

## **Icicle Work Group Facilitation Scope of Work**

The Icicle Work Group (IWG) was convened in 2012 to find collaborative solutions for water management in the Icicle Creek Watershed. The IWG is made up of a diverse set of stakeholders representing local, state, and federal agencies, tribes, irrigation and agricultural interests and environmental organizations. More information can be found [here](#).

In January 2019, a [Final Programmatic Environmental Impact Statement](#) for the Icicle Strategy was released by SEPA Co-Lead agencies the Washington State Department of Ecology's Office of Columbia River and Chelan County. The Strategy's preferred alternative identifies a mix of projects to achieve reliable water supplies and instream flows. As the IWG makes the transition into implementation of the projects within the preferred alternative, it is in need of facilitation support to enhance participation by all IWG members in meetings, aid in communication and coordination as well as assisting with problem solving between and among those members in between meetings, and to work through the development and implementation of projects with complicated landownership, permitting, and funding needs.

Below, outlines the specific services needed. **Statements of Qualifications (SOQ) should be submitted electronically to Mary Jo Sanborn by 5:00 PM on May 17<sup>th</sup>, 2019** to [maryjo.sanborn@co.chelan.wa.us](mailto:maryjo.sanborn@co.chelan.wa.us) SOQs should include:

- Experience with similar projects and work with multi-stakeholder groups such as Tribes, local governments, state and federal agencies, non-profit organizations, and individuals.
- Resume, qualifications and references with examples of working on challenging natural resource issues.
- Knowledge of water resource management, planning and permitting processes, and habitat issues.
- Experience assisting parties to achieve resolution on challenging issues and successes including resolving conflict.
- Knowledge and experience working towards implementation of on the ground projects containing complex legal and/or political elements.
- Ability to assist others to resolve potential complex natural resource issues through integrated solutions.

### **Services Needed**

- Administrative and Meeting Support – work closely with co-lead staff (Ecology and Chelan County), IWG members, and technical consultants to develop meeting agendas, prepare for meetings, and develop meeting materials, etc. under sometimes tight time constraints.
- Work closely with Workgroup members to assess the health and function of the collaborative, and identify and implement strategies to correct any identified deficiencies.
- Coordinate with technical consultants, project proponents and co-leads on tasks, schedules, and work products.
- Assist with strategy development to communicate with stakeholders, some who may be in opposition to projects or perceive a lack of information on IWG work, projects, and processes.
- Facilitate quarterly IWG meetings (4 per year), monthly Steering Committee meetings (minimum 8 per year), and occasional technical subcommittee meetings in Wenatchee or Leavenworth. Work closely with IWG members in between meetings to discuss issues and prepare for discussion topics. Help to identify potential challenges and concerns and work with IWG members and co-leads to resolve issues.

- Facilitate additional small group meetings focused on project development and critical timelines. This effort will be focused to address specific topics and work through implementation of specific projects. This may include facilitating small groups to work through permitting issues, fill funding gaps, or other project specific needs.

### **Evaluation and Selection Process**

SOQs will be reviewed by Ecology and Chelan County staff and several Icicle Work Group members and scored based on qualifications and experience. Interviews will be held with the top two or three consultants. We expect the selected facilitator to begin in June 2019.

For additional information contact:

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