

SHORT-TERM RENTAL PARKING PLAN CHECKLIST

Short-term rental properties shall provide in-site, off-street parking. These designated parking spaces shall be part of the plot map which is part of the Property Management Plan (PMP). Please ensure:

- There is to be one (1) parking space per bedroom or sleeping space plus one (1) parking space for any onsite manager/owner. If a short-term rental (STR) has a Conditional Use Permit (CUP) for daytime events then designated parking shall also include one (1) additional parking spot per every four (4) chairs or eight (8) feet of bench space.
- Designated parking must be outside any setback or access easement area.
- The number of vehicles allowed at the STR must be limited by the rules above and must also be included in the PMP.
- Unlawful or unsafe parking by STR tenants, guests, owner or operator have joint liability if violation not resolved. Qualified persons or owners notified of unlawful or unsafe complaints related to their STR tenants, or their guests are responsible to promptly abate the parking complaints. Complaints must be abated within 60 minutes of notification of the complaint.
- Two verified parking violations that are unabated within 60 minutes within six (6) months on or adjacent to the same property may also be subject to additional penalties up to and including revocation of the STR land use permits.