



**CHELAN COUNTY**  
**DEPARTMENT OF COMMUNITY DEVELOPMENT**  
 316 WASHINGTON STREET, SUITE 301, WENATCHEE, WA 98801  
 TELEPHONE: (509) 667-6225

**GENERAL INFORMATION MEETING APPLICATION**

**Parcel Number (APN):** \_\_\_\_\_

Parcel Address: \_\_\_\_\_ City/Zip: \_\_\_\_\_

Contact Name: \_\_\_\_\_

Mailing Address: \_\_\_\_\_

City/State/Zip: \_\_\_\_\_ Phone: \_\_\_\_\_

E-mail: \_\_\_\_\_

Number of Attendees: \_\_\_\_\_

**Brief description of project (site/building size, etc.,; add separate sheet if necessary):**

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

- Meetings are held every Thursday on a first come, first served, basis.

You must submit the following information for a meeting to be scheduled:

- Complete Application.
- List of Questions.
- Included an 11" x 17" site plan with the following information:
  - Lot Size, location, property line dimensions.
  - Building footprint on parcel with scaled dimensions.
  - Buildings primary use and construction type.
  - Parking lot/spaces location and dimensions.
  - Wetlands, steep slopes, critical areas, easements, etc.
  - Accessible parking and accessible approaches from Right-of-Way.
  - All existing structures or infrastructure on site.
  - Existing well/septic system (if applicable).

Disclaimer: This is a General Information meeting only, not a "Pre-Application" meeting. The purpose of this meeting is to discuss the developer's "conceptual" project. The County will provide general information related to the processes, timelines and preliminary fees associated with the land use, public works, building and fire elements of the proposal, premised upon the information that has been provided to the County for this meeting. The County cannot provide detailed comments until after a complete application has been submitted by the applicant and the review is being performed for each element of the project.

Thank you for considering Chelan County as your location to site your project. We look forward to helping you create a successful project.

~ Your Community Development Team

Applicant Signature: \_\_\_\_\_

**⓪ FOR OFFICIAL USE ONLY ⓪**

<b>Meeting has been scheduled for:</b>	<b>Date:</b>	<b>Time:</b>	<b>GIM#:</b>
<b>Applicant notified on:</b>	<b>Date:</b>	<b>By:</b>	