CHELAN COUNTY
~ ELECTIONS ~

Ballot Measure Submission and Local Voters' Pamphlet Deadlines for Jurisdictions

Chelan County Elections
350 Orondo Ave STE 306
Wenatchee, WA 98801
www.elections.chelancountywa.gov
elections@co.chelan.wa.us

2026 Edition

Chelan County Ballot Measure Submission

Information for jurisdiction administrators 2026 election cycle

Who can participate?

Chelan County automatically publishes a local voters' pamphlet and all jurisdictions placing measures on the ballot are included.

Jurisdictions' responsibilities.

The jurisdiction placing a measure on the ballot must file a resolution with Chelan County Elections by 5:00 p.m. on the day of the deadline.

- Coordinating with a jurisdictions' legal counsel to prepare an explanatory statement (200 words).
- Appointing members to pro and con committees who are willing to write statements for the local voters' pamphlet.
- Informing committees of the rules, procedures and deadlines for submitting statements for the local voters' pamphlet.
- Submitting all materials to Chelan County Elections by 5:00 p.m. on the day of the deadline.
    - Resolution
    - Ballot measure resolution cover sheet
    - Explanatory statement
    - Committee appointment form

Chelan County Elections' responsibilities.

Chelan County Elections will receive all materials from the jurisdiction as well as the pro and con committees. Additionally, they are responsible for the following:

- Sending a response of acknowledging receipt of the resolution calling for an election.
- Following the deadline for pro and con statements, sending each to the opposing committee so rebuttals can be written.
- Sending finalized pamphlet to the printer for production and mailing.

Chelan County is not responsible for the validity or accuracy of statements, arguments or rebuttals.

Pro/Con Committees' responsibilities.

The pro and con committees will agree to submit statements in favor of and in opposition to the ballot measure for the local voters' pamphlet.

Additionally, they are responsible for the following:

- Submitting pro/con statement, following all guidelines, to Chelan County Elections by 5:00 p.m. on the day of the deadline.
- Submitting rebuttal statement, following all guidelines, to Chelan County Elections by 5:00 p.m. on the day of the deadline.

Need more information?

For more detailed information, consult the Jurisdiction Manual at elections.chelancountywa.gov or contact Elections Office at 509-667-6808 or elections@co.chelan.wa.us.

Ballot measure submission cover sheet

This form must be included with each resolution/ordinance submitted to Chelan County Elections. If you have any questions on how to complete this form please contact the Elections Office at 509-667-6806.

Resolution can be delivered to Chelan County Elections by:

email: elections@co.chelan.wa.us

mail or in-person: Chelan County Elections
350 Orondo Ave Ste 306
Wenatchee, WA 98801

jurisdiction information

name of jurisdiction

jurisdiction contact person | title

contact phone | contact email

jurisdiction mailing address

ballot measure information

2026 election date of participation

☐ February 10 ☐ April 28 ☐ August 4 ☐ November 3

type of measure (levy, bond, etc.)

contact information for publication

This contact information will be listed on www.elections.chelancountywa.gov as well as in the local voters' pamphlet. This contact should be able to respond to questions from voters regarding the jurisdiction's ballot measure.

jurisdiction contact person | title

contact phone | contact email

for office use only

2026 District Submission Deadlines

ELECTION DATES	February 10, 2026	April 28, 2026	August 4, 2026	November 3, 2026
Jurisdiction Responsibility and Deadlines				
1. **Resolution**	December 12, 2025 at 5:00pm	February 27, 2026 at 5:00pm	May 1, 2026 at 5:00pm	August 4, 2026 at 5:00pm
2. **Ballot Resolution Cover Sheet**	December 12, 2025 at 5:00pm	February 27, 2026 at 5:00pm	May 1, 2026 at 5:00pm	August 4, 2026 at 5:00pm
3. **Explanatory Statement**	December 12, 2025 at 5:00pm	February 27, 2026 at 5:00pm	May 1, 2026 at 5:00pm	August 4, 2026 at 5:00pm
4. **"For" and "Against" Committee Appointment Form** (Committees appointed by the district)	December 12, 2025 at 5:00pm	February 27, 2026 at 5:00pm	May 1, 2026 at 5:00pm	August 4, 2026 at 5:00pm
Committee's Responsibility and Deadlines				
1. **Argument "For" and "Against" Statements**	December 19, 2025 at 5:00pm	March 6, 2026 at 5:00pm	May 15, 2026 at 5:00pm	August 14, 2026 at 5:00pm
2. **Rebuttal Statement**	December 23, 2025 at 5:00pm	March 10, 2026 at 5:00pm	May 19, 2026 at 5:00pm	August 18, 2026 at 5:00pm
Local Voters' Pamphlet Publication Dates				
	*insert included with ballot January 23, 2026	*insert included with ballot April 10, 2026	July 10, 2026	October 9, 2026

Jurisdiction Submissions – At a Glance

Statement Type	Word Limit	Formatting
Explanatory Statement	200	Allowed: *Italics* Not Allowed: **Bold,** ALL CAPS, underlining, lists, bullets
"For" and "Against" Statement	200	Allowed: *Italics* Up to four headings (up to 15 words each). Heading included in word count. Four paragraphs. Not Allowed: **Bold,** ALL CAPS, underlining, lists, bullets
Rebuttal Statement	75	Allowed: Italics Two paragraphs Not Allowed: **Bold,** ALL CAPS, underlining, lists, bullets
Contact Information	Does not count toward word limit	Allowed: Committee members names; A contact phone number; An email address; A website. **At least one method of contact (phone, Email, website address) must be provided.** Not Allowed: Titles of committee members (Dr., President, Ph.D.)
All Statements Material submitted for publication in the local voters' pamphlet may be rejected if: • It's obscene, libelous or otherwise inappropriate. • Contains matter not limited to the measure. • It doesn't follow formatting guidelines. • Was received after the submittal deadline.		

Chelan County Local Voters' Pamphlet packet

Information for pro and con committees 2026 election cycle

Who can participate?

Committees formally appointed by a jurisdiction proposing a ballot measure and participating in the local voters' pamphlet. There is a limit of three members per committee but committees may seek advice of any person or persons.

If you would like to serve on a committee, contact the jurisdiction proposing the measure.

If the jurisdiction fails to make committee appointments by the deadline, Chelan County Auditor has the authority to make such appointments.

The Auditor will use the following criteria when making appointments:

- Be residents of and registered voters in the jurisdiction proposing the ballot measure within Chelan County.
- Have demonstrated ability to communicate rapidly by email.
- Shall agree to work collaboratively with co-committee members.

Pro and con committee statements.

Arguments in favor of or in opposition to any ballot measure shall be filed in Chelan County Elections no later than 5:00 p.m. on the day of the deadline.

Length and other specifications

Limitations on the length of committee arguments are based upon the space available within the pamphlet.

- Pro/con statements: 200 words/4 paragraphs
- Rebuttal statements: 75 words/2 paragraphs
- Space is limited, so formatting is very important. Format your statement as an essay; text must be written in paragraphs. Tables, lists and bullets are not allowed and will be changed to a block paragraph with a semicolon to separate each item.
- Only use italics to emphasize specific words or statements. Bold, underline and all caps is not allowed. Words submitted with prohibited formatting will be changed to italics.

In the event of any question regarding length, the Chelan County Auditor's decision shall be final.

Rebuttal statements.

The day after the deadline to submit pro and con statements, Chelan County Elections will email the opposing committee's statement to all committee members.
Rebuttal statements are not required; however, it gives each committee an opportunity to write a few more words supporting their point of view.

Committee contact information.

Only the names of the committee members (as submitted by the jurisdiction) are included in the pamphlet. Additionally, a phone number, email or website (as submitted by the committee) can be included. Government web and email addresses, such as those ended in .gov may not be used. This information is in addition to the statement word limits. Committee members' titles will not be included.

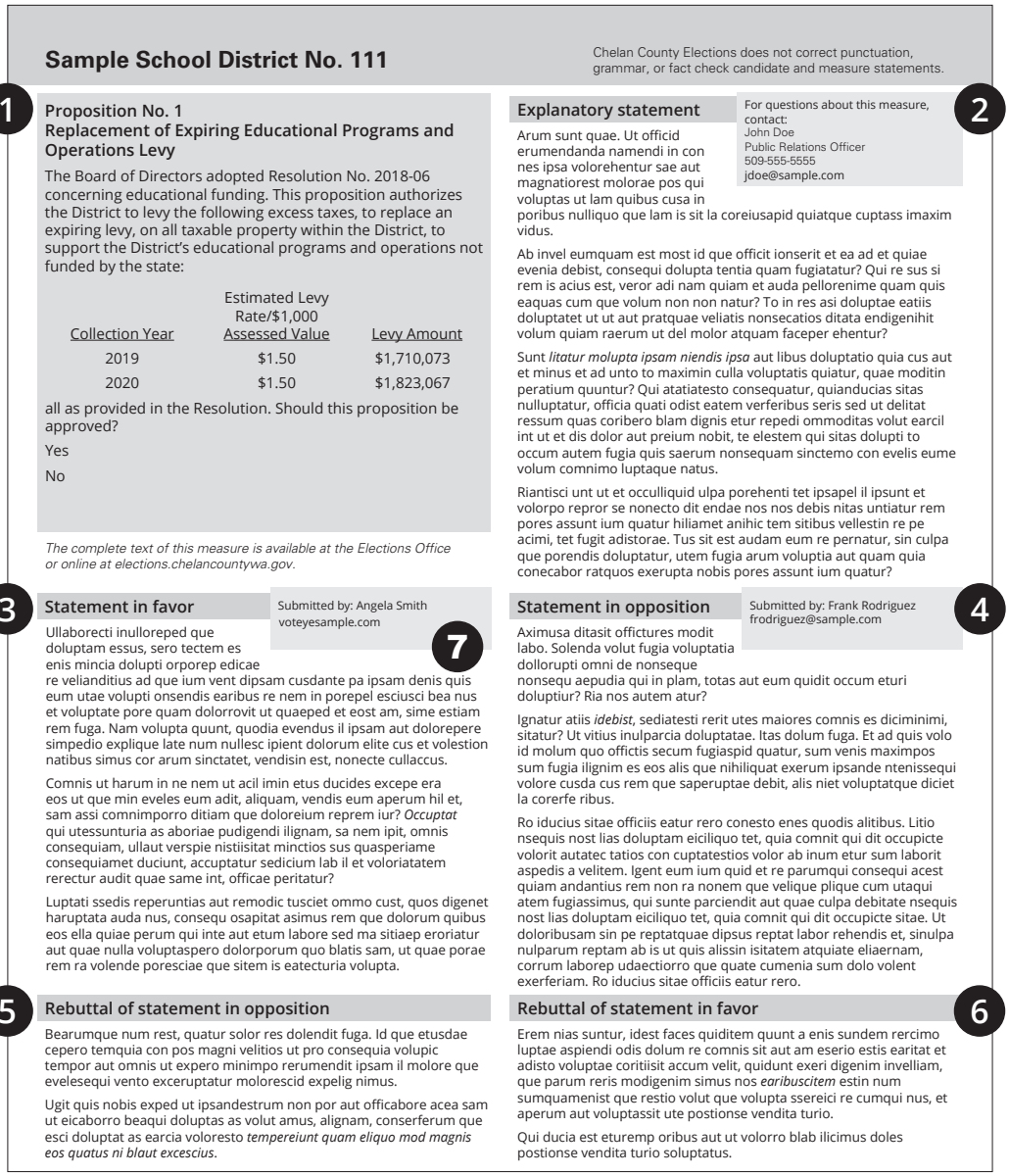
Submission of material.

Chelan County Elections prefers to receive statements submitted by email or with a Word document attached. Statements can be submitted one of the following ways:

Email	elections@co.chelan.wa.us
In-person or mail	Chelan County Elections 350 Orondo Ave. STE 306 Wenatchee, WA 98801
Fax	509-667-6818

Printed voters' pamphlet format

1. **Ballot title**
   The language of the measure that will appear on the ballot. This information is submitted by the jurisdiction and approved by the Chelan County Prosecuting Attorney's Office.
2. **Explanatory statement**
   A statement prepared or approved by the jurisdiction's legal counsel.
   The explanatory statement describes the effect of the measure if passed into law.
3. **Statement in favor**
   An argument advocating voters' approval of the measure.
   This statement is submitted by the committee favoring the measure (pro committee).
4. **Statement in opposition**
   An argument advocating voters' rejection of the measure.
   This statement is submitted by the committee opposing the measure (con committee).
5. **Rebuttal of statement in opposition**
   A response to the statement in opposition.
   This statement is submitted by the committee favoring the measure (pro committee) after having the opportunity to review the statement in opposition.
6. **Rebuttal of statement in favor**
   A response to the statement in favor.
   This statement is submitted by the committee opposing the measure (con committee) after having the opportunity to review the statement in favor.
7. **Submitted by**
   This area lists the name of the first committee member listed as submitted by the jurisdiction (maximum of three). Additionally, committees can include one of the following: email address, website or phone number. This section is not included in the allowable word limits for statements.



Sample School District No. 111

Chelan County Elections does not correct punctuation, grammar, or fact check candidate and measure statements.

1

Proposition No. 1
Replacement of Expiring Educational Programs and Operations Levy

The Board of Directors adopted Resolution No. 2018-06 concerning educational funding. This proposition authorizes the District to levy the following excess taxes, to replace an expiring levy, on all taxable property within the District, to support the District's educational programs and operations not funded by the state:

Collection Year	Estimated Levy Rate/$1,000 Assessed Value	Levy Amount
2019	$1.50	$1,710,073
2020	$1.50	$1,823,067

all as provided in the Resolution. Should this proposition be approved?

Yes

No

The complete text of this measure is available at the Elections Office or online at elections.chelancountywa.gov.

2

Explanatory statement

For questions about this measure, contact:
John Doe
Public Relations Officer
509-555-5555
jdoe@sample.com

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Statement in favor

Submitted by: Angela Smith
voteyesample.com

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Statement in opposition

Submitted by: Frank Rodriguez
frodriguez@sample.com

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Rebuttal of statement in opposition

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Rebuttal of statement in favor

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Note: Chelan County is not responsible for the validity or accuracy of statements, arguments or rebuttals. Statements do not represent the position of the county on any ballot measure. Submissions will not be proofed for any errors in spelling, punctuation or syntax.

Pro and con committee appointment form

This form is to be completed by the jurisdiction administrator. The completed form must be submitted to Chelan County Elections by 5:00 p.m. on the day of the deadline.

Committee members names listed on this form will be published in the pamphlet following their statements.

If you have any questions on how to complete this form please contact Chelan County Elections at 509-667-6808.

ballot measure information

name of jurisdiction/district

name of ballot measure (e.g., Proposition No. 1 or Levy Lid Lift)

committee member information

Committee advocating approval (pro)

*

committee member name

phone number

email address

committee member name

phone number

email address

committee member name

phone number

email address

Committee advocating rejection (con)

*

committee member name

phone number

email address

committee member name

phone number

email address

committee member name

phone number

email address

*** First committee member listed must provide one method of contact. This will be published in the pamphet.**

submitter information

name of person submitting this form

title

phone number

date

for office use only

Rev. 10/2024