

STEERING COMMITTEE MEETING AGENDA

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Project: Chelan County 2024 Hazard Mitigation Plan Update

Date: May 16, 2024
12:30 pm – 2:00 pm
Confluence Technology Center

RE: HMP Steering Committee Meeting #3

1. Welcome and Introductions 12:30
 - Introductions
 - Review Agenda – changes / additions

2. Public Comment 12:35
 - The public must sign in prior to speaking by sending a message to the meeting host on Zoom. Each member of the public will have three minutes to address the Stakeholder Committee regarding items on the agenda. Members of the public must state their name, address, and whom they represent prior to speaking.

3. Review Meeting Summary 12:40
 - April 18, 2024

4. Plan Review (see following pages) 12:45
 - Revisit critical facilities definition
 - Revisit social vulnerability
 - Review objectives (see following pages)
 - Review plan maintenance strategy

5. Public Outreach 1:45
 - Story Map, Survey
 - Open House

6. Phase 2 Annex 1:55

7. Adjourn 2:05
 - Next Meeting Date: June 20, 2024

RECOMMENDED CHANGE TO CRITICAL FACILITY DEFINITION

A critical facility is any structure, facility, or other improvement that, because of its function, service area, or uniqueness, provides service that enables the continuous operation of critical business and government functions, and is critical to human health and safety or economic security. For the purposes of this hazard mitigation plan, all FEMA Community Lifelines are defined as critical facilities:

- **Safety and Security**—Law Enforcement/Security, Fire Service, Search and Rescue, Government Service, Community Facilities, Schools, Community Safety
- **Food, Hydration, Shelter**—Food, Hydration, Shelter, Agriculture, ~~Public Schools and Community Facilities~~
- **Health and Medical**—Medical Care, Public Health, Patient Movement, Medical Supply Chain, Fatality Management
- **Energy**—Power Grid, Generation Systems, Dams, Fuel, Pipelines, ~~Dams~~
- **Communications**—Infrastructure, Responder Communications, Alerts Warnings and Messages, Finance, 911 and Dispatch
- **Transportation**—Highway/Roadway/Motor Vehicle, Mass Transit, Railway, Aviation, Maritime
- **Hazardous Materials**—Facilities, HAZMAT, Pollutants and Contaminants
- **Water Systems** – Potable Water Infrastructure, Wastewater Management Infrastructure, ~~Dams~~

OBJECTIVES EXERCISE

Objective Number	Objective Statement	Goals for Which It Can Be Applied
O-1	Improve and protect early warning emergency response systems and plans.	1, 4
O-2	Sustain continuity of local emergency and government operations, including the operation of identified critical facilities, during and after a disaster.	2, 4, 6
O-3	Provide/improve fire protection thru proactive fuels management programs.	1, 2, 3
O-4	Seek mitigation projects that provide the highest degree of hazard protection in a cost-effective manner.	2, 6
O-5	Encourage and incentivize mitigation of private property through programs such as the Community Rating System, Firewise and Storm Ready programs.	1, 2, 5
O-6	Reduce natural hazard-related risks and vulnerability to populations, critical facilities and infrastructure within the planning area.	1, 4, 6
O-7	Collect, use and share the best available data, science and technologies to improve understanding of the location and potential impacts of natural hazards, the vulnerability of building types, and community development patterns and the measures needed to protect life safety and natural and built environments.	1, 5
O-8	Seek mitigation projects that will provide protection to the natural and built environments.	3, 6
O-9	Enhance emergency response partnership capabilities to include mitigation of vulnerable critical facilities and infrastructure.	1, 4, 6
O-10	Create and enhance partnerships among all levels of government and the business community to coordinate mutually beneficial mitigation strategies.	2, 6
O-11	Strengthen codes so that new construction can withstand the impacts of identified natural hazards and lessen the impact of that development on the environment's ability to absorb the impact of natural hazards.	1, 2, 3

CURRENT PLAN MAINTENANCE STRATEGY

22. Plan Adoption and Maintenance

22.1 Plan Adoption

A hazard mitigation plan must document that it has been formally adopted by the governing body of the jurisdiction requesting federal approval of the plan (44 CFR Section 201.6(c)(5)). For multi-jurisdictional plans, each jurisdiction requesting approval must document that it has been formally adopted. This plan will be submitted for a pre-adoption review prior to adoption to Washington State Emergency Management Division and FEMA's Community Rating System contractor, the Insurance Services Office. Once pre-adoption approval has been provided, all planning partners will formally adopt the plan. All partners understand that DMA compliance and its benefits cannot be achieved until the plan is adopted. Copies of the resolutions adopting this plan for all planning partners can be found in Appendix E of this volume, along with FEMA's letter of approval for the plan.

22.2 Plan Maintenance Strategy

Plan maintenance is the formal process for achieving the following:

- Ensuring that the hazard mitigation plan remains an active and relevant document and that the planning partnership maintains its eligibility for applicable funding sources
- Monitoring and evaluating the plan annually and producing an updated plan every five years
- Integrating public participation throughout the plan maintenance and implementation process
- Incorporating the mitigation strategies outlined in this plan into existing planning mechanisms and programs, such as any relevant comprehensive land-use planning process, capital improvement planning process, and building code enforcement and implementation.

To achieve these ends, a hazard mitigation plan must present a plan maintenance process that includes the following (44 CFR Section 201.6(c)(4)):

- A method and schedule for monitoring, evaluating and updating the mitigation plan within a 5-year cycle.
- An approach for how the community will continue public participation in the plan maintenance process.
- A process by which local governments will incorporate the requirements of the mitigation plan into other planning mechanisms, such as comprehensive or capital improvement plans, when appropriate.

[Table 0-1](#)~~Table 22-1~~ summarizes the plan maintenance strategy. The sections below further describe each element (except "integration into other planning mechanisms," which is discussed in Section [Error! Reference source not found.21-6](#)).

22.2.1 Plan Monitoring

Chelan County will be the lead agency responsible for monitoring the plan, and each partner will monitor plan implementation by tracking the status of all recommended mitigation actions in its action plan. Staff or departments with primary responsibility are identified in each jurisdictional annex (see Volume 2) and summarized in [Table 0-1](#)~~Table 22-1~~.

Table 0-1. Plan Maintenance Matrix

Approach	Timeline	Lead Responsibility ^a
Integration into Other Planning Mechanisms		
Create a linkage between the hazard mitigation plan and individual jurisdictions' comprehensive plans or similar plans identified in the core capability assessments	Continuous over the 5-year performance period of the plan	Chelan County, City of Wenatchee, City of Cashmere, City of Entiat, City of Leavenworth, City of Chelan, Chelan County Flood Control Zone District, Chelan County Fire Districts 1, 3, 5, 6, <u>7</u> , 8, 9, Cascadia Conservation District
Plan Monitoring^b		
Track the implementation of actions over the performance period of the plan	Bi-annually (Year 2 and Year 4)	Chelan County Natural Resources Department will be the lead agency responsible for the plan, all planning partners will monitor themselves and report to Chelan County Emergency Management. All monitoring contacts will be as designated at the primary point of contacts in their jurisdictional annexes
Plan Evaluation		
Review the status of previous actions; assess changes in risk; <u>update action plan matrix</u>; evaluate success of integration;	Bi-annually (Year 2 and Year 4)	Chelan County, City of Wenatchee, City of Cashmere, City of Entiat, City of Leavenworth, City of Chelan, Chelan County Flood Control Zone District, Chelan County Fire Districts 1, 3, 5, 6, <u>7</u> , 8, 9, Cascadia Conservation District
Grant Monitoring and Coordination		
As grant opportunities present themselves, the planning partners will consider options to pursue grants to fund actions identified in this plan	As grants become available	Chelan County Natural Resources Department provides notification to planning partners and convenes grant funding meeting as needed
Plan Update		
The planning partnership will reconvene, at a minimum, every 5 years to guide a comprehensive update of the plan.	Every 5 years or upon update to <u>comprehensive plan</u> or major disaster; funding and organizing for plan update will begin in FY <u>2021/2022</u>	The governing body for all planning partners covered by this plan
Continuing Public Participation		
Chelan County Natural Resources Department will keep the website maintained, post bi-annual progress reports online, and receive comments through the website. The website and comments will be maintained over the course of the plan.	Continuous over the 5-year performance period of the plan	Chelan County Natural Resources Department will be the lead agency responsible, supported by Chelan County Emergency Management. Other jurisdictional point of contacts identified in volume 2 annexes will help support.

- a. Responsible lead party may designate an alternate. Jurisdictional points of contact identified in Volume 2 annexes have support responsibility.
 - b. For the monitoring task, agencies identified as lead agencies in each jurisdictions' action plan will report status as requested to the agency charged with lead responsibility for plan monitoring
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22.2.2 Plan Evaluation

The plan will be evaluated by how successfully the implementation of identified actions has helped to achieve the goals and objectives identified in this plan. This will be assessed by a review of the changes in risk that occur over the performance period and by the degree to which mitigation goals and objectives are incorporated into existing plans, policies and programs. Plan evaluation will be a shared responsibility among all planning partnership members and agencies identified as lead agencies in the area-wide and jurisdiction-specific action plans.

22.2.3 Grant Monitoring and Coordination

Chelan County Natural Resources Department will identify grant funding opportunities and send notifications to participating partner jurisdictions. Once these opportunities are identified, planning partners interested in pursuing a grant opportunity will convene in a short meeting to review the hazard mitigation plan and pursue a strategy to capture that grant funding. Chelan County Natural Resources Department will assume lead responsibility for planning and facilitating grant opportunity meetings. Review of the hazard mitigation plan at these meetings can include the following:

- Discussion of any hazard events that occurred during the prior year and their impact on the planning area
- Impact of potential grant opportunities on the implementation of mitigation actions
- Re-evaluation of the action plans to determine if the timeline for identified actions need to be amended (such as changing a long-term action to a short-term action because of funding availability)
- Recommendations for new actions
- Impact of any other planning programs or initiatives that involve hazard mitigation.

If multiple planning partners decide to pursue the same grant funding opportunity, partnerships can be formed to utilize the hazard mitigation plan in the grant application.

22.2.4 Plan Update

Federal regulations require that local hazard mitigation plans be reviewed, revised if appropriate, and resubmitted for approval in order to remain eligible for benefits awarded under the Disaster Mitigation Act (44 CFR Section 201.6.d(3)). This plan's format allows the planning partnership to review and update sections when new data become available. New data can be easily incorporated, resulting in a plan that will remain current and relevant. The planning partnership intends to update the plan on a five-year cycle from the date of plan approval. This cycle may be accelerated to less than 5 years based on the following triggers:

- A presidential disaster declaration that impacts the planning area
- A hazard event that causes loss of life
- A 20-year plan update of a participating jurisdiction's comprehensive plan

It will not be the intent of the update process to develop a complete new hazard mitigation plan. Based on needs identified by the planning team, the update will, at a minimum, include the following elements:

- The update process will be convened through a new steering committee.

- The hazard risk assessment will be reviewed and, if necessary, updated using best available information and technologies.
- Action plans will be reviewed and revised to account for any actions completed, dropped, or changed and to account for changes in the risk assessment or planning partnership policies identified under other planning mechanisms (such as the comprehensive plan).
- The draft update will be sent to appropriate agencies and organizations for comment.
- The public will be given an opportunity to comment on the update prior to adoption.
- Partners' governing bodies will adopt their respective portions of the updated plan.

Because plan updates can require a year or more to complete, the Chelan County Natural Resources Department will initiate efforts to update the plan before it expires. Chelan County Natural Resources Department will consider applying for funding to update the plan in the **Fiscal Year 2022/2023** grant cycle or will identify an alternate source of funding for the plan update in order to begin the update process in the fall of **2023**.

22.2.5 Continuing Public Participation

The public outreach strategy used during development of the current update will provide a framework for public engagement through the plan maintenance process. It can be adapted for ongoing public outreach as determined to be feasible by the planning partnership. A steering committee similar to the one involved in developing this hazard mitigation plan update will be put in place to provide stakeholder input on plan maintenance activities.

The public will continue to be apprised of hazard mitigation activities through the website and reports on successful hazard mitigation actions provided to the media. Chelan County Natural Resources Department will keep the website maintained, including monitoring the email address where members of the public can submit comments to the steering committee. This site will house the final plan and will be a one-stop shop for information regarding the plan, the partnership and plan implementation. Copies of the plan also will be distributed to the North Central Regional Library.

Bi-annually, in years 2 and 4, the Chelan County Emergency Management and Chelan County Natural Resources Department will request a progress report from planning partners which summarizes the status or implementation of plan actions, assesses any changes to risk, updates the action plan matrix, evaluates the success of plan integration, and ~~or~~ summarizes other changes to plan content. The progress reports will be combined and posted on the County website for public review.

Upon initiation of the next plan update process, a new public involvement strategy will be initiated, with guidance from the new steering committee. This strategy will be based on the needs and capabilities of the planning partnership at the time of the update. At a minimum, it will include the use of local media outlets.