

CHELAN COUNTY PUBLIC WORKS DEPARTMENT

Supplying Solid Sodium Gradation Road Salt For 2026-2027 Winter Season

Contract Provisions & Mandatory Bid Forms

BIDS RECEIVED ON FACSIMILE MACHINE WILL NOT BE ACCEPTED

Chelan County Public Works
316 Washington Street, Suite 402
Wenatchee, WA 98801
Phone: 509.667.6415
FAX: 509.667.6250



BIDDING INSTRUCTIONS

In order to be considered for award the sealed bid must contain all forms fully completed, signed and submitted together as the Bid Proposal Package prior to the time of bid opening.

DATE OF OPENING BIDS:

The bid opening date for this contract is **October 6, 2026**. Bid Proposal Packages received prior to **9:30 A.M** on that day will be publicly opened and read.

Sealed bids are to be received at the Board of Chelan County Commissioners, 400 Douglas Street, Wenatchee, Washington 98801.

Each Bid Proposal Package shall be submitted in a sealed envelope, addressed to the Board of Chelan County Commissioners, 400 Douglas Street, Wenatchee, Washington 98801, and shall be marked “**SUPPLYING SOLID SODIUM GRADATION ROAD SALT**” on the outside of the bid envelope.

RIGHT TO REJECT BIDS:

Chelan County reserves the right to reject any and/or all proposals, to accept the proposal or proposals deemed best for the County, or to advertise for new proposals, when, in the opinion of the Board of Chelan County Commissioners, the best interests of the County will be promoted thereby.

BID EVALUATION:

In evaluating bids, the following criteria, in addition to price, quality and delivery, will be considered.

1. Past performance record of the bidder.
2. Ability of the bidder to provide specified material within the time limitations set forth in the specifications.
3. Experience, technical qualifications, skill, ability and capacity of the bidder.
4. Proximity of the production plant to specific projects.
5. Compliance with terms and conditions contained in the contract documents.
6. Equalizing elements, or factors, not specifically listed herein, in addition to that of price which would offset the final cost to, and the benefits to be derived by the County.
7. Qualifications and eligibility of the bidder to receive an award of the contract under applicable laws and regulations.

TERMS:

Prices may not vary up or down from the original bid price.

All bids must state a firm price including all applicable Local, State, and Federal Taxes.

No penalty shall be involved for delays caused by acts of God, governmental action, accidents or other causes beyond the County's control.

Chelan County reserves the right to use an alternate vendor if problems develop resulting in the untimely supply of materials.

Chelan County also reserves the right to cancel its purchase if the quality of the product is reduced from the project specifications, or County standards or both, or if the County determines its interests will be better served by another supplier.

PREPARATION OF PROPOSAL:

Chelan County will only accept Bid Proposal Packages properly executed on forms provided by the County ("Bid Form").

For a proposal to be considered by the County, the Bid Proposal Package must include all of the following:

1. All prices identified within a proposal must be written in numerical digits (not words) written in ink or typed, and expressed in U.S. dollars and cents.
2. A unit price for each item (omitting digits more than two places to the right of the decimal point).
3. An extension for each unit price (omitting digits more than two places to the right of the decimal point).
4. The total proposal price (the sum of all extensions).
5. Any correction to a bid made by interlineation, alteration, or erasure, shall be initialed by the signer of the bid.
6. The Bidder shall make no stipulation on the Bid Form, nor qualify the bid in any manner.

CALL FOR BIDS

Supplying Solid Sodium Gradation Road Salt

Sealed bids will be received by the Board of Chelan County Commissioners at their office at 400 Douglas Street, Wenatchee, Washington 98801 until **9:30 a.m. on October 6, 2026**, and there publicly opened and read as soon thereafter as the matter may be heard for:

This Contract provides for supplying Chelan County Public Works with 8B Road Salt for maintenance operations for the 2026-2027 winter season, all in accordance with the Contract Provisions and the current Washington State Department of Transportation Standard Specifications and amendments.

The Chelan County, in accordance with the provisions of Title VI of the Civil Rights Act of 1964 (78 Stat. 252, 42 U.S.C. 2000d to 2000d-4) and the Regulations, hereby notifies all bidders that it will affirmatively ensure that in any contract entered into pursuant to this advertisement, disadvantaged business enterprises will be afforded full and fair opportunity to submit bids in response to this invitation and will not be discriminated against on the grounds of race, color, or national origin in consideration for an award.

Complete specifications may be obtained from the office of the Chelan County Public Works, **509.667.6415**, 316 Washington Street, Suite 402, Wenatchee, Washington 98801.

All bids shall be marked “**SUPPLYING SOLID SODIUM GRADATION ROAD SALT**” on the outside of envelope.

The Board of County Commissioners reserves the right to accept or reject any or all bids for cause.

Dated at Wenatchee, Washington this 22nd day of September, 2026.

BOARD OF CHELAN COUNTY COMMISSIONERS

SHON SMITH, Chairman

KEVIN OVERBAY, Commissioner

BRAD HAWKINS, Commissioner

ATTEST: ANABEL TORRES

Clerk of the Board

Publish: Wenatchee World – September 26, 2026 & October 3, 2026

Charge: Chelan County Public Works, 316 Washington Street, Suite 402, Wenatchee, WA 98801

BID PROPOSAL PACKAGE

Supplying Solid Sodium Gradation Road Salt

To: Board of Chelan County Commissioners
400 Douglas Street
Wenatchee, WA 98801

Bid Due Date:

October 6, 2026 @ 9:30 a.m. – Board of Chelan County Commissioners

Supplying Chelan County Public Works Department with the following materials at the prices established below during the 2026-2027 calendar year:

Item No.	Item	Quantity	Unit	Unit Price	Sub Total	Sales Tax 8.4%	Total
1.	Solid Sodium Gradation Road Salt	4120	Ton				

Grand Total: _____

City and State of salt source (for Fuel Surcharge Calculation) _____

SIGNATURE PAGE

To the Board of Chelan County Commissioners:

The undersigned Bidder hereby certifies that the Bidder has read and thoroughly understands the project specifications, addenda, and applicable sections of the current WSDOT Standard Specifications, and has read and thoroughly understands the contract governing the work (collectively "Contract Documents") and the manner by which payment will be made for such work, and is familiar with all of the conditions surrounding the required work, including but not limited to, availability of materials and transportation requirements.

The Bidder hereby acknowledges that by execution of this Bid Proposal Form the Bidder has agreed to all bidding requirements, has fully executed all required bidding documents, and has agreed to fully and completely perform all work required under the Contract Documents if awarded the contract, at the prices stated in this Bid Proposal Package.

Receipt is hereby acknowledged of Addendum(s) No(s). _____, _____, _____ and _____.

Print Bidder Name		Mailing Address	
Signature of Principal or Officer	City	State	Zip Code
Print Name of Signatory	Title	Telephone	Fax
Federal Tax Number	UBI Number		

Note:

- (1) This Bid Package Proposal is not transferable and any alteration of the firm's name entered hereon without prior permission from Chelan County will be cause for considering the proposal irregular and subsequent rejection of the bid.

Failure to return this Declaration as part of the bid proposal package will make the bid nonresponsive and ineligible for award.

NON-COLLUSION DECLARATION

I, by signing the proposal, hereby declare, under penalty of perjury under the laws of the United States that the following statements are true and correct:

1. That the undersigned person(s), firm, association or corporation has (have) not, either directly or indirectly, entered into any agreement, participated in any collusion, or otherwise taken any action in restraint of free competitive bidding in connection with the project for which this proposal is submitted.
2. That by signing the signature page of this proposal, I am deemed to have signed and to have agreed to the provisions of this declaration.

NOTICE TO ALL BIDDERS

To report rigging activities call:

1-800-424-9071

The U.S. Department of Transportation (USDOT) operates the above toll-free "hotline" Monday through Friday, 8:00 a.m. to 5:00 p.m., eastern time. Anyone with knowledge of possible bid rigging, bidder collusion, or other fraudulent activities should use the "hotline" to report such activities.

The "hotline" is part of USDOT's continuing effort to identify and investigate highway construction contract fraud and abuse and is operated under the direction of the USDOT Inspector General. All information will be treated confidentially and caller anonymity will be respected.

SPECIAL PROVISIONS

Solid Sodium Gradation Road Salt:

Description

The work consists of supplying Solid Sodium Gradation Road Salt for maintenance purposes for the 2026-2027 winter season, in accordance with these Special Provisions and current WSDOT Standard Specifications.

Materials

Materials shall meet the requirements of Clear Roads Qualified Products List. 8B, 8A-R or a combination of both.

Requirements

Solid Sodium Gradation Road Salt shall be delivered to various maintenance districts throughout Chelan County. Final destination will be provided when orders are placed. The approximated quantities to be delivered to the following districts:

Wenatchee (District 1)	1200 Ton
Cashmere (District 2)	1200 Ton
Leavenworth (District 3)	1100 Ton
Entiat (District 4)	220 Ton
Chelan (District 5)	400 Ton

The Supplier shall supply the Solid Sodium Gradation Road Salt after an order for materials has been placed. The County will place orders no later 30 days prior to the expected delivery. Hours of operation are Monday through Thursday, 6:30 a.m. to 4:00 p.m. No loads after 4:00 p.m. Call the districts 2 hours in advance of loads arriving.

A second order, depending on winter weather severity, will likely be placed midway through the season. This second order is typically no less than 100 Ton and is spread amongst the above described Districts.

Wenatchee district

Contact – 1st Keith Newberry, office 509-667-6502, cell 509-860-7342.

2nd Mark Cuning, office 509-667-6502, cell 509-679-0349.

Location – 210 Easy Street, Wenatchee WA, 98801

Cashmere district

Contact – 1st Craig Wisemore, office 509-667-5700, cell 509-860-0655.

Location – 5815 Wescott Drive, Cashmere WA, 98815

Leavenworth district

Contact – 1st Fred Berger, office 509-667-5702, cell 509-393-2154.

Location – 10210 County Shop Rd, Leavenworth WA, 98826

Eniat district

Contact – 1st Bruce Duncan. Office 509-667-5709, cell 509-679-8607

Location – 9486 Entiat River Road, Entiat, WA 98822

Chelan district

Contact – 1st Earl Griffith, office 509-667-5704, cell 509-679-3229.

2nd Bo Watson, office 509-667-5704

Location – 23290 HWY 97 A, Chelan WA, 98816

The Supplier shall provide a scale ticket for each load to County personnel taking delivery of materials.

The Supplier shall be required to furnish the County documentation that the product sold complies with the requisite specifications.

Measurement

Measurement for Solid Sodium Gradation Road Salt shall be by the ton weighed in accordance with Section 1-09.2 of the Standard Specifications.

Payment

Payment for Solid Sodium Gradation Road Salt shall be the agreed contract price per ton delivered to various maintenance districts. There will be no adjustment to the contract price in the event the actual amount purchased varies from the amount specified in the bid proposal.

Diesel Fuel Surcharge

The Supplier may charge a Diesel Fuel Surcharge based on changes in fuel cost from the baseline rate, which will be established on the effective date of the award. The changes in the Diesel Fuel Surcharge are based on the price changes from Oil Price Information Service (OPIS) for Spokane, Washington contract average rack price for ultra-low sulphur diesel (USLD #2 Clear) fuel.

The County will verify OPIS pricing on the effective date of the contract award (the baseline rate) and the price on the 20th of each month (or nearest business day) thereafter, and adjust the Diesel Fuel Surcharge if applicable to be effective on the first day of the month. This adjustment will be considered an administrative action, not requiring a contract amendment.

Should the price per gallon of diesel fuel change (whether an increase or a decrease) by more than 5% from the baseline rate, this change would be reflected in the Diesel Fuel Surcharge. If the change is less than 5% of the baseline there will not be a Diesel Fuel Surcharge for that month. The fuel price adjustment will be \$0.01 per mile for every \$0.05 change in fuel price and be applied to the established miles between points in the Purchase Order. Mileage will be disclosed on each invoice and may be verified by the County prior to acceptance of the surcharge.

Example 1: Baseline price of fuel is \$3.00/gallon. OPIS indicates a 5% increase of \$0.15/gallon. Vendor may charge \$0.03/mile. Mileage is 100 miles round trip. $\$0.15 \text{ gallon} / \$0.05 = \$0.03 \text{ gallon} \times 100 \text{ miles} = \3 . Contractor will invoice a separate line item indicating diesel fuel surcharge and mileage.

Example 2: Baseline price of fuel is \$3.00/gallon. OPIS indicates a 10% decrease of \$0.30/gallon. Vendor must credit \$0.06/mile. Mileage is 100 miles round trip. $\$0.30 \text{ gallon} / \$0.05 = \$0.06 \times 100 \text{ miles} = - \60 .

Contractor will invoice a separate line item indicating diesel fuel credit/charge and mileage. If the fuel price returns to the baseline, surcharges may no longer be charged.