

# **CHELAN COUNTY PUBLIC WORKS DEPARTMENT**

## **Brush Grinding at Multiple Sites**

### **Contract Provisions**



**BIDS RECEIVED ON FACSIMILE MACHINE WILL NOT BE ACCEPTED**

**Chelan County Public Works**  
316 Washington Street, Suite 402  
Wenatchee, WA 98801  
Phone: 509.667.6415  
FAX: 509.667.6250



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## **BIDDING INSTRUCTIONS**

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In order to be considered for award the sealed bid must contain all forms fully completed, signed and submitted together as the Bid Proposal Package prior to the time of bid opening.

### **DATE OF OPENING BIDS**

Sealed bids are to be received at the following location prior to the time specified.

At the Board of Chelan County Commissioners, 400 Douglas Street, Wenatchee, Washington 98801 until **9:30 a.m.** of the bid opening date.

The bid opening date for this contract is **May 19, 2020**. Bids received will be publicly opened and read after 9:30 A.M on this date.

Each bid shall be submitted in a sealed envelope, addressed to the Board of Chelan County Commissioners, 400 Douglas Street, Wenatchee, Washington 98801, and shall be marked **“BRUSH GRINDNG AT MULTIPLE SITES”** on the outside of the bid envelope.

### **RIGHT TO REJECT BIDS**

Chelan County reserves the right to reject any and/or all proposals, to accept the proposal or proposals deemed best for the County, or to advertise for new proposals, when, in the opinion of the Board of Chelan County Commissioners, the best interests of the County will be promoted thereby.

### **BID EVALUATION**

In evaluating bids, the following criteria, in addition to price, quality and delivery, will be considered:

1. Past performance record of the bidder.
2. Experience, technical qualifications, skill, ability and capacity of the bidder.
3. Proximity of base office and shop.
4. Compliance with terms and conditions contained in the contract documents.
5. Equalizing elements or factors not specifically listed herein, in addition to that of price which would offset the final cost to, and the benefits to be derived by the County.
6. Qualifications and eligibility of the bidders to receive an award of the contracts under applicable laws and regulations.

**TERMS:**

Prices may not vary up or down from the original bid price.

All bids must state a firm price including all applicable Local, State, and Federal Taxes.

No penalty shall be involved for delays caused by acts of God, governmental action, accidents or other causes beyond the contractors control.

Chelan County reserves the right to use an alternate vendor in the event it is determined that problems develop resulting in the untimely work product.

**PREPARATION OF PROPOSAL:**

Chelan County will only accept proposals properly executed on physical forms it provides.

All prices shall be in legible figures (not words) written in ink or typed, and expressed in U.S. dollars and cents. The proposal shall include:

1. A unit price for each item (omitting digits more than four places to the right of the decimal point),
2. An extension for each unit price (omitting digits more than two places to the right of the decimal point),
3. The total Contract price (the sum of all extensions),
4. Any correction to a bid made by interlineation, alteration, or erasure, shall be initialed by the signer of the bid.
5. The Bidder shall make no stipulation on the Bid Form, nor qualify the bid in any manner.

**CALL FOR BIDS**

**Brush Grinding at Multiple Sites**

Sealed bids will be received by the Board of Chelan County Commissioners at their office at 400 Douglas Street, Wenatchee, Washington 98801 until **9:30 a.m. on May 19, 2020**, and there publicly opened and read as soon thereafter as the matter may be heard for:

This Contract provides for Brush Grinding, including mobilization, at the three sites, Chelan Transfer Station Brush Yard, Dryden Transfer Station Brush Yard and Leavenworth Day Pit, for Chelan County Public Works Department, all in accordance with the Contract Provisions and the current Washington State Department of Transportation Standard Specifications and amendments.

The Chelan County in accordance with Title VI of the Civil Rights Act of 1964, 78 Stat. 252, 42 U.S.C. 2000d to 2000d-4 and Title 49, Code of Federal Regulations, Department of Transportation, Subtitle A, Office of the Secretary, Part 21, Nondiscrimination in Federally Assisted Programs of the Department of Transportation issued pursuant to such Act, hereby notifies all bidders that it will affirmatively ensure that in any contract entered into pursuant to this advertisement, disadvantaged business enterprises as defined at 49 CFR Part 26 will be afforded full opportunity to submit bids in response to this invitation and will not be discriminated against on the grounds of race, color, national origin, or sex in consideration for an award.

Complete specifications may be obtained from the office of the Chelan County Public Works, **509.667.6415**, 316 Washington Street, Suite 402, Wenatchee, Washington 98801.

All bids shall be marked **“BRUSH GRINDING AT MULTIPLE SITES”** on the outside of envelope.

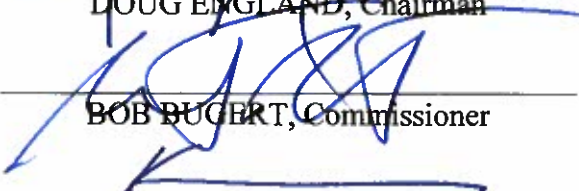
The Board of Chelan County Commissioners reserves the right to accept or reject any or all bids for cause.

Dated at Wenatchee, Washington this 28th day of April 2020.



BOARD OF COUNTY COMMISSIONERS

  
DOUG ENGLAND, Chairman

  
BOB BUGERT, Commissioner

  
KEVIN OVERBAY, Commissioner

ATTEST: CARLYE BAITY

  
Clerk of the Board

## **BID PROPOSAL**

### **Brush Grinding at Multiple Sites**

To: Board of Chelan County Commissioners  
400 Douglas Street  
Wenatchee, WA 98801

**Bid Due Date:**

*May 19, 2020 @ 9:30 a.m. – Board of Chelan County Commissioners*

Brush Grinding for Chelan County Public Works Department for the 2020 calendar year:

Item No.	Item	Quantity	Unit	Sub Total	Sales Tax 8.3%	Total
1.	Brush Grinding	1	Lump Sum			

\* Sales tax shall be applied to the entire subtotal.

**PROPOSAL SIGNATURE PAGE**

To the Board of Chelan County Commissioners:

The undersigned Bidder hereby certifies that the Bidder has examined the construction site and has read and thoroughly understands the Project plans, specifications, addenda and contract governing the work and the manner by which payment will be made for such work.

The Bidder hereby acknowledges that by execution of this Bid Proposal Form the Bidder has agreed to all bidding requirements, has fully executed all required bidding documents, and agrees to fully and completely perform all work required under the plans, specifications, addenda and contract if awarded the contract.

A bid deposit of five percent (5%) of the total bid based upon the approximate estimate of quantities at the above prices and in the form as indicated below is attached hereto:

- Cashier's Check \_\_\_\_\_ Dollars
- Certified Check (\$ \_\_\_\_\_) Payable to Treasurer of Chelan County, Washington
- Proposal Bond In the amount of 5% of the Bid

**Checks must be payable to the Treasurer of Chelan County, Washington and should reference the project number and name.**

Receipt is hereby acknowledged of Addendum(s) No(s). \_\_\_\_\_, \_\_\_\_\_, \_\_\_\_\_ and \_\_\_\_\_.

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Printed Bidder Name	Mailing Address		
<hr/>			
Authorized Signature	City	State	Zip Code
<hr/>			
Printed Name of Signatory	Title	Telephone	Fax

**Note:**

- (1) This proposal form is not transferable and any alteration of the Bidder's name entered hereon without prior permission from Chelan County will be cause for considering the proposal irregular and subsequent rejection of the bid.
- (2) Please refer to section 1-02.6 of the contract specifications, re: "Preparation of Proposal".

## **BIDDER INFORMATION & REFERENCES SHEET**

**A. BIDDER:**

\_\_\_\_\_  
 Bidder Name (Exactly as Registered in Washington) \_\_\_\_\_  
 Telephone Number

\_\_\_\_\_  
 Address

\_\_\_\_\_  
 City \_\_\_\_\_  
 State \_\_\_\_\_  
 Zip Code

\_\_\_\_\_  
 State of Washington Contractor's License Number \_\_\_\_\_  
 Expiration Date

\_\_\_\_\_  
 Federal Tax Number \_\_\_\_\_  
 UBI Number

Sole Proprietorship \_\_\_\_\_ Partnership \_\_\_\_\_ Corporation/type \_\_\_\_\_

Joint Venture \_\_\_\_\_ LLC \_\_\_\_\_ Other (specify) \_\_\_\_\_

Names of all principals, officers, partners, joint venturers or members:  
 \_\_\_\_\_  
 \_\_\_\_\_

**B. REFERENCES**

Provide references for three comparable projects performed by Bidder within the pervious five years. A separate page maybe attached, provided it contains the information below.

	Description of Services Provided	Owner or Agency	Contact & Phone Number	Year Completed	Contract Amount
1					
2					
3					

**Failure to return this Declaration as part of the bid proposal package will make the bid nonresponsive and ineligible for award.**

## **NON-COLLUSION DECLARATION**

**I, by signing the proposal, hereby declare, under penalty of perjury under the laws of the United States that the following statements are true and correct:**

1. That the undersigned person(s), firm, association or corporation has (have) not, either directly or indirectly, entered into any agreement, participated in any collusion, or otherwise taken any action in restraint of free competitive bidding in connection with the project for which this proposal is submitted.
2. **That by signing the signature page of this proposal, I am deemed to have signed and to have agreed to the provisions of this declaration.**

## **NOTICE TO ALL BIDDERS**

To report rigging activities call:

**1-800-424-9071**

The U.S. Department of Transportation (USDOT) operates the above toll-free "hotline" Monday through Friday, 8:00 a.m. to 5:00 p.m., eastern time. Anyone with knowledge of possible bid rigging, bidder collusion, or other fraudulent activities should use the "hotline" to report such activities.

The "hotline" is part of USDOT's continuing effort to identify and investigate highway construction contract fraud and abuse and is operated under the direction of the USDOT Inspector General. All information will be treated confidentially and caller anonymity will be respected.



## SPECIAL PROVISIONS

### **Brush Grinding**

#### **Description**

The work consists of grinding approximately 3,500 CY of brush at Chelan Transfer Station, 2,250 CY of brush at Dryden Transfer Station and 3,750 CY of brush at the East Leavenworth Pit, in Chelan County, in accordance with these special provisions and standard specifications.

#### **Construction Requirements**

The successful contractor shall furnish the labor, tools and equipment necessary to safely process, and stockpile chip piles on site at all three locations. The Contractor is only responsible to chip the current pile upon mobilizing onto site. Once work has started on the existing pile, the new pile created will not be part of this contract. The brush piles consist of trees (maximum size 26" width x 8'), brush, grasses, leaves, needles, florals, garden items, and other miscellaneous organic debris.

The Contractor shall accommodate the public by allowing a safe zone for the unloading of brush while the contractor works. The Contractor shall be responsible for providing safety netting/ screen, or temporarily halting operations, or other safety methods to prevent debris from the grinding/ chipping operations from becoming airborne and a potential hazard.

Processing of brush must be in accordance with all federal, state and local laws. Chips may be left on site in organized piles no taller than 6 foot high, out of the way of access to the site. At the Contractor's option, chips may be removed from the site and utilized at no additional cost to the Chelan County. The Contractor shall assume all responsibility for the materials once it leaves the site. Prior to removal the Contractor shall submit the intended location, where they plan to haul the chips for approval from the Chelan County.

The brush at the East Leavenworth Day Pit was generated within the Apple Maggot Quarantine Area and must stay within the quarantine area. Under no circumstance shall the chips from the East Leavenworth Day Pit be allowed to leave the Apple Maggot Quarantine Area. A map of the quarantine area is inserted as **Appendix A** of this document. A statewide searchable map is available at:

<https://agr.wa.gov/departments/insects-pests-and-weeds/insects/apple-maggot/quarantine>

The Contractor will be responsible for keeping the sites secure by locking the gates during non-working hours and restricting public when the facility is closed. The Contractor shall be responsible for maintaining adequate fire safety provisions and equipment. The contractor shall submit a Fire Prevention Control and Countermeasures Plan in accordance with WSDOT Standard Specifications 1-07.3(1)A.

Site shall be left in a clean and accessible manner. All refuse generated by the contractor shall be cleaned up and properly disposed

**Chelan – Transfer Station Brush Yard**

23235 State Hwy 97A, Chelan, WA 98816

**Dryden Transfer Station Brush and Lumber Piles**

9073 HWY 2, Dryden WA 908821

**East Leavenworth Day Pit**

Intersection of East Leavenworth Road and Icicle Road, Leavenworth, WA 98826

Working hours are from 7:00 AM to 5:00 PM, Monday through Friday. No other days or times will be permitted without the consent of Chelan County. The Contractor shall request a variance to the days and/ or time, 48 hours in advance.

Work shall be completed within 30 days calendar days from contract execution. It is anticipated that contract execution will occur within three (3) weeks following the bid opening.

The Contractor shall obtain and keep in full force during the term of this agreement, commercial general liability and property damage insurance, commercial umbrella liability insurance, and employer's liability (stop gap) insurance, with companies or through sources approved by the State Insurance Commissioner pursuant to Title 48 RCW. The amount of coverage shall be not less than \$1,000,000.00 for bodily injury, including death, to any one person and subject to that limit for each person, of not less than \$1,000,000.00 for each occurrence, except employer's liability (stop gap) insurance shall have a limit of not less than \$500,000.00 per occurrence for bodily injury or disease. Certificates of Insurance shall be provided to County with the signed Agreement.

**Measurement**

No specific unit of measurement shall apply to the lump sum item Brush Chipping. Informational estimated quantities have been provided. The contractor shall be responsible for verifying quantity.

**Payment**

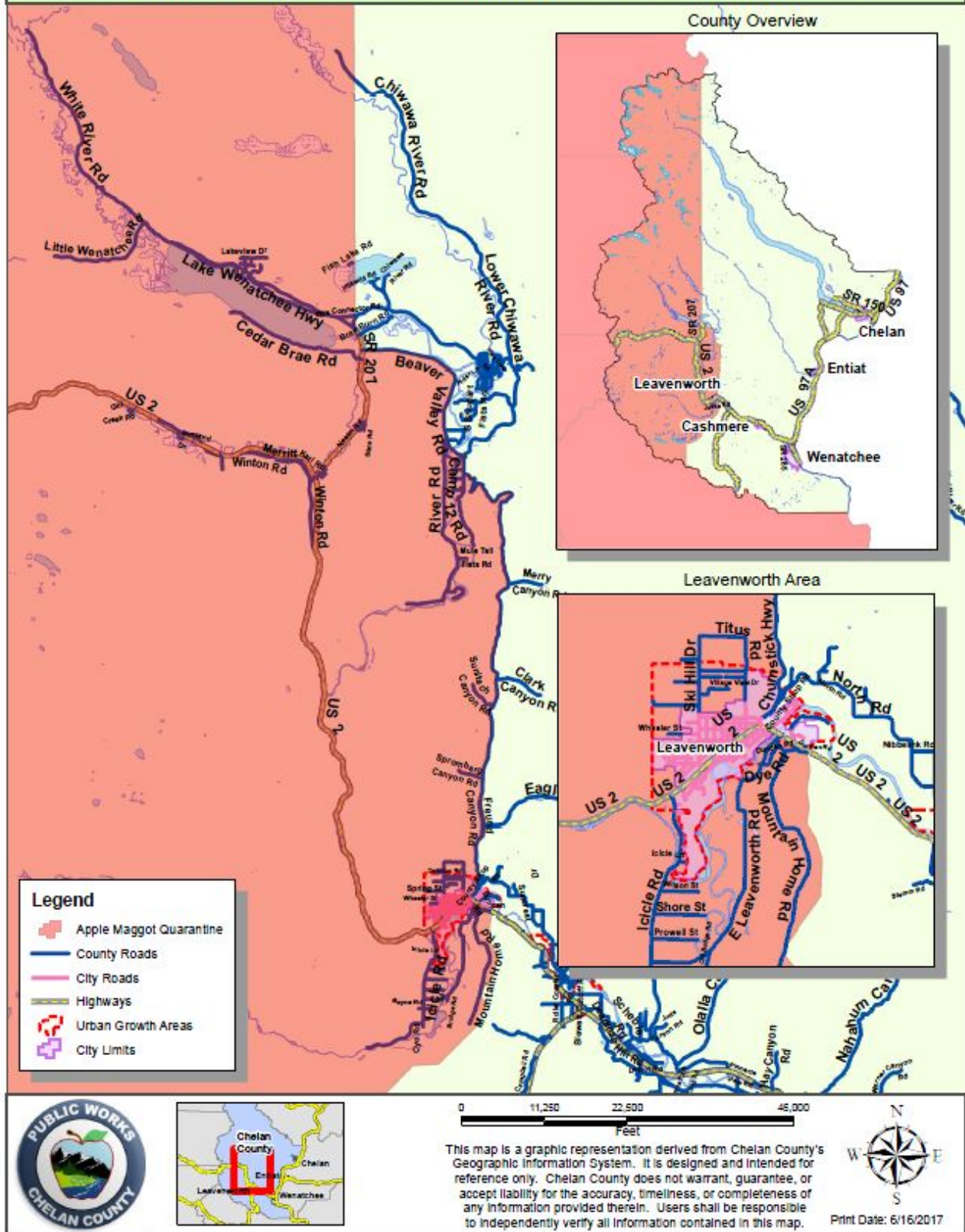
“Brush Grinding”, lump sum

The lump sum Contract payment shall be full compensation for all costs incurred by the contractor in performing the Work as defined in these specifications.

# **Appendix A**

## **Apple Maggot Quarantine Area**

# CHELAN COUNTY APPLE MAGGOT QUARANTINE AREA



# Apple Maggot Quarantine by County, Washington State 2018

