



File(s) No. _____

CHELAN COUNTY
DEPARTMENT OF COMMUNITY DEVELOPMENT
316 WASHINGTON STREET, SUITE 301, WENATCHEE, WA 98801
TELEPHONE: (509) 667-6225

**MAJOR & SHORT PLATTING
SUPPLEMENTAL INFORMATION**

This packet is designed to assist you in preparing your application for a Plat/Short Plat. The following information is required at the time of submittal. Additional information may be required. ***An incomplete application will not be processed.***

- ☐ General Land Use Application
- ☐ Items addressed and requested through Pre-Application meetings, if applicable
- ☐ SEPA Checklist (State Environmental Policy Act), if applicable
- ☐ If subject property is on a Public Water System and/or Sewer System, a signed Water and/or Sewer Availability Letter(s) will be required from the applicable purveyor(s)
- ☐ If On-Site sewage systems are proposed, Site Evaluations are required for each lot, prepared by a professional engineer or Washington State licensed OSS Wastewater Designer
- ☐ Two copies of the Site Plan on 11" x 17" and two copies on 18" x 24" paper, meeting the Site Plan Checklist and items listed below

SITE PLAN CHECKLIST

- ☐ General form Site Plan checklist items, as applicable
- ☐ Boundaries (all property lines), dimensions, and area of lot denoted in square feet or acreage
- ☐ Phasing boundaries, if applicable
- ☐ The boundaries of all parcels dedicated or reserved for public or community uses
- ☐ Zoning designations and appropriate zoning setback if adjacent to Commercial Agriculture (AC) Lands
- ☐ Location, name, width of all right-of-way's and easements within and bordering the plat identifying whether they are public or private, centerlines and location of complete pavement within the right-of-way
- ☐ Road plans as required pursuant to CCC chapter 15.30
- ☐ Identify location(s) of County road connections (dimensions & details) and indicate road name
- ☐ All lots and blocks within the proposed subdivision together with the numbers and letters proposed to be assigned to each lot and block
- ☐ To ensure clear scanning, noticing and recording, site plans shall not contain any imagery overlay layers.

PLEASE SELECT FROM THE FOLLOWING:

- ☐ Major Subdivision
 - ☐ Cluster
 - ☐ Major Subdivision
- ☐ Short Subdivision
 - ☐ Lot Size Reduction per Code Section: _____
 - ☐ Cluster
 - ☐ Fractional