

RESOLUTION NO. 2022 - 70

REGARDING PUBLIC WORKS DEPARTMENT APPLICATION FEES

WHEREAS, the Board has determined that Resolution No. 2014-26 (Att. A) requires amendment.

NOW, THEREFORE, BE IT RESOLVED by the Board of Chelan County Commissioners that Resolution No. 2014-26 is amended, as set forth in the attached Exhibit "A".

Dated this 19th day of July 2022.

BOARD OF CHELAN COUNTY COMMISSIONERS



ATTEST: ANABEL TORRES

Anabel Torres
Deputy Clerk of the Board

Date 7/19/22

Kevin Overbay
KEVIN OVERBAY, Chairman

Tiffany Gering
TIFFANY GERING, Commissioner

Bob Bugert
BOB BUGERT, Commissioner

EXHIBIT "A"
TO RESOLUTION NO. 2022- ____

Chapter 8.80
PUBLIC WORKS DEPARTMENT APPLICATION FEES

8.90.010 Purpose.

Fees required in this chapter are intended to reimburse the public works department for ordinary, typical department expenses related to reviewing and processing applications.

8.90.020 Public works department fee schedule.

The Chelan County public works department shall require application fees as follows:

Section I – Land-Use Permits		
<i>This section includes initial fees for land use related activities. Long plat base fee (\$400) is assessed for the initial plat; phased plans thereafter will be assessed only the per lot fee, up to a maximum of 50 lots.</i>		
Fee #	Description	Fees
1	Short Plat Initial Fees, With Road/Driveway Improvements (Up to 4 Lots)	\$400-\$1790
2	Short Plat, Without Road/Driveway Improvements (Parcel Division Only)	\$125-\$800
3	Long Plat Initial Fees (5 or More Lots) / Base Fee + Per-Lot Fee (For the number of lots over 4), Without Road Improvements; Maximum Assessment is 50 Lots	\$400 \$800+ \$30/Lot
4	Long Plat Initial Fees (5 or more) / Base Fee + Per-Lot Fee (For the number of lots over 4), With Road Improvements; Maximum Assessment is 50 Lots	\$1790 + \$30/Lot

Section II – Road Development		
<i>This section includes initial fees for road/driveway improvements related to development, including but not limited to CUP's, Building Permits, Environmental and Work in the Right of Way Permits, where improvements are required.</i>		
Fee #	Description	Fees
5	Road/Driveway Improvement Fee (Covering up to 4 Lots & Rural EVAR Roads)	\$990
6	Road Improvement/Construction Fee (5 or More Lots)	\$1730

Section III - Land-Use Permits / Per-Instance Fees		
<i>Fees in this Section III are assessed if applicable, and as they are incurred and are in addition to the initial fees in Section I & II..</i>		

Fee #	Description	Fees
7	Phased Subdivisions (charged per phase beyond 1)	\$285/phase
8	Traffic Impact Analysis	\$170
9	Bridge Review	\$750
10	Development Construction Plan – Review and Comment	\$335
11	Development Stormwater Plan and Report – (includes 2 review/comments)	\$360
12	Individual Lot/Parcel Stormwater Plan and Report – (includes 2 review/comments)	\$115 \$360
13	Utility or R/W Permit Review (For work in county right-of-way associated with applicant's subdivision)	\$80 \$105

Section IV - Land-Use Permits // Resubmittal & Deviation Fees

Fees in this section are atypical for most land use permit applications or are based on resubmittals and multiple review costs associated with land use permit reviews or the additional work necessary to process deviation requests. Initial Fees in Section I include two complete department review cycles of each required submittal. Fees in Section IV may be assessed for each additional resubmitted document due to significant document changes by the applicant after the original review has been completed or for recurring errors/omissions that are not addressed after comments have been issued by the department after two review iterations.

Fee #	Description	Fees
14	Expired Plan Resubmittal Fees	\$105 \$170
15	Construction Plan Correction Review & Comment	\$80 \$125
16	Expired/Resubmit Traffic Impact Analysis Review	\$105 \$170
17	Storm Water Plan and Report Resubmittal Review	\$115 \$360
18	Plat Blue-Line Resubmittal Review	\$80 \$125
19	Plat Mylar Resubmittal Review	\$55 \$75
20	Deviation Request Document Review and Preparation	\$300
21	Deviation Request Meeting	\$160 \$250
22	Expedited Permit/Review Fee (Actual processing costs beyond normal fees)	ACTUAL \$170
23	Pre-Application Meeting	\$295

Section V - Special Engineering Review

Section V fees are assessed on a per-hour basis for unique or special circumstances where a statutory engineering review is required. This may include, but is not limited to, ~~private-bridge~~, drainage, culvert, or geotechnical work typically not involving plats or land-use applications. Where ~~bridge-or~~ structural elements requiring review are included in platting, these fees may be assessed. Estimated cost and schedule will be provided at time of submittal.

Fee #	Description	Fees
24	Special Engineering Review (Per-hour, based on actual hours worked)	\$40/Hr. \$65/Hr

Section VI – Road Approach Permits

Fees for this section are required for a new or unpermitted existing access to a county road, or when required by a land use change. Fees will be waived for unpermitted driveways in existence prior to 2010, provided there's no change in the use, design or location.

Fee #	Description	Fees
25	Road Approach/Driveway Permit (Per road approach)	\$215-\$265
26	Road Approach and Addressing Combination	\$230

Section VII - Right-of-Way Permits

*Right-of-Way Permits are issued for any work that occurs within the county right-of-way. Right-of-Way permit fees are based on land-disturbing activities associated with such work. The county engineer may waive fees for private land-disturbing activities within the county right-of-way that serve a public benefit, as determined by the county engineer. **Right-of-Way Permit fees do not include project bonding, when required.***

Fee #	Description	Fees
27	Activity in Right-of-Way Permit (For activities that do not disturb land or features in R/W)	\$80-\$105
28	Work in Right-of-Way Permit (For land-disturbing work impacting up to 1000 lineal feet)	\$315-\$470
29	Additional Right-of-Way Permit Fee (For additional physically disturbed R/W, per additional 1000 lineal feet of disturbed area)	\$200-\$300

Section VIII – Addressing and Road Naming

See: Chapter 10.20 of Chelan County Code, "Chelan County Road Naming and Physical Addressing Code".

Fee #	Description	Fees
30	Address Application Fee (Per parcel)	\$25-\$35
31	Naming of Private Road (Includes sign fabrication and installation – \$1,000 deposit)	ACTUAL
32	Road Name Change (Includes sign fabrication and installation – \$1,000 deposit)	ACTUAL
33	Road Naming Application	\$25-\$175
34	Road Name Change Application	\$215
35	Address/Road Naming Appeal Request Fee	\$75

Section IX - Road Vacation Petitions

The application fee for vacation of a county road, or a portion thereof, is made as a deposit for county expenses incurred in the road vacation process, including (but not limited to): surveying, appraisal and administrative costs, and real property cost (if applicable). The county will refund the unexpended portion

of a deposit, or if the amount of costs and compensation exceed the amount of the deposit, the principal petitioner shall be responsible to pay the additional costs and compensation.

Fee #	Description	Fees
36	Petition for Vacation of County Road or Portion Thereof (\$2,500 deposit)	ACTUAL

Section X- Conditional Use Permits and Variances

Fee #	Description	Fees
37	Conditional Use Permit Review	\$135-\$210
38	Variance Review	\$135-\$230

Section XI - Binding Site Plans

Fee #	Description	Fees
39	Binding Site Plans (Covering up to 4 Lots)	\$240-\$840
40	Binding Site Plans (5 or More Lots)	\$240-\$1165

Section VIII – Pre-Application Process

Fee #	Description	Fees
30	Subdivision or Major Construction Pre-Applications	\$160

Section XII - Utility Permits and Franchises

Utility Permit and Franchises are issued for permanent features that are located within county road R/W by other parties. Section 9 fees may be waived by the County Engineer for existing individual, private utility features where permit is issued for the purpose of documenting and/or locating existing facilities within the County R/W. Fees will apply for all new installations and/or expansion of existing systems and/or franchises.

Fee #	Description	Fees
41	Utility Permit to work in ROW(See Right-of-Way Permits Fee 29 for additional fees)	\$315-\$470
42	Utility Franchise Setup	\$500

Section XIII – Environmental

Fee #	Description	Fees
43	Environmental/SEPA – Review	\$250

Section XIV – Event Permits

Event Permits are required for any organized activity, including races, parades, street fairs, etc., that include the use of county roads. See Title 9.26 Chelan County Code. If requested and approved, Public Works or Sheriff's Department resources utilized to support the event will be reimbursed on an actual expense basis by the applicant. Non-profit organizations will not be charged the permit fee but will be responsible for reimbursement of county resources, if applicable. Event Permits must be applied for at least 1-month in advance of planned event.

Fee #	Description	Fees
44	Event Permit	\$100 \$250
45	County Resources and Event Support (if requested and approved in advance)	ACTUAL

8.90.030 No department action until fees are paid in full.

Except as otherwise provided in the county code, the public works department will take no action on an application until the required fees and deposits are paid in full and will take no final action on an application until final costs are paid in full.

8.90.040 Relation to fees and costs required by other departments, agencies, and districts.

Fees required under the provisions of this chapter shall be in addition to application fees and other fees and cost reimbursement required by other departments, agencies, and districts.

8.90.050 Extraordinary circumstances – waiver or reduction of fees

The director is authorized to exercise discretion to waive or reduce individual fees on a case-by-case basis for unique or extraordinary circumstances upon written petition of the applicant. The director's determination regarding what qualifies for waiver or reduction of fees shall be final.

8.90.060 Relation to financial assurance.

Fees required under the provisions of this chapter are not included in, and do not satisfy, any requirement for financial assurance, including bonding, insurance, or other form of financial assurance, which may be required as a condition of any permit, franchise, license, agreement, order, resolution, or plat.

8.90.070 Refunds.

If an application is withdrawn, the county will refund the unexpended portion of the applicant's fees and deposits.

8.90.080 Effective date.

This chapter shall be effective on **September 1, 2022.**

8.90.090 Severability.

If any provision of this chapter or its application is held invalid, illegal, or unconstitutional, in whole or in part, by any court or agency of competent jurisdiction, said decision shall not affect the validity of the remainder of the chapter.