



Audio CD Request Form

Pre-payment is required and the cost per CD is \$25.00. If there are multiple hearings requested under the same case number, the cost remains at \$25.00, however, there is a separate \$25.00 charge for each case number requested. Please note that the entire proceeding may not fit on one CD. The requestor is responsible for payment of each CD required to copy the entire proceeding. If the CD needs to be mailed there will be an extra \$2.00 charge.

If you need your CD transcribed, a list of Court approved transcribers for Chelan County Superior Court is available at <http://www.co.chelan.wa.us/superior-court/> under the "How Do I" tab.

Requestor Name: _____

How do you want to receive the audio? By CD _____ or by Email _____

Requestor Phone # or Email: _____

Date Requested: _____

Mailing Address (if applicable): _____

Cause #:	Name of Case:	Date:

FOR CLERK'S OFFICE USE:

Total Amount Paid: _____ Payment & Request Taken By: _____

of CDs: _____ CD Burned/Emailed By: _____

of Hearings: _____ Date CD Burned: _____

Mailing Fee?: _____