing a weapon (any type of weapon) .....	<input type="checkbox"/> Yes	<input type="checkbox"/> No
D) Carrying a concealed weapon without a permit .....	<input type="checkbox"/> Yes	<input type="checkbox"/> No
E) Contributing to the delinquency of a minor .....	<input type="checkbox"/> Yes	<input type="checkbox"/> No
F) Defrauding an innkeeper (not paying for food or room at a hotel/motel).....	<input type="checkbox"/> Yes	<input type="checkbox"/> No
G) Driving under the influence of alcohol and/or drugs .....	<input type="checkbox"/> Yes	<input type="checkbox"/> No
H) Drunk in public (being so intoxicated in a public place that you're not able to care for yourself) .....	<input type="checkbox"/> Yes	<input type="checkbox"/> No
I) Hit & run collision (no injuries).....	<input type="checkbox"/> Yes	<input type="checkbox"/> No
J) Hunting/fishing without a license .....	<input type="checkbox"/> Yes	<input type="checkbox"/> No
K) Illegal gambling .....	<input type="checkbox"/> Yes	<input type="checkbox"/> No
L) Impersonating a peace officer (pretending to be a police officer) .....	<input type="checkbox"/> Yes	<input type="checkbox"/> No
M) Indecent exposure (including flashing or mooning) .....	<input type="checkbox"/> Yes	<input type="checkbox"/> No
N) Joyriding (using a car or other vehicle without owner's permission) .....	<input type="checkbox"/> Yes	<input type="checkbox"/> No
O) Petty theft (value up to \$400, including shoplifting/switching price tags) .....	<input type="checkbox"/> Yes	<input type="checkbox"/> No
P) Possession of alcohol as a minor .....	<input type="checkbox"/> Yes	<input type="checkbox"/> No
Q) Possession of falsified or altered identification, including use of another person's ID (for any reason).....	<input type="checkbox"/> Yes	<input type="checkbox"/> No
R) Possession of stolen property (including vehicles).....	<input type="checkbox"/> Yes	<input type="checkbox"/> No
S) Prostitution or soliciting a prostitute.....	<input type="checkbox"/> Yes	<input type="checkbox"/> No
T) Resisting arrest (including running from the police) .....	<input type="checkbox"/> Yes	<input type="checkbox"/> No
U) Trespassing .....	<input type="checkbox"/> Yes	<input type="checkbox"/> No
V) Vandalism (including "tagging," malicious mischief and/or property damage) .....	<input type="checkbox"/> Yes	<input type="checkbox"/> No
W) Intentionally writing a bad check.....	<input type="checkbox"/> Yes	<input type="checkbox"/> No
X) Filing a false police report.....	<input type="checkbox"/> Yes	<input type="checkbox"/> No
Y) Any other act amounting to a misdemeanor within the past ten years.....	<input type="checkbox"/> Yes	<input type="checkbox"/> No



If you answered yes to **any** item(s) in **Question 72**, fully explain circumstances, including date(s), names of individuals involved, and resolution. Indicate the corresponding letter (72-A, etc.) for each explanation.

73. UNDETECTED ACTS – PART 2  
*At any time in your life have you **ever** committed any of the following?*

- |  |                              |                             |
|--|------------------------------|-----------------------------|
| A) Arson (intentionally destroying property by setting a fire) .....                           | <input type="checkbox"/> Yes | <input type="checkbox"/> No |
| B) Assault with a deadly weapon .....  | <input type="checkbox"/> Yes | <input type="checkbox"/> No |
| C) Theft of a vehicle and/or vehicle parts .....   | <input type="checkbox"/> Yes | <input type="checkbox"/> No |
| D) Burglary (entering a structure or vehicle to commit theft or other crime) .....             | <input type="checkbox"/> Yes | <input type="checkbox"/> No |
| E) Child molestation (performing unlawful acts with a child) .....                             | <input type="checkbox"/> Yes | <input type="checkbox"/> No |
| F) Accessing and/or possessing child pornography .....   | <input type="checkbox"/> Yes | <input type="checkbox"/> No |
| G) Elder abuse/neglect .....   | <input type="checkbox"/> Yes | <input type="checkbox"/> No |
| H) Embezzlement (theft of money or other valuables entrusted to you) .....                     | <input type="checkbox"/> Yes | <input type="checkbox"/> No |
| I) Felony drunk driving (involving injuries) .....   | <input type="checkbox"/> Yes | <input type="checkbox"/> No |
| J) Forcible rape or other act of unlawful intercourse .....                                    | <input type="checkbox"/> Yes | <input type="checkbox"/> No |
| K) Forgery (falsifying any type of document, check certificate, license, currency, etc.) ..... | <input type="checkbox"/> Yes | <input type="checkbox"/> No |
| L) Hit & run (with injuries) .....   | <input type="checkbox"/> Yes | <input type="checkbox"/> No |
| M) Hate crime .....  | <input type="checkbox"/> Yes | <input type="checkbox"/> No |
| N) Insurance fraud .....   | <input type="checkbox"/> Yes | <input type="checkbox"/> No |
| O) Grand theft (value of over \$400, or any firearm) .....                                     | <input type="checkbox"/> Yes | <input type="checkbox"/> No |
| P) Murder, homicide, or attempted murder .....   | <input type="checkbox"/> Yes | <input type="checkbox"/> No |
| Q) Perjury (lying under oath) .....  | <input type="checkbox"/> Yes | <input type="checkbox"/> No |
| R) Possession of an explosive/destructive device .....   | <input type="checkbox"/> Yes | <input type="checkbox"/> No |

**PERSONAL HISTORY STATEMENT**

s) Robbery (theft from another person using a weapon, force, or fear) .....	<input type="checkbox"/> Yes	<input type="checkbox"/> No
T) Stalking.....	<input type="checkbox"/> Yes	<input type="checkbox"/> No
U) Blackmail or extortion .....	<input type="checkbox"/> Yes	<input type="checkbox"/> No
V) Any other act amounting to a felony .....	<input type="checkbox"/> Yes	<input type="checkbox"/> No

If you answered **YES** to **any** item(s) in **Question 73**, fully explain circumstances, including date(s), names of individuals involved, and resolution. Indicate the corresponding letter (73-A, etc.) for each explanation.

**Questions 74 and 75** ask about your current and past recreational drug use. This covers the use of **any** drug, including the unauthorized use of prescription drugs or over-the-counter drugs. Your answers should include, **but not be limited to**, your use of any of the following drugs:

- |  |   |                              |
|--|---|------------------------------|
| - Amphetamines / Methamphetamines<br>(Uppers, Speed, Crank, etc) | - Glue                                      | - Mescaline                  |
| - Barbiturates (Downers)   | - Hallucinogens<br>(Peyote, LSD, Mushrooms) | - Morphine                   |
| - Cocaine / Crack Cocaine  | - Hashish / Hashish Oil                     | - PCP / Angel Dust           |
| - Designer Drugs<br>(Ecstasy, Synthetic Heroin, etc.)            | - Heroin / Opium                            | - Quaaludes                  |
| - GHB (Date Rape Drug)   | - Marijuana                                 | - Steroids                   |
|  |   | - Tetrahydrocannabinol (THC) |

74. **Within the past six months**, have you used any drug(s) as indicated above?..... Yes  No

If yes, give details, including drug(s) used, number of times, over what time period(s), and circumstances:

**PERSONAL HISTORY STATEMENT**

75. **Prior to the past six months** (check all that apply):

- I have **never** used any drug recreationally.
- I have tried or used one or more drugs, but only under **limited** circumstances (for example, experimentation, at parties, concerts, special events, etc.).  
If checked, give details including drug(s) used, estimated number of times, over what time period(s), and circumstances.

76. Have you **ever** engaged in any of the activities listed below for drugs, narcotics or illegal substances, including marijuana (check all that apply)?

- Sold
- Purchased
- Cultivated
- Manufactured
- Furnished
- Carried or held for another

If you checked any items above, give details including drug(s) involved, over what time period(s), and circumstances.

**SECTION 9: MOTOR VEHICLE OPERATION**

77. CURRENT DRIVER'S LICENSE NUMBER	STATE OF ISSUE	EXPIRATION DATE	NAME UNDER WHICH LICENSE WAS GRANTED

78. LIST OTHER STATES WHERE YOU HAVE BEEN LICENSED TO OPERATE A MOTOR VEHICLE:

State of issue	Type of license	Name under which license was granted and license number, if known

79. Have you ever been refused a driver's license by any state? .....  Yes  No

If yes, explain (include when, where, and circumstances):

80. Has your driver's license ever been suspended or revoked? .....  Yes  No

If yes, explain (include when, where, and circumstances):

**81. List your current liability insurance on your vehicle(s):**

A) TYPE OF COVERAGE <input type="checkbox"/> Insured <input type="checkbox"/> Bonded <input type="checkbox"/> Cash Deposit				VEHICLE MAKE		YEAR		VEHICLE LICENSE	
INSURANCE COMPANY				POLICY NUMBER				EXPIRES	
ADDRESS (NUMBER / STREET			CITY			STATE		ZIP	
								CONTACT NUMBER ( )	
B) TYPE OF COVERAGE <input type="checkbox"/> Insured <input type="checkbox"/> Bonded <input type="checkbox"/> Cash Deposit				VEHICLE MAKE		YEAR		VEHICLE LICENSE	
INSURANCE COMPANY				POLICY NUMBER				EXPIRES	
ADDRESS (NUMBER / STREET			CITY			STATE		ZIP	
								CONTACT NUMBER ( )	
C) TYPE OF COVERAGE <input type="checkbox"/> Insured <input type="checkbox"/> Bonded <input type="checkbox"/> Cash Deposit				VEHICLE MAKE		YEAR		VEHICLE LICENSE	
INSURANCE COMPANY				POLICY NUMBER				EXPIRES	
ADDRESS (NUMBER / STREET			CITY			STATE		ZIP	
								CONTACT NUMBER ( )	
D) TYPE OF COVERAGE <input type="checkbox"/> Insured <input type="checkbox"/> Bonded <input type="checkbox"/> Cash Deposit				VEHICLE MAKE		YEAR		VEHICLE LICENSE	
INSURANCE COMPANY				POLICY NUMBER				EXPIRES	
ADDRESS (NUMBER / STREET			CITY			STATE		ZIP	
								CONTACT NUMBER ( )	

**82. List all traffic citations, excluding parking citations, you have received within the past ten years. List the citation or infraction AS ORIGINALLY ISSUED. If the citation/infraction was reduced to a lesser violation for whatever reason, please explain in #85a below.**

A) NATURE OF VIOLATION				LOCATION (STREET)		CITY		STATE	
		DATE VIOLATION OCCURRED Month      Year		ACTION TAKEN <input type="checkbox"/> Not Guilty <input type="checkbox"/> Fined <input type="checkbox"/> Traffic School <input type="checkbox"/> Dismissed					
B) NATURE OF VIOLATION				LOCATION (STREET)		CITY		STATE	
		DATE VIOLATION OCCURRED Month      Year		ACTION TAKEN <input type="checkbox"/> Not Guilty <input type="checkbox"/> Fined <input type="checkbox"/> Traffic School <input type="checkbox"/> Dismissed					
C) NATURE OF VIOLATION				LOCATION (STREET)		CITY		STATE	
		DATE VIOLATION OCCURRED Month      Year		ACTION TAKEN <input type="checkbox"/> Not Guilty <input type="checkbox"/> Fined <input type="checkbox"/> Traffic School <input type="checkbox"/> Dismissed					

d) Has a traffic citation ever resulted in a warrant or caused your driver's license to be withheld due to the following? (Check all that apply.)

Failed to appear     Failed to complete traffic school     Failed to pay the required fine

If checked, explain circumstances:

**PERSONAL HISTORY STATEMENT**



83. Have you been involved as the driver in a motor vehicle accident/collision within the past ten years?.....  Yes  No  
 If yes, give details.

A) DATE	LOCATION (NUMBER / STREET / APT)	CITY	STATE	ZIP
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POLICE REPORT <input type="checkbox"/> YES <input type="checkbox"/> NO	LAW ENFORCEMENT AGENCY	<input type="checkbox"/> INJURY <input type="checkbox"/> NON-INJURY
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B) DATE	LOCATION (NUMBER / STREET / APT)	CITY	STATE	ZIP
---------	----------------------------------	------	-------	-----

POLICE REPORT <input type="checkbox"/> YES <input type="checkbox"/> NO	LAW ENFORCEMENT AGENCY	<input type="checkbox"/> INJURY <input type="checkbox"/> NON-INJURY
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C) DATE	LOCATION (NUMBER / STREET / APT)	CITY	STATE	ZIP
---------	----------------------------------	------	-------	-----

POLICE REPORT <input type="checkbox"/> YES <input type="checkbox"/> NO	LAW ENFORCEMENT AGENCY	<input type="checkbox"/> INJURY <input type="checkbox"/> NON-INJURY
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84. Have you ever driven a vehicle without auto insurance, as required by law?.....  Yes  No

IF YES, GIVE REASON:

DATE Month      Year	LOCATION (NUMBER / STREET / APT)	CITY	STATE	ZIP
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85. Have you ever been refused automobile liability insurance or a bond, or had them cancelled? .....  Yes  No

IF YES, GIVE REASON:

INSURANCE COMPANY

DATE Month      Year	LOCATION (NUMBER / STREET / APT)	CITY	STATE	ZIP
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85a. Use this space for additional information you would like to include regarding your driving record.

**SECTION 10: OTHER TOPICS**

86. Have you ever been refused a permit to carry a concealed weapon?.....  Yes  No

87. Are you now, or have you ever been, a member or associate of a criminal enterprise, street gang, or any other group that advocates violence against individuals because of their race, religion, political affiliation, ethnic origin, nationality, gender, sexual preference, or disability? .....  Yes  No

88. Do you have, or have you ever had, a tattoo signifying membership in, or affiliation with, a criminal enterprise, street gang, or any other group that advocates violence against individuals because of their race, religion, political affiliation, ethnic origin, nationality, gender, sexual preference, or disability? .....  Yes  No

89. Since the age of 16, have you ever been involved in an anger-provoked physical fight, confrontation or other violent act?.....  Yes  No

90. Have you ever hit or physically overpowered a spouse or romantic partner? .....  Yes  No

If you answered **YES** to any of **Questions 86–90**, give details including dates and circumstances; indicate corresponding number.

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**SECTION 11: CERTIFICATION**

**CERTIFICATION**

I hereby swear or affirm that there are no willful misrepresentations or omissions in, or falsifications of, the statements and answers in this Personal History Statement. I hereby certify that I have personally completed each page of this form and any supplemental pages(s) attached, and that all statements made are true and complete to the best of my knowledge and belief. I am aware that should an investigation disclose such misrepresentations, omissions, or falsifications in any documents I submit, or statements I make as part of the application, testing and/or hiring process, my application will be rejected and I will be disqualified from applying for any future position with the agency or agencies to which I have applied to. If, after my acceptance for employment, subsequent investigation should disclose misrepresentation, omission, or falsification, it will be just cause for my immediate dismissal. I understand that this is a continuing investigation and agree to notify the hiring agency of any information that may reflect any changes or additions in this Personal History Statement.

**BY ENTERING YOUR FULL LEGAL NAME HERE, YOU ACKNOWLEDGE AND AGREE TO THE ABOVE CERTIFICATION:** Name: \_\_\_\_\_ Date: \_\_\_\_\_

**THE FOLLOWING SIGNATURE SECTION IS TO BE COMPLETED AT A LATER DATE IN THE PRESENCE OF A WITNESS/BACKGROUND INVESTIGATOR:**

SIGNATURE IN FULL	DATE
WITNESS/BACKGROUND INVESTIGATOR:	DATE

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**ADDITIONAL SPACE**

- Duplicate this page as needed to include additional information that does not fit elsewhere on this form (e.g., additional family members, schools, residences, employers, explanations to questions, etc.)
- Identify the corresponding question and specific item being referenced.