

RESOLUTION NO. 2014 - 26

REGARDING PUBLIC WORKS DEPARTMENT APPLICATION FEES

BE IT RESOLVED that the Board of Chelan County Commissioners hereby adopts the Attachment "A" hereto, "Public Works Department Application Fees", to be codified as Chapter 8.90 of the county code.

Dated at Wenatchee, Washington this 11<sup>th</sup> day of March 2014.



BOARD OF COUNTY COMMISSIONERS

  
DOUG ENGLAND, Chairman

**ABSENT**

\_\_\_\_\_  
RON WALTER, Commissioner

  
\_\_\_\_\_  
KEITH W. GOEHNER, Commissioner

ATTEST: Rikki Filyaw

  
Deputy Clerk of the Board  
Date: 3/11/14

**ATTACHMENT "A"  
TO RESOLUTION NO. 2014 - \_\_\_\_**

**Chapter 8.80  
PUBLIC WORKS DEPARTMENT APPLICATION FEES**

**8.90.010 Purpose.**

Fees required in this chapter are intended to reimburse the public works department for ordinary, typical department expenses related to reviewing and processing applications.

**8.90.020 Public works department fee schedule.**

The Chelan County public works department shall require application fees as follows:

<b>Section I - Land-Use Permits</b>		
<i>This section includes initial fees for land-use related activities. Long Plat base fee (\$400) is assessed for the initial plat; phased plans thereafter will be assessed only the per-lot fee, up to a maximum of 50 lots.</i>		
<b>Fee #</b>	<b>Description</b>	<b>Fees</b>
1	Short Plat Initial Fees, With Road/Driveway Improvements (Up to 4 Lots)	<b>\$400</b>
2	Short Plat, Without Road/Driveway Improvements (Parcel Division Only)	<b>\$125</b>
3	Long Plat Initial Fees (5 or More Lots) / Base Fee + Per-Lot Fee (For the number of lots over 4); Maximum Assessment is 50 Lots	<b>\$400 + \$30/Lot</b>

<b>Section IA - Land-Use Permits // Per-Instance Fees</b>		
<i>Fees in this Section IA are assessed if and as they are incurred and are in addition to the base fee in Section I.</i>		
<b>Fee #</b>	<b>Description</b>	<b>Fees</b>
4	Utility or R/W Permit Review (For work in county right-of-way associated with applicant's subdivision)	<b>\$80</b>
5	Road Naming (Per road)	<b>\$25</b>
6	Road Name Sign Fabrication and Installation (Actual cost, 25% deposit required)	<b>ACTUAL</b>
7	Individual Lot/Parcel Stormwater Review	<b>\$115</b>

**Section IB - Land-Use Permits // Resubmittal & Deviation Fees**

*Fees in this section are atypical for most land-use permit applications and are based on resubmittals and multiple review costs associated with land-use permit reviews or the additional work necessary to process deviation requests. Fees in Section I include two (2) complete Department review cycles of each required submittal. Fees in Section IB may be assessed for each additional resubmitted document due to significant document changes by the applicant after the original review has been completed or for recurring errors/omissions that are not addressed after comments have been issued by the Department after two (2) review iterations.*

Fee #	Description	Fees
8	Expired Plan Resubmittal Fees	<b>\$105</b>
9	Construction Plan Correction Review & Comment	<b>\$80</b>
10	Expired/Resubmit Traffic Impact Analysis Review	<b>\$105</b>
11	Storm Water Plan and Report Resubmittal Review	<b>\$115</b>
12	Plat Blue-Line Resubmittal Review	<b>\$80</b>
13	Plat Mylar Resubmittal Review	<b>\$55</b>
14	Deviation Request Document Review and Preparation	<b>\$105</b>
15	Deviation Request Meeting	<b>\$160</b>
16	Expedited Permit/Review Fee (Actual processing costs beyond normal fees)	<b>ACTUAL</b>

**Section II - Special Engineering Review**

*Section II fees are assessed on a per-hour basis for unique or special circumstances where a statutory engineering review is required. This may include, but is not limited to, private bridge, drainage, culvert, or geotechnical work typically not involving plats or land-use applications. Where bridge or structural elements requiring review are included in platting, these fees may be assessed. Estimated cost and schedule will be provided at time of submittal.*

Fee #	Description	Fees
17	Special Engineering Review (Per-hour, based on actual hours worked)	<b>\$40/Hr.</b>

**Section II – Road Approach Permits**

Fee #	Description	Fees
18	Road Approach Permit (Per road approach)	<b>\$215</b>
19	Road Approach and Addressing Combination	<b>\$230</b>

**Section III - Right-of-Way Permits**

*Right-of-Way Permits are issued for any work that occurs within the county right-of-way. Right-of-Way permit fees are based on land-disturbing activities associated with such work. The county engineer may waive fees for private land-disturbing activities within the county right-of-way that serve a public benefit, as determined by the county engineer. Right-of-Way Permit fees do not include project bonding, when required.*

Fee #	Description	Fees
20	Activity in Right-of-Way Permit (For activities that do not disturb land or features in R/W)	\$80
21	Work in Right-of-Way Permit (For land-disturbing work impacting up to 1000 lineal feet)	\$315
22	Additional Right-of-Way Permit Fee (For additional physically disturbed R/W, per additional 1000 lineal feet of disturbed area)	\$200

#### Section IV - Addressing and Road Naming

See: Chapter 10.20 of Chelan County Code, "Chelan County Road Naming and Physical Addressing Code".

Fee #	Description	Fees
23	Address Application Fee (Per parcel)	\$25
24	Naming of Private Road (Includes sign fabrication and installation - \$1,000 deposit)	ACTUAL
25	Road Name Change (Includes sign fabrication and installation - \$1,000 deposit)	ACTUAL

#### Section V - Road Vacation Petitions

*The application fee for vacation of a county road, or a portion thereof, is made as a deposit for county expenses incurred in the road vacation process, including (but not limited to): surveying, appraisal and administrative costs, and real property cost (if applicable). The county will refund the unexpended portion of a deposit, or if the amount of costs and compensation exceed the amount of the deposit, the principal petitioner shall be responsible to pay the additional costs and compensation.*

Fee #	Description	Fees
26	Petition for Vacation of County Road or Portion Thereof (\$2,500 deposit)	ACTUAL

#### Section VI - Conditional Use Permits and Variances

Fee #	Description	Fees
27	Conditional Use Permit Review	\$135
28	Variance Review	\$135

Section VII - Binding Site Plans		
Fee #	Description	Fees
29	Binding Site Plans	\$240

Section VIII - Pre-Application Process		
Fee #	Description	Fees
30	Subdivision or Major Construction Pre-Applications	\$160

Section IX - Utility Permits and Franchises		
<i>Utility Permit and Franchises are issued for permanent features that are located within county road R/W by other parties. Section 9 fees may be waived by the County Engineer for existing individual, private utility features where permit is issued for the purpose of documenting and/or locating existing facilities within the County R/W. Fees will apply for all new installations and/or expansion of existing systems and/or franchises.</i>		
Fee #	Description	Fees
31	Utility Permit (See Right-of-Way Permits Fee #22 for additional fees)	\$315
32	Utility Franchise (See Right-of-Way Permit Fee #22 for additional fees)	\$500

Section X - Event Permits		
<i>Event Permits are required for any organized activity, including races, parades, street fairs, etc., that include the use of county roads. See Title 9.26 Chelan County Code. If requested and approved, Public Works or Sheriff's Department resources utilized to support the event will be reimbursed on an actual expense basis by the applicant. Non-profit organizations will not be charged the permit fee but will be responsible for reimbursement of county resources, if applicable. <u>Event Permits must be applied for at least 1-month in advance of planned event.</u></i>		
Fee #	Description	Fees
33	Event Permit	\$100
34	County Resources and Event Support (if requested and approved in advance)	ACTUAL

**8.90.030 No department action until fees are paid in full.**

Except as otherwise provided in the county code, the public works department will take no action on an application until the required fees and deposits are paid in full and will take no final action on an application until final costs are paid in full.

**8.90.040 Relation to fees and costs required by other departments, agencies, and districts.**

Fees required under the provisions of this chapter shall be in addition to application fees and other fees and cost reimbursement required by other departments, agencies, and districts.

**8.90.050 Extraordinary circumstances – waiver or reduction of fees**

The director is authorized to exercise discretion to waive or reduce individual fees on a case-by-case basis for unique or extraordinary circumstances upon written petition of the applicant. The director's determination regarding what qualifies for waiver or reduction of fees shall be final.

**8.90.060 Relation to financial assurance.**

Fees required under the provisions of this chapter are not included in, and do not satisfy, any requirement for financial assurance, including bonding, insurance, or other form of financial assurance, which may be required as a condition of any permit, franchise, license, agreement, order, resolution, or plat.

**8.90.070 Refunds.**

If an application is withdrawn, the county will refund the unexpended portion of the applicant's fees and deposits.

**8.90.080 Effective date.**

This chapter shall be effective on May 5, 2014.

**8.90.090 Severability.**

If any provision of this chapter or its application is held invalid, illegal, or unconstitutional, in whole or in part, by any court or agency of competent jurisdiction, said decision shall not affect the validity of the remainder of the chapter.