

Chelan County Family Law Self Help Center

**DOMESTIC VIOLENCE ORDER FOR PROTECTION**

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# How to File for a Protection Order

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- ❖ **If you are currently experiencing** domestic violence, harassment, stalking, or sexual assault, get help from your local domestic violence shelter or sexual assault center. Shelters provide safety planning, temporary shelter, legal advocacy, counseling, and other services. To find the program nearest you, call the **National Domestic Violence Hotline** at 1.800.799.7233 or the **National Sexual Assault Hotline** at 1.800.656.4673.
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## Can I file for a protection order?

Yes, if both of these statements are true:

- ✓ You live or recently lived in Washington State.
- ✓ You are currently experiencing or have recently experienced domestic violence, harassment, stalking, or sexual assault, or you are seeking protection for a vulnerable adult.

## What are in these instructions?

**Part 1** explains the process of getting a protection order.

**Part 2** explains how to fill out the Petition form.

## Part 1. The Protection Order Process

### How do I ask the court for a protection order?

You must fill out and file the **Petition for Protection Order**, form PO 001. It covers protection from domestic violence, stalking, harassment, and sexual assault, and protection for a vulnerable adult. It lets you ask for a temporary protection order that starts right away, and a full protection order that can last a year or longer, if approved by a judge.

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- ❖ Either a judge or a court commissioner could read your petition. We use “judge” to refer to both.
  - ❖ Some counties may offer online forms or ways to ask for a protection order online. Ask the court clerk for availability.
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## What other forms will I need?

- ✓ **Law Enforcement and Confidential Information**, form PO 003 - This form does not go into the public court file and is not given to the restrained person. Law enforcement needs this form to find and identify the restrained person when serving them documents and enforcing your order.
- ✓ If you want immediate protection, fill out the **Temporary Protection Order and Hearing Notice**, form PO 030. Follow the instructions for that form.
- ✓ If you want the restrained person to surrender firearms and other dangerous weapons or be prohibited from buying them, fill out Attachment E: Firearms Identification, and the **Order to Surrender and Prohibit Weapons**, form WS 001.

## Can I get help filling out these forms?

Ask the court clerk about local victim services organizations with advocates who can help you fill out the forms.

## Who can I protect?

**If you are an adult** (age 18 or older), you can protect:

- ✓ Yourself.
- ✓ Children under age 18 (minor children) if you are their parent, legal guardian, or custodian.
- ✓ Another adult if they qualify as a “vulnerable adult” or cannot otherwise file for themselves because of age, disability, health, or inaccessibility.

### **For domestic violence, you can also protect**

- ✓ Minor children in your family or household (even if you are not the parent, legal guardian, or custodian).
- ✓ Vulnerable adults in your family or household.

**If you are age 15 – 17**, you can protect

- ✓ Yourself.
- ✓ Minor children in your family or household if the minor chooses you to file on their behalf. You must be capable of pursuing what the minor says they want or need out of the case (their “stated interest”).

**If you are under age 15**, someone must file for you.

## What if I am filing to protect a vulnerable adult?

You must fill out the forms listed above plus an extra form: **Notice to the Vulnerable Adult**, form PO 029. You can get that form at <https://www.courts.wa.gov/forms/> or ask the court clerk.

## What protection can I ask for?

The petition lists many types of protections in section 11. Choose everything you believe will best protect you and/or anyone else you are petitioning for.

## What if the restrained person has firearms or other weapons?

You can ask the court to order the restrained person to surrender their weapons. Fill out section **O. Surrender Weapons**, and the court will decide whether to grant your request. If you request firearm surrender, you also need to fill out Attachment E: **Firearm Identification Worksheet**, and file it with your completed petition. Also bring the **Order to Surrender and Prohibit Weapons**, forms WS 001, for the judge to finish filling out and sign.

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❖ **Safety Alert!** If you have concerns about firearms, you can ask the court to order the restrained person to surrender weapons at the time the judge issues the temporary order. You can also contact law enforcement where the restrained person lives to let them know you want to be contacted if any firearms are about to be released back to the restrained person.

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## What happens after I file the petition?

Your completed petition will be:

- ✓ Filed as a public court record to start a civil court case.
- ✓ Served on the person from whom you need protection. (We call this person the “restrained person”.)

The court will use the information to decide:

- ✓ If the court has authority (jurisdiction) over you and the restrained person.
- ✓ If the restrained person’s behavior meets the legal definition of domestic violence, sexual assault, stalking, or harassment. Definitions are in the petition on Attachment A.
- ✓ For vulnerable adults, if the behavior meets the legal definition of abandonment, abuse, financial exploitation or neglect. Definitions are in the petition on Attachment B.
- ✓ For domestic violence, if the relationship between you and restrained person meets the legal definition of intimate partner, family, or household member. If it does not, the judge may give you a different type of protection order.
- ✓ What type of protections (restraints) to order, if any.

## What if I need protection right now?

You can use the Petition form to ask for immediate protection. On the form, you must explain how you or someone else may be seriously harmed if you do not get protection now, before the restrained person gets notice.

You should file your petition along with any other written statements, printed photos, or documents that help prove what you are saying is true. This is called “supporting evidence”. It is helpful, but not required.

A judge will read your petition and any supporting evidence the same day you file, or the next working court day if you file later in the day or when the court is closed.

If the judge decides that serious immediate harm or irreparable injury could occur, the judge may issue a temporary order to start right away. The temporary order will last until the court has a full hearing within 14 days. Even if the judge does not grant a temporary order, the judge will still set a hearing for a full order if you meet the legal requirements.

**You must go to the full hearing.** The restrained person must be notified about the full hearing and has a right to go to the hearing.

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❖ **If the judge decides you do not meet the legal requirements**, they will not schedule a hearing. You will not get a protection order. You will have 14 days to edit (amend) your petition with more information and ask the judge to review it again.

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Your temporary order is in effect from the moment the judge signs it. **But** the police can only enforce the order if there is proof the restrained person was served with a copy of the order.

## How will the restrained person find out about the order?

The restrained person should be served as soon as possible. They must be served at least 5 court days before the hearing. They must be served with:

- ✓ your petition
- ✓ temporary order and notice of hearing
- ✓ order to surrender weapons issued without notice (if the judge ordered this)
- ✓ supporting evidence (if you filed any)

## Does anyone else need to be served?

If the restrained person is under age 18, their parents or legal guardians must also be served.

If you are filing on behalf of a vulnerable adult, you must also have the notice, petition, and any temporary order and order to surrender weapons served on the vulnerable adult at least 5 court days before the full hearing. If the vulnerable adult has a legal guardian or conservator, that person must also be served.

### **Who will serve the order, and how will they do it?**

Your temporary order will say who should serve the order. A law enforcement agency must hand deliver (personally serve) the order if any of these are true:

- ✓ the judge ordered weapons surrender
- ✓ the judge ordered transfer of child custody
- ✓ you and the restrained person live together and the judge ordered the restrained person to leave the home
- ✓ the restrained person is in jail or prison

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**Vulnerable Adult Exception!** Personal service is required if you are filing to protect someone else who is a vulnerable adult. They have the right to know that you are filing on their behalf. This personal service does **not** have to be done by law enforcement.

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In other cases, the restrained person may be served electronically or personally by any of these:

- ✓ a law enforcement agency in the county or town where the restrained person lives or works (they will serve for free)
- ✓ a hired professional process server (this costs money)
- ✓ an adult (age 18 or over) who is not a party to the protection order case

For more information on how to serve, including electronically, see the **Instructions for Proof of Service**, POi 004.

If law enforcement will be serving, the clerk's office will send them a service packet with copies of all the documents to be served. Law enforcement will use the information you put in the **Law Enforcement and Confidential Information** form to find and serve the restrained person. Law Enforcement will send proof of service to the court clerk.

If the order says the **protected person shall make private arrangements** for service, the clerk's office will give you the service packet. You must find a process server or another adult to serve the packet on the restrained person.

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❖ **Service Tip!** Ask the clerk for a copy of the service packet to keep on hand. If law enforcement is called in an emergency, you can give the service packet to the officer on the scene to serve the restrained person at that time. This is sometimes called a "911 service packet."

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## How can I prove the restrained person was served?

Whoever serves the restrained person must fill out written proof of service (also called a “return of service” or “affidavit of service”). They can use form PO 004, **Proof of Service**. They may give you the completed proof of service form for you to file with the court clerk, or they can file it themselves.

Proof of service must be filed with the court clerk before or at the full hearing. If it is not, the hearing cannot go forward.

## How do I know if the Temporary Order was served?

You can register your protection order with WA Protective Order Service. This free, automated service lets you know when an order has been served. Call 1-877-242-4055 or visit [www.registervpo.com](http://www.registervpo.com) to learn more.

If you know the restrained person has not been served, but you still want or need the temporary order, you must appear for the hearing and ask for an extension (a continuance) of the temporary order.

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- ❖ **Safety Alert!** Even if you have a temporary protection order, you must continue to take steps for you and your children to remain safe – especially around the time the order is served.
  
  - ❖ **A note about firearms:** If the court has issued an Order to Surrender and Prohibit Weapons, the restrained person is required to immediately surrender their firearms to law enforcement when they are served. If that does not occur for some reason, **this could increase your level of risk**. A domestic violence or other advocate can help you do safety planning around this issue. You may call 911 to report if you believe the restrained person still has weapons.
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## How do I get a Protection Order?

After you file your petition, there are at least two steps in court.

- ✓ **Step 1: Petition and Temporary Order.** A judge will review your petition and any supporting evidence to see if you meet the requirements for any type of protection order. You may have to appear at the temporary order hearing. This should happen the same day you file, or the next working court day if you file later in the day or when the court is closed. If you meet the legal requirements, the judge will schedule a full hearing. The judge may also issue a temporary order.

- ✓ **Step 2: Full Hearing.** At the full hearing, the judge will decide whether to issue a final Protection Order. Usually a final Protection Order lasts for at least a year. You can ask for a shorter or longer order, based on your needs, in the petition.

### **How do I get ready for the full hearing?**

- ✓ **Make some notes to yourself** about the main points to make when it is your turn to talk at the full hearing. You may have no more than 5 minutes to speak. You can refer to what you wrote in the Petition.
- ✓ **If your hearing is in person, get to the courthouse early.** You can request to attend the hearing remotely. If possible, do not bring your children. Check in advance to see if your court has policies on bringing the children to the hearing.
- ✓ **If your hearing is by phone or video,** make sure you know how you will join the hearing. If you aren't sure, contact your court to ask. Test everything ahead of time if you can. Check how to mute and unmute your phone or audio.

### **I cannot make it to the full hearing. What happens if I just don't show up?**

If you do not appear at your full hearing, the judge will dismiss your temporary order. If you know in advance that you cannot make the full hearing, contact the court clerk to see about rescheduling.

### **Will the restrained person be at the full hearing?**

The restrained person can but is not required to go to the full hearing. If the restrained person does not show up, but was properly served at least 5 court days before the full hearing, the judge can go ahead without the restrained person.

If the case is ready for the full hearing, the judge will review the record, let the parties speak, hear from other witnesses if necessary and material, and then make a decision.

### **What if the restrained person was not served in time?**

If the restrained person has not been served 5 court days in advance of your full hearing, you must still go to the hearing if you want the temporary protection order extended to allow time for service. **Even if the respondent didn't receive 5 court days' notice but was served with the order, you may contact the police to enforce the order if there are any violations.**

### **Can I have witnesses testify at the full hearing to help my case?**

Witnesses do not usually testify at protection order hearings. Witnesses can file a declaration form describing what they saw or heard. Use form PO 018 **Declaration** to make sure it is in the proper format.



You must file witness declarations and any other documents you want the judge to consider with the court clerk and have the restrained person served with a copy before the hearing date. If the restrained person does not get these copies in advance, the court may reschedule the hearing to give everyone time to read them. The reverse is also true: the restrained person must provide you with copies of anything they file. You have the same right to ask for more time to review copies of anything served on you at the last minute.

## **Part 2. How to fill out the Petition form**

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- ❖ Type or print (write) clearly! If writing, then use black or blue ink only.
  - ❖ **Privacy Warning!** The restrained person will see this Petition and any other evidence you file with the court. This information is also available to the public for anyone to see.
  - ❖ Before you file any attachments, you can black out/ cover up (redact) any sensitive information. Examples: your home address and account numbers (leave last four digits).
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### **Type of Court**

At the top left, put "Superior" or "District" in front of/ before "**Court of Washington**", depending on where you want to file. If you are unsure, leave it blank.

You can start your case in Superior or District Court, whichever is more convenient. In some cases, such as those involving property, keeping the restrained person from a shared home, and minors, District Court can give you a temporary order, but then must send your case to Superior Court for the full hearing.

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### **County or District**

This section is asking for the name of the county or district court you are filing your petition in.

On the next line "**For \_\_\_\_\_**", put the county or district where you will be filing. You can file in the county where you (or a child to be protected) live, or in any of these counties:

- Where something happened that made you seek this protection order
- Where you lived before moving, if you moved because of the restrained person's behavior
- With the court closest to where you live now, or closest to where you lived before moving because of the restrained person's behavior

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### **Petitioner and Respondent**

Put your name (first, middle initial, last) as the "Petitioner" and your date of birth.

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- ❖ **On behalf of...** If you are filing only on behalf of a minor or vulnerable adult (**not** for yourself), you must put your name first on the Petitioner line, then "on behalf

of" (or "OBO") their name and their date of birth. **Example:** Jane Doe OBO Susie Doe 04/01/2010

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Put the restrained person's first, middle initial, and last name and date of birth as the "Respondent".

The person who needs the protection is the "protected person". This can be you or the person you are filing for. The person you are seeking protection against is the "restrained person".

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❖ **Filing within a family law case.** If you are filing for a protection order as part of a divorce, parenting plan, or other family law case, list the Petitioner and Restrained person names the same way they are listed in your family law case. You should also put your family law case number.

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## Numbered Sections

### 1. Choose the type of protection order that best fits your circumstances.

Choose just one option. Read the definitions in Attachment A and B to help you decide. A judge might decide that you do not qualify for the type of order you chose, but you do for a different type, and issue the other type of order. You will not have to file a new petition.

If you are asking for a Vulnerable Adult Protection Order, you must also fill out Attachment B and file it with your petition.

### 2. Is there another type of order that fits your situation?

If you believe so, list it here. This helps the judge know what other type of order may apply if you do not qualify for your first choice.

### 3. Who should the order restrain?

Put the name of the person you need protection from. Check the appropriate box for their age. This person is usually the "Respondent," except for some filings within a family law case. (See above.)

### 4. Who should the order protect?

Check if you are protecting yourself and/or minor children, or someone else.

To protect yourself, put your name. Anyone age 15 or older may file to protect themselves.

For minor children, check the appropriate box for your relationship to the children. Put the children's names and other details.

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- ❖ **Important!** If the restrained person is a parent of any of the children, you should fill out **Attachment C: Child Custody**. If you are **not** a parent of any of the children, you should fill out **Attachment D: Non-parents protecting children (ICWA)**. You must include these Attachments with your Petition if they apply.
  - ❖ **Teenagers age 15 – 17:** you can check "Me" and put your own name to file for yourself. You do not have to fill out the "Minor Children" table about yourself. You can use the Minor Children section to protect other children in your family or household if they have chosen you to file protection for them and you are capable of pursuing what they say they want in this case.
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To protect someone else, check if they are a vulnerable adult or otherwise cannot file for themselves, and put their name. See the definition and fill out Attachment B for a vulnerable adult.

If someone is not a vulnerable adult but cannot file for themselves, explain why. This option is only available for sexual assault, stalking, or anti-harassment orders.

## **5. Service address**

You must give an address where the court and restrained person can serve you documents for this case. You can keep your home address private by giving a different mailing address.

If you agree to be served by email, you should also give an email address. You can set up a separate email account just for this case. Check your mail and email regularly.

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- ❖ **Do not put any confidential addresses or confidential information in the petition or temporary order.** The restrained person will get a copy of these forms.
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## **6. Interpreter**

Check if you need an interpreter. If yes, put the language needed. You may still need to request an interpreter separately. You will get instructions about that with your temporary order or other order setting a hearing.

## **7. How do the parties know each other?**

Check all the boxes that apply for any adult or minor protected person's relationship with the restrained person. If none of those apply, then put the relationship under "Other".

## **8. Why are you filing in this county and state?**

Check the appropriate box.

**9. Restrained Person's residence?**

Check the appropriate box. List the city or county if known and in Washington.

**10. Are there other court cases involving the parties or any children?**

Check the appropriate box. If yes, then fill out the table below with information about each case.

You, or the minor, and the restrained person may have other court cases together. There may be divorce, parentage, other restraining, protection or no-contact orders, or criminal cases. The judge needs to know about any other cases to avoid issuing an order that conflicts with an order from another court.

**11. Immediate Protection**

Check **yes** if you want a temporary order to start right away, before the restrained person is notified. If you check yes, briefly explain how you or anyone else might be harmed if you do not get protection now. Use the lines below question 15.

**12. Immediate Weapons Surrender**

Check **yes** if the restrained person has weapons, or access to weapons, that you want the restrained person to immediately surrender. If you check yes, briefly explain how you or anyone else might be harmed if a weapons surrender order is not issued now. Use the lines below question 15.

**13. What protections do you need?**

Check the appropriate boxes in **A – Z** for all the protections you want the court to order. **Note: The judge might not order everything you asked for in either a temporary or a final order.** You must ask for all protections you think you need in the petition. You can ask to remove protections you feel you no longer need when you appear for your full order, but you cannot ask for protections that you did not include in your petition.

You must be clear about which people and places you want protected within each restraint that asks for those details. If you are protecting minor children, you can choose if you want a restraint to apply to all children covered by the order, or just certain children named in that section.

In section **O. Surrender Weapons**, answer the questions about firearms even if you are not asking for surrender of weapons. State law requires firearm prohibitions for some protection orders, even if you are not specifically asking for that protection. If you answer “Yes” to the restrained person possessing or owning firearms, then complete **Attachment E**.

You can leave section **Z. Other** blank or use it to list any other specific restraints you want the judge to order.

**14. Do you need help from law enforcement?**

Check any appropriate boxes that apply to your situation. You may leave this blank if assistance is not needed.

Even if the court orders law enforcement help, you may still have to contact law enforcement to ask for a civil standby.

**15. How long do you need this order to last?**

Check the appropriate box. If you want a protection order for something other than 1 year, put how long and explain why.

**16. Most recent incident**

Give a detailed explanation of what happened most recently that is causing you to seek protection. Include dates and details. (See examples below).

**17. Past incidents**

What, if anything, happened in the past? Give a detailed explanation including dates. (See examples below).

**Important!** Read the instructions for your statement in the black box above question 16 on the petition. This is where you explain why you need a protection order.

The judge does not research other cases or police records to know your history. The judge will not know what happened unless you put it in your written statement. If you do not include a particular incident in your statement, you may not have a chance to tell the judge at the hearing.

You must give details (who, what, where, when, how).

Examples:

- It is better to say "On Sunday, January 12, at 2:00 a.m., Terry slapped my face" rather than "On Sunday Terry assaulted me."
- It is better to say "Terry threatened to kill me if I left the house. He said 'You leave and I will kill you'" rather than "Terry threatened me."
- It is better to say "Terry drives by me while I'm waiting at the bus stop after work every Monday evening" rather than "Terry is stalking me."
- It is better to say "Terry sends me emails or text messages [include number] times a day. I texted Terry to stop; but Terry keeps sending the messages" rather than "Terry cyber stalks me."
- It is better to say "Terry used my checking account to pay their credit card bill" rather than "Terry steals from me."
- It is better to say "On Friday, October 18, around 10 p.m., Erin put their hands down my pants and grabbed my genitals, even though I said, 'No'" rather than "Erin touched me."
- It is better to say, "On Saturday, May 5 at 10:00 p.m., Erin held me down with his body weight and forced me to have sex in my living room" rather than "Erin assaulted me."

- It is better to say, “Erin told me if I didn’t agree to have sex with him, he would hurt me. He said, ‘If you don’t want to get hurt, you better keep quiet’” rather than “Erin threatened me.”
- It is better to say “Erin has sent me 20 messages, including text and email, saying that they will find and harm me.” Rather than “Erin harasses me.”

## 18. Medical Treatment

If you ever had to get medical treatment for something related to this petition, explain what, when, where, and why. Describe the treatment and any follow up. You can attach copies of treatment records, if you have them, but they will not be kept private. Use a black permanent marker, whiteout, or black pen to black out/cover up (redact) any sensitive information like your home address, ID number, or other details you do not want the public to see.

**Example:** “I received treatment at the hospital on Sunday, May 6, around 1 or 2 a.m. for my injuries. The treatment included a physical exam and follow-up appointment the next week.”

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❖ **Important!** See the **privacy warning** below question 22 on the petition.

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## 19. Suicidal Behavior

If the restrained person has a history of suicidal behavior, give details of any threats of self-harm or suicide attempts made, including dates.

## 20. Restrained Person's Substance Abuse

Check any appropriate boxes.

## 21. Minors Needing Protection, if any

You can put here any other information about the restrained person’s acts towards minors that you have not put somewhere else in the petition.

## 22. Supporting Evidence

Supporting evidence is anything that helps prove what you are saying is true. You do not have to submit any supporting evidence beyond your statement in the petition, but if you have anything else you want the judge to see, you should submit it with your petition. If you wait until later, the restrained person may ask for more time to respond and the judge may reschedule your hearing.

Check all appropriate boxes and attach the evidence to the petition. Number each page. Clearly identify what each piece of evidence is by adding labels and dates to pictures, texts or emails. This evidence will be filed in a public record. Black out information you do not want anyone to see.

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❖ **Important!** See the **privacy warning** below question 22 on the petition.

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### Count attached pages

Count the total number of pages you are attaching to your petition. You must include Attachment A (Definitions). Include Attachments B, C, D, E, or F only if they apply. Also include any supporting evidence in your page count. Put the total number of pages in the "\_\_\_\_ pages" space below the privacy warning and "I certify under penalty of perjury...".

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### Sign and Date

Put the city and state where you are signing this. (This can be different than where you live.) Date, sign, and print your name.

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### Attachments A - E

Attachment **A** gives definitions. There is nothing to fill out.

Fill out Attachment **B**: Vulnerable Adult, if you are asking to protect a vulnerable adult.

Attachments **C** and **D** are for minor children.

- Fill out Attachment **C**: Child Custody, if the restrained person is a parent of any of the children.
- Fill out Attachment **D**: Non-parents protecting children (ICWA), if you are asking to protect a child and you are not the child's parent.

Remove attachment B, C, D, or E if it does **not** apply. (Attachment A always applies.)

Attachment **E** is completed only if the restrained person possesses or owns firearms.

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### After filling out the forms: Go to Court

Bring your completed petition and temporary order to the clerk's office of the local court. Also bring the firearms worksheet and order to surrender weapons, if needed. Ask the clerk if it is possible to file electronically, if you are interested in that option. They will direct you further.



## Law Enforcement and Confidential Information (LECIF)

**Clerk: Do not file in a public  
access file. In criminal  
cases, do not file. Give to  
law enforcement.**

Superior Court of Washington

County: Chelan

Case No.: \_\_\_\_\_

**Law Enforcement: Do not serve or show a completed LECIF to the other party.**

**Instructions** – The **Protected Person** must complete this form. Fill out **all** sections as much as you can. If you do not know, write “unknown.”

Type or print clearly! If law enforcement cannot read this form, they cannot serve or enforce your order!

### 1. Restrained Person's Info

<b>Name:</b> First Middle Last		Date of Birth (if unknown give age range)	
Nickname/Alias/AKA (“Also known as”)		Relationship to Protected Person	
Sex	Race	Height	Weight
Eye Color	Hair Color	Skin Tone	Build
Phone/s with Area Code (voice):		Need Interpreter? [ ] No [ ] Yes Language:	

### 2. Where can the Restrained Person be served? List all known contact information.

Last Known Address. <b>Street:</b>			
City:		State:	Zip:
Cell number (text):		Email:	
Social Media Account/s & User Name/s:			
Other:			
Employer	Employer's Address		Employer's Phone
Work Hours	Driver's License or ID number		State
Vehicle Make and Model	Vehicle License Number	Vehicle Color	Vehicle Year

### 3. Disability, hazard, and weapon info about the Restrained Person

Law enforcement needs this info to serve the order safely

**Does the Restrained Person have a disability, brain injury, or impairment requiring special assistance** when law enforcement serves the order? ☐ No ☐ Yes. If yes, describe (add pages, if needed): \_\_\_\_\_

**Hazard Information** Restrained Person's History includes:

☐ Involuntary/Voluntary Commitment ☐ Suicide Attempt or Threats (How recent?) \_\_\_\_\_

☐ Threats to "suicide by cop" ☐ Assault ☐ Assault with Weapons ☐ Alcohol/Drug Abuse

☐ Other: \_\_\_\_\_

**Concealed Pistol License:** ☐ Yes ☐ No

**Weapons:** ☐ Handguns ☐ Rifles ☐ Knives ☐ Explosives ☐ Unknown

☐ Other (include unassembled firearms and specify): \_\_\_\_\_

**Location of Weapons:** ☐ Vehicle ☐ On Person ☐ Residence Describe in detail:

\_\_\_\_\_  
\_\_\_\_\_

#### Current Status

Is the restrained person a current or former cohabitant as an intimate partner? ☐ Yes ☐ No

Are you and the restrained person living together now? ☐ Yes ☐ No

Does the restrained person know they may be moved out of the home? ☐ Yes ☐ No ☐ N/A

Does the restrained person know you are trying to get this order? ☐ Yes ☐ No

Is the restrained person likely to react violently when served? ☐ Yes ☐ No

### 4. Protected Person's Info

<b>Name:</b> First Middle Last		Date of Birth	
Sex	Race	Height	Weight
Eye Color	Hair Color	Skin Tone	Build

If your information **is not confidential**, you must enter your address and phone number/s below.

Current Address. Street:		Phone(s) w/Area Code
City:	State: Zip:	
Email address:		Need interpreter? <input type="checkbox"/> No <input type="checkbox"/> Yes If yes, language:

If your info **is confidential**, you must give a name, address, and phone of someone willing to be your "contact."

Contact Name:	
Contact Address	Contact Phone

If you filed for someone else, list your name, phone number, and address:

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<b>5. Minor's Info</b>				
<i>For relationship, use terms such as child, grandchild, stepchild, nephew, or none.</i>				
<b>1</b>	Name: First                      Middle                      Last			
	Birth Date	Sex	Race	Resides With
	Relationship to Protected Person:		Relationship to Restrained Person:	
	<b>2</b>	Name: First                      Middle                      Last		
Birth Date		Sex	Race	Resides With
Relationship to Protected Person:		Relationship to Restrained Person:		
<b>3</b>		Name: First                      Middle                      Last		
	Birth Date	Sex	Race	Resides With
	Relationship to Protected Person:		Relationship to Restrained Person:	
	<b>4</b>	Name: First                      Middle                      Last		
Birth Date		Sex	Race	Resides With
Relationship to Protected Person:		Relationship to Restrained Person:		
[ ] <b>More than 4 minors are protected.</b> (Attach a page to list more children and their details.)				
<b>6. Protected Household Members or Adult Children</b>				
Name:		birth date:		
Name:		birth date:		
Name:		birth date:		
Name:		birth date:		
<b>Privacy Notice:</b> Only court staff, law enforcement, and some state agencies may see this form. The other party and their lawyer may not see this form unless a court order allows it. State agencies may disclose the information in this form according to their own rules.				
<b>Changes:</b> If any information changes, fill out another copy of this form and file it with the court clerk.				

I declare under penalty of perjury under the laws of the State of Washington that: 1) the information on this form about me is true and correct; 2) the information about the other party is the legitimate, current, or last known contact information.

I have attached \_\_\_\_ pages.

Signed at (*City and State*): \_\_\_\_\_ Date: \_\_\_\_\_



Sign here

Print name here

Superior Court of Washington, County of Chelan

Petitioner (Person starting this case) \_\_\_\_\_ DOB \_\_\_\_\_

vs.

Respondent (Person responding to this case) \_\_\_\_\_ DOB \_\_\_\_\_

Case No. \_\_\_\_\_

Petition for Protection Order

Clerk's Action: 1

Petition for Protection Order

**What kind protection order do you want?** There are different orders based on the type of harm and how the parties know each other. **See definitions in Attachments A and B.**

1. Choose the type of protection order that best fits your situation. **Check only one.**

- ☐ Domestic Violence – Protection from an intimate partner or family or household member who has committed domestic violence, nonconsensual sexual conduct or penetration, unlawful harassment, or stalking. (PTORPRT)
- ☐ Sexual Assault – Protection from someone who has committed sexual assault. (PTORSXP)
- ☐ Stalking – Protection from someone who has committed stalking. (PTORSTK)
- ☐ Vulnerable Adult – Protection from someone who has abandoned, abused, financially exploited, or neglected a vulnerable adult (or threatened to do so). (PTORVA)

**Important!** If you are asking for a Vulnerable Adult Protection Order, you must complete **Attachment B: Vulnerable Adult** as part of this Petition.

- ☐ Anti-Harassment – Protection from someone who has committed unlawful harassment. (PTORAH) (*fee may be required*)  
Conduct also includes (*check all that apply*): ☐ stalking ☐ hate crime  
☐ single act/threat of violence including malicious and intentional threat or presence of firearm/weapon causing substantial emotional distress  
☐ family or household member engaged in domestic violence  
☐ nonconsensual sexual conduct or penetration or a sex offense

2. If more than one of the protection order types listed above fits your situation, list any additional order types here: \_\_\_\_\_

3. Who should the order restrain? ("Restrained Person")

Name: \_\_\_\_\_

Restrained Person's age: ☐ Under 13 ☐ 13 to 17 ☐ 18 or over ☐ unknown

**Who should be protected?** Check all that apply. Depending on the type of order, you can protect yourself and/or children, or you can file on behalf of a vulnerable adult, or another adult who cannot file for themselves.

4. Who should the order protect? ("Protected Person") (Check all that apply.)

☐ **Me.** My name is \_\_\_\_\_  
(You must be age 15 or older.)

☐ **Minor Children.**

☐ I am the minor's ☐ parent ☐ legal guardian ☐ custodian.

☐ I am age 18 or older and the minor is a member of my family or household.  
(For domestic violence petitions only.)

☐ I am age 15 to 17. The minor is a member of my family or household. I have been chosen by the minor and am capable of pursuing their stated interest in this case.

Child's Name	Age	Sex	Lives With	How related to you	How related to Restrained Person

**Important!** If the restrained person is a parent of any of the children, complete **Attachment C: Child Custody**. If you are **not** a parent of any of the children, complete **Attachment D: Non-parents protecting children (ICWA)**. You must include these Attachment/s with your Petition if they apply.

☐ **Someone else.** (List your name as Petitioner at the beginning of this form. Describe who you are filing for here.) I am filing to protect:

☐ a vulnerable adult (name) \_\_\_\_\_  
(See definition and complete Attachment B.)

☐ an adult (name) \_\_\_\_\_  
who does not meet the definition of a vulnerable adult, but who cannot file the petition themselves because of age, disability, health, or inaccessibility.  
(Do not check this for vulnerable adult or domestic violence petitions.)  
What is the age, disability, health or inaccessibility concern that makes the adult unable to file themselves? (Examples: the adult is hospitalized, temporarily incapacitated, or in jail/prison.)  
\_\_\_\_\_  
\_\_\_\_\_

5. **Service address.** What is your address for receiving legal documents? You have the right to keep your residential address private. You may use a different mailing address for receiving legal documents.

Mail: \_\_\_\_\_

Email (if you agree to receive legal documents by email): \_\_\_\_\_

6. **Interpreter**

Do you need an interpreter? ☐ No ☐ Yes, Language: \_\_\_\_\_

**Important!** You may need to request an interpreter separately. You will get instructions with an order setting your hearing.

**How do the parties know each other?**

7. Check all the ways the protected person is connected or related to the restrained person:

**Intimate Partners** – Protected person and restrained person are intimate partners because they are:

- ☐ current or former spouses or domestic partners  
☐ parents of a child-in-common (unless child was conceived through sexual assault)  
☐ current or former dating relationship (age 13 or older) who  
☐ never lived together ☐ live or have lived together

**Family or household members** - Protected person and restrained person are family or household members because they are:

- ☐ parent and child ☐ stepparent and stepchild  
☐ grandparent and grandchild ☐ parent's intimate partner and child  
☐ current or former cohabitants as roommates  
☐ person who is or has been a legal guardian  
☐ related by blood or marriage (*specify how*) \_\_\_\_\_

**Other** (examples: coworker, neighbor, acquaintance, stranger)  
\_\_\_\_\_

**Connection to Washington State.** This helps decide if the court has authority (jurisdiction).

8. **Why are you filing in this county and state?** *Check all that apply.*

- ☐ The protected person lives in this county now, **or** used to live in this county but left because of abuse, or this is the nearest court to where I live or used to live.  
☐ An incident that made me want this protection order happened in this county or state.

9. **Restrained Person's residence.** Where does the restrained person live?

- ☐ In Washington State in (*city or county*): \_\_\_\_\_  
☐ Outside of Washington State ☐ Unknown

**Are there other court cases involving the parties or any children?**

10. **Other court cases.** Have there been any other court cases between any of the people involved in this case or about any children? Include court cases happening now and in the past and requests for protection that were denied or have expired. (Examples: criminal no contact order, civil protection order, family law restraining order, protection order from another state, tribal order, military orders, parenting plans, divorce, landlord-tenant, employment, property, assault, police investigations. File copies in this court case of everything you want the court to review.)

☐ No ☐ Yes. If yes, fill out below.

Type of Case (see examples)	Court Location (City or County and State)	Court Type (Superior / District / Municipal / Tribal / Military)	Case Number (if known)	Status (active / dismissed / pending / expired, unknown)

Other details: \_\_\_\_\_

**Do you need immediate protection?** If needed, you can ask for a Temporary Protection Order that starts now, before the restrained person gets notice. This protection can last up to 14 days or until the court hearing (whichever comes first).

11. **Immediate Protection:** Do you need a Temporary Protection Order to start immediately, without prior notice to the restrained person? ☐ Yes ☐ No
12. **Immediate Weapons Surrender:** Do you want a temporary order that requires the restrained person give up all firearms, other dangerous weapons, and concealed pistol licenses right away, and prohibits the restrained person from getting more?  
☐ Yes ☐ No

**If Yes to 11 or 12, explain why:** What serious immediate harm or irreparable injury could occur if an order is not issued immediately without prior notice to the restrained person?

(Briefly explain how you or anyone else might be harmed if you do not get protection now.)

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**What protections do you need?** Check everything you want the court to order.

**13. I ask for a protection order with these restraints:**

**General Restraints**

- A. ☐ **No Harm:** Do not cause any physical harm, bodily injury, assault, nonconsensual sexual conduct or nonconsensual sexual penetration, and do not harass, threaten, or stalk  
☐ protected person ☐ the minors named in section 4 above  
☐ these minors only: \_\_\_\_\_

- B. ☐ **No Contact:** Do not make any attempts or have any contact, including nonphysical contact, directly, indirectly, or through third parties, regardless of whether those third parties know of the order, except for service of court documents with  
☐ protected person ☐ the minors named in section 4 above  
☐ these minors only: \_\_\_\_\_  
☐ **Exception** (if any): Only this type of contact is allowed: \_\_\_\_\_

Exceptions about minors, if any, provided in P below.

- C. ☐ **Exclude and Stay Away:** Do not enter, return to, knowingly come within, or knowingly remain within 1,000 feet or other distance (*specify*) \_\_\_\_\_ of  
☐ the protected person ☐ protected person's vehicle  
☐ protected person's school ☐ protected person's workplace  
☐ protected person's residence ☐ protected person's adult day program  
☐ the shared residence  
☐ the residence, daycare, or school of ☐ the minors named in section 4 above  
☐ these minors only: \_\_\_\_\_  
☐ other: \_\_\_\_\_

**Address:** The protected person chooses to (*check one*)

- ☐ keep their address confidential ☐ list their address here: \_\_\_\_\_

- D. ☐ **Vacate shared residence:** The protected person has exclusive right to the residence that the protected person and restrained person share. The restrained person must immediately vacate the residence. The restrained person may take the restrained person's clothing, personal items needed during the duration of the order, and these items (*specify*): \_\_\_\_\_  
from the residence while a law enforcement officer is present.

- E. ☐ **Stalking Behavior:** Do not harass, follow, monitor, keep under physical or electronic surveillance, cyber harass (as defined in RCW 9A.90.120), or use phone, video, audio or other electronic means to record, photograph, or track locations or communication, including digital, wire, or electronic communication of  
☐ the protected person ☐ the minors named in section 4 above  
☐ these minors only: \_\_\_\_\_  
☐ these members of the protected person's household: \_\_\_\_\_



- F. ☐ **Intimate Images:** Do not possess or distribute intimate images of a protected person, as defined in RCW 9A.86.010. The restrained person must take down and delete all intimate images and recordings of a protected person in the restrained person's possession or control and cease any all disclosure of those intimate images.
- G. ☐ **Electronic Monitoring:** The restrained person must submit to electronic monitoring. Example: location tracking via ankle bracelet. *(Restrained person must be age 18 or older.)*
- H. ☐ **Evaluation:** The restrained person shall get an evaluation for:  
☐ mental health ☐ chemical dependency (drugs)
- I. ☐ **Treatment:** The restrained person shall participate in state-certified treatment for:  
☐ sex offender ☐ domestic violence perpetrator
- J. ☐ **Personal Belongings:** The protected person shall have possession of essential personal belongings, including the following:

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- K. ☐ **Assets:** Do not transfer jointly owned assets.
- ☐ **Finances:** Provide the following financial relief: \_\_\_\_\_

- L. ☐ **Vehicle:** The protected person shall have use of the following vehicle:  
Year, Make & Model \_\_\_\_\_ License No. \_\_\_\_\_

- M. ☐ **Restrict Abusive Litigation:** Do not engage in abusive litigation as set forth in chapter 26.51 RCW or in frivolous filings against the protected person, making harassing or libelous communications about the protected person to third parties, or making false reports to investigative agencies.

- N. ☐ **Pay Fees and Costs:** The restrained person must pay fees and costs of this action. This may include administrative court costs, service fees, and the protected person's costs including lawyer fees.

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### Firearms and Other Dangerous Weapons

- O. ☐ **Surrender Weapons:** The restrained person must immediately surrender to law enforcement and not access, possess, have in their custody or control, purchase, receive, or attempt to purchase or receive firearms, other dangerous weapons, or concealed pistol licenses.

**Important!** *The court may be required to order the restrained person to surrender firearms, other dangerous weapons, or concealed pistol licenses even if you do not request it.*

Does the restrained person have or own firearms?

☐ Yes ☐ No ☐ Unknown

Complete **Attachment E: Firearms Identification** if Yes or Unknown.

Would the restrained person's use of firearms or other dangerous weapons be a serious and immediate threat to anyone's health or safety?

☐ Yes ☐ No ☐ Unknown

Even if the restrained person does not have firearms now, has the restrained person ever used firearms, other weapons or objects to threaten or harm you?

☐ Yes ☐ No

If Yes, describe what happened.

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Is the restrained person already not allowed to have firearms?

☐ Yes ☐ No ☐ Unknown

If Yes, why? \_\_\_\_\_

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### Minors

- P. ☐ **Custody:** The protected person is granted temporary care, custody and control of  
☐ the minors named in section 4 above  
☐ these minors only: \_\_\_\_\_

Exceptions for Visitation and Transportation (including exchanges, meeting location, and pickup and dropoff) of Minors (if any): \_\_\_\_\_

Visitation listed here is an exception to any No Contact provision in **B** above.

*(Only for children the protected and restrained person have together.)*

- Q. ☐ **Interference:** Do not interfere with the protected person's physical or legal custody of  
☐ the minors named in section 4 above  
☐ these minors only: \_\_\_\_\_

- R. ☐ **Removal from State:** Do not remove from the state:  
☐ the minors named in section 4 above  
☐ these minors only: \_\_\_\_\_

- S. ☐ **School:** Do not attend the elementary, middle, or high school that a protected person attends: *(name of school)* \_\_\_\_\_

*(Only if both the restrained person and a protected person are students at the same school. Can apply to students 18 or older. Includes public and private schools.)*

Describe any continuing physical danger, emotional distress, or educational disruption to a protected person that would happen if the restrained person attends the same school.

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### Pets

- T. ☐ **Custody:** The protected person shall have exclusive custody and control of the following pet/s owned, possessed, leased, kept, or held by the protected person, restrained person, or a minor child who lives with either the protected or restrained

person. (Specify name of pet and type of animal.):

- U. ☐ **Interference:** Do not interfere with the protected person's efforts to get the pet/s named above.
- V. ☐ **Stay Away:** Do not knowingly come within, or knowingly remain within (distance) \_\_\_\_\_ of the following locations where the pet/s are regularly found:  
☐ Protected person's residence (home address may be kept confidential.)  
☐ Other (specify): \_\_\_\_\_

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**Vulnerable Adult**

- W. ☐ **Safety:** Do not commit or threaten to commit acts of abandonment, neglect, financial exploitation, or abuse, including sexual abuse, mental abuse, physical abuse, personal exploitation, and improper use of restraints, against the vulnerable adult.
- X. ☐ **Accounting:** Provide an accounting of the disposition of the vulnerable adult's income or other resources.
- Y. ☐ **Property Transfer:** Do not transfer the property of ☐ the vulnerable adult ☐ the restrained person. This restraint can last for up to 90 days.

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**Other**

- Z. \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**Do you need help from law enforcement?** They may help you get the things you asked for.

14. **Law Enforcement Help:** Do you want the court to order the appropriate law enforcement agency to help you with any of the things listed below?  
*Check all that apply.*

- ☐ Possession of my residence.  
☐ Possession of the vehicle I asked for in section L above.  
☐ Possession of my essential personal belongings that are located at  
☐ the shared residence  
☐ the restrained person's residence  
☐ other location: \_\_\_\_\_  
☐ Custody of ☐ the minors named in section 4 above  
☐ these minors only: \_\_\_\_\_  
☐ Other: \_\_\_\_\_

**How long do you need this order to last?**

15. **Length of Order**  
(The order will last for **at least one year** unless you ask for something different. Orders restraining a parent from contacting their own children may not exceed one year.)

If you checked more or less than one year, briefly explain why.

**Privacy Warning!** The restrained person will see this Petition and any other evidence you file with the court. This information is also available to the public for anyone to see.

- 16. Most Recent Incident.** What happened most recently that made you want a protection order? This could include violent acts, fear or threats of violence, coercive control, nonconsensual sexual conduct or penetration, sexual abuse, harassment, stalking, hate crimes. For a vulnerable adult, include incidents or threats of abandonment, abuse, neglect and/or financial exploitation. Include specific date/s and details of the incident.

**17. Past Incidents.** What happened in the past that makes you want a protection order? This could include violent acts, fear or threats of violence, coercive control, nonconsensual sexual conduct or penetration, sexual abuse, harassment, stalking, hate crimes. For a vulnerable adult, include incidents or threats of abandonment, abuse, neglect and/or financial exploitation. Include specific date/s and details of the incidents.

**18. Medical Treatment.** Describe any medical treatment you received for issues related to your request for protection.

**19. Suicidal Behavior.** Describe any threats of self-harm or suicide attempts by the restrained person.

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**20. Restrained Person's Substance Abuse**

Is substance abuse involved? ☐ Yes ☐ No ☐ Unknown

If yes, what type of substance abuse? ☐ Alcohol ☐ Drugs ☐ Other

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**21. Minors Needing Protection, if any** *(If the information is not already included above.)*

Has there been any violence or threats towards children? How have the children been affected by the restrained person's behavior? Were the children present during any of the incidents described above? Describe and give details.

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**22. Supporting Evidence** *(Include anything else you want the court to see that helps prove what you are saying is true. You are responsible for filing your supporting evidence, including police reports, if any. Before you file any attachments, you can black out (redact) any sensitive information. Examples: your home address and account numbers (leave last four digits). If you have audio or video evidence, contact the court for how to submit.)*

☐ I am attaching the following evidence to this Petition *(check all that apply)*:

☐ Pictures

☐ Text / email / social media messages

☐ Voice messages (written transcript)

☐ Written notes / letters / mail

☐ Police report

☐ Declaration or statement from witness *(name/s)*: \_\_\_\_\_

☐ Other *(describe)*: \_\_\_\_\_

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I certify under penalty of perjury under the laws of the state of Washington that all the information provided in this petition and any attachments is true and correct.

☐ I have attached *(number)*: \_\_\_\_\_ pages.

Signed at *(City and State)*: \_\_\_\_\_ Date: \_\_\_\_\_



Sign here

Print name

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## Attachment A: Definitions (*Always include with petition.*)

**"Domestic violence"** means:

- (a) Physical harm, bodily injury, assault, or the infliction of fear of physical harm, bodily injury, or assault; nonconsensual sexual conduct or nonconsensual sexual penetration; coercive control; unlawful harassment; or stalking of one intimate partner by another intimate partner; or
- (b) Physical harm, bodily injury, assault, or the infliction of fear of physical harm, bodily injury, or assault; nonconsensual sexual conduct or nonconsensual sexual penetration; coercive control; unlawful harassment; or stalking of one family or household member by another family or household member.

**"Sexual conduct"** means any of the following:

- (a) Any intentional or knowing touching or fondling of the genitals, anus, or breasts, directly or indirectly, including through clothing;
- (b) Any intentional or knowing display of the genitals, anus, or breasts for the purposes of arousal or sexual gratification of the respondent;
- (c) Any intentional or knowing touching or fondling of the genitals, anus, or breasts, directly or indirectly, including through clothing, that the petitioner is forced to perform by another person or the respondent;
- (d) Any forced display of the petitioner's genitals, anus, or breasts for the purposes of arousal or sexual gratification of the respondent or others;
- (e) Any intentional or knowing touching of the clothed or unclothed body of a child under the age of 16, if done for the purpose of sexual gratification or arousal of the respondent or others; or any coerced or forced touching or fondling by a child under the age of 16, directly or indirectly, including through clothing, of the genitals, anus, or breasts of the respondent or others.

**"Sexual penetration"** means any contact, however slight, between the sex organ or anus of one person by an object, the sex organ, mouth, or anus of another person, or any intrusion, however slight, of any part of the body of one person or of any animal or object into the sex organ or anus of another person including, but not limited to, cunnilingus, fellatio, or anal penetration.

Evidence of emission of semen is not required to prove sexual penetration.

**"Stalking"** means any of the following:

- (a) Any act of stalking as defined under RCW 9A.46.110;
- (b) Any act of cyber harassment as defined under RCW 9A.90.120; or
- (c) Any course of conduct involving repeated or continuing contacts, attempts to contact, monitoring, tracking, surveillance, keeping under observation, disrupting activities in a harassing manner, or following of another person that:
  - (i) Would cause a reasonable person to feel intimidated, frightened, under duress, significantly disrupted, or threatened and that actually causes such a feeling;
  - (ii) Serves no lawful purpose; and
  - (iii) The respondent knows, or reasonably should know, threatens, frightens, or intimidates the person, even if the respondent did not intend to intimidate, frighten, or threaten the person.

**"Unlawful harassment"** means:

- (a) A knowing and willful course of conduct directed at a specific person that seriously alarms, annoys, harasses, or is detrimental to such person, and that serves no legitimate or lawful purpose. The course of conduct must be such as would cause a reasonable person to suffer substantial emotional distress, and must actually cause substantial emotional distress to the petitioner; or
- (b) A single act of violence or threat of violence directed at a specific person that seriously alarms, annoys, harasses, or is detrimental to such person, and that serves no legitimate or lawful purpose, which would cause a reasonable person to suffer substantial emotional distress, and must actually cause substantial emotional distress to the petitioner. A single threat of violence must include:
  - (i) A malicious and intentional threat as described in RCW 9A.36.080(1)(c); or
  - (ii) the presence of a firearm or other weapon.

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## Attachment B: Vulnerable Adult

**Only complete** this attachment if your case involves a vulnerable adult. **If not**, skip or remove this attachment.

**1. What qualifies the adult as a vulnerable adult?** The adult (*check all that apply*):

- ☐ Is over 60 years old and does not have the functional, mental, or physical ability to care for himself or herself.
- ☐ Is an individual subject to guardianship under RCW 11.130.265 or an individual subject to conservatorship under RCW 11.130.360.
- ☐ Has a developmental disability as defined in RCW 71A.10.020.
- ☐ Self-directs their own care and receives services from a personal aide under RCW 74.39.
- ☐ Is receiving services from a home health, hospice, or home care agency licensed or required to be licensed under RCW 70.127.
- ☐ Is receiving in-home services from an individual provider under contract with DSHS.
- ☐ Has been admitted to an assisted living facility, nursing home, adult family home, soldiers' home, residential habilitation center or any other facility licensed by DSHS.

**2. Does the vulnerable adult know you will be filing this petition?**

- ☐ Yes ☐ No     If no, what efforts did you make to notify the vulnerable adult?
- \_\_\_\_\_
- \_\_\_\_\_

**3. Connection to Washington.** Does the vulnerable adult live in Washington State?

- ☐ Yes ☐ No     If no, are you asking to protect any **family members** of the vulnerable adult who:

- ☐ Live in Washington State, and
- ☐ Have been affected by the restrained person's actions

☐ Yes ☐ No

**4. What is your relationship to the vulnerable adult?**

- ☐ DSHS is filing this petition for a vulnerable adult who ☐ has consented ☐ lacks capacity or ability to consent to this petition.

- ☐ I am the vulnerable adult's guardian/conservator, or limited guardian/conservator.

I was appointed in (*county and state*) \_\_\_\_\_

in Case Number \_\_\_\_\_

on or about (*date*) \_\_\_\_\_

(*Attach a copy of your letters or order appointing guardian/conservator, if available.*)

- ☐ To protect the vulnerable adult, I imposed an **emergency restriction** on the vulnerable adult's right to associate with the restrained person on (*date*) \_\_\_\_\_

- ☐ I am the vulnerable adult's legal fiduciary. I was appointed ☐ trustee ☐ power of attorney on or about (*date*) \_\_\_\_\_.

(*Attach a copy of your relevant documents, if available.*)



- [ ] I am interested in the welfare of the vulnerable adult. I have a good faith belief that the court's intervention is necessary and that the vulnerable adult is unable at this time to protect their own interests, due to incapacity, undue influence, or duress.

What is the nature of your relationship to the vulnerable adult? How long has this relationship lasted? *(Describe)*

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What is the incapacity, undue influence, or duress that makes the vulnerable adult unable to protect their own interests? *(Describe)*

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### Definitions For Vulnerable Adult Protection Orders:

"**Vulnerable adult**" includes a person:

- (a) Sixty years of age or older who has the functional, mental, or physical inability to care for himself or herself; or
- (b) Subject to a guardianship under RCW 11.130.265 or adult subject to conservatorship under RCW 11.130.360; or
- (c) Who has a developmental disability as defined under RCW 71A.10.020; or
- (d) Admitted to any facility; or
- (e) Receiving services from home health, hospice, or home care agencies licensed or required to be licensed under chapter 70.127 RCW; or
- (f) Receiving services from a person under contract with the department of social and health services to provide services in the home under chapter 74.09 or 74.39A RCW; or
- (g) Who self-directs his or her own care and receives services from a personal aide under chapter 74.39 RCW.

"**Abuse**," for the purposes of a **vulnerable adult** protection order, means intentional, willful, or reckless action or inaction that inflicts injury, unreasonable confinement, intimidation, or punishment on a vulnerable adult. In instances of abuse of a vulnerable adult who is unable to express or demonstrate physical harm, pain, or mental anguish, the abuse is

presumed to cause physical harm, pain, or mental anguish.

"**Abuse**" includes sexual abuse, mental abuse, physical abuse, personal exploitation, and improper use of restraint against a **vulnerable adult**, which have the following meanings:

- (a) "Improper use of restraint" means the inappropriate use of chemical, physical, or mechanical restraints for convenience or discipline, or in a manner that:
  - (i) Is inconsistent with federal or state licensing or certification requirements for facilities, hospitals, or programs authorized under chapter 71A.12 RCW;
  - (ii) is not medically authorized; or
  - (iii) otherwise constitutes abuse under this section.
- (b) "Mental abuse" means an intentional, willful, or reckless verbal or nonverbal action that threatens, humiliates, harasses, coerces, intimidates, isolates, unreasonably confines, or punishes a vulnerable adult. "Mental abuse" may include ridiculing, yelling, swearing, or withholding or tampering with prescribed medications or their dosage.
- (c) "Personal exploitation" means an act of forcing, compelling, or exerting undue influence over a vulnerable adult causing the vulnerable adult to

act in a way that is inconsistent with relevant past behavior, or causing the vulnerable adult to perform services for the benefit of another.

- (d) "Physical abuse" means the intentional, willful, or reckless action of inflicting bodily injury or physical mistreatment. "Physical abuse" includes, but is not limited to, striking with or without an object, slapping, pinching, strangulation, suffocation, kicking, shoving, or prodding.
- (e) "Sexual abuse" means any form of nonconsensual sexual conduct including, but not limited to, unwanted or inappropriate touching, rape, molestation, indecent liberties, sexual coercion, sexually explicit photographing or recording, voyeurism, indecent exposure, and sexual harassment. "Sexual abuse" also includes any sexual conduct between a staff person, who is not also a resident or client, of a facility or a staff person of a program authorized under chapter 71A.12 RCW, and a vulnerable adult living in that facility or receiving service from a program authorized under chapter 71A.12 RCW, whether or not the sexual conduct is consensual.

**"Financial exploitation"** means the illegal or improper use of, control over, or withholding of, the property, income, resources, or trust funds of the **vulnerable adult** by any person or entity for any person's or entity's profit or advantage other than for the vulnerable adult's profit or advantage. "Financial exploitation" includes, but is not limited to:

- (a) The use of deception, intimidation, or undue influence by a person or entity in a position of trust and confidence with a vulnerable adult to obtain or use the property, income, resources, government benefits, health insurance benefits, or trust funds of the vulnerable adult for the benefit of a person or entity other than the vulnerable adult;
- (b) The breach of a fiduciary duty, including, but not limited to, the misuse of a power of attorney, trust, or a guardianship or conservatorship appointment, that results in the unauthorized appropriation, sale, or transfer of the property, income, resources, or trust funds of the vulnerable adult for the benefit of a person or entity other than the vulnerable adult; or
- (c) Obtaining or using a vulnerable adult's property, income, resources, or trust funds without lawful authority, by a person or entity who knows or

clearly should know that the vulnerable adult lacks the capacity to consent to the release or use of the vulnerable adult's property, income, resources, or trust funds.

**"Neglect"** means:

- (a) A pattern of conduct or inaction by a person or entity with a duty of care that fails to provide the goods and services that maintain the physical or mental health of a vulnerable adult, or that fails to avoid or prevent physical or mental harm or pain to a vulnerable adult; or
- (b) an act or omission by a person or entity with a duty of care that demonstrates a serious disregard of consequences of such a magnitude as to constitute a clear and present danger to the vulnerable adult's health, welfare, or safety including, but not limited to, conduct prohibited under RCW 9A.42.100.

## Attachment C: Child Custody

**Only complete** this attachment if you are asking to protect any of the restrained person's children. **If not**, skip or remove this attachment.

**Does a Washington Court have authority over the children?** Before the court can protect a child, you must tell the court about the children's connection to Washington State. See instructions for help.

### 1. Children's Home/s

At any time during the past 5 years have the children lived:

- on an Indian reservation,
- outside Washington state,
- in a foreign country, or
- with anyone who is not a party to this case?

☐ No. (*Skip to 2*)

☐ Yes. (*Fill out below to show where the children have lived during the last 5 years.*)

Dates	Children	Lived with	In which state, Indian reservation, or foreign country
From: To:	<input type="checkbox"/> All children <input type="checkbox"/> (Initials):	<input type="checkbox"/> Petitioner <input type="checkbox"/> Respondent <input type="checkbox"/> Other (name):	
From: To:	<input type="checkbox"/> All children <input type="checkbox"/> (Initials):	<input type="checkbox"/> Petitioner <input type="checkbox"/> Respondent <input type="checkbox"/> Other (name):	
From: To:	<input type="checkbox"/> All children <input type="checkbox"/> (Initials):	<input type="checkbox"/> Petitioner <input type="checkbox"/> Respondent <input type="checkbox"/> Other (name):	
From: To:	<input type="checkbox"/> All children <input type="checkbox"/> (Initials):	<input type="checkbox"/> Petitioner <input type="checkbox"/> Respondent <input type="checkbox"/> Other (name):	
From: To:	<input type="checkbox"/> All children <input type="checkbox"/> (Initials):	<input type="checkbox"/> Petitioner <input type="checkbox"/> Respondent <input type="checkbox"/> Other (name):	

### 2. Other people with a legal right to spend time with the children

Do you know of anyone besides yourself and Respondent who has or claims to have a legal right to spend time with the children?

☐ No.

☐ Yes. (Name/s) \_\_\_\_\_ has or claims to have a legal right to spend time with the children because:

### 3. Authority over the children (Jurisdiction) (RCW 26.27.201 – .221, .231, .261, .271)

The court can make an order protecting the children because:

- ☐ **Exclusive, continuing jurisdiction** – A Washington court has already made a custody order or parenting plan for the children, and the court still has authority to make other orders for the children.
- ☐ **Home state jurisdiction** – Washington is the child's home state because *(check all that apply)*:
- ☐ The children lived in Washington with a parent or someone acting as a parent for at least the 6 months just before this case was filed, or if a child is less than 6 months old, the child has lived in Washington with a parent or someone acting as a parent since birth.
  - ☐ There were times the children were not in Washington in the 6 months just before this case was filed (or since birth if a child is less than 6 months old), but those were temporary absences.
  - ☐ The children do not live in Washington right now, but Washington was the children's home state sometime in the 6 months just before this case was filed, and a parent or someone acting as a parent of the children still lives in Washington.
  - ☐ The children do not have another home state.
- ☐ **No home state or home state declined** – No court of any other state (or tribe) has the jurisdiction to make decisions for the children **or** a court in the children's home state (or tribe) decided it is better to have this case in Washington **and**:
- The children and a parent or someone acting as a parent have ties to Washington beyond just living here; **and**
  - There is a lot of information (substantial evidence) about the children's care, protection, education, and relationships in this state.
- ☐ **Other state declined** – The courts in other states (or tribes) that might be the children's home state have refused to take this case because it is better to have this case in Washington.
- ☐ **Temporary emergency jurisdiction** – The court can make decisions for the children because the children are in this state now **and** were abandoned here **or** need emergency protection because the children (or their parent, brother, or sister) were abused or threatened with abuse. *(Check one)*:
- ☐ A custody case involving the children was filed in the children's home state *(name of state or tribe)*: \_\_\_\_\_. Washington should take temporary emergency jurisdiction over the children until the Petitioner can get a court order from the children's home state (or tribe).
  - ☐ There is **no** valid custody order or open custody case in the children's home state *(name of state or tribe)*: \_\_\_\_\_. If no case is filed *in the child's home state (or tribe)* by the time the children has been in Washington for 6 months, *(date)*: \_\_\_\_\_, Washington should have final jurisdiction over the children.
- ☐ Other reason *(specify)*: \_\_\_\_\_

## Attachment D: Non-Parents Protecting Children (ICWA)

**Only complete** this attachment if you are asking to protect any children who are **not** your own. **If not**, skip or remove this attachment.

**Non-Parents must comply with the Indian Child Welfare Acts (ICWA).** If you are not a legal parent of a minor child you are asking to protect, you must find out if the minor is or may be an Indian child. If so, the federal and state Indian Child Welfare Acts will apply to your case. This does not apply to parents.

**Parents:** you do **not** have to answer these questions about your own children.

### 1. Tribal Heritage

*If there is a reason to know that a child has **tribal heritage** (including ancestry or familial political affiliation), the court must treat the child as an Indian child unless and until the affected tribe/s decide otherwise or decline to respond after receiving proper notice.*

*An **Indian child** is a child who is a member of an Indian tribe, or who is the biological child of an Indian tribe member and is eligible for membership. Tribes decide their own membership.*

**Could any of the children be Indian children? (Check all that apply)**

☐ **No.** These children are not Indian children (*name/s*): \_\_\_\_\_

I know this because (*Explain if the children have no tribal heritage, or if any possible tribal heritage has already been explored and decided in another court proceeding that complied with ICWA. Attach orders*): \_\_\_\_\_

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☐ **Yes or maybe.** These children are or may be Indian children. They have or may have heritage from the tribe/s listed below:

Children	Tribes
<input type="checkbox"/> All <input type="checkbox"/> ( <i>name/s</i> ):	
<input type="checkbox"/> All <input type="checkbox"/> ( <i>name/s</i> ):	

I will provide the *Indian Child Welfare Act Notice* (form GDN M 401) and a copy of this *Petition* to the tribe/s named above and other necessary people or agencies.

☐ **I do not know** if any of the children are Indian children or have tribal heritage. I have done the following things to find out:

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\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

**Warning!** You must find out if any of these children have tribal ancestry before a full order is issued.

2. **Authority Over Indian Children (Jurisdiction)**


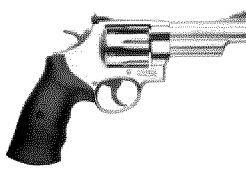
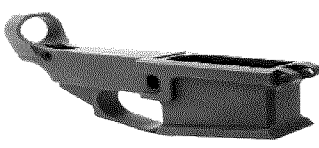


- ☐ Does not apply. None of the children are Indian children.
- ☐ A state court can decide this case for any children who are or may be Indian children because:
- ☐ *(Children's Initials):* \_\_\_\_\_ are **not** domiciled or living on an Indian reservation, and are not wards of a tribal court. (25 USC §1911)
- ☐ *(Children's Initials):* \_\_\_\_\_ are domiciled or living on an Indian reservation, and *(check all that apply)*:
- ☐ The children's tribe agrees to Washington State's concurrent jurisdiction.
- ☐ The children's tribe decided not to use its exclusive jurisdiction (expressly declined). (RCW 13.38.060)
- ☐ Washington State should exercise **emergency jurisdiction** for Indian children temporarily located off the reservation to protect the children from immediate physical damage or harm. (RCW 13.38.140)

## Attachment E: Firearms Identification

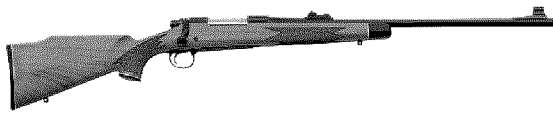
**Only complete** this attachment if the restrained person may own or have access to firearms or other dangerous weapons. **If not**, skip or remove this attachment.

1. Does the restrained person own or have access to any firearms? ☐ Yes ☐ No ☐ Unknown
2. Does the restrained person purchase, own or have access to parts that could be assembled into a working firearm (example: ghost guns)? ☐ Yes ☐ No ☐ Unknown
3. Does the restrained person have a concealed pistol license (CPL)? ☐ Yes ☐ No ☐ Unknown
4. When was the last time you saw the firearm/s? \_\_\_\_\_
5. Do you know where the restrained person keeps the firearm/s? ☐ Yes ☐ No  
If yes, check all that apply:  
☐ On their Person ☐ In their Car ☐ In their Home ☐ Storage Unit ☐ In a Safe
6. To the best of your knowledge, are the guns typically loaded? ☐ Yes ☐ No ☐ Unknown
7. How important are the firearms to the restrained person?  
☐ 1 (not very important) ☐ 2 ☐ 3 ☐ 4 ☐ 5 (very important) ☐ Unknown
8. What does the restrained person generally use the firearms for, if known? (*check all that apply*)  
☐ Hunting ☐ Collecting ☐ Target Shooting ☐ Protection ☐ Other: \_\_\_\_\_
9. Does the respondent possess explosives? ☐ Yes ☐ No ☐ Unknown
10. Does the restrained person own or possess any other dangerous weapons you believe should be surrendered? ☐ Yes ☐ No ☐ Unknown. If yes, list them here: \_\_\_\_\_

The pictures below are examples of the most common guns. If you recognize any of the pictures below as similar to the one/s the restrained person has, please check it and write in how many they have of each.

<input type="checkbox"/> <b>Handgun</b> (how many) _____  	<input type="checkbox"/> <b>Unassembled Firearm</b> (how many) _____ 
<input type="checkbox"/> <b>Semi-automatic Rifle</b> (how many) _____  	

☐ **Rifle/Shotgun** (how many)\_\_\_\_\_



☐ **Other firearm/s** (describe)



Case Name: \_\_\_\_\_

County: Chelan

Case No: \_\_\_\_\_

## Firearm Identification Worksheet

*(You may attach this to the petition.)*

1. Does the restrained person own or have access to any firearms? ☐ Yes ☐ No
2. Does the restrained person have a concealed pistol license (CPL)? ☐ Yes ☐ No
3. When was the last time you saw the firearm/s? \_\_\_\_\_
4. Do you know where the restrained person keeps the firearm/s? ☐ Yes ☐ No  
If yes, check all that apply:  
☐ On their Person ☐ In their Car ☐ In their Home ☐ Storage Unit ☐ In a Safe
5. To the best of your knowledge, are the guns typically loaded?  
☐ Yes ☐ No ☐ I don't know
6. On a scale from 1 to 5 (1 being "not very important and 5 being "very important"), how important are the firearms to the restrained person?  
1                      2                      3                      4                      5
7. What does the restrained person generally use the firearms for? *(check all that apply)*  
☐ Hunting ☐ Collecting ☐ Target Shooting ☐ Protection ☐ Other: \_\_\_\_\_
8. Does the respondent possess explosives? ☐ Yes ☐ No ☐ I don't know
9. Has the restrained person ever ordered parts of firearms or possess parts that could be assembled into a working firearm? ☐ Yes ☐ No ☐ I don't know
10. Does the restrained person own or possess any other dangerous weapons you believe should be surrendered? ☐ Yes ☐ No If yes, list them here: \_\_\_\_\_

The pictures below are examples of the most common guns. If you recognize any of the pictures below as similar to the one/s your partner has, please circle it and write in the circle how many your partner has.

### Handgun

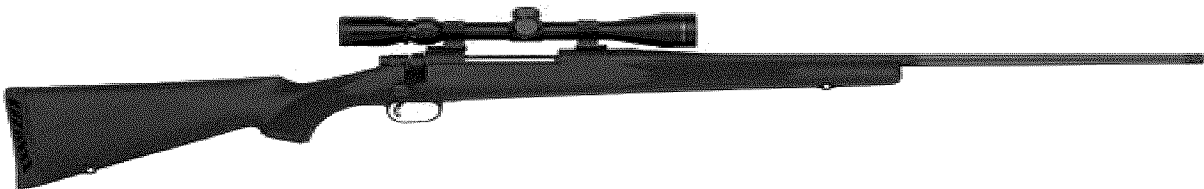
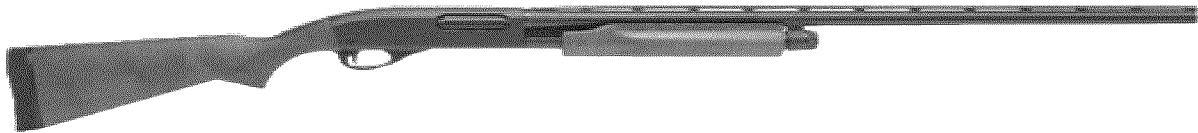
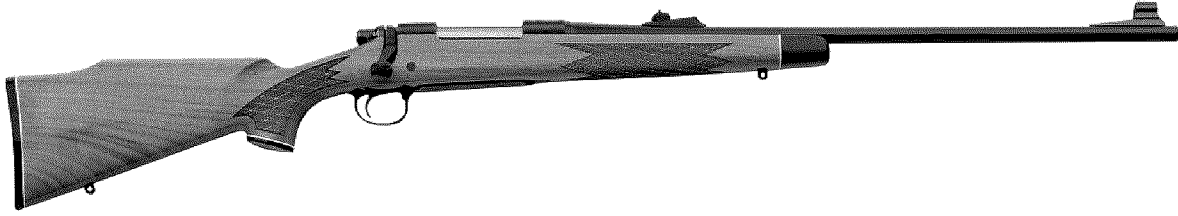




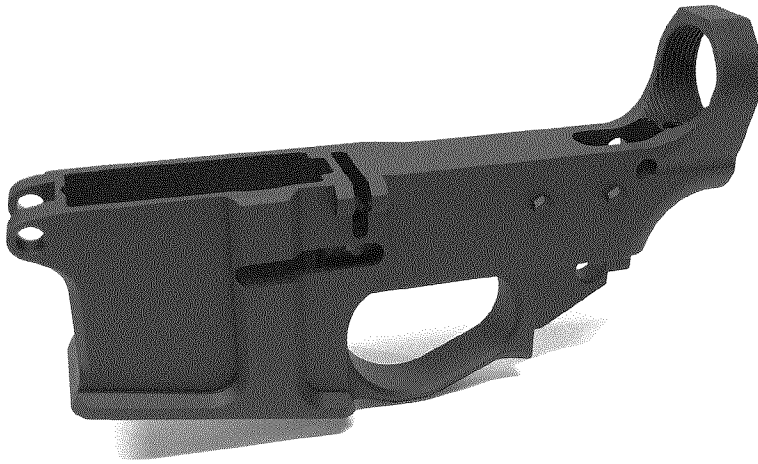
## Semi-automatic Rifle



## Rifle



## Unassembled Firearms



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Signed

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Dated

<div><div><div></div><div>Petitioner</div></div><div><div></div><div>DOB</div></div></div>	<div><div><div></div><div>Respondent</div></div><div><div></div><div>DOB</div></div></div>	<div>No.</div> <div>Declaration of _____ (Name) (DCLR)</div>
--	--	--

Name: \_\_\_\_\_

Relationship to the parties in this action:\_\_\_\_\_

I declare,

This image shows a blank sheet of white paper with horizontal ruling lines. The lines are evenly spaced and extend across the width of the page. There are no margins, text, or other markings on the paper.



**If you are seeking protection for your child(ren) from domestic violence or are requesting custody of your child(ren), please answer the questions and provide the information requested in paragraphs A–E below and check the boxes about the court's jurisdiction that apply to your case:**

A.	Do the child(ren) listed in Paragraph 5 of the petition currently live with you? If not, with whom do the child(ren) currently live?	<input type="checkbox"/> Yes	<input type="checkbox"/> No
B.	Do you know of <u>any</u> other court cases involving the child(ren)? If known, list: the court                                  the case number                                  the kind of case  _____ _____ _____	<input type="checkbox"/> Yes	<input type="checkbox"/> No
C.	Have you been involved in <u>any</u> other litigation concerning custody or visitation with the child(ren) in this or any other state? If known, list the court, the case number and the date the parenting plan, residential schedule, visitation schedule or custody decree was entered: the court                                  the case number                                  the date  _____ _____ _____	<input type="checkbox"/> Yes	<input type="checkbox"/> No
D.	Do you know of any persons, other than you and the respondent, who claims rights of custody or visitation with, the child(ren)? If known, list their names in the space provided below and their present addresses in the Confidential Information Form: Name _____ Name _____ Name _____	<input type="checkbox"/> Yes	<input type="checkbox"/> No
E.	List the places where the children have lived during the past five years, the dates they lived there and the persons with whom they lived. (The present addresses of those persons must be listed in the required Confidential Information Form.)  _____ _____ _____		

This court has jurisdiction over this proceeding for the reasons below: [Check all the boxes that apply to your case.]	
<input type="checkbox"/>	This court has exclusive continuing jurisdiction. The court has made a child custody, parenting plan, residential schedule or visitation determination in this matter before and retains jurisdiction under RCW 26.27.211.

<input type="checkbox"/>	<p>This state is the home state of the children because:</p> <ul style="list-style-type: none"> <li><input type="checkbox"/> the children lived in Washington with a parent or a person acting as a parent for at least six consecutive months immediately before the beginning of this proceeding.</li> <li><input type="checkbox"/> the children are less than six months old and have lived in Washington with a parent or a person acting as parent since birth.</li> <li><input type="checkbox"/> any absences from Washington have been only temporary.</li> <li><input type="checkbox"/> Washington was the home state of the children within six months before the beginning of this proceeding and the children are absent from the state; but a parent or person acting as a parent continues to live in this state.</li> </ul>
<input type="checkbox"/>	<p>The children and the parents, or the children and at least one parent or a person acting as a parent, have significant connections with this state other than mere physical presence; and substantial evidence is available in this state concerning the children's care, protection, training and personal relationships and</p> <ul style="list-style-type: none"> <li><input type="checkbox"/> the children have no home state elsewhere.</li> <li><input type="checkbox"/> the children's home state has declined to exercise jurisdiction on the ground that this state is the more appropriate forum under RCW 26.27.261 or 271.</li> </ul>
<input type="checkbox"/>	<p>All courts in the children's home state have declined to exercise jurisdiction on the ground that a court of this state is the more appropriate forum to determine the custody of the children under RCW 26.27.261 or .271.</p>
<input type="checkbox"/>	<p>No other state has jurisdiction.</p>
<input type="checkbox"/>	<p>This court has temporary emergency jurisdiction over this proceeding because the children are present in this state and the children have been abandoned, or it is necessary in an emergency to protect the children because the children, or a sibling or parent of the children is subjected to or threatened with abuse. RCW 26.27.231.</p>

I certify under penalty of perjury under the laws of the state of Washington that the foregoing is true and correct.

Dated \_\_\_\_\_ at \_\_\_\_\_, Washington

\_\_\_\_\_  
Petitioner



## Instructions for Temporary Order for Protection and Notice of Hearing

This is the Temporary Protection Order. If signed by the judge, this order will:

- Tell the respondent which restraints are currently in effect; and
- Set the date for the next hearing (full hearing).

**The clerk will file the original order in the public court record and distribute copies for:**

- You (free certified copies).
- Law enforcement, to enter into the statewide database.
- Service on the respondent.

**Fill out your proposed Temporary Order for Protection.**

- You are expected to fill out the form, follow the instructions below.
- It may be helpful to ask the court clerk for advocate services to help you fill out this form.

**Print Clearly! Use Black Ink only.**

Page 1:

- Fill in your name (first, middle initial, last) as the Petitioner, and put your date of birth where it says "DOB."
- The person you want protection from is the "Respondent." Fill in the respondent's name (first, middle initial, last) and date of birth. If you do not know the date of birth, put in the respondent's age.

### Next Hearing

The judge or court clerk will write in the next hearing date, time and place, on the first page of the order.

- You must attend this hearing to continue the protection of this order.
- If you do not come to this hearing, the court will dismiss the petition and you will not be protected by an order.
- If the respondent does not come to the hearing and has been served, the court may still grant a protection order.

### Names of Minors

- **If no minors are involved**, check the box "No Minors Involved."
- **If minors are involved**, list the name (first, middle initial, last) and age of each child involved in this case.
- If you have questions about safety for your children, ask advocate resources for help with filling out this section.

## Respondent's Identifiers

- Describe the respondent's physical appearance: sex, race, hair color, height, weight, and eye color.
- List any of respondent's distinguishing features, such as moles, scars or tattoos.
- Check the box to show if the respondent has access to weapons.

Pages 1 and 2:

## Protection Provisions

- Check the same boxes that you checked on the Petition.
- In each provision, be sure to identify the people and places you want protected.
- Remember: You have the right to keep your residential address confidential. You do not need to write it down on this form.

Page 3:

## Surrender of Weapons Order filed separately

Check this box if you asked the court for a temporary order to require the respondent to surrender firearms and other dangerous weapons.

If you check this box, also bring the *Order to Surrender Weapons Issued Without Notice* form, All Cases 02.030, for the court to complete.

## Washington Crime Information Center (WACIC) Data Entry

The order will be entered into a state-wide database used by law enforcement so any officer in the state knows of it. Print the name of the agency which has jurisdiction where you reside:

- If your address is outside of city limits, name the county sheriff.
- If your address is within city limits, name the city police.

## Service

This order, any order to surrender weapons, and the petition must be served on the respondent. The respondent must know what restraint provisions are in place, and when and where the hearing will be held.

If the court orders respondent to surrender firearms, other dangerous weapons, and concealed pistol licenses, local law enforcement must serve the respondent.

The Law Enforcement Officer serving is required to inform the respondent that the order is in effect upon service and that the respondent must immediately surrender all firearms, other dangerous weapons, and any concealed pistol licenses issued under RCW 9.41.070.

If the court does not order respondent to surrender weapons, you may choose service by:

- A law enforcement agency.
- A hired professional process server.

- Another person 18 or over, who is not a party to this action.

If you want law enforcement to serve the order, you must identify the police or sheriff agency where the respondent lives or works:

- If the respondent's service address is outside of city limits, name the county sheriff.
- If the respondent's service address is within city limits, name the city police.

If you are making private arrangements for service of the petition and this order, check that box. Private arrangements include:

- A hired professional process server.
- Another person 18 or over, who is not a party to this action.

If you choose to make private arrangements for service you must provide a copy of the executed Return of Service to the law enforcement agency directed to enter the temporary order into the statewide data base, Washington Crime Information Center (WACIC) Data Entry, so law enforcement knows it's been served.

You will need to provide an address where the respondent can be located for service. This could be a home or work address. If you do not have a service address for the respondent, contact the clerk or advocate for information.

If personal service cannot be made, the court shall set a new hearing date and shall either require:

- one more attempt at personal service; or
- allow service by publication or service by mail.

The petitioner has the option to continue personal service; but the court may not **require** personal service more than twice. If there are two failed attempts at personal service of the order, the court must allow service of the order by publication or by mail.

## **Law Enforcement Assistance**

The court can order law enforcement to assist you in limited ways such as assisting you in:

- reoccupying your home.
- retrieving personal belongings.
- transferring custody of children, in some cases.
- other assistance as described.

In the form, check all that apply.

## **Sign the Form**

The judge will fill in the date and time when the order is granted and sign his or her name.

Sign the bottom of the form where it says "Presented by" and "Petitioner."

See above for service information.

## **Law Enforcement Information Sheet (LEIS)**

You must complete a Law Enforcement Information Sheet (LEIS), form WPF All Cases 01.0400. This form is confidential and it does not go in the public court file and is not served on the respondent.

- It is used by Law Enforcement to locate and identify the respondent when serving documents.
- It is also used by Law Enforcement when entering the order in the state-wide data base.

Complete as much information as possible, especially, first name, middle initial, last name, and date of birth.

If the respondent has a disability, brain injury, or other impairment, you may know of special assistance that law enforcement could provide when serving the documents. For example:

“Respondent has a brain injury. If respondent is rushed, respondent may freeze up and may not respond quickly, or may become verbally aggressive. Remind respondent to contact a friend.”

“Respondent has epilepsy and diabetes and may have seizures when stressed. Respondent doesn’t respond well to being rushed and will need time to get meds and supplies.”

If you know the respondent has firearms or other dangerous weapons, make sure you specify exactly what types and numbers.

### **Traumatic Brain Injury Information:**

Please be advised that law enforcement responding to any domestic violence incident is encouraged to inform victims about a statewide website containing information about traumatic brain injuries.

<https://www.doh.wa.gov/YouandYourFamily/InjuryandViolencePrevention/TraumaticBrainInjuries> and <https://www.dshs.wa.gov/altsa/traumatic-brain-injury/traumatic-brain-injury-advisory-council>

### **Register for Automatic Notices about your Protection Order:**

After the court issues a temporary or full order for protection, you can register for automatic notices.

As authorized by RCW 36.28A.410, WA VINE Protective Order is an automated service that allows you, the petitioner, to track the status of a protective order over the phone or internet. You can also register to be notified by phone and email about changes in the status of a protective order. If you register for notification, you will receive important notifications regarding the service status of your protective order, a 90-day expiration warning, and notification if the respondent in your order attempts to purchase/transfer a firearm while they are prohibited and are denied.

To access protective order information, call 1-877-242-4055 or visit [www.registervpo.com](http://www.registervpo.com).  
**Do not rely solely on WA VPO for your safety. If you feel you are in danger, call 9-1-1.**

**Superior Court of Washington, County of Chelan**

\_\_\_\_\_  
Petitioner, \_\_\_\_\_ Date of Birth \_\_\_\_\_

vs.

\_\_\_\_\_  
Respondent. \_\_\_\_\_ Date of Birth \_\_\_\_\_

No. \_\_\_\_\_

**Temporary Protection Order and Hearing Notice (TMO-)**

☐ Domestic Violence (RPRT)

☐ Sexual Assault (RSXP) ☐ Harassment (RAH)

☐ Stalking (STKH) ☐ Vulnerable Adult (RVA)

Clerk's action required: 5.B, 10, 11, 12

**Next Hearing Date and Time:** \_\_\_\_\_

See ***How to Attend*** at the end of this order

**Temporary Protection Order and Hearing Notice**

1. **This order is effective until the end of the hearing listed above.**

This protection order complies with the Violence Against Women Act and shall be enforced throughout the United States. See last page.

2. **This order restrains (name):** \_\_\_\_\_  
also known as (*list any known aliases*) \_\_\_\_\_

The restrained person must obey the restraints ordered in section 8.

Sex	Race	Height	Weight
Eye Color	Hair Color	Skin Tone	Build

Noticeable features (*Ex.: tattoos, scars, birthmarks*): \_\_\_\_\_

Has access to ☐ firearms ☐ other weapons ☐ unknown

Surrender weapons ordered: ☐ Yes ☐ No

3. **This order protects (name):** \_\_\_\_\_  
and the following **children** who are under 18 (if any) ☐ no minors

Child's name	Age	Child's name	Age
1.		2.	
3.		4.	
5.		6.	

There is a rebuttable presumption to include the protected person's minor children.

[ ] For good cause, the court is **not** including the protected person's minor children in this order because: \_\_\_\_\_

### Warnings to the Restrained Person



**You can be arrested even if the protected person or persons invite or allow you to violate the order.** You alone are responsible for following the order. **Only the court may change the order.** Requests for changes must be made in writing.

**If you do not obey this order, you can be arrested and charged with a crime.**

- The crime may be a misdemeanor, gross misdemeanor, or felony depending on the circumstances. You may also be found in contempt of court.
- You can go to jail or prison, lose your right to possess a firearm or ammunition, and/or pay a fine.
- It is a felony to take or hide a child in violation of this order.
- If you travel to another state or to tribal lands or make the protected person do so, with the intention of disobeying this order, you can be charged with a federal crime.



**Firearms and Weapons.** If the court approves a full protection order, you may not be able to get or have a gun, firearm, other dangerous weapon, ammunition, or concealed pistol license for as long as the protection order is in place.



**Go to the court hearing scheduled on page 1.** If you do not, the court may:

- Make this temporary order effective for one year or longer
- Order weapons restrictions, even if that was not requested
- Order other relief requested in the petition
- Order electronic monitoring, payment of costs, and treatment
- Issue a final order that you are required to follow and you may not be served with the order if it is substantially the same as this temporary order

**If you are under age 18,** your parent/s or legal guardian/s will also be served with this order and should also go to the hearing. The court will decide if someone should be appointed to represent you.

## Findings

### 4. Ex Parte Hearing

☐ The court issues this temporary order without a hearing.

☐ The court held a hearing before issuing this temporary order. These people attended:

<input type="checkbox"/> Protected Person	<input type="checkbox"/> in person	<input type="checkbox"/> by phone	<input type="checkbox"/> by video
<input type="checkbox"/> Restrained Person	<input type="checkbox"/> in person	<input type="checkbox"/> by phone	<input type="checkbox"/> by video
<input type="checkbox"/> Other: _____	<input type="checkbox"/> in person	<input type="checkbox"/> by phone	<input type="checkbox"/> by video

### 5. Basis

A. The court finds: Based upon the petition, testimony, and case record, it appears that the restrained person engaged in conduct against the protected person/s that would be a basis for a protection order under chapter 7.105 RCW. This *Temporary Protection Order* should be issued without notice to the restrained person to avoid serious immediate harm or irreparable injury.

#### B. Antiharassment Temporary Protection Order

☐ No fee required (stalking, hate crime, single act/threat of violence including malicious and intentional threat, or presence of firearm/weapon causing substantial emotional distress, family or household member engaged in domestic violence, or nonconsensual sexual conduct or penetration or a sex offense. RCW 7.105.105(9).)

### 6. Jurisdiction

The court has jurisdiction over the parties and the subject matter.

☐ **Minors:** Washington state ☐ has exclusive continuing jurisdiction; ☐ is the home state; ☐ has temporary emergency jurisdiction over the children.

☐ **Temporary Emergency Jurisdiction:** The petitioner has until (date) \_\_\_\_\_ to return to (state/court with jurisdiction over the minors) \_\_\_\_\_ to seek any court orders about these minors:

\_\_\_\_\_ The Washington order will terminate on that date for the minors. RCW 26.27.231.

☐ **The person who filed is not a parent** of one or more children listed above. (**Important!** Complete Protection Order Attachment A: Non-Parent (ICWA), PO 030A/PO 040A.)

### 7. Other Findings (if any)

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**Temporary Restraints** (*Check all that apply*):

**8. The Court Orders: To the restrained person:**

**General Restraints**

- A. ☐ **No Harm:** Do not cause any physical harm, bodily injury, assault, nonconsensual sexual conduct or nonconsensual sexual penetration, and do not harass, threaten, or stalk:

☐ the protected person ☐ the minors named in section 3 above  
☐ these minors only: \_\_\_\_\_

- B. ☐ **No Contact:** Do not attempt or have any contact, including nonphysical contact, directly, indirectly, or through third parties, regardless of whether those third parties know of the order, except for service of court documents with:

☐ the protected person ☐ the minors named in section 3 above  
☐ these minors only: \_\_\_\_\_

☐ **Exception** (if any): Only this type of contact is allowed: \_\_\_\_\_

Exceptions about minors, if any, provided in P below.

- C. ☐ **Exclude and Stay Away:** Do not enter, return to, knowingly come within, or knowingly remain within 1,000 feet or other distance (*specify*) \_\_\_\_\_ of:

☐ the protected person ☐ protected person's vehicle  
☐ protected person's school ☐ protected person's workplace  
☐ protected person's residence ☐ protected person's adult day program  
☐ the shared residence  
☐ the residence, daycare, or school of  
☐ the minors named in section 3 above  
☐ these minors only: \_\_\_\_\_  
☐ other: \_\_\_\_\_

**Address:** The protected person chooses to (*check one*):

☐ keep their address confidential ☐ list their address here: \_\_\_\_\_

- D. ☐ **Vacate Shared Residence:** The protected person has exclusive right to the residence that the protected person and restrained person share. The restrained person must immediately vacate the residence.

- E. ☐ **Stalking Behavior:** Do not harass, follow, monitor, keep under physical or electronic surveillance, cyber harass (as defined in RCW 9A.90.120), or use phone, video, audio or other electronic means to record, photograph, or track locations or communication, including digital, wire, or electronic communication, of:

☐ the protected person ☐ the minors named in section 3 above  
☐ these minors only: \_\_\_\_\_  
☐ these members of the protected person's household: \_\_\_\_\_

F. ☐ **Intimate Images:** Do not possess or distribute intimate images of a protected person, as defined in RCW 9A.86.010. The restrained person must take down and delete all intimate images and recordings of a protected person in the restrained person's possession or control and cease any and all disclosure of those intimate images.

G. ☐ **Electronic Monitoring:** You must submit to electronic monitoring. (*Restrained person must be age 18 or older.*)

H. ☐ **Evaluation:** ☐ To be decided at the hearing. ☐ Ordered now.

The restrained person shall get an evaluation for: ☐ mental health ☐ chemical dependency (drugs) at: \_\_\_\_\_

The evaluation shall answer the following question/s:

\_\_\_\_\_  
An evaluation is necessary and it is feasible and appropriate to order an evaluation in this temporary order because:

I. ☐ **Treatment:** ☐ To be decided at the hearing. ☐ Ordered now.

The restrained person shall participate in state-certified treatment as follows:

☐ domestic violence perpetrator treatment program approved under RCW 43.20A.735 at: \_\_\_\_\_

☐ sex offender treatment program approved under RCW 18.155.070 at: \_\_\_\_\_

It is feasible and appropriate to order treatment in this temporary order because:

J. ☐ **Personal Belongings:** The protected person shall have possession of essential personal belongings, including the following:

K. ☐ **Transfer of Assets:** Do not transfer jointly owned assets.

☐ **Finances:** The following financial relief is ordered: \_\_\_\_\_

L. ☐ **Vehicle:** The protected person shall have use of the following vehicle:

Year, Make & Model \_\_\_\_\_ License No. \_\_\_\_\_

M. -- **Restrict Abusive Litigation:** To be decided at the hearing, if requested.

N. -- **Pay Fees and Costs:** To be decided at the hearing, if requested.

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## Firearms and Other Dangerous Weapons

O. ☐ Surrender Weapons:

**Important!** Also use form *Order to Surrender and Prohibit Weapons*, WS 001.

The court finds that (*check all that apply*):

- ☐ Irreparable injury could result if the order to surrender weapons is not issued.
- ☐ The restrained person's possession of a firearm or other dangerous weapon presents a serious and imminent threat to public health or safety or the health or safety of any individual.
- ☐ Irreparable injury could result if the restrained person is allowed to access, obtain, or possess any firearms or other dangerous weapons, or obtains or possesses a concealed pistol license.

The restrained person must:

- Immediately surrender to law enforcement and not access, possess, have in their custody or control, purchase, receive, or attempt to purchase or receive firearms, other dangerous weapons, or concealed pistol licenses; and
- Comply with the **Order to Surrender and Prohibit Weapons**, filed separately.

---

## Minors

P. ☐ **Custody:** The protected person is granted temporary care, custody, and control of:

☐ the minors named in section 3 above

☐ these minors only: \_\_\_\_\_

Exceptions for Visitation and Transportation, if any (including exchanges, meeting location, pickup and dropoff): \_\_\_\_\_

Visitation listed here is an exception to any No-Contact provision in **B** above.

(*Only for children the protected and restrained person have together.*)

To comply with the Child Relocation Act, anyone with majority or substantially equal residential time (at least 45 percent) who wants to move with the child must notify every other person who has court-ordered time with the child. Specific exemptions from notification may be available if the court finds unreasonable risk to health or safety. Persons entitled to time with the child under a court order may object to the proposed relocation. See RCW 26.09.405 - .560 for more information.

Q. ☐ **Interference:** Do not interfere with the protected person's physical or legal custody of:

☐ the minors named in section 3 above

☐ these minors only: \_\_\_\_\_

R. ☐ **Removal from State:** Do not remove from the state:

☐ the minors named in section 3 above

☐ these minors only: \_\_\_\_\_

- S. ☐ **School:** Do not attend the elementary, middle, or high school that a protected person attends (*name of school*) \_\_\_\_\_.  
(Only if both the restrained person and a protected person are students at the same school. Can apply to students 18 or older. Includes public and private schools. Complete form Appendix A School Attendance.)

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### Pets

- T. ☐ **Custody:** The protected person shall have exclusive custody and control of the following pet/s owned, possessed, leased, kept, or held by the protected person, restrained person, or a minor child who lives with either the protected or restrained person. (*Specify name of pet and type of animal.*) \_\_\_\_\_
- U. ☐ **Interference:** Do not interfere with the protected person's efforts to get the pet/s named above.
- V. ☐ **Stay Away:** Do not knowingly come within, or knowingly remain within (*distance*) \_\_\_\_\_ of the following locations where the pet/s are regularly found:  
☐ Protected person's residence (*home address may be kept confidential*)  
☐ Other (*specify*) \_\_\_\_\_

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### Vulnerable Adult

- W. ☐ **Safety:** Do not commit or threaten to commit acts of abandonment, neglect, financial exploitation, or abuse, including sexual abuse, mental abuse, physical abuse, personal exploitation, and improper use of restraints, against the vulnerable adult.
- X. ☐ **Accounting:** You must provide an accounting of the disposition of the vulnerable adult's income or other resources by (*date*) \_\_\_\_\_
- Y. ☐ **Property Transfer:** Do not transfer the property of:  
☐ the vulnerable adult ☐ the restrained person  
This restraint is valid for up to 90 days.

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### Other

- Z. \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**Other Orders** (*Check all that apply*):

**9. ☐ Law enforcement must help the protected person with (RCW 7.105.320(1))**

- ☐ Possession of the protected person's residence.
- ☐ Possession of the vehicle listed in section L above.
- ☐ Possession of the protected person's essential personal belongings located at
- ☐ the shared residence                      ☐ the restrained person's residence
- ☐ other location \_\_\_\_\_
- ☐ Custody of ☐ the minors named in section 3 above
- ☐ these minors only \_\_\_\_\_
- ☐ Other: \_\_\_\_\_

- ☐ **Law enforcement must be present while the restrained person collects** personal clothing, personal items needed during the duration of this order, and these other items (*specify*) \_\_\_\_\_ from the shared residence that restrained person has been ordered to vacate in D above (RCW 7.105.320(3)).

**10. Washington Crime Information Center (WACIC) and Other Data Entry**

**Clerk's Action.** The court clerk shall forward a copy of this order immediately to the following law enforcement agency (*county or city*) \_\_\_\_\_  
(*check only one*): ☐ Sheriff's Office or ☐ Police Department

This agency shall enter this order into WACIC and National Crime Info. Center (NCIC).

**11. Service on the Restrained Person**

- ☐ **Required.** The restrained person must be served with a service packet, including a copy of this order, the petition, and any supporting materials filed with the petition.

- ☐ The **law enforcement agency** where the restrained person lives or can be served shall serve the restrained person with the service packet and shall promptly complete and return proof of service to this court.

Law enforcement agency: (*county or city*) \_\_\_\_\_  
(*check only one*): ☐ Sheriff's Office or ☐ Police Department

- ☐ The **protected person** (or person filing on their behalf) shall make private arrangements for service and have proof of service returned to this court. (*This is not an option if this order requires: weapon surrender, vacating a shared residence, transfer of child custody, or if the restrained person is incarcerated. In these circumstances, law enforcement must serve, unless the court allows alternative service.*)

**Clerk's Action.** The court clerk shall forward a service packet on or before the next judicial day to the agency and/or party checked above. The court clerk shall also provide a copy of the service packet to the protected person.

- ☐ **Alternative Service Allowed.** The court authorizes alternative service by separate order (*specify*): \_\_\_\_\_

☐ **Not required.** The restrained person appeared at the hearing, in person or remotely, and received notice of the order. No further service is required. See section 4 above for appearances. (May apply even if the restrained person left before a final ruling is issued or signed.)

**12. ☐ Service on Others (Vulnerable Adult or Restrained Person under age 18)**

Service on the ☐ vulnerable adult ☐ adult's guardian/conservator ☐ restrained person's parent/s or legal guardian/s (name/s) \_\_\_\_\_ is:

☐ **Required.**

☐ The **law enforcement agency** where the person to be served lives or can be served shall serve a copy of this order and shall promptly complete and return proof of service to this court.

Law enforcement agency: (county or city) \_\_\_\_\_  
(check only one): ☐ Sheriff's Office or ☐ Police Department

☐ The **protected person** or person filing on their behalf shall make private arrangements for service and have proof of service returned to this court.

**Clerk's Action.** The court clerk shall forward a copy of this order on or before the next judicial day to the agency and/or party checked above.

☐ **Not required.** They appeared at the hearing where this order was issued and received a copy.

**13. Other Orders (if any):**

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**How to attend the next court hearing** (date and time on page 1)

The hearing scheduled on page 1 will be held:

	<b>In person</b> Judge/Commissioner: _____ Courtroom: _____ Address: <u>401 Washington St, 5<sup>th</sup> Floor Wenatchee, WA 98801</u>
	<b>Online (audio and video)</b> App: _____ [X] Log-in: <u>https://zoom.us/j/4834785147</u> ZOOM MEETING ID: <u>483-478-5147</u> [X] You must get permission from the court at least 3 court days before your hearing to participate online (audio and video). To make this request, contact: <u>Judge's Chambers @ 509-667-6210</u>
	<b>By Phone (audio only)</b> [X] Call-in number <u>509-667-6210</u>

	<input checked="" type="checkbox"/> You must get permission from the court at least 3 court days before your hearing to participate by phone only (without video). To make this request, contact: <u>Judge's Chambers @ 509-667-6210</u>		
	<b>If you have trouble connecting online or by phone</b> (instructions, who to contact) <u>Contact Judges Chambers @ 509-667-6210</u>		
	<b>Ask for an interpreter, if needed.</b> Contact: <u>Contact Judges Chambers</u> <u>@ 509-667-6210</u>		<b>Ask for disability accommodation, if needed.</b> Contact: <u>Contact Judges Chambers</u> <u>@ 509-667-6210</u>
Ask for an interpreter or accommodation as soon as you can. Do not wait until the hearing!			

**Ordered.**

Dated: \_\_\_\_\_ at \_\_\_\_\_ a.m./p.m. \_\_\_\_\_  
**Judge/Court Commissioner**

\_\_\_\_\_  
 Print Judge/Court Commissioner Name

I received a copy of this Order:

▶ _____ Signature of Respondent/Lawyer	WSBA No. _____ Print Name _____	_____ Date
▶ _____ Signature of Petitioner/Lawyer	WSBA No. _____ Print Name _____	_____ Date

**Important! Protected Person**, if you ask for it, you have the right to be notified if the restrained person gets their surrendered firearms back. You must contact the law enforcement agency that has the firearms to ask for this notice. The Proof of Surrender in the court file should say which agency has the firearms. RCW 9.41.340.

**Certificate of Compliance With VAWA.** This protection order meets all "full faith and credit" requirements of the Violence Against Women Act, 18 USC § 2265 (1994) (VAWA) upon notice to the restrained person. This court has jurisdiction over the parties and the subject matter; the restrained person has been or will be given notice and a timely opportunity to be heard as provided by the laws of this jurisdiction. This order is enforceable in all 50 states, Indian tribal lands, the District of Columbia, the Commonwealth of Puerto Rico, the U.S. Virgin Islands, American Samoa, the Northern Mariana Islands, and Guam, as if it were an order of that jurisdiction.

Superior Court of Washington, County of Chelan

\_\_\_\_\_  
Petitioner

vs.

\_\_\_\_\_  
Defendant/Respondent

No.: \_\_\_\_\_

**Order to Surrender  
and Prohibit Weapons**

☐ Issued Without Notice (ORWPN)

☐ Temporary/Pre-Trial (ORWPNP)

☐ Final/Post Conviction (ORWPNP)

☐ Compliance Review Hearing (ORCRH)

**Next Hearing Date/Time:** \_\_\_\_\_

**At:** \_\_\_\_\_

\_\_\_\_\_  
(Clerk's Action Required)

**Order to Surrender and Prohibit Weapons**

1. This order is based on the findings in the order issued on *(date)* \_\_\_\_\_

2. **Surrender of Weapons**

*(Name)* \_\_\_\_\_:

You must **immediately surrender** all firearms and other dangerous weapons in your possession or control, and any concealed pistol licenses issued under RCW 9.41.070 to this local law enforcement agency: \_\_\_\_\_

**You must immediately surrender all firearms and other dangerous weapons subject to this order, including but not limited to the following:**

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

See the attach sheet if there are more to list.

3. **Weapons Prohibition**

You are prohibited from accessing, having in your custody or control, obtaining, possessing, purchasing, receiving or attempting to purchase or receive any firearms or other dangerous weapons, or obtaining or possessing a concealed pistol license.



**4. This Order expires:**

[ ] at the same time as the protection order entered under this case number.

[ ] on (date) \_\_\_\_\_ or until further order of the court.

**If you have firearms, other dangerous weapons, or concealed pistol licenses:**

Step 1: **Immediately** surrender all firearms, other dangerous weapons, and concealed pistol licenses.

**Important!** If you have notice of this order, **immediately** surrender all firearms, other dangerous weapons, and concealed pistol licenses to the local law enforcement agency listed in section **2** on the same day as the hearing. Contact the local law enforcement agency for directions on how to immediately surrender the firearms, dangerous weapons and concealed pistol licenses.

If a law enforcement officer serves you, surrender firearms and other dangerous weapons, and your concealed pistol license to the law enforcement officer.

Step 2: **Get a receipt** for the surrender of firearms, other dangerous weapons, and concealed pistol licenses from law enforcement.

Step 3: **Complete** the *Proof of Surrender* form and file it with the receipt.

Step 4: **File** the documents with the clerk of the court within 5 court days.

**If you do not have firearms, other dangerous weapons, or concealed pistol licenses:**

Step 1: **Immediately** complete and sign the *Declaration of Non-Surrender* form.

Step 2: **File** the declaration with the clerk of the court within 5 court days.

If you already surrendered all firearms, other dangerous weapons, and concealed pistol licenses under another order, they must remain in the possession of the law enforcement agency that received them until further order of the court. You must provide proof of that surrender to the court.

The Law Enforcement Officer serving this order shall inform you that the order is in effect upon service and that you must immediately surrender all firearms, other dangerous weapons, and any concealed pistol licenses issued under RCW 9.41.070. The serving officer shall conduct a search for firearms, other dangerous weapons, and concealed pistol licenses as permitted by law. The serving officer shall take possession of:

- **All firearms,**
- **Other dangerous weapons,**
- **Concealed pistol licenses belonging to Respondent,**

that are surrendered, in plain sight, or discovered during a lawful search. RCW 9.41.801.

**5. Washington Crime Information Center (WACIC) and Other Data Entry**

**Clerk's Action.** The court clerk shall forward a copy of this order immediately to the following law enforcement agency (county or city) \_\_\_\_\_

**(check only one):** [ ] Sheriff's Office or [ ] Police Department

*(List the same agency that entered the temporary order, if any)*

This agency shall enter this order into WACIC and National Crime Info. Center (NCIC).

**6. Service**

- ☐ **Required.** The **law enforcement agency** where the defendant/restrained person lives or can be served shall serve the defendant/restrained person with a copy of this order and shall promptly complete and return proof of service to this court.

Law enforcement agency: (*county or city*) \_\_\_\_\_  
(*check only one*): ☐ Sheriff's Office or ☐ Police Department

**Clerk's Action.** The court clerk shall forward a copy of this order on or before the next judicial day to the agency and/or party checked above.

- ☐ **Not Required.** The restrained person appeared at the hearing, in person or remotely, and received notice of the order. No further service is required. (*May apply even if the restrained person left before a final ruling is issued or signed.*)

This order replaces all prior *Orders to Surrender and Prohibit Weapons* issued under this case number.

**7. Compliance Hearing**

- ☐ **No Compliance Hearing Scheduled.** The court finds that respondent has timely and completely surrendered all firearms and dangerous weapons in the respondent's custody, control, or possession and any concealed pistol license to a law enforcement agency and is in compliance with this order pursuant to RCW 7.105.340(6).
- ☐ **Respondent: You must attend the hearing listed on page 1 of this order** and show the court that you surrendered your firearm/s and concealed pistol license/s.

**Warning!**

- If you fail to comply with this order, you may be found in contempt of court and/or be charged with a misdemeanor and punished accordingly.
- You may also be charged with a crime up to and including a **felony** if you are found to own, possess, or control a firearm or other dangerous weapon.
- **Voluntarily surrendering weapons may not be used against a Respondent in any criminal prosecution under chapter 7.105, 9.41, or 9A.56.310 RCW.**

Dated \_\_\_\_\_ at (*time*) \_\_\_\_\_ a.m./p.m. \_\_\_\_\_  
**Judge/Commissioner**

I acknowledge receipt of a copy of this order.

\_\_\_\_\_  
Signature of Restrained Person/Defendant      Print Name

\_\_\_\_\_  
Signature of Restrained Person/Defendant's Attorney WSBA No.      Print Name

\_\_\_\_\_  
Signature of Protected Person or Attorney WSBA No.      Print Name

You may download the forms listed in this order from the Washington Courts' forms website:  
<http://www.courts.wa.gov/forms/>.

Superior Court of Washington, County of Chelan

\_\_\_\_\_  
Petitioner

vs.

\_\_\_\_\_  
Respondent/Defendant

No. \_\_\_\_\_

Proof of Surrender  
(PRSRW)

**Proof of Surrender**

The court ordered me to immediately surrender all firearms and other dangerous weapons (if not an *Extreme Risk Protection Order*) that I own or have in my possession or control, and any concealed pistol licenses issued to me.

On (date) \_\_\_\_\_ at \_\_\_\_\_ a.m./p.m.

I surrendered to (local law enforcement agency) \_\_\_\_\_ all:

☐ firearms, ☐ concealed pistol licenses, and/or

☐ other dangerous weapons (if not an *Extreme Risk Protection Order*)

Court case number (if in a different case): \_\_\_\_\_

Law enforcement agency case number: \_\_\_\_\_

I filed a copy of the ***Receipt for Surrendered Firearms, Other Dangerous Weapons, and Concealed Pistol License*** form with the clerk of the court.

I declare, under penalty of perjury under the laws of the State of Washington, that this statement is true and correct and that **I do not possess, control, or have custody of any other** firearms or a concealed pistol license/s. If I am not restrained by an *Extreme Risk Protection Order*, I also do not possess, control, or have custody of deadly weapons.

Voluntarily surrendering firearms or providing testimony regarding the surrender of firearms pursuant to a protection order may not be used against you in any criminal prosecution under chapters 7.105, 9.41, or 9A.56.310 RCW.

Date: \_\_\_\_\_ at \_\_\_\_\_, Washington



\_\_\_\_\_  
Signature of Restrained Person/Defendant

\_\_\_\_\_  
Print name

**Superior Court of Washington, County/City of Chelan**

\_\_\_\_\_  
Petitioner

vs.

\_\_\_\_\_  
Defendant/Respondent

\_\_\_\_\_  
DOB

No.: \_\_\_\_\_

**Receipt for Surrendered Firearms,  
Other Dangerous Weapons, and  
Concealed Pistol Licenses**  
(Criminal/Civil)  
(RCPF)

**The defendant/restrained person** must file a copy of this receipt and file the ***Proof of Surrender*** form with the court.

**Law Enforcement:**

List each item surrendered individually with brand, model, serial number, color, concealed pistol license number, and issuing authority, etc. below (*Attach additional sheets if necessary*):

_____	_____
_____	_____
_____	_____
_____	_____

Number of firearms surrendered: \_\_\_\_\_.

(Name of law enforcement official) \_\_\_\_\_  
received the firearms, other dangerous weapons, and concealed pistol licenses listed above on  
behalf of the local law enforcement agency (named) \_\_\_\_\_.  
(*Law enforcement shall file the original receipt with the court within 24 hours after service of this  
order, or within 72 hours after service of a temporary or full Extreme Risk Protection Order,  
electronically whenever electronic filing is available.*)

I declare, under penalty of perjury under the laws of the State of Washington, that this statement  
is true and correct.

Date: \_\_\_\_\_ at (city) \_\_\_\_\_, Washington

\_\_\_\_\_  
Signature of Law Enforcement Official

\_\_\_\_\_  
Print Name

\_\_\_\_\_  
Badge No.

Address: \_\_\_\_\_

Superior Court of Washington, County of Chelan

\_\_\_\_\_  
Petitioner

vs.

\_\_\_\_\_  
Defendant/Respondent

No.: \_\_\_\_\_

Declaration of Non-Surrender  
(DCLRNS)

**Declaration of Non-Surrender**

*If you previously surrendered your firearms, other dangerous weapons, and concealed pistol licenses, use the Proof of Surrender, form WS 100.*

I understand that the court has ordered me to surrender all firearms, and other dangerous weapons that I own or have in my possession or control, and any concealed pistol licenses in my name. I have not surrendered any firearms, other dangerous weapons, or concealed pistol licenses pursuant to that order because I do not have any of those items.

I also understand that:

- I am prohibited from accessing, having in my custody or control, obtaining, possessing, purchasing, receiving or attempting to purchase or receive any firearms or other dangerous weapons, or obtaining or possessing a concealed pistol license until further order of the court.
- If I fail to comply with the *Order to Surrender and Prohibit Weapons*, I may be found in contempt of court and be charged with a misdemeanor.
- I may be charged with a crime up to and including a **felony** if I am found to own, possess, or control a firearm or other dangerous weapon.

I declare, under penalty of perjury under the laws of the State of Washington, that this statement is true and correct.

Date: \_\_\_\_\_ at (city) \_\_\_\_\_, Washington.

\_\_\_\_\_  
Signature of Restrained Person

\_\_\_\_\_  
Print name

## LAW ENFORCEMENT INFORMATION & INSTRUCTIONS FOR SURRENDERING WEAPONS

### ☐ CHELAN COUNTY SHERIFF

1. Telephone RiverCom **(509) 663-9911** during normal business hours to make an appointment to surrender your firearms, other dangerous weapons, and concealed pistol license if you have one.
2. Prior to transporting firearms, or other dangerous weapons to the Sheriff's Office you must unload them and make them safe for handling.
3. **Do Not** transport ammunition, gun powder, explosives, or any component of ammunition or explosives to the Chelan County Sheriff's Office.
4. When you arrive, **Do Not** bring firearms, or other dangerous weapons, into the Chelan County Sheriff's Office.
5. We will provide you with a receipt to attach to your **Proof of Surrender** form for the court.

### ☐ WENATCHEE POLICE DEPARTMENT

1. Telephone our main office **(509) 888-4200** during business hours of 9AM to 4PM, Monday through Friday to make an appointment to surrender your firearms, other dangerous weapons, and concealed pistol license if you have one.
2. Prior to transporting firearms, or other dangerous weapons to the Police Department you must unload them and make them safe for handling.
3. **Do Not** transport ammunition, gun powder, explosives, or any component of ammunition or explosives to the Wenatchee Police Department.
4. When you arrive, **Do Not** bring firearms, or other dangerous weapons, into the Wenatchee Police Department Office.
5. Contact our records personnel and someone will assist you in turning in your firearms, and other dangerous weapons. We will provide you with a receipt to attach to your **Proof of Surrender** form for the court.

### ☐ DOUGLAS COUNTY SHERIFF

1. Telephone Rivercom at **(509) 663-9911** to make an appointment to surrender your firearms, other dangerous weapons, and concealed pistol license if you have one.
2. Prior to transporting firearms, or other dangerous weapons to the Sheriff's Office you must unload them and make them safe for handling.
3. **Do Not** transport ammunition, gun powder, explosives, or any component of ammunition or explosives to the Douglas County Sheriff's Office.
4. When you arrive, **Do Not** bring firearms, or other dangerous weapons, into the Douglas County Sheriff's Office.
5. We will provide you with a receipt to attach to your **Proof of Surrender** form for the court.

### ☐ EAST WENATCHEE POLICE DEPARTMENT

1. Telephone our office **(509) 884-9511** during normal business hours (Monday through Friday 8:30 to 4:30) to make an appointment to surrender your firearms, other dangerous weapons, and concealed pistol license if you have one.
2. Prior to transporting firearms, or other dangerous weapons to the Police Department you must unload them and make them safe for handling.
3. **DO NOT** transport ammunition, gun powder, explosives, or any component of ammunition or explosives to the East Wenatchee Police Department.
4. When you arrive, **DO NOT** bring firearms, or other dangerous weapons, into the East Wenatchee Police Department.
5. Contact our records personnel and someone will assist you in turning in your firearms, and other dangerous weapons. We will provide you with a receipt to attach to your **Proof of Surrender** form for the court.

# How Do I Serve the Respondent/Other Party with my Petition for a Protection Order?

## What is proof of service and why does it matter?

Service is the act of giving legal papers to someone. Service notifies the other party about a case and lets the court make decisions that affect that person (this is called personal jurisdiction).

The law requires that all parties have a fair chance to go to their hearings and to receive all evidence that the court sees. The respondent to a case must be served with a petition and notice of the hearing (usually contained in the temporary order). **If the respondent is not served correctly, the court cannot decide the case.** Also, a protection order cannot be enforced unless the respondent knows about it. You must prove that the other party was properly given the petition, notice of hearing, temporary order, and all evidence that you want the court to review. If you don't, your case can be delayed or even dismissed.

After the respondent is served the petition and temporary order, either party may file more evidence they want the court to consider. All parties have a right to see what the other party gave to the court. It is usually okay to serve this additional evidence by electronic or mail service.

**Deadline!** Protection orders must be served at least 5 court days before the hearing. For example, if your hearing is on a Friday and there are no holidays, papers must be served by Friday the week before. Weekends and holidays do **not** count towards the 5 days. Check with your court clerk for more information on deadlines.

## What form do I use?

The form is called "Proof of Service." This form can be used for all protection order cases except for Extreme Risk Protection Orders. You can find the Proof of Service form on the Washington Court Forms website here: <http://www.courts.wa.gov/forms/>. You can also search the internet for the form title, "PO 004 Proof of Service," or ask the court clerk for help.

## Who fills out the form?

The person who served the legal papers (the server) must complete the Proof of Service form. The person who started the case (the petitioner) cannot serve the petition and temporary order on the respondent. The server must be over the age of 18. The server may be a police officer, Sheriff's deputy, other law enforcement officer, professional service provider, or any adult whom you trust to do it right and fill out the proof of service.

## What are the different ways to serve legal papers?

1. **Personal service** – The server hands the legal papers directly (in-person) to the person being served. This is the best kind of service and should be done whenever possible for the petition and temporary order.
2. **Electronic service** – The server sends the legal papers by email, text, social media, or other technology. Electronic service can be okay. However, **do not** use electronic service for a petition and temporary order if any of these are true:
  - ✓ the respondent is in jail or prison
  - ✓ the court ordered the respondent to surrender firearms
  - ✓ the court ordered transfer of child custody

- ✓ the court ordered the respondent to leave the residence that the petitioner shared with the respondent
- ✓ the petition for a vulnerable adult protection order is filed by someone other than the vulnerable adult

For cases involving a respondent who is in jail or prison, the surrender of firearms, the transfer of child custody or that the respondent leave the shared residence, only law enforcement can personally serve the petition and temporary order. For cases involving a petition for a vulnerable adult protection order that is filed by someone other than the vulnerable adult, the petitioner can choose to have someone else serve the petition, temporary order, and notice to the respondent. The court must allow electronic service in these cases after two unsuccessful attempts at personal service.

After the petition and temporary order are served, you may be able to use electronic service for any additional evidence that you want the court to review. If you are not sure if electronic service is allowed in this case, use personal service.

3. **Service by mail.** For the petition and temporary order, you can ask the court to allow service by mail. Do not serve a petition and temporary order by mail unless you have a court order saying it is okay. For evidence filed after the petition is served, you can always serve by mail.

## How Do I Fill Out the Proof of Service Form?

It is important to fill out the whole form. It is helpful to file this form in the court file even if the other party was not served. Make sure you file this form with the court clerk so the judge can see it.

*Caption.* At the beginning of the form at the top, write the parties' full names with middle initials, date of birth, and case number.

1. *Write your full name.* The form needs to be filled out by the person who served the other party.
2. *Able to Serve:* If service was successful, check the box for the type of service used.

☐ **Personal Service:** Write the name of the person who was served, and the date, time, and address where the service happened.

☐ **Electronic Service:** Write the name of the person served and the date service happened. Check the method of electronic service by selecting email, text messaging, social media application, or other technology. Provide the address, number, and any account or username used.

For example: user@gmail.com for email, 206-555-5555 for text, or through Facebook at User Name.

Check whether a "read receipt" or other reply was received.

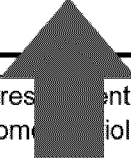
☐ **Service by Mail:** Write the name of the person served and date the documents were mailed. Be sure to mail two copies, postage prepaid: one by ordinary, first-class mail and one by other mail with certified or tracking information. Write the address that it was sent to.

3. *Not Able to Serve:* If you are **not** able to serve the other party, explain all the ways that service was tried. Include dates and time. Check whether an attempt at electronic



service “bounced back” or was “undeliverable.” Check whether you were not able to mail court documents because you did not know the party’s last known address.

4. *List of Documents:* The server must list **every** document served by checking the box by the name of **each document** that was served **and** by using the “Other documents” section to add the titles of any documents served that are not listed. The title of documents can be found on the right side of the caption in all forms.

<b>Court of Washington</b>	
<b>For</b>	<b>No. XX-2-XXXXX-X</b>
<div style="display: flex; justify-content: space-between;"><div>FirstName S. LastName Petitioner</div><div>3/4/70 Date of Birth</div></div>	<b>Petition for Order for Protection (PTORPRT)</b>
<div style="display: flex; justify-content: space-between;"><div>vs. FirstName D. LastName Respondent</div><div>8/9/73 Date of Birth</div></div>	Title of Form
<div style="display: flex; align-items: center;"><div style="flex: 1;"><p>1. <input type="checkbox"/> I am a victim of domestic violence committed by the respondent.</p><p><input type="checkbox"/> A member of my family or household is a victim of domestic violence committed by the respondent.</p></div><div style="flex: 1; text-align: center;"></div></div>	

If **every** document served is not checked or listed on this form, service may be considered incomplete and will likely require other attempts at service. This can cause delay.

5. *Fees Charged for Service:* If you are a professional server, fill out this section about your fees.
6. *Other:* You can write anything else that the court should know about service. If service was not successful, write the reasons. For example, explain if the person was not at the location or the party moved. Also explain any concerning behavior of the respondent at the time of service and any information they share about the possession of weapons.

*At the bottom of the form.* Remember that the server, **NOT** the petitioner or respondent, must sign the form. It must be signed and sworn “under penalty of perjury” that the information in the form is true. In addition, the location of the server, the date of signing, and the server’s signature must be included at the bottom.

**Superior Court of Washington, County of Chelan**

<div style="border-bottom: 1px solid black; margin-bottom: 5px;">Petitioner (Protected Person)      Date of Birth</div> <div style="margin-bottom: 5px;">vs.</div> <div style="border-bottom: 1px solid black; margin-bottom: 5px;">Respondent (Restrained Person)      Date of Birth</div>	<div style="border-bottom: 1px solid black; margin-bottom: 5px;">No.</div> <div style="margin-bottom: 5px;"><b>Proof of Service</b></div> <div style="margin-bottom: 5px;"><b>(RTS)</b></div> <div style="margin-bottom: 5px;">Clerk's Action Required:2</div>
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**Proof of Service**

*Server declares:*

1. My name is \_\_\_\_\_. I am 18 or older.  
I am ☐ a peace officer ☐ not a party to this case.

2. **Able to Serve:**

☐ **Personal Service:** I served the court documents checked in section 4 for this case  
to *(name of party)* \_\_\_\_\_  
on *(date)* \_\_\_\_\_ at *(time)* \_\_\_\_\_  
by giving the documents directly to them at this address:  
\_\_\_\_\_

☐ **Electronic Service:**

**Important!** Do not use electronic service if your case involves the surrender of firearms, transfer of child custody, removing respondent from the parties' shared residence, an incarcerated respondent, or a petition for a vulnerable adult protection order is filed by someone other than the vulnerable adult. After 2 unsuccessful attempts at personal service, you can ask the court to authorize electronic service. Court authorization is not necessary for vulnerable adult protection orders.

I served the court documents checked in section 4 for this case to  
*(name of party)* \_\_\_\_\_  
on *(date)* \_\_\_\_\_ at *(time)* \_\_\_\_\_ via

☐ email ☐ text ☐ social media applications ☐ other technology

At the following email address/s, phone number/s, social media application and user name, or other address: \_\_\_\_\_

I received a read receipt or communication from the receiving party *(describe or attach)*: \_\_\_\_\_

☐ **Service by Mail:** I served the court documents checked in section 4 for this case to  
(*name of party*) \_\_\_\_\_  
on (*date*) \_\_\_\_\_  
at (*time*) \_\_\_\_\_.  
I sent **2** copies of the documents, postage prepaid: one by ordinary, first-class mail  
and one by other mail with certified or tracking information (*attach receipts*). I sent  
the mail to this/these address/es: \_\_\_\_\_.

**Clerk's Action:** The court clerk shall forward a copy of this proof of service to the  
following law enforcement agency where the respondent resides (county or city)  
(check only one): \_\_\_\_\_

☐ Sheriff's Office or ☐ Police Department

**3. Not Able to Serve:**

☐ I was unable to make personal service on (*name of party*) \_\_\_\_\_.  
I notified the serving party that service was not successful. Personal service was  
attempted on the following date/s \_\_\_\_\_.

☐ Electronic service was attempted at the following address/es but it bounced back,  
was undeliverable, or there was no follow-up communication \_\_\_\_\_.

☐ I did not mail court documents to (*name of party*) \_\_\_\_\_  
because I do not know the party's last known address.

**4. List of Documents:**

**Important!** You must check or write in the title of **every** document that you served. Use the "Other Documents" box to write in the title of any document not already listed.

I served the following documents (*check all that apply*):

<b>New Petition:</b>	<b>After a Full Hearing:</b>
<input type="checkbox"/> Petition for Protection Order	<input type="checkbox"/> Protection Order
<input type="checkbox"/> Temporary Protection Order and Hearing Notice	<input type="checkbox"/> Order to Surrender and Prohibit Weapons
<input type="checkbox"/> Reissuance of Temporary Protection Order and Notice of Hearing	<input type="checkbox"/> Order Realigning Parties
<input type="checkbox"/> Order to Surrender and Prohibit Weapons (issued without notice)	
<input type="checkbox"/> Order Transferring Case and Setting Hearing	
<input type="checkbox"/> Declaration/s of: _____	
<input type="checkbox"/> Denial Order	
<input type="checkbox"/> Notice to Vulnerable Adult	

<b>Renewals:</b> <input type="checkbox"/> Motion for Renewal of Protection Order <input type="checkbox"/> Order Setting Hearing on Renewal <input type="checkbox"/> and Extending Order until Hearing <input type="checkbox"/> Order for Renewal of Order for Protection	<b>Motions:</b> <input type="checkbox"/> Motion to Modify or Terminate Protection Order <input type="checkbox"/> Motion for Surrender and Prohibition of Weapons <input type="checkbox"/> Notice of Hearing <input type="checkbox"/> Motion to Realign Parties <input type="checkbox"/> Motion to Set Show Cause Hearing - Contempt <input type="checkbox"/> Order on Hearing - Contempt <input type="checkbox"/> Order re Adequate Cause
<input type="checkbox"/> Order Setting Hearing – Sexual Assault <input type="checkbox"/> Order on Motion for Renewal of Sexual Assault Protection Order	<b>After a Motion Hearing:</b> <input type="checkbox"/> Order Modifying or Terminating Protection Order <input type="checkbox"/> Order to Surrender and Prohibit Weapons
<b>Other Documents:</b> <input type="checkbox"/> _____ <input type="checkbox"/> _____ <input type="checkbox"/> _____ <input type="checkbox"/> _____	

**5. Fees Charged for Service:**


☐ Does not apply.

☐ Fees: \$ \_\_\_\_\_ + Mileage \$ \_\_\_\_\_ = Total: \$ \_\_\_\_\_

**6. Other:** \_\_\_\_\_

I declare under penalty of perjury under the laws of the State of Washington that the statements on this form are true.

Signed at (city and state): \_\_\_\_\_ Date: \_\_\_\_\_

 \_\_\_\_\_  
 Signature of server

\_\_\_\_\_

Print or type name of server

\_\_\_\_\_

Law Enforcement Agency (if any)

Superior Court of Washington, County of Chelan

<hr/>		No.
Petitioner,	Date of Birth	<b>Protection Order (OR-)</b>
vs.		<input type="checkbox"/> Domestic Violence (PRT)
		<input type="checkbox"/> Sexual Assault (SXP) <input type="checkbox"/> Harassment (AH)
		<input type="checkbox"/> Stalking (PSTK)
		<input type="checkbox"/> Vulnerable Adult (PRTVA)
		Clerk's action required: 5.B., 10, 11, 12, 14
<hr/>	<hr/>	
Respondent	Date of Birth	

Protection Order

1. This order is effective immediately and for one year from today's date, unless a different end date is listed here (*end date*): \_\_\_\_\_

This protection order complies with the Violence Against Women Act and shall be enforced throughout the United States. See last page.

2. This order restrains (*name*): \_\_\_\_\_

also known as (*list any known aliases*) \_\_\_\_\_

The restrained person must obey the restraints ordered in section 8.

Sex	Race	Height	Weight
Eye Color	Hair Color	Skin Tone	Build

Noticeable features (*Ex.: tattoos, scars, birthmarks*): \_\_\_\_\_

Has access to ☐ firearms ☐ other weapons ☐ unknown

Surrender weapons ordered: ☐ Yes ☐ No

3. This order protects (*name*): \_\_\_\_\_

and the following children who are under 18 (if any) ☐ no minors

Child's name	Age	Child's name	Age
1. _____	_____	2. _____	_____

3.		4.	
5.		6.	

The person who filed this petition requested protection for (*check all that apply*):

- ☐ [ ] themselves
- ☐ [ ] someone else. The filing party has the right to petition on the protected person's behalf because:
  - ☐ [ ] The filing party is a parent, legal guardian, or custodian of the minor protected person/s.
  - ☐ [ ] The filing party is age 18 or older and a family or household member of the minor protected person/s. (*For domestic violence orders only.*)
  - ☐ [ ] The filing party is age 15 to 17 and filed on behalf of a minor family or household member. The filing party has been chosen by the minor, and is capable of pursuing the minor's stated interest in this case.
  - ☐ [ ] The protected person is a vulnerable adult and the filing party is
    - ☐ [ ] the vulnerable adult's guardian, conservator, or legal fiduciary, or
    - ☐ [ ] an interested person as defined by RCW 7.105.010(18), or
    - ☐ [ ] WA Department of Social and Health Services.
  - ☐ [ ] The protected person is an adult who does not meet the definition of a vulnerable adult, but who cannot file the petition themselves because of age, disability, health, or inaccessibility (*Do not check this for vulnerable adult or domestic violence petitions.*)

### Warnings to the Restrained Person



**You can be arrested even if the protected person or persons invite or allow you to violate the order.** You alone are responsible for following the order. **Only the court may change the order.** Requests for changes must be made in writing.

**If you do not obey this order, you can be arrested and charged with a crime.**

- The crime may be a misdemeanor, gross misdemeanor, or felony depending on the circumstances. You may also be found in contempt of court.
- You can go to jail or prison, lose your right to possess a firearm or ammunition, and/or pay a fine.
- It is a felony to take or hide a child in violation of this order.
- If you travel to another state or to tribal lands or make the protected person do so, with the intention of disobeying this order, you can be charged with a federal crime.



**Firearms and Weapons.** Under federal law, you may not be able to get or have a, firearm, other dangerous weapon, ammunition, or concealed pistol license for as long as the protection order is in place, even if the court did **not** issue an Order to Surrender and Prohibit Weapons. 18 U.S.C. § 922(g)(8).

## Findings

### 4. Notice and Hearing

The restrained person had reasonable notice and opportunity to participate. Notice of this hearing was served on the restrained person by:

☐ electronic service      ☐ personal service      ☐ service by mail  
☐ service by publication      ☐ other \_\_\_\_\_

The restrained person ☐ did ☐ did not have **actual notice** of this hearing.

The court held a hearing before issuing this full protection order. These people attended:

<input type="checkbox"/> Protected Person	<input type="checkbox"/> in person	<input type="checkbox"/> by phone	<input type="checkbox"/> by video
<input type="checkbox"/> Protected Person's Lawyer	<input type="checkbox"/> in person	<input type="checkbox"/> by phone	<input type="checkbox"/> by video
<input type="checkbox"/> Petitioner ( <i>if not the protected person</i> )	<input type="checkbox"/> in person	<input type="checkbox"/> by phone	<input type="checkbox"/> by video
<input type="checkbox"/> Restrained Person	<input type="checkbox"/> in person	<input type="checkbox"/> by phone	<input type="checkbox"/> by video
<input type="checkbox"/> Restrained Person's Lawyer	<input type="checkbox"/> in person	<input type="checkbox"/> by phone	<input type="checkbox"/> by video
<input type="checkbox"/> Other: _____	<input type="checkbox"/> in person	<input type="checkbox"/> by phone	<input type="checkbox"/> by video

☐ This hearing was held remotely (online or by phone). The court confirmed staff received no contact from any absent party before proceeding without them.

### 5. Basis and type of protection order

A. The restrained person and protected person/s are (*check all that apply*):

#### Intimate Partners

☐ current or former spouses or domestic partners  
☐ parents of a child-in-common (*unless child was conceived through sexual assault*)  
☐ current or former dating relationship (age 13 or older) who  
☐ never lived together      ☐ live or have lived together

#### Family or household members

☐ parent and child      ☐ stepparent and stepchild  
☐ grandparent and grandchild      ☐ parent's intimate partner and child  
☐ current or former cohabitants as roommates  
☐ person who is or has been a legal guardian  
☐ related by blood or marriage (*specify how*) \_\_\_\_\_

**Other** (*examples: coworkers, neighbors, acquaintances, strangers*) \_\_\_\_\_

B. Based upon the petition, testimony, case record, and response, if any, the court finds by a preponderance of evidence that the protected person (or petitioner on their behalf) has proved the required criteria for the following protection order under Chapter 7.105 RCW. *Check only one!*

☐ **Domestic Violence Protection Order** – The restrained person has subjected the protected person to domestic violence: physical harm, bodily injury, assault, or the infliction of fear of physical harm, bodily injury, or assault; nonconsensual sexual

conduct or nonconsensual sexual penetration; coercive control; unlawful harassment; or stalking. *(For intimate partners or family or household members only)*

- [ ] **Sexual Assault Protection Order** – The restrained person has subjected the protected person to nonconsensual sexual conduct or nonconsensual sexual penetration.
- [ ] **Stalking Protection Order** – The restrained person has subjected the protected person to stalking.
- [ ] **Vulnerable Adult Protection Order** – The restrained person has subjected the protected person to acts of abandonment, abuse, financial exploitation, or neglect. The protected person is a vulnerable adult as defined in Chapter 7.105 RCW because the protected person:
  - [ ] Is over 60 years old and does not have the functional, mental, or physical ability to care for himself or herself.
  - [ ] Is an individual subject to guardianship under 11.130.25 or an individual subject to conservatorship under 11.130.360 RCW
  - [ ] Has a developmental disability as defined in RCW 71A.10.020.
  - [ ] Self-directs their own care and receives services from a personal aide under RCW 74.39.
  - [ ] Is receiving services from a home health, hospice, or home care agency licensed or required to be licensed under RCW 70.127.
  - [ ] Is receiving in-home services from an individual provider under contract with DSHS.
  - [ ] Has been admitted to an assisted living facility, nursing home, adult family home, soldiers' home, residential habilitation center or any other facility licensed by DSHS.
- [ ] **Vulnerable adult objects.** The petition was filed by someone other than the vulnerable adult and the vulnerable adult objects to some or all of the order. The court finds by clear, cogent and convincing evidence the petitioner established that there is abandonment, abuse, financial exploitation, or neglect of a vulnerable adult and the vulnerable adult is unable, due to incapacity, undue influence, or duress, to protect their person or estate in connection with the issues raised in the petition or order based on the following evidence:  
  

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- [ ] **Antiharassment Protection Order** – The restrained person has subjected the protected person to unlawful harassment.

- [ ] **No fee required** *(stalking, hate crime, single act/threat of violence including malicious and intentional threat or presence of firearm/weapon causing substantial emotional distress, family or household member engaged in domestic violence, or nonconsensual sexual conduct or penetration or a sex offense. RCW 7.105.105(9).)*

## 6. Jurisdiction

The court has jurisdiction over the parties and the subject matter.



☐ **Minors:** Washington state ☐ has exclusive continuing jurisdiction; ☐ is the home state; ☐ has temporary emergency jurisdiction over the children.

☐ **Temporary Emergency Jurisdiction:** The petitioner has until (date) \_\_\_\_\_  
to return to (state/court with jurisdiction over the minors) \_\_\_\_\_  
to seek any court orders about these minors:

\_\_\_\_\_  
\_\_\_\_\_

The Washington order will terminate on that date for the minors. RCW 26.27.231

☐ **The person who filed is not a parent** of one or more children listed above.  
(**Important!** Complete Protection Order Attachment A: Non-Parent (ICWA), PO 030A/PO 040A.)

## 7. Other Findings

☐ **Credible Threat:** The restrained person represents a credible threat to the physical safety of the protected person/s.

☐ **The restrained person is under 18 years of age.** The court

☐ appointed (name) \_\_\_\_\_ as guardian ad litem to represent the restrained person in this proceeding.

☐ did not appoint someone to represent the restrained person because:

\_\_\_\_\_  
☐ Other: \_\_\_\_\_  
\_\_\_\_\_

## Restraints (Check all that apply)

## 8. The court orders: To the restrained person:

### General Restraints

A. ☐ **No Harm:** Do not cause any physical harm, bodily injury, assault, nonconsensual sexual conduct or nonconsensual sexual penetration, and do not harass, threaten, or stalk

☐ the protected person ☐ the minors named in section 3 above

☐ these minors only: \_\_\_\_\_

B. ☐ **No Contact:** Do not attempt or have any contact, including nonphysical contact, directly, indirectly, or through third parties, regardless of whether those third parties know of the order, except for service of court documents with

☐ the protected person ☐ the minors named in section 3 above

☐ these minors only: \_\_\_\_\_

☐ **Exception (if any):** Only this type of contact is allowed: \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Exceptions about minors, if any, provided in **P** below.

- C. ☐ **Exclude and Stay Away:** Do not enter, return to, knowingly come within, or knowingly remain within 1,000 feet or other distance (*specify*) \_\_\_\_\_ of
- |   |   |
|---|---|
| <input type="checkbox"/> the protected person                 | <input type="checkbox"/> protected person's vehicle                 |
| <input type="checkbox"/> protected person's school            | <input type="checkbox"/> protected person's workplace               |
| <input type="checkbox"/> protected person's residence         | <input type="checkbox"/> protected person's adult day program       |
| <input type="checkbox"/> the shared residence                 |   |
| <input type="checkbox"/> the residence, daycare, or school of | <input type="checkbox"/> the minors named in section <b>3</b> above |
| <input type="checkbox"/> these minors only: _____             |   |
| <input type="checkbox"/> other: _____                         |   |

**Address:** The protected person chooses to (*check one*)

- ☐ keep their address confidential    ☐ list their address here:

- D. ☐ **Vacate shared residence:** The protected person has exclusive right to the residence that the protected person and restrained person share (as listed in the Law Enforcement and Confidential Information form, PO 003). The restrained person must immediately vacate the residence.

- E. ☐ **Stalking Behavior:** Do not harass, follow, monitor, keep under physical or electronic surveillance, cyber harass (as defined in RCW 9A.90.120), or use phone, video, audio or other electronic means to record, photograph, or track locations or communication, including digital, wire, or electronic communication, of
- |   |   |
|---|---|
| <input type="checkbox"/> the protected person                                     | <input type="checkbox"/> the minors named in section <b>3</b> above |
| <input type="checkbox"/> these minors only: _____                                 |   |
| <input type="checkbox"/> these members of the protected person's household: _____ |   |

- F. ☐ **Intimate Images:** Do not possess or distribute intimate images of a protected person, as defined in RCW 9A.86.010. The restrained person must take down and delete all intimate images and recordings of a protected person in the restrained person's possession or control and cease any and all disclosure of those intimate images.

- G. ☐ **Electronic Monitoring:** You must submit to electronic monitoring. (*Restrained person must be age 18 or older.*)

- H. ☐ **Evaluation:** The restrained person shall get an evaluation for: ☐ mental health  
☐ chemical dependency (drugs) at: \_\_\_\_\_

The evaluation shall answer the following question/s:

\_\_\_\_\_

An evaluation is necessary because:

- I. ☐ **Treatment:** The restrained person shall participate in state-certified treatment as follows:

- ☐ domestic violence perpetrator treatment program approved under RCW 43.20A.735 at \_\_\_\_\_

☐ sex offender treatment program approved under RCW 18.155.070 at:

☐ other: \_\_\_\_\_

- J. ☐ **Personal Belongings:** The protected person shall have possession of essential personal belongings, including the following:

\_\_\_\_\_  
\_\_\_\_\_

- K. ☐ **Assets:** Do not transfer jointly owned assets.

☐ **Finances:** The following financial relief is ordered: \_\_\_\_\_

\_\_\_\_\_

- L. ☐ **Vehicle:** The protected person shall have use of the following vehicle:

Year, Make & Model \_\_\_\_\_ License No. \_\_\_\_\_

- M. ☐ **Restrict Abusive Litigation:** Comply with the Order on Motion to Restrict Abusive Litigation (FL All Family 155), filed separately.

- N. ☐ **Pay Fees and Costs:** The protected person is granted judgment against the restrained person as provided in the Judgment (PO 005), filed separately. The court finds that the restrained person is not under active duty in military or SCRA has been complied with. 50 USC § 3931.

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### Firearms and Other Dangerous Weapons

- O. ☐ **Surrender Weapons:**

**Important!** Also use form Order to Surrender and Prohibit Weapons, WS 001.

**Findings.** The Court (*check all that apply*):

☐ **must** issue the orders referred to above because:

☐ the court ordered the **No Harm** restraints above (section **8.A.**) and the court finds that the restrained person had **actual notice** and an **opportunity to participate**. AND:

- the restrained person represents a **credible threat** to the physical safety of a protected person, OR
- This order explicitly prohibits the use, attempted use, or threatened use of **physical force** against any protected person.

Therefore, weapons restrictions are required by state law. RCW 9.41.800(2).

☐ the court finds by a preponderance of the evidence that the restrained person:

☐ has used, displayed, or threatened to use a firearm or other dangerous weapon in a felony; or

☐ is ineligible to possess a firearm under RCW 9.41.040.

☐ **may** issue the orders referred to above because the court finds by a preponderance of evidence that the restrained person presents a serious and

imminent threat to public health or safety, or the health or safety of any individual by possessing a firearm or other dangerous weapon.

**The restrained person must:**

- Immediately surrender to law enforcement and not access, possess, have in their custody or control, purchase, receive, or attempt to purchase or receive firearms, other dangerous weapons, or concealed pistol licenses; and
- Comply with the Order to Surrender and Prohibit Weapons filed separately.

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**Minors**

- P. ☐ **Custody:** The protected person is granted temporary care, custody, and control of  
☐ the minors named in section 3 above  
☐ these minors only:\_\_\_\_\_

Exceptions for Visitation and Transportation, if any (including exchanges, meeting location, and pickup and dropoff):\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Visitation listed here is an exception to any No Contact provision in **B** above.

*(Only for children the protected and restrained person have in common.)*

To comply with the Child Relocation Act, anyone with majority or substantially equal residential time (at least 45 percent) who wants to move with the child must notify every other person who has court-ordered time with the child. Specific exemptions from notification may be available if the court finds unreasonable risk to health or safety. Persons entitled to time with the child under a court order may object to the proposed relocation. See RCW 26.09.405 - .560 for more information.

- Q. ☐ **Interference:** Do not interfere with the protected person's physical or legal custody of  
☐ the minors named in section 3 above  
☐ these minors only:\_\_\_\_\_

- R. ☐ **Removal from State:** Do not remove from the state:  
☐ the minors named in section 3 above  
☐ these minors only:\_\_\_\_\_

- S. ☐ **School:** Do not attend the elementary, middle, or high school that a protected person attends: *(name of school)* \_\_\_\_\_

*(Only if both the restrained person and a protected person are students at the same school. Can apply to students 18 or older. Includes public and private schools. Complete form PO 040B Attachment B School Transfer.)*

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**Pets**

- T. ☐ **Custody:** The protected person shall have exclusive custody and control of the following pet/s owned, possessed, leased, kept, or held by the protected person, restrained person, or a minor child who lives with either the protected or restrained

person. (*Specify name of pet and type of animal.*):  
\_\_\_\_\_

U. ☐ **Interference:** Do not interfere with the protected person's efforts to get the pet/s named above.

V. ☐ **Stay Away:** Do not knowingly come within, or knowingly remain within (*distance*) \_\_\_\_\_ of the following locations where the pet/s are regularly found:  
☐ Protected person's residence (*home address may be kept confidential*)  
☐ Other (*specify*): \_\_\_\_\_

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**Vulnerable Adult**

W. ☐ **Safety:** Do not commit or threaten to commit acts of abandonment, neglect, financial exploitation, or abuse, including sexual abuse, mental abuse, physical abuse, personal exploitation, and improper use of restraints, against the vulnerable adult.

X. ☐ **Accounting:** You must provide an accounting of the disposition of the vulnerable adult's income or other resources by (*date*) \_\_\_\_\_

Y. ☐ **Property Transfer:** Do not transfer the property of:  
☐ the vulnerable adult ☐ the restrained person  
This restraint is valid until (*specify date, not to exceed 90 days*) \_\_\_\_\_

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**Other**

Z. \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**Other Orders** (*Check all that apply*)

9. ☐ **Law enforcement must help the protected person with** (RCW 7.105.320(1))

- ☐ Possession of the protected person's residence.
- ☐ Possession of the vehicle listed in section L above.
- ☐ Possession of the protected person's essential personal belongings located at
  - ☐ the shared residence ☐ the restrained person's residence
  - ☐ other location \_\_\_\_\_
- ☐ Custody of ☐ the minors named in section 3 above
  - ☐ these minors only \_\_\_\_\_
- ☐ Other: \_\_\_\_\_

☐ **Law enforcement must be present while the restrained person collects** personal clothing, personal items needed during the duration of this order, and these other items (*specify*) \_\_\_\_\_  
from the shared residence that restrained person has been ordered to vacate in D above (RCW 7.105.320(3)).

**10. Washington Crime Information Center (WACIC) and Other Data Entry**

**Clerk's Action.** The court clerk shall forward a copy of this order immediately to the following law enforcement agency (*county or city*) \_\_\_\_\_

(*check only one*): ☐ Sheriff's Office or ☐ Police Department

(*List the same agency that entered the temporary order, if any*)

This agency shall enter this order into WACIC and National Crime Info. Center (NCIC).

**11. Service on the Restrained Person**

☐ **Required.** The restrained person must be served with a copy of this order and any order to surrender and prohibit weapons.

☐ The **law enforcement agency** where the restrained person lives or can be served shall serve the restrained person with a copy of this order and shall promptly complete and return proof of service to this court.

Law enforcement agency: (*county or city*) \_\_\_\_\_

(*check only one*): ☐ Sheriff's Office or ☐ Police Department

☐ The **protected person** (or person filing on their behalf) shall make private arrangements for service and have proof of service returned to this court. (*This is not an option if this order requires: weapon surrender, vacating a shared residence, transfer of child custody, or if the restrained person is incarcerated. In these circumstances, law enforcement must serve, unless the court allows alternative service.*)

**Clerk's Action.** The court clerk shall forward a copy of this order and any order to surrender and prohibit weapons on or before the next judicial day to the agency and/or party checked above. The court clerk shall also provide a copy of these orders to the protected person.

☐ **Alternative Service Allowed.** The court authorizes alternative service by separate order (*specify*): \_\_\_\_\_

☐ **Not required.** See section 4 above for appearances.

☐ The restrained person appeared at the hearing, in person or remotely, and received notice of the order. No further service is required. (*May apply even if the restrained person left before a final ruling is issued or signed.*)

☐ The restrained person did **not** appear at the hearing. However, the material terms of this order have not changed from the Temporary Protection Order that was served on the restrained person. No further service is required.

**12. ☐ Service on Others (Vulnerable Adult or Restrained Person under age 18)**

Service on the ☐ vulnerable adult ☐ adult's guardian/conservator ☐ restrained person's parent/s or legal guardian/s (*name/s*) \_\_\_\_\_ is:

☐ **Required.**

☐ The **law enforcement agency** where the person to be served lives or can be served shall serve a copy of this order and shall promptly complete and return proof of service to this court.

Law enforcement agency: (*county or city*) \_\_\_\_\_

(*check only one*): ☐ Sheriff's Office or ☐ Police Department

☐ The **protected person** or person filing on their behalf shall make private arrangements for service and have proof of service returned to this court.

**Clerk's Action.** The court clerk shall forward a copy of this order on or before the next judicial day to the agency and/or party checked above.

☐ **Not required.** They appeared at the hearing where this order was issued and received a copy.

**13. Other Orders (if any):**

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**14. Review Hearing**

☐ No review hearing is scheduled.

☐ The court schedules a review hearing on *(date)*: \_\_\_\_\_ at *(time)*: \_\_\_\_\_

For *(purpose)*: \_\_\_\_\_

**Ordered.**

Dated: \_\_\_\_\_ at \_\_\_\_\_ a.m./p.m. \_\_\_\_\_

**Judge/Court Commissioner**

Court Phone: \_\_\_\_\_

\_\_\_\_\_  
Print Judge/Court Commissioner Name

Court Address: \_\_\_\_\_

I received a copy of this Order:



Signature of Respondent/Lawyer      WSBA No.      Print Name      Date



Signature of Petitioner/Lawyer      WSBA No.      Print Name      Date

**Important! Protected Person**, if you ask for it, you have the right to be notified if the restrained person gets their surrendered firearms back. You must contact the law enforcement agency that has the firearms to ask for this notice. The Proof of Surrender in the court file should say which agency has the firearms. RCW 9.41.340.

**Certificate of Compliance With VAWA.** This protection order meets all "full faith and credit" requirements of the Violence Against Women Act, 18 USC § 2265 (1994) (VAWA) upon notice to the restrained person. This court has jurisdiction over the parties and the subject matter; the restrained person has been or will be given notice and a timely opportunity to be heard as provided by the laws of this jurisdiction. This order is enforceable in all 50 states, Indian tribal lands, the District of Columbia, the Commonwealth of Puerto Rico, the U.S. Virgin Islands, American Samoa, the Northern Mariana Islands, and Guam, as if it were an order of that jurisdiction.

**Superior Court of Washington, County of Chelan**

<div style="border-bottom: 1px solid black; margin-bottom: 5px;"></div> Petitioner (Protected Person)      Date of Birth  vs.  <div style="border-bottom: 1px solid black; margin-bottom: 5px;"></div> Respondent (Restrained Person)      Date of Birth	<div style="border-bottom: 1px solid black; margin-bottom: 5px;"></div> No. _____ <b>Proof of Service (RTS)</b> Clerk's Action Required: 2C
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**Proof of Service**

Server declares:

1. My name is \_\_\_\_\_. I am 18 or older.  
I am ☐ a peace officer ☐ **not** a party to this case.

2. **Able to Serve**

A. ☐ **Personal Service:** I served the court documents checked in section **4** for this case to *(name of party)* \_\_\_\_\_  
on *(date)* \_\_\_\_\_ at *(time)* \_\_\_\_\_  
by giving the documents directly to them at this address:  
\_\_\_\_\_

B. ☐ **Electronic Service**

**Important!** Do **not** use electronic service if your case involves the surrender of firearms, transfer of child custody, removing Respondent from the parties' shared residence, an incarcerated Respondent, or a petition for a vulnerable adult protection order is filed by someone other than the vulnerable adult. In these cases, after 2 unsuccessful attempts at personal service, you can ask the court to authorize electronic service. Court authorization is not necessary for vulnerable adult protection orders.

I served the court documents checked in section **4** for this case to  
*(name of party)* \_\_\_\_\_  
on *(date)* \_\_\_\_\_ at *(time)* \_\_\_\_\_ via

☐ email ☐ text ☐ social media applications ☐ other technology

At the following email address/s, phone number/s, social media application and user name, or other address: \_\_\_\_\_



I received a read receipt or communication from the receiving party (*describe or attach*): \_\_\_\_\_

- C. ☐ **Service by Mail:** I served the court documents checked in section 4 for this case to (*name of party*) \_\_\_\_\_ on (*date*) \_\_\_\_\_ at (*time*) \_\_\_\_\_. I sent 2 copies of the documents, postage prepaid: one by ordinary, first-class mail and one by other mail with certified or tracking information (*attach receipts*). I sent the mail to this/these address/es: \_\_\_\_\_

**Clerk's Action:** The court clerk shall forward a copy of this order immediately to the following law enforcement agency (*county or city*) \_\_\_\_\_.  
(*check only one*): ☐ Sheriff's Office or ☐ Police Department  
(*List the same agency that entered the temporary order, if any*)

This agency shall enter this order into WACIC and National Crime Info. Center (NCIC).

**3. Not Able to Serve**

- ☐ I was unable to make personal service on (*name of party*) \_\_\_\_\_. I notified the serving party that service was not successful. Personal service was attempted on the following date/s \_\_\_\_\_.
- ☐ Electronic service was attempted at the following address/es but it bounced back, was undeliverable, or there was no follow-up communication \_\_\_\_\_.
- ☐ I did not mail court documents to (*name of party*) \_\_\_\_\_ because I do not know the party's last known address.

**4. List of Documents**

**Important!** You must check or write in the title of **every** document that you served. Use the "Other Documents" box to write in the title of any document not already listed.

I served the following documents (*check all that apply*):

<b>New Petition</b>	<b>After a Full Hearing</b>
<input type="checkbox"/> Petition for Protection Order	<input type="checkbox"/> Protection Order
<input type="checkbox"/> Temporary Protection Order and Hearing Notice	<input type="checkbox"/> Order to Surrender and Prohibit Weapons
<input type="checkbox"/> Order to Surrender and Prohibit Weapons	<input type="checkbox"/> Order Realigning Parties
<input type="checkbox"/> A <b>blank</b> Law Enforcement and Confidential Information Form	
<input type="checkbox"/> Order Transferring Case and Setting Hearing	
<input type="checkbox"/> Declaration/s of: _____	
_____	
_____	
<input type="checkbox"/> Denial Order	
<input type="checkbox"/> Notice to Vulnerable Adult	

<input type="checkbox"/> Reissuance of Temporary Protection Order and Notice of Hearing	
<b>Renewals</b> <input type="checkbox"/> Motion for Renewal of Protection Order <input type="checkbox"/> Order Setting Hearing on Renewal and Extending Order until Hearing <input type="checkbox"/> Order for Renewal of Order for Protection	<b>Motions</b> <input type="checkbox"/> Motion to Modify or Terminate Protection Order <input type="checkbox"/> Motion for Surrender and Prohibition of Weapons <input type="checkbox"/> Notice of Hearing <input type="checkbox"/> Motion to Realign Parties <input type="checkbox"/> Motion to Set Show Cause Hearing - Contempt <input type="checkbox"/> Order on Hearing - Contempt <input type="checkbox"/> Order re Adequate Cause
<b>Weapons Compliance</b> <input type="checkbox"/> Findings and Order on Review: Weapons Surrender Compliance <input type="checkbox"/> Order on Hearing - Contempt <input type="checkbox"/> A blank Proof of Surrender <input type="checkbox"/> A blank Declaration of Non-Surrender <input type="checkbox"/> Receipt for Surrender Weapons and Concealed Pistol License <input type="checkbox"/> Order to Release Weapons	<b>After a Motion Hearing</b> <input type="checkbox"/> Order Modifying or Terminating Protection Order <input type="checkbox"/> Order to Surrender and Prohibit Weapons
<b>Other Documents</b> <input type="checkbox"/> _____ <input type="checkbox"/> _____ <input type="checkbox"/> _____ <input type="checkbox"/> _____	

**5. Fees Charged for Service:**

☐ Does not apply.

☐ Fees: \$\_\_\_\_\_ + Mileage \$\_\_\_\_\_ = Total: \$\_\_\_\_\_

**6. Other:** \_\_\_\_\_  
 \_\_\_\_\_

I declare under penalty of perjury under the laws of the State of Washington that the statements on this form are true.

Signed at (*city and state*): \_\_\_\_\_ Date: \_\_\_\_\_

► \_\_\_\_\_  
*Signature of server*

\_\_\_\_\_  
*Print or type name of server*

\_\_\_\_\_  
*Law Enforcement Agency (if any)*

# **Law Enforcement and Confidential Information– Restrained Person (LECIFR)**

**Clerk: Do not file in a public  
access file. In criminal  
cases, do not file. Give to  
law enforcement.**

Superior Court of Washington

County: Chelan

Case No.: \_\_\_\_\_

**Law Enforcement: Do not serve or show a completed LECIF to the other party.**

**Instructions** –The **Restrained Person** must complete this form. Type or print clearly! Fill out sections 1 and 2. File with the court clerk.

## **1. Restrained Person's Info**

<b>Name:</b> First Middle Last			Date of Birth	
Nickname/Alias/AKA ("Also known as")			Relationship to Protected Person	
Sex	Race	Height	Weight	
Eye Color	Hair Color	Skin Tone	Build	
Phone/s with Area Code (voice):		Need Interpreter? [ ] No [ ] Yes Language:		

## **2. Where can the Restrained Person be served? List all known contact information.**

Last Known Address. <b>Street:</b>		
City:	State:	Zip:
Cell number (text):	Email:	
Social Media Account/s & User Name/s:		
Other:		
Employer	Employer's Address	Employer's Phone
Work Hours	Driver's License or ID number	State

Vehicle Make and Model	Vehicle License Number	Vehicle Color	Vehicle Year
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**Privacy Notice:** Only court staff, law enforcement, and some state agencies may see this form. The other party and their lawyer may not see this form unless a court order allows it. State agencies may disclose the information in this form according to their own rules.

**Changes:** If any information changes, fill out another copy of this form and file it with the court clerk.

I declare under penalty of perjury under the laws of the State of Washington that the information on this form about me is true and correct.

Signed at (*City and State*): \_\_\_\_\_ Date: \_\_\_\_\_



Sign here

Print name here