

Chelan County Planning Commission Bylaws

Article I. Meetings

Meetings of the Chelan County Planning Commission shall be held in the meeting room of the Chelan County Board of Commissioners, at 400 Douglas Street, Wenatchee, or such other place as the Chairman shall designate, on the fourth Wednesday of each month of each calendar year at a time selected by the membership. Notice of meetings and hearings shall comply with Chelan County Code Title 14. All meetings shall be open to the public.

Article II. Quorum

A majority of voting members shall constitute a quorum for the transaction of any business that may come before any regular or special meeting of the Planning Commission.

Article III. Planning Commissioner Appointments

Planning Commission members are appointed by the elected County Commissioners to represent each respective region. Appointments are made in four (4) year terms and may be extended two more terms but not to exceed twelve (12) years.

Filling of vacant positions with greater than two (2) years remaining will be considered a full term appointment. Filling of vacant positions with less than two (2) years remaining will not be considered a term and may result in the appointed Commissioner serving more than twelve (12) years.

Article IV. Duties and Discipline

Regular attendance is important to understanding the various and complex issues addressed by the Planning Commission. If a member has three (3) unexcused absences or misses more than six meetings in a twelve month period

said member shall be recommended, to the Board of County Commissioners, for dismissal upon a majority vote of the Planning Commission.

Article V. Officers

The officers of the Planning Commission shall be the Chairman and Vice Chairman. The officers shall be elected at the first meeting in January of each calendar year and shall hold office until their successors have been elected. The Director of the Chelan County Community Development, or designee, shall serve ex officio without vote, as the Executive Secretary. Vacancies in office shall be filled by special election except that the Vice Chairman shall automatically succeed to the vacant office of Chairman. The duties of the officers shall be those usually pertaining to their respective offices. The Executive Secretary shall keep a record of all meetings, resolutions, transactions, findings, and determinations of the Planning Commission. Said records shall be public records and shall be available for inspection at any time.

Article VI. The Planning Staff

The planning staff shall consist of the Director of the Chelan County Community Development and such other personnel as are deemed necessary. The Director shall be responsible for the performance of all administrative functions assigned to or connected with the Planning Commission and, at the request of the Planning Commission, the Director shall be responsible for all research activities undertaken by the Planning Commission. It shall be the duty of the Director to make available to the County Commissioners and all other duly elected or appointed officers of the County government, all records and completed studies undertaken by the Planning Commission and to otherwise assist them in the performance of their office through consultation and the furnishing of information.

Article VII. Advisors

In addition to the Chelan County Community Development staff, technical and professional assistance to the Planning Commission in the pursuit of its duties and responsibilities may be solicited from any other department of County government. Legal counsel shall be provided by the office of the County Prosecuting Attorney to the Planning Commission upon request.

Article VIII. Voting

Each regularly appointed member, including the Chairman, shall be entitled to one vote on any matter that may come before the Planning Commission. The record shall show the individual vote of each member.

The approval of a comprehensive plan, or any amendment, extension, or addition thereto; or the recommendation to the Board of any official control or amendments, such as code amendments, shall require the affirmative vote of not less than a majority of the total members of the Planning Commission.

Passage of other matters, upon which the Planning Commission is authorized to act, shall require the affirmative vote of a majority of those members in session at the time.

Failure of a motion to approve any matter upon which the Planning Commission is authorized to act, shall be deemed denial. Failure of a motion to deny any matter on which the Planning Commission is authorized to act, shall not constitute approval.

Article IX. Hearing of Cases

Hearings shall be in accordance with Chelan County Code. Rules for conducting a Hearing shall be kept on file and up dated as appropriate. Hearings may be postponed or continued by the Planning Commission, until the next regular hearing or to a specified date, time and location. An applicant may appear in person or be represented at the hearing. Any person present either in favor of or opposed to an application may be heard.

Article X. Final Action on Cases

The Planning Commission shall include findings of fact supporting any action upon which it is authorized to act. A clear description of conditions necessary to carry out the spirit and intent of the Chelan County Comprehensive Plan and Chelan County Code shall be included with their action. The Executive Secretary shall submit to the Board of Chelan County Commissioners, in writing, the recommendation of the Planning Commission in accordance with Chelan County Code Title 14, and it shall be accompanied by the motion and the findings of fact considered at the hearing.

Article XI. Amendment

The Planning Commission, on fifteen (15) days written notice to the membership, may by a majority vote make, alter, or rescind these bylaws at any regular or special meeting.

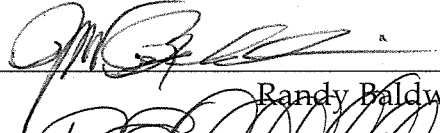
Approved and adopted by the Chelan County Planning Commission, Chelan County, Washington, at a meeting of its member on this 12 day of JAN 2010.



Donald "Joe" Bell, Chairman



Jim Newberry, Vice Chairman



Randy Baldwin



Ronald Coulter



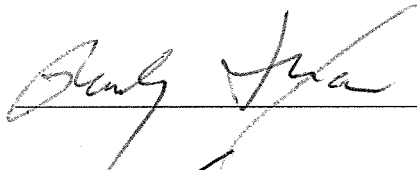
Jim Blair



Donn Etherington



Pat Hammersmith



Randy Sexauer



Aaron Young