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## Local Voters' Pamphlet

### Publication of Local Voters' Pamphlet

Chelan County publishes a local voters' pamphlet for each election. Jurisdictions with measures or candidates on the ballot are automatically included. It is available in print and on our website.

For each measure, the pamphlet includes:

- Official ballot title.
- Explanatory statement.
- "For" and "Against" statements, if submitted.
- Rebuttal statements, if submitted.
- Committee contact information.

The full text of a resolution calling for an election isn't printed in the local voters' pamphlet. Resolutions are posted on the Elections website. Printed copies are available and will be mailed upon request.

The Auditor's Office will determine how the local voters' pamphlet will be distributed, based on the size of the election and the number of jurisdictions participating. The local voters' pamphlet may be distributed in any one of the following ways:

- By mail to all households (saturation).
- By mail to all registered voter households.
- Included with the ballot and mailed to each registered voter.

The Elections Division of the Auditor's Office will notify all jurisdictions within Chelan County of its intent to publish a local voters' pamphlet on a yearly basis. Notification will be by email and will occur at least 90 days before the publication and distribution of the pamphlet.

The Office of the Secretary of State publishes a state voters' pamphlet prior to each general election for statewide measures and state and federal offices. Local measures and offices appear in the local voters' pamphlet.

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**Cost of Participating  
in an Election**  
**RCW 29A.04.410;**  
**RCW 29A.32.270**

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Each jurisdiction is responsible for paying its proportionate share of election costs. Chelan County will either transfer funds or bill the jurisdiction directly for these costs.

The State Auditor's Office has established uniform procedures for allocating election costs to each jurisdiction based upon its registered voter population as a percentage of registered voters in all jurisdictions participating in that election.

Election costs vary from one election to the next depending on a variety of factors. However, the number of participating jurisdictions and their respective size is the primary variable. For example, an election shared by ten jurisdictions will likely cost more per voter than an election with 75 jurisdictions.

Special elections in February and April are often shared by a smaller number of jurisdictions. Thus, the proportionate share of the cost is often greater, and in some cases may be 100% of the cost (e.g., a single jurisdiction election).

A specific cost or quote cannot be provided in advance of an election. The cost allocation is dependent upon the number of jurisdictions and registered voters participating in the election. Estimates can be provided and will be based on a reasonable range, taking into account historical information and specific known information about a particular election date.

The preparation of a local voters' pamphlet is an election cost. It is prorated, charged, and billed to local jurisdictions in the same manner as other election costs.

If a mandatory recount is required for a candidate in a jurisdiction, the cost of the recount is billed to the jurisdiction.

## Filing a Resolution and Ballot Title

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### **Submittal Process for Resolutions RCW 29A.04.330**

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Resolutions calling for an election by a jurisdiction shall be submitted on or before the resolution deadline established by state law. Resolutions calling for a special election in February or April must be submitted at least 60 calendar days prior to the election date. Resolutions calling for an election in conjunction with the primary or general election must be submitted by the established deadlines for those elections. See page 20 for resolution deadlines.

#### **How to submit a resolution**

To place a measure on the ballot, a resolution must be emailed by the deadline to [elections@chelan.county.wa.us](mailto:elections@chelan.county.wa.us)

A **Ballot Measure Submission Cover Sheet** is mandatory and must accompany each resolution. This cover sheet contains important contact information required by the Elections Office. A Ballot Measure Submission Cover Sheet is available on the Election's website:

[elections.chelancountywa.gov](http://elections.chelancountywa.gov)

Upon receipt of the cover sheet and resolution, the Elections Office will send an acknowledgment notice to the jurisdiction's contact person. The resolution and explanatory statement will be posted on the Elections website.

#### **Withdrawing a resolution**

If a jurisdiction wishes to withdraw a submitted resolution, a new resolution withdrawing the previously submitted resolution must be submitted to Chelan County Elections. Alternatively, the jurisdiction could add withdrawal language to the submitted resolution (Example: If Prop 1 passes in the Primary this resolution shall be withdrawn). The deadline to withdraw a resolution is the same as filing a resolution calling for an election.

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**Ballot Titles for  
Local Measures  
RCW 29A.36.071**

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For measures submitted to the voters of a city or town, the official ballot title is prepared by the city or town attorney. For measures submitted to the voters of a unit of local government other than a city or town (e.g., a county, fire district or school district), the official ballot title is prepared by the Chelan County Prosecuting Attorney.

The format and content requirements for local measure ballot titles are very specific and must conform to state law. Each ballot title must contain the following elements:

- Identification of the enacting legislative body.
- A statement of the subject matter not exceeding 10 words in length.
- A concise description of the measure not exceeding 75 words in length.
- A question.

Resolutions submitted by jurisdictions that need a ballot title prepared by the Chelan County Prosecuting Attorney will be forwarded to that office.

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**Ballot Title Appeal  
RCW 29A.36.090**

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Any person dissatisfied with the ballot title for a local measure written by the city attorney, town attorney or Prosecuting Attorney, may appeal to the Chelan County Superior Court pursuant to RCW 29A.36.090.

# Ballot Measure Submission Cover Sheet Sample

## Ballot measure submission cover sheet

This form must be included with each resolution/ordinance submitted to Chelan County Elections. If you have any questions on how to complete this form please contact the Elections Office at 509-667-6806.

Resolution can be delivered to Chelan County Elections by:

email: [elections@co.chelan.wa.us](mailto:elections@co.chelan.wa.us)

mail or in-person:

Chelan County Elections  
350 Orondo Ave Ste 306  
Wenatchee, WA 98801

<b>jurisdiction information</b>	<p>name of jurisdiction _____</p> <p>jurisdiction contact person _____ title _____</p> <p>contact phone _____ contact email _____</p> <p>jurisdiction mailing address _____</p>
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<b>ballot measure information</b>	<p>2021 election date of participation</p> <p><input type="checkbox"/> February    <input type="checkbox"/> April    <input type="checkbox"/> August    <input type="checkbox"/> November</p> <p>type of measure (levy, bond, etc.) _____</p>
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<b>voters' pamphlet information</b>	<p>If you are participating in a special election in February or April please complete the following. For the August primary and November general elections all ballot measures are automatically included in the voters' pamphlet.</p> <p>Will you be participating in the voters' pamphlet?</p> <p><input type="checkbox"/> yes    <input type="checkbox"/> no</p> <p>If you answered yes please make a selection below.</p> <p><input type="checkbox"/> attached resolution includes request for voters' pamphlet publication</p> <p><input type="checkbox"/> request for voters' pamphlet publication to follow in another resolution</p>
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<b>contact information for publication</b>	<p>This contact information will be listed on <a href="http://www.elections.chelancountywa.gov">www.elections.chelancountywa.gov</a> as well as in the voters' pamphlet. This contact should be able to respond to questions from voters regarding the jurisdiction's ballot measure.</p> <p>jurisdiction contact person _____ title _____</p> <p>contact phone _____ contact email _____</p>
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# Voters' Pamphlet Statements

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## **Explanatory Statement for Local Measure RCW 29A.32.241**

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Each ballot title must be accompanied by an explanatory statement. The explanatory statement is prepared by the Prosecuting Attorney for county measures and by the attorney for the jurisdiction submitting the measure if other than a county measure. All explanatory statements for city, town or district measures must be approved by the attorney for the jurisdiction submitting the measure.

The purpose of an explanatory statement is to state the effect of the proposed measure if approved by the voters. It must be impartial, written in clear and concise language, avoid the use of legal and technical terms whenever possible, and conform to the formatting requirements discussed below. If prepared by the jurisdiction, proof of approval by the jurisdiction's attorney must be received by the Elections Office either by cover letter or email.

If a jurisdiction doesn't have approval letter/email from its attorney concerning the explanatory statement, or if a jurisdiction doesn't retain legal counsel, the statement shall be submitted to the Prosecuting Attorney for review or preparation.

### **Length**

Explanatory statements must be **200** words or less, in block paragraph form.

### **Format**

Up to three paragraphs may be used. The Auditor's Office reserves the right to eliminate excessive paragraph returns if the statement doesn't fit within space provided.

Italics may be used to emphasize specific words or statements. Any other formatting, such as bold, underline, or all caps, will be changed to appear in italics.

The use of lists or bullets is not allowed. Lists or bullets will be converted to block paragraph, with a semicolon to separate each item.

An explanatory statement shall limit the language to the proposition to which it pertains. It may not endorse, speak about, or advocate for or against another proposition or measure.

## **How to submit the explanatory statement**

Email to: [elections@co.chelan.wa.us](mailto:elections@co.chelan.wa.us)

Explanatory statements must be submitted by email and are due by the deadline. See page 20. The final explanatory statement will be posted to the Elections website.

Once the "For" and "Against" committees are appointed, the voters' pamphlet coordinator will email the members a link to the current election page where they can find the full text of the resolution, explanatory statements, and final ballot titles.

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### **Obtaining a Copy of the Ballot Title or Explanatory Statement RCW 29A.36.080**

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Ballot titles and explanatory statements are posted on our website upon receipt.

Requests for copies of ballot titles and explanatory statements must be made for a specific election and a specific issue. Blanket requests for multiple/all elections or multiple/all issues will not be honored.

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### **Establishing Committees "For" and "Against" a Local Measure RCW 29A.32.280,**

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For each measure from a jurisdiction that is included in the local voters' pamphlet, the legislative authority of that jurisdiction shall formally appoint by the statutory deadline committees "For" and "Against" the measure.

The jurisdiction shall appoint persons known to favor the measure to serve on the "For" committee and shall appoint persons known to oppose the measure to serve on the "Against" committee.

Each committee shall consist of not more than three members; however, a committee may seek the advice of any other person or persons. The Committee Member Appointment Form must be submitted by the deadline to appoint committees. See page 20.

If such persons are not immediately known, the jurisdiction is encouraged to employ some formal means of notifying the public that members of the "For" and "Against" committees are being sought.

The jurisdiction is responsible for providing committee members with copies of instructions, specifications, and deadlines for all statements.

The committees are solely responsible for submitting their statements to the Elections Office in accordance with the specified time line for that election. See page 20.

Titles for committee member names will not be published in the local voters' pamphlet.

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## **Appointments by the Auditor**

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If a jurisdiction fails to appoint "For" and "Against" committees by the deadline established by the jurisdiction or the Auditor's Committee Form submittal deadline (whichever comes first), the Auditor's Office will seek out and, whenever possible, appoint up to three members to each committee.

If the jurisdiction has appointed one, two, or three members to a committee, the Auditor will consider the committee completed and formed. The Auditor won't seek or appoint additional members.

When the Auditor's Office is responsible for appointing committees, it may, in its sole discretion, seek committee appointments through press releases, or notices on the Auditor's website.

Appointments will be made in the order that requests from qualified applicants are received by email. The email request must include the applicants name, voter registration address, phone number, and the district they wish to write a statement for. The Auditor will accept email requests for appointment as soon as the jurisdiction's deadline has passed or the jurisdiction has indicated they will not be appointing a committee.

The Auditor's Office will use the following criteria when making appointments:

- Be residents of and registered voters in Chelan County for at least one year immediately prior to their appointment;
- Have a demonstrated ability to communicate rapidly by email; and
- Shall agree to work collaboratively with co-committee members.

The deadline for an interested party to request a committee appointment is 5:00pm on the date that "For" and "Against" statements are due.

**Requests must be made by email to:**

auditor@co.chelan.wa.us

Appointed committee members will be notified by email. The appointed committee must abide by the specified timelines for submitting statements for that election.

It is not the responsibility of the Auditor's Office to coordinate communications between committee members or to arbitrate disagreements among them.

The first person appointed by the Auditor's Office will be designated as the "1st Committee Member" and "spokesperson" for the committee. Should the committee be unable to agree or if multiple statements are submitted, the statement submitted by the "1st Committee Member" will be the statement printed in the local voters' pamphlet.

If a committee member wishes to withdraw before a statement has been submitted, he or she must notify the Auditor's Office by email at least 24 hours prior to the submittal deadline for the statement. Should a committee member wish to withdraw after the statement has been submitted, the withdrawal will be honored provided at least one member remains on the committee.

Once statements have been submitted by email and a confirmation reply has been sent by the voters' pamphlet coordinator, statements are considered final and may not be amended.

# Committee Member Appointment Form Sample

## Committee “For” and “Against” Appointment Form

Name of Jurisdiction/Proposition No.: \_\_\_\_\_

Jurisdiction Contact Name: \_\_\_\_\_

Email: \_\_\_\_\_ Phone: \_\_\_\_\_

**Jurisdiction’s responsibility:**

1. Submit completed form to Chelan County Elections on or before the resolution submittal deadline:

elections@co.chelan.wa.us  
 Questions? Call (509) 667-6806

2. Provide committee members with statement submission requirements and deadlines. (Requirements and deadlines can be found in the Elections Guide for Jurisdictions)

“For” Committee (1-3 members)	“Against” Committee (1-3 members)
<b>*1st Committee Member:</b>	<b>*1st Committee Member:</b>
Name	Name
Email	Email
Phone	Phone
Website	Website
<b>2nd Committee Member:</b>	<b>2nd Committee Member:</b>
Name	Name
Email	Email
<b>3rd Committee Member:</b>	<b>3rd Committee Member:</b>
Name	Name
Email	Email

*\*1st Committee Member must provide at least one method of contact, which will be published in the voters’ guide/pamphlet.*

## Committee Statements

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### **"For" and "Against" Statements**

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#### **Length**

"For" and "Against" statements must be **150** words or less, in block paragraph form.

If a "For" or "Against" statement is received before the deadline and exceeds the applicable word limit the committee will be notified by email and asked to delete words, paragraphs or sentences. Only deletions are allowed. No changes or additions to the statement will be allowed. The shortened statement must be received by the deadline.

If the deadline has passed and the statement exceeds the applicable word limit, it will be shortened by deleting full sentences from the end until the limit is reached.

If material is deleted due to exceeding the word limit, the statement will be printed with the deleted material omitted and the designated space left blank.

#### **Format**

Up four paragraphs may be used.

Up to four headings may be used to summarize and identify major arguments or portions of the statement for the convenience of the reader. Headings must be located at the beginning of the paragraph they are summarizing, will be printed in bold type, and may not exceed **15** words each. Headings shall not be included in the computation of the number of words in the statement.

Standalone headings are not allowed. If a standalone heading is submitted, it will be changed to normal statement text, included as part of the statement, and included in the word count.

The Auditor's Office reserves the right to eliminate excessive paragraph returns if the statement doesn't fit within space provided.

Italics may be used to emphasize specific words or statements. Any other formatting, such as all caps, bold, or underlining, will be changed to appear in italics.

The use of lists or bullets is not allowed. Lists or bullets will be converted to block paragraph, with a semicolon to separate each item.

Committee member names, a contact phone number, an email address, and/or website address will be printed in the local voters' pamphlet, but aren't included in the 150 word count. At least one method of contact (phone, email, website address) must be provided for print in the local voters' pamphlet.

No more than eight words are allowed for a committee name.

Committee member names and the email contact information for the committee spokesperson will be provided to interested parties upon request. The request can be by email or phone. A formal "Request for Public Information" is not required for this information.

## **Content**

### **All Statements**

A committee shall limit their statement (in support or against) to the proposition to which they were appointed. They may not endorse, speak about, or advocate for or against another proposition, measure or candidate.

Pursuant to RCW 29A.32.230, the Auditor's Office may reject certain materials submitted for publication. These materials include, without limitation, explanatory statements, "For" or "Against" statements, rebuttal statements, or contact information that:

- Is obscene;
- Is libelous;
- Contains a commercial advertisement;
- Contains matter prohibited by law from distribution through the mail;
- Contains matter not limited to the candidate himself or herself or to the measure or political office;
- Contains matter that is otherwise inappropriate or that does not comply with applicable law; or
- Was received after the submittal deadline.

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## **Rebuttal Statements**

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If both "For" and "Against" statements are submitted, the Elections Technician will email the text of the statement to the spokesperson for the opposing committee listed on the committee appointment form. An email address is required for the spokesperson.

Rebuttal statements are not required; however, it gives each committee an opportunity to provide a response to the opposing statement.

The failure of a committee to submit a "For" or "Against" statement will disqualify the committee from submitting a rebuttal statement.

### **Length**

Rebuttal statements must be **75** words or less, in one block paragraph form.

If the rebuttal statement exceeds the applicable word limit, it will be shortened by deleting full sentences from the end until the limit is reached.

### **Format**

No headings may be used in rebuttal statements.

Italics may be used to emphasize specific words or statements. Any other formatting, such as all caps, bold, or underlining, will be changed to appear in italics.

The use of lists or bullets is not allowed. Lists or bullets will be converted to block paragraph, with a semicolon to separate each item.

### **Content**

**Rebuttal statements may not interject new issues or arguments** and are limited to addressing issues and arguments raised in the opposing argument.



## **How to Submit “For”, “Against”, and Rebuttal Statements**

Email to: [auditor@co.chelan.wa.us](mailto:auditor@co.chelan.wa.us)

Statements must be submitted by email and are due by the deadline. Submittal deadlines are strictly observed. See page 20.

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### **General Provisions Applicable to All Statements**

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The contents of candidate statements, explanatory statements, “For” or “Against” statements and rebuttal statements are the sole responsibility of the authors and do not represent the position of the Auditor’s Office or Chelan County regarding the measure or of any material contained therein; nor are the Auditor’s Office or Chelan County responsible for the validity or accuracy of the statements.

Statements should be edited and prepared as carefully as one would edit and prepare a resume. Spelling, grammar and punctuation errors will not be corrected. Statement content will be printed exactly as received, as long as it complies with format specifications.

Each part of a hyphenated or slashed word will be counted as a separate word. (Examples: “Around-the-corner” = 3 words; and/or = 2 words)

Be sure the campaign contact email, web address, or phone number to be included in the pamphlet is accurate and functional when submitted.

Once statements have been submitted by email and a confirmation reply has been sent by the Voters’ Pamphlet Coordinator, statements are considered final and may not be amended.

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### **Public Inspection of Statements RCW 29A.32.100**

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Statements submitted for publication in the local voters’ pamphlet are not available for public inspection or copying until all statements pertaining to the specified ballot measure have been received or the deadline for submission of statements has passed. Requests for public inspection of arguments or statements shall be made in the same manner as requests for public records.

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**Rejection and  
Appeal  
RCW 29A.32.230**

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**Rejection**

Pursuant to RCW 29A.32.230, the Auditor's Office may reject certain materials submitted for publication in the local voters' pamphlet. These materials include, without limitation, candidate statements, explanatory statements, "For" or "Against" statements, rebuttal statements and contact information.

If an explanatory statement, candidate statement, "For" or "Against" statement, rebuttal statement or contact information is rejected by the Auditor, a written notice of rejection shall be sent to the proponent by email not more than five business days after the deadline for the local voters' pamphlet submittal and shall set forth specific grounds for rejection.

**Appeal**

The proponent of a candidate statement, explanatory statement, "For" or "Against" statement, rebuttal statement, or contact information, may appeal the Auditor's decision to reject. A written notice of appeal shall be submitted to the Prosecuting Attorney by email not more than 48 hours after the notice of rejection was sent and shall set forth the specific grounds for appeal. The Prosecuting Attorney shall issue a written decision granting or denying the appeal by email not more than five business days after the appeal is submitted. The decision of the Prosecuting Attorney to grant or deny an appeal shall be final.

If material is rejected the local voters' pamphlet will be printed with the rejected material omitted and the appropriate space left blank.

## Statements – At a Glance

Statement Type	Word Limit	Formatting	
<b>Explanatory Statement</b>	<b>200</b>	Allowed:	<i>Italics</i>
		Not Allowed:	<b>Bold</b> , ALL CAPS, <u>underlining</u> , lists, bullets
<b>“For” and “Against” Statement</b>	<b>150</b>	Allowed:	<i>Italics</i> Up to four headings, each preceding a paragraph, (up to 15 words each.) Printed in bold. Headings not included in word limit.
		Not Allowed:	<b>Bold</b> , ALL CAPS, <u>underlining</u> , lists, bullets
<b>Rebuttal Statement</b>	<b>75</b>	Allowed:	<i>Italics</i>
		Not Allowed:	<b>Bold</b> , ALL CAPS, <u>underlining</u> , lists, bullets
<b>Contact Information</b>	Does not count as part of word limit.	<i>Allowed:</i>	Committee member names; Contact phone number; E mail address; Website; Committee name (Eight words or less) <b>At least one method of contact (phone, email, website address) must be provided.</b>
		<i>Not Allowed:</i>	Titles for committee members (Dr., President, PhD.)
<b>All Statements</b> A committee shall limit their statement (in support or against) to the proposition to which they were appointed. They may not endorse, speak about, or advocate for or against another proposition, measure or candidate.		<i>Allowed:</i>	Vote Yes on Proposition No. 10
		<i>Not Allowed:</i>	Vote Yes on Proposition No. 1 and 2; Vote No on Propositions 5, 8, and 9; Vote No on all propositions; Vote Yes on all school propositions; Vote yes on Proposition No. 1 and we support candidate x for mayor.

## 2023 Submittal Dates

Election Date	Feb 14, 2023	Apr 25, 2023	Aug 1, 2023	Nov 7, 2023
<b>Jurisdiction's Responsibility and Deadlines</b>				
<b>1. Resolution</b> <b>2. Resolution Cover Sheet</b> <b>3. Explanatory Statement</b> <b>4. For and Against Committee Appointment Form (by district)</b> <b>5. Argument for and against statements written by the committees appointed by the district</b>	December 16, 2022	February 24, 2023	May 12, 2023	August 1, 2023
<b>Appointed Committee's Responsibility and Deadlines</b>				
<b>For and Against Statements</b> <i>(Written by the committees for or against the measure and emailed by this date.)</i>	December 23, 2022	March 3, 2023	May 19, 2023	August 1, 2023
<b>Rebuttal Statements</b> <i>(Written by the committees for or against the measure and emailed by this date.)</i>	December 28, 2022	March 7, 2023	May 23, 2023	August 15, 2023

**Deadlines are 5:00 PM on each designated day.**

Resolutions, Ballot Measure Cover Sheet, and Explanatory Statement must be emailed to [elections@co.chelan.wa.us](mailto:elections@co.chelan.wa.us).

Committee Member Appointment Form, Committee Statements, and Rebuttals must be emailed to [auditor@co.chelan.wa.us](mailto:auditor@co.chelan.wa.us).

## Bond and Levy Validation

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### **Bond and Levy Validation State Constitution, Article VII, Section 2**

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The sponsoring District is responsible for making the final legal determination of whether a measure passed or failed based on the certified vote totals and applicable law.

Passing a levy or bond issue isn't always a simple matter of "majority rules." State law requires a "60% super majority" for bond issues and some types of levies to pass. Other levies such as levy lid lifts and school levies only require a simple majority.

#### **Bond Validation**

Bond issues must meet two separate criteria to pass.

First, they must validate. The voter turnout must equal 40% of the voters who cast a ballot in the last general election.

Second, the issue must receive a 60% favorable majority, or 60% of the ballots cast are "Yes" votes. So, a bond measure could get the required percentage of "Yes" votes, but could still fail if not enough people vote in the election.

#### **Example – Bond Validation**

*If there were 10,000 votes cast in the last general election for the district.*

*To pass the bond issue:*

*-The district must have a minimum turnout of at least 4,000 **TOTAL voters.**  
(10,000 x 40% = 4,000)*

**Plus**

*-At least **60%** of the voters must vote **YES.***

### **Levy Validation for Schools**

The passage of Engrossed House Joint Resolution 4204 in November of 2007 changed the constitutional requirement as it relates to school district levy elections. A school district levy requires a simple majority to pass. School bond issues still must validate and require a 60% majority to pass.

### **Levy Validation (excluding school levies)**

Levy issues must meet two separate criteria to pass.

First, they must validate. The number of "Yes" votes must equal 24% (60% of the 40%) of the voters who cast a ballot in the last general election.

Second, the issue must receive a 60% favorable majority, or 60% of the ballots cast are "Yes" votes.

So, a levy measure could get the required percentage of "Yes" votes, but could still fail if not enough people vote in the election.

#### **Example – Levy Validation**

*If there were 10,000 votes cast in the last general election for the district.*

*To pass the levy issue:*

*-The district must have a minimum turnout of at least 2,400 **YES** votes.*

*(10,000 x 40% = 4,000)*

*(4,000 x 60% = 2,400)*

**Plus**

*-At least **60%** of the voters must vote **YES**.*

### **Validation Summary**

Following certification of the general election each year, the validation summary will be posted on the Election Division website.

## Requesting Election Data

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### Chelan County Voter Data

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Voter information is available in the form of data or pdf reports. The most current information is available approximately 29 days prior to each election.

The data file can be of all registered voters in the county or in a specific district or precinct(s). The data includes:

- State voter ID.
- Voter's name.
- Registered address, city, state, zip.
- Mailing address.
- Precinct number.
- Date of registration.
- Date of birth.
- Gender.
- History of last election voted.

Data listing voters who have returned their ballots (matchbacks) will automatically be posted on our website.

State law does not allow phone numbers or email addresses to be made public.

#### **To order data or lists**

Email: [elections@co.chelan.wa.us](mailto:elections@co.chelan.wa.us)

Allow five business days for processing requests for data.

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**Restricted Use of  
Voter Data  
RCW 29A.08.740**

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State law establishes rules and restrictions on the use of registered voter data. Voter information may not be used for commercial or other non-political purposes.

RCW 29A.08.740 states: "Any person who uses registered voter data for the purpose of mailing or delivering any advertisement or offer for any property, establishment, organization, product, or service or for the purpose of mailing or delivering any solicitation for money, services, or anything of value is guilty of a class C felony punishable by imprisonment in a state correctional facility for a period of not more than five years or a fine of not more than ten thousand dollars or both such fine and imprisonment, and is liable to each person provided such advertisement or solicitation, without the person's consent, for the nuisance value of such person having to dispose of it, which value is herein established at five dollars for each item mailed or delivered to the person's residence.



# Data Order Form Sample

A fillable form is available on our website: [elections.chelancountywa.gov](http://elections.chelancountywa.gov)

## Voter data request



350 Orondo Ave, STE 306 Level 3, Wenatchee WA 98801  
Phone 509.667.6806 Email [elections@co.chelan.wa.us](mailto:elections@co.chelan.wa.us)

### 1. print your contact information

Name: \_\_\_\_\_ Candidate/Campaign: \_\_\_\_\_

Mailing Address: \_\_\_\_\_

Day Phone: \_\_\_\_\_ Email: \_\_\_\_\_

### 2. tell us about the data you are requesting

Voter list: Includes the following data: state voter ID, last name, birthdate, gender, home and mailing address, precinct, registration date, and last election voted. The data list comes in .csv format.

Voter lists can be requested **countywide** or **in a specific district or precinct**.

#### A: district (circle one)

countywide \_\_\_\_\_ district or precinct(s) \_\_\_\_\_

#### B: format (circle one)

Email (free) \_\_\_\_\_ paper (\$5.00+\$0.15 / pg after 34 pgs)

### 3. acknowledgment

**Allow five business days for processing request for data.**

I have read and understand the legal statutes on the back of this request form that describes the limits on how this data may be used. I will not use this data for commercial purposes. I understand that any violation of RCW 29A.08.720 relating to the misuse of lists of registered voters is a felony and shall be punished by imprisonment for a period of not more than five years and/or a fine of not more than five thousand dollars.

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Official use only

date received \_\_\_\_\_ date completed \_\_\_\_\_ completed by \_\_\_\_\_

Revised 2/4/2021

## How to Get Election Results

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### **Election Results**

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Election results are posted online and are available in-person at approximately 8:15 p.m. on election night at the Chelan County Elections, 350 Orondo Ave, Suite 306, Wenatchee.

Election results are available online at [elections.chelancountywa.gov](http://elections.chelancountywa.gov)

### **After Election Day**

Elections Division staff will continue to verify, open, count, and update results until certification. The public may observe ballot processing from the public viewing area at the Chelan County Election 's Office.

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### **About this Guide**

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This guide should be used in conjunction with state and local laws, not in place of them. The Revised Code of Washington, Washington Administrative Code and other notations are offered as references for additional research. The material contained herein may change due to new legislation, judicial determination or rule changes.

The requirements described in this guide serve as the Local Voters' Pamphlet Administrative Rules for Chelan County as authorized by RCW 29A.32.230.