

CHELAN COUNTY PUBLIC WORKS DEPARTMENT

Supplying 8B Solid Sodium Gradation Road Salt For 2025-2026 Winter Season

Contract Provisions & Mandatory Bid Forms

BIDS RECEIVED ON FACSIMILE MACHINE WILL NOT BE ACCEPTED

Chelan County Public Works
316 Washington Street, Suite 402
Wenatchee, WA 98801
Phone: 509.667.6415
FAX: 509.667.6250



BIDDING INSTRUCTIONS

In order to be considered for award the sealed bid must contain all forms fully completed, signed and submitted together as the Bid Proposal Package prior to the time of bid opening.

DATE OF OPENING BIDS:

The bid opening date for this contract is **July 29, 2025**. Bid Proposal Packages received prior to **9:30 A.M** on that day will be publicly opened and read.

Sealed bids are to be received at the Board of Chelan County Commissioners, 400 Douglas Street, Wenatchee, Washington 98801.

Each Bid Proposal Package shall be submitted in a sealed envelope, addressed to the Board of Chelan County Commissioners, 400 Douglas Street, Wenatchee, Washington 98801, and shall be marked “**SUPPLYING 8B SOLID SODIUM GRADATION ROAD SALT**” on the outside of the bid envelope.

RIGHT TO REJECT BIDS:

Chelan County reserves the right to reject any and/or all proposals, to accept the proposal or proposals deemed best for the County, or to advertise for new proposals, when, in the opinion of the Board of Chelan County Commissioners, the best interests of the County will be promoted thereby.

BID EVALUATION:

In evaluating bids, the following criteria, in addition to price, quality and delivery, will be considered.

1. Past performance record of the bidder.
2. Ability of the bidder to provide specified material within the time limitations set forth in the specifications.
3. Experience, technical qualifications, skill, ability and capacity of the bidder.
4. Proximity of the production plant to specific projects.
5. Compliance with terms and conditions contained in the contract documents.
6. Equalizing elements, or factors, not specifically listed herein, in addition to that of price which would offset the final cost to, and the benefits to be derived by the County.
7. Qualifications and eligibility of the bidder to receive an award of the contract under applicable laws and regulations.

TERMS:

Prices may not vary up or down from the original bid price.

All bids must state a firm price including all applicable Local, State, and Federal Taxes.

No penalty shall be involved for delays caused by acts of God, governmental action, accidents or other causes beyond the County's control.

Chelan County reserves the right to use an alternate vendor if problems develop resulting in the untimely supply of materials.

Chelan County also reserves the right to cancel its purchase if the quality of the product is reduced from the project specifications, or County standards or both, or if the County determines its interests will be better served by another supplier.

PREPARATION OF PROPOSAL:

Chelan County will only accept Bid Proposal Packages properly executed on forms provided by the County ("Bid Form").

For a proposal to be considered by the County, the Bid Proposal Package must include all of the following:

1. All prices identified within a proposal must be written in numerical digits (not words) written in ink or typed, and expressed in U.S. dollars and cents.
2. A unit price for each item (omitting digits more than two places to the right of the decimal point).
3. An extension for each unit price (omitting digits more than two places to the right of the decimal point).
4. The total proposal price (the sum of all extensions).
5. Any correction to a bid made by interlineation, alteration, or erasure, shall be initialed by the signer of the bid.
6. The Bidder shall make no stipulation on the Bid Form, nor qualify the bid in any manner.

CALL FOR BIDS

Supplying 8B Solid Sodium Gradation Road Salt

Sealed bids will be received by the Board of Chelan County Commissioners at their office at 400 Douglas Street, Wenatchee, Washington 98801 until **9:30 a.m. on July 29, 2025**, and there publicly opened and read as soon thereafter as the matter may be heard for:

This Contract provides for supplying Chelan County Public Works with 8B Road Salt for maintenance operations for the 2025-2026 winter season, all in accordance with the Contract Provisions and the current Washington State Department of Transportation Standard Specifications and amendments.

The Chelan County, in accordance with the provisions of Title VI of the Civil Rights Act of 1964 (78 Stat. 252, 42 U.S.C. 2000d to 2000d-4) and the Regulations, hereby notifies all bidders that it will affirmatively ensure that in any contract entered into pursuant to this advertisement, disadvantaged business enterprises will be afforded full and fair opportunity to submit bids in response to this invitation and will not be discriminated against on the grounds of race, color, or national origin in consideration for an award.

Complete specifications may be obtained from the office of the Chelan County Public Works, **509.667.6415**, 316 Washington Street, Suite 402, Wenatchee, Washington 98801.

All bids shall be marked “**SUPPLYING 8B SOLID SODIUM GRADATION ROAD SALT**” on the outside of envelope.

The Board of County Commissioners reserves the right to accept or reject any or all bids for cause.

Dated at Wenatchee, Washington this 8th day of July, 2025.



ATTEST: ANABEL TORRES

Clerk of the Board

BOARD OF CHELAN COUNTY COMMISSIONERS


KEVIN OVERBAY, ~~Chairman~~ **COMMISSIONER**


SHON SMITH, ~~Commissioner~~ **CHAIRMAN**


BRAD HAWKINS, Commissioner

Publish: Wenatchee World – July 8th, 15th and 22nd, 2025

Charge: Chelan County Public Works, 316 Washington Street, Suite 402, Wenatchee, WA 98801

BID PROPOSAL PACKAGE

Supplying Snow Salt 8B Solid Sodium Gradation Road Salt

To: Board of Chelan County Commissioners
400 Douglas Street
Wenatchee, WA 98801

Bid Due Date:

July 29, 2025 @ 9:30 a.m. – Board of Chelan County Commissioners

Supplying Chelan County Public Works Department with the following materials at the prices established below during the 2025 calendar year:

Item No.	Item	Quantity	Unit	Unit Price	Sub Total	Sales Tax 8.4%	Total
1.	Cashmere	400	Ton				
2.	Leavenworth	400	Ton				
3.	Wenatchee	800	Ton				
4.	Chelan	300	Ton				

Grand Total: _____

BID PACKAGE PROPOSAL

SIGNATURE PAGE

To the Board of Chelan County Commissioners:

The undersigned Bidder hereby certifies that the Bidder has read and thoroughly understands the project specifications, addenda, and applicable sections of the current WSDOT Standard Specifications, and has read and thoroughly understands the contract governing the work (collectively "Contract Documents") and the manner by which payment will be made for such work, and is familiar with all of the conditions surrounding the required work, including but not limited to, availability of materials and transportation requirements.

The Bidder hereby acknowledges that by execution of this Bid Proposal Form the Bidder has agreed to all bidding requirements, has fully executed all required bidding documents, and has agreed to fully and completely perform all work required under the Contract Documents if awarded the contract, at the prices stated in this Bid Proposal Package.

Receipt is hereby acknowledged of Addendum(s) No(s). _____, _____, _____ and _____.

_____ Print Bidder Name		_____ Mailing Address	
_____ Signature of Principal or Officer		_____ City	_____ State
		_____ Zip Code	
_____ Print Name of Signatory		_____ Title	_____ Telephone
		_____ Fax	
_____ Federal Tax Number		_____ UBI Number	

Note:

- (1) This Bid Package Proposal is not transferable and any alteration of the firm's name entered hereon without prior permission from Chelan County will be cause for considering the proposal irregular and subsequent rejection of the bid.

Failure to return this Declaration as part of the bid proposal package will make the bid nonresponsive and ineligible for award.

NON-COLLUSION DECLARATION

I, by signing the proposal, hereby declare, under penalty of perjury under the laws of the United States that the following statements are true and correct:

1. That the undersigned person(s), firm, association or corporation has (have) not, either directly or indirectly, entered into any agreement, participated in any collusion, or otherwise taken any action in restraint of free competitive bidding in connection with the project for which this proposal is submitted.
2. That by signing the signature page of this proposal, I am deemed to have signed and to have agreed to the provisions of this declaration.

NOTICE TO ALL BIDDERS

To report rigging activities call:

1-800-424-9071

The U.S. Department of Transportation (USDOT) operates the above toll-free "hotline" Monday through Friday, 8:00 a.m. to 5:00 p.m., eastern time. Anyone with knowledge of possible bid rigging, bidder collusion, or other fraudulent activities should use the "hotline" to report such activities.

The "hotline" is part of USDOT's continuing effort to identify and investigate highway construction contract fraud and abuse and is operated under the direction of the USDOT Inspector General. All information will be treated confidentially and caller anonymity will be respected.

SPECIAL PROVISIONS

8B Solid Sodium Gradation Road Salt:

Description

The work consists of supplying 8B Solid Sodium Gradation Road Salt for maintenance purposes for the 2025-2026 winter season, in accordance with these Special Provisions and current WSDOT Standard Specifications.

Materials

Materials shall meet the requirements of Clear Roads Qualified Products List.

Requirements

8B Solid Sodium Gradation Road Salt shall be delivered to various maintenance districts throughout Chelan County. Final destination will be provided when orders are placed. The approximated quantities to be delivered to the following districts:

Wenatchee (District 1)	800 Ton
Cashmere (District 2)	400 Ton
Leavenworth (District 3)	400 Ton
Chelan (District 5)	300 Ton

The Supplier shall supply the 8B Solid Sodium Gradation Road Salt after an order for materials has been placed. The County will place orders no later 30 days prior to the expected delivery. Hours of operation are Monday through Thursday, 6:30 a.m. to 4:00 p.m. No loads after 4:00 p.m. Call the districts 2 hours in advance of loads arriving.

A second order, depending on winter weather severity, will likely be placed midway through the season. This second order is typically no less than 100 Ton and is spread amongst the above described Districts.

Wenatchee district

Contact – 1st Keith Newberry, office 509-667-6502, cell 509-860-7342.

2nd Mark Cuning, office 509-667-6502, cell 509-679-0349.

Location – 210 Easy Street, Wenatchee WA, 98801

Cashmere district

Contact – 1st Craig Wisemore, office 509-667-5700, cell 509-860-0655.

Location – 5815 Wescott Drive, Cashmere WA, 98815

Leavenworth district

Contact – 1st Dan Mayfield, office 509-667-5702, cell 509-860-4712.

2nd Fred Berger, office 509-667-5702, cell 509-393-2154.

Location – 10210 County Shop Rd, Leavenworth WA, 98826

Chelan district

Contact – 1st Earl Griffith, office 509-682-2420, cell 509-679-3229.

2nd Bo Watson, office 509-682-2420

Location – 23290 HWY 97 A, Chelan WA, 98816

The Supplier shall provide a scale ticket for each load to County personnel taking delivery of materials.

The supplier shall be required to furnish the County documentation that the product sold complies with the requisite specifications

Measurement

Measurement for 8B Solid Sodium Gradation Road Salt shall be by the ton weighed in accordance with Section 1-09.2 of the Standard Specifications.

Payment

Payment for 8B Solid Sodium Gradation Road Salt shall be the agreed contract price per ton delivered to various maintenance districts. There will be no adjustment to the contract price in the event the actual amount purchased varies from the amount specified in the bid proposal.

CONTRACT

THIS CONTRACT is entered into between Chelan County, Washington, (“County”), whose address is 316 Washington Street, Suite 402, Washington, 98801, and _____, whose address is _____ hereinafter called the “Supplier”.

In consideration of the terms and conditions contained herein and the attached documents which are made a part of this contract by reference, the parties agree as follows:

1. Description of the Work. The Supplier shall provide to Chelan County Public Works the materials as specified by the terms and conditions of this Contract and the exhibits incorporated by reference and identified below, as well as the Washington State Department of Transportation 2025 Standard Specifications for Road, Bridge, and Municipal Construction. The Supplier shall provide at its sole expense all labor, equipment, materials, transportation and any other requirements necessary to fulfill the obligations of this Contract. The County has made a good-faith estimate of quantities of material needed for informational purposes only to assist in the contracting process. The County does not guaranty these estimates.

2. Exhibits. The following exhibits are attached and incorporated into this Contract by this reference:

Exhibit 1 —Chelan County Call for Bids

Exhibit 2 — Supplier’s Bid Proposal Package

Exhibit 3 — The project Special Provisions

3. Effective Date & Duration. Execution of this document by the Parties may occur on different dates. The effective date shall be the date of the last signature. This Contract shall remain in effect until all obligations established herein are complete.

4. Billing. The Supplier shall submit an invoice to the County within thirty (30) days of the County’s receipt of the materials. Invoices shall be sent to the County at the following address:

Chelan County Public Works
316 Washington Street, Suite 402
Wenatchee, WA 98801

The County agrees to make payment for the materials delivered within forty-five (45) days of receiving an invoice.

5. Notices. Mailed notices to the County shall be sent or delivered to the same address provided for Billing above. Mailed notices to the Supplier shall be sent or delivered to the contact

information provided in the Bid Proposal Package, unless otherwise updated by written notice to Chelan County Public Works.

6. Liability. It is further provided that no liability shall attach to the County by reason of entering into this contract, except as expressly provided herein.

7. Venue. Any action, suit, or judicial proceeding for the enforcement of this Contract shall be brought in the Superior Court for the State of Washington in Chelan County, Washington.

8. Complete Agreement. This Contract and incorporated exhibits contain all terms and conditions agreed upon by the parties. Any change, addition, or amendment must be made in writing and executed by both Parties.

9. Waiver. No waiver by either Party of any term or condition of this Contract shall be deemed or construed to constitute a waiver of any other term or condition or of any subsequent breach, whether of the same or different provision.

IN WITNESS WHEREOF, the Parties have caused this Contract be executed.

Dated this ____ day of _____, 2025.

Supplier:

Contractor

By: _____

(Print Name)

Title

Address

City State Zip

Dated at Wenatchee, Washington this _____ day of _____, 2025.

**BOARD OF COMMISSIONERS
FOR CHELAN COUNTY**

SHON SMITH, Chairman

KEVIN OVERBAY, Commissioner

BRAD HAWKINS, Commissioner

ATTEST: ANABEL TORRES

Clerk of the Board