



# MEETING SUMMARY



**Date/Time of Meeting:** Thursday July 19, 2018; 10:00 am to Noon

**Location:** Confluence Technology Center, 285 Technology Center Way  
Wenatchee, WA

**Subject:** Kick-Off Meeting

**Project Name:** Chelan County Natural Hazards Mitigation Plan Update

**In Attendance (See Attachment):** **Attendees:** Jason Detamore, Mike Kaputa, Mike Cushman, Cliff Burdick, Craig Gildroy, Brian Brett, Tim Cook (EMD), Debbie Meador (EMD), John Ricardi, Mick Lamar, Stan Smoke, Luis Gonzalez, Bob Plumb, Jim Fletcher  
**Planning Team:** Rob Flaner (call in), Christina Wollman, Hillary Heard

**Not Present:** City of Leavenworth, City of Entiat, Kent Sisson, Fire Districts 3, 5, 6, 7, and 8.

**Summary Prepared by:** Christina Wollman (7/19/2018)

**Quorum – Yes or No** Yes

Item	Action
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**Welcome and Introductions**

- Mike Kaputa opened the Chelan County Natural Hazard Mitigation Plan (HMP) Update Kick-Off meeting with introductions.
- The agenda was updated to include a presentation from guest speaker Tim Cook about the new HMGP Post Fire grant program.
- The following handouts were provided: Agenda, Draft Steering Committee Ground Rules.

**Planning Partnership Status**

- Hillary Heard gave an update on the status of the Letters of Intent and funding contributions. As of today, Wenatchee has agreed to contribute \$5,000, CCFD #1 \$2,714, and CCCD \$1,000 or more. Requests for the remaining cities, districts, and the County are in the process of being decided. The PDM grant award has been postponed from its original June date, and is not expected to be awarded until August or September.

**HMGP Post Fire Presentation**



## Meeting Summary

Item	Action
<ul style="list-style-type: none"><li>• Tim Cook provided the committee information about the new Post Fire Hazard Mitigation Grant Program, which provides mitigation grant funds after a FMAG fire is declared. He passed out a handout which summarized the new grant program. The County in which the fire occurred is prioritized for the funding. Chelan County is prioritized for funding due to a FMAG declaration from 2017.</li><li>• Because the County's current HMP is expired, the County is not eligible to receive HMGP funding. However, because the plan is actively being updated the state may be able to claim extenuating circumstances if enough progress can be shown in November to allow the state to feel certain the plan will be completed on time.</li></ul>	<ul style="list-style-type: none"><li>• The Planning Team will discuss the level of effort that needs to be shown in November with Derrick Hiebert of EMD.</li><li>• The County will discuss a process to internally prioritize projects submitted for grant application.</li></ul>

### **Steering Committee Organization**

- The committee discussed the draft ground rules and decided on the following:
  - Chief Brett, FD#1 will be Chair and John Ricardi, City of Wenatchee will be Vice Chair.
  - Quorum will be 5 Steering Committee members.
  - Alternates will be fully interchangeable.
  - Decisions will be made by consensus.
  - Hillary Heard will be the spokesperson.
  - Meetings will be the third Thursdays from 10:00 – 12:00.

### **Plan Review**

- Christina outlined the topics for the next Steering Committee meeting, which include discussing and confirming the hazards of concern, reviewing the plan's goals and objectives and mission statement.
- The committee will be asked to review the new Washington State Hazard Mitigation Plan to determine which hazards should be included in the updated plan. The plan's goals also need to correspond with the state's plan.

### **Public Involvement Strategy**

- Christina and Rob outlined the two public open houses which will occur during the planning process. The first will occur after the risk assessment is completed, and the second will occur after the draft plan is completed. Similar to the CFHMP process, the committee prefers that each meeting be held in three locations: Wenatchee, Leavenworth, and Chelan. The first public meeting is tentatively scheduled for September.

- A link to the newly updated state plan will be provided to the SC members, along with additional guidance on the review that needs to occur prior to the next meeting.



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<ul style="list-style-type: none"><li>• Outreach will include using social media. The committee agreed that the County’s Emergency Management Facebook feed is the most popular and should be the primary account. Other agencies, if they have their own accounts, can share the EM posts.</li></ul>	
<p><b><u>Action Items and Next Steps</u></b></p> <ul style="list-style-type: none"><li>• The consultant team will continue with the update to the risk assessment and may request data or documents from committee members.</li><li>• Critical facilities will be reviewed and updated.</li></ul>	<ul style="list-style-type: none"><li>• Committee members will provide their alternates to Hillary by July 31.</li></ul>

*Meeting was adjourned at 11:55 AM*

***The next meeting will be the second Steering Committee meeting, August 21, 2018 at 10:00 am at the CTC.***



# MEETING SUMMARY



Project Chelan County HMP Update  
 Subject Steering Committee #1



**PERTEET**

Prepared by \_\_\_\_\_ Project No. \_\_\_\_\_ Date 7/19/18

<u>Name</u>	<u>Org</u>	<u>phone/email</u>
1. Tim Cook	WA EMP	tim.cook@mil.wa.gov
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5. Mick Lamar	Lake Wen. Fire	lwfrchiet@nwi.net
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7. BRIAN BREIT	CCRD #1	on file
8. Luis Gonzalez	City of Chelan	lgonzalez@cityofchelan.us
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13. Mike Kaputa	CCRD	mike.kaputa@co.chelan.wa.us
14. Jim Fletcher	Mayor Cashmere	
15. Christina Wollman	perteet	
16. Hillary Heard	CCNRD	