



## Community Development Department

135 E Johnson Ave.  
P.O. Box 1669  
Chelan Washington, 98816

(509)682-8017  
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August 31, 2023

Chelan County Boundary Review Board  
c/o Chelan County Auditor, Elections Division  
350 Orondo Avenue, Level 2, Ste 306  
Wenatchee, WA 98801



RE: City of Chelan, Sundance Slope Annexation

Dear Members of the Chelan County Boundary Review Board,

Please find attached the annexation notice of intention (NOI) and associated fee for your consideration. The Chelan County Assessor has certified the annexation, confirming the sufficiency of the 60 percent petition.

Furthermore, a public hearing was conducted on August 8, 2023, by the Chelan City Council. Pending approval from the Boundary Review Board, the Chelan City Council will finalize the annexation through an Ordinance. A concise overview of the annexation area is provided below.

The annexation petition is in reference to a 60 percent representation, encompassing an approximate area of 90 acres. This area comprises 7 properties situated within the Chelan Urban Growth Area. Presently, the area hosts 3 single-family homes and is predominantly dedicated to active orchard agriculture.

The annexation area does not encompass any public right of way, and no immediate development plans are in place. As part of the Urban Growth Area (UGA) with potential future inclusion within the city limits, the annexed region could access city utilities in the event of future development.

The projected impacts on local service providers, including law enforcement, fire and rescue, the school district, hospital/EMS, and the library district, are anticipated to be minimal. This is because the proposed annexation does not alter the boundaries of these existing service providers.

Should you require supplementary information, please feel free to contact me at your convenience.

Best regards,

John Ajax  
Community Development Director

Enclosures



# WASHINGTON STATE BOUNDARY REVIEW BOARD FOR CHELAN COUNTY

## NOTICE OF INTENTION FILING INSTRUCTIONS

**Please submit this Notice of Intention form and the Exhibits listed below to the Boundary Review Board Office: care of: Chelan County Auditor, Elections Division, 350 Orondo Avenue, Level 3, Suite 306, Wenatchee, WA 98801. (509) 667-6800, for determination of sufficiency by the Chief Clerk of the Board. Please submit the original with all exhibits, and the required \$50.00 filing fee.**

**The Notice of Intention is to be completed by an elected official or employee of the governmental jurisdiction that is seeking the proposed annexation or boundary change or the proponent in the case of incorporation or formation.**

The following items must be submitted and labeled as follows, pursuant to the adopted Rules of Practice and Procedure (III):

- **EXHIBIT A** A copy of the legal description of the boundaries of the area involved in the proposed action verified by the Chelan County Assessor's Office.
- **EXHIBIT B** A Chelan County Assessor's map on which the boundary of the area involved in the proposal and the size in acres must be clearly indicated. Include a list of all parcel numbers for lots in proposed area.
- **EXHIBIT C** A vicinity map or series of maps no larger than 11 x 17
  1. The boundary of the area involved in the proposal and the size in acres.
  2. The current corporate boundaries of the proposing entity.
  3. Existing water & sewer service area boundaries of the proposing entity as it relates to the subject annexation area.
  4. Major physical features such as streets and highways, railways public facilities, etc.
  5. The boundaries of cities or special purpose districts having jurisdiction in or near the proposed area.
  6. The location of the nearest service point(s) for the required utility services to the area. Show existing and proposed water/sewer lines and diameter.
  7. The Chelan County zoning, Comprehensive Plan designation, Urban Growth Area Boundary, and proposed city plan and zoning designations.
  8. Floodways or floodplains and all critical areas.
- **EXHIBIT D** Documentation of the process: copy of the petition; proof of assessed valuation; copy of Determination of Sufficiency from Assessor's Office; affidavit of publication of public hearing notice; copy of the minutes of public hearing; a signed and certified copy of the resolution accepting the proposal as officially passed, with effective date.

- **EXHIBIT E** A copy of the Threshold Determination and completed SEPA checklist pertaining to the proposed BRB action with full explanations. Include the list of persons who were sent the checklist and all written comments from governmental agencies and the general public.

**NOTE:** *This is NOT to be completed by municipalities for annexation purposes.*

- **EXHIBIT F** A copy of any Interlocal agreements entered into under RCW 39.34 (Interlocal Cooperation Act) and under RCW 36.115 (Service Agreements) establishing which jurisdictions should provide various local government services and facilities and how those services and facilities will be financed.

**MUNICIPAL INCORPORATIONS:** Exhibits A, B, C, a copy of assessed valuation and a copy of the petition calling for the incorporation as required.

# WASHINGTON STATE BOUNDARY REVIEW BOARD FOR CHELAN COUNTY

## NOTICE OF INTENTION

for office use only:

BRB FILE # \_\_\_\_\_

1. Name of City, Town or special purpose district: City of Chelan

2. Action Sought:

- ☒ Annexation  
☐ Formation of a Special Purpose District Incorporation  
☐ Incorporation  
☐ Other Boundary Change  
☐ Merger/Consolidation of Special Purpose District  
☐ Dissolution of Special Purpose District  
☐ Water or Sewer Extension \_\_\_\_\_ Size of Water Line \_\_\_\_\_ Sewer Line \_\_\_\_\_

3. Briefly describe proposal: Citizen-initiated annexation request aims to incorporate approximately 90 acres into the City of Chelan.

4. Method used to initiate the proposed action: ☒ Petition ☐ Election ☐ Resolution

5. State statute under which action is sought: RCW 35A.14.120

## FACTORS THE BOARD MUST CONSIDER

### POPULATION AND LAND USE:

1. Provide the following information:

POPULATION OF PROPOSED AREA			POPULATION OF EXISTING ENTITY	
	EXISTING	10-YEAR PROJECTION	EXISTING	10-YEAR PROJECTION
People	9 (est)	unknown	4,470 (est)	4,991 (est)
Residences	3	unknown	2,610 (est)	2,818 (est)
Businesses	0	unknown	unknown	unknown

2. What source is the basis for this projection information?  
WA St. Office of Financial Management (OFM); 2026 GMA projections

3. Existing land use of the proposed area  
Special Use District (SUD), Single Family Residential (RL)

4. Existing land use of the area surrounding the proposal within 1000 feet:

Commercial Agricultural Lands (AC); Rural Residential/Resource 5 (RR5),  
Single Family Residential (RL)

5. Are all surrounding & interior roads included in the annexation? ☐ Yes ☒ No

If no, why not?

There is no public right-of-way located within the annexation area; individual properties  
front on and are accessed by private driveways or easements.

6. Is there new residential, commercial, or industrial development that is associated with this proposal?

No

If yes, describe any projects being considered or proposed:

7. If the proposal is approved, will there be land use changes within the next 18 months?

o **Land Use**

None proposed changes are contemplated by the current annexation.

o **Zoning**

Currently, there is a single property that has a split zoning of SUD and RL; this will be  
rectified at a future date.

o **Comprehensive Plan**

Prior to rectifying the split-zoned property, an amendment to the Comprehensive Plan's  
land use map is necessary.

8. Has the proposed area been the subject of land use action by Chelan County in the last 6 years?

Yes

If so, please explain

Approval of Chelan County Short Plat File No. SP 21-297

9.

- a. Chelan County Comprehensive Plan designation for the proposed area:

SUD and RL

- b. For surrounding areas within 1000 feet:

AC, RR5, SUD, RL

- c. Chelan County Zoning for the proposed area:

SUD and RL

- d. For surrounding areas within 1000 feet:

AC, RR5, SUD, RL

10. Does your jurisdiction have an adopted comprehensive plan? Yes Date Adopted: 2.23.2023
11. Describe how this proposal is consistent with the adopted comprehensive plan:  
Policy LU XV-8. Allow extension of urban services from the City to the Urban Growth Area, where compatible with the comprehensive plan, upon an annexation request.  
a. Proposed city zoning upon annexation:  
Special Use District (SUD) and Residential Single Family (RL)
12. Has any portion of this area been previously reviewed by the Boundary Review Board?  
Explain: N/A
13. Describe the following as required by RCW 36.93.170 and the effects on land use, accessibility and potential development:  
a. Topography:  
No change  
b. Natural Boundaries:  
No change  
c. Drainage Basins:  
No change
14. Is the proposed area within the Urban Growth Area for your municipality?  
Yes

### MUNICIPAL SERVICES

1. What services will be provided in the proposed area?

	EXISTING PROVIDER	PROPOSED PROVIDER	TIME FRAME for SERVICES	HOW FINANCED
<b>Water</b>	Domestic well	City of Chelan	5+ years	Developer
<b>Sewer</b>	on-site septic systems	City of Chelan	5+ years	Developer
<b>Fire</b>	Chelan County Fire District	no change	N/A	N/A
<b>Stormwater</b>	N/A	Property Owner (onsite)	5+ years	Developer
<b>Roads</b>	Private Access Easements	City of Chelan	10+ years	Developer
<b>Parks</b>	N/A	City of Chelan	10+ years	Developer / City
<b>Police</b>	Chelan County Sheriff	no change	N/A	N/A
<b>School</b>	Chelan School District	no change	N/A	N/A
<b>Library</b>	NCRL	no change	N/A	N/A

2. Does your jurisdiction have a current Capital Facilities Plan?

Yes

Does it consider the proposed area?

No planned capital improvements are identified within the next six for the subject area.

3. Describe the effect your jurisdiction's ordinances, governmental codes, regulations and resolutions will have on existing uses in the proposed area:

Minimal, the County currently implements the City of Chelan's zoning within the Chelan UGA and proposed annexation area.

4. Describe the probable future needs for services and additional regulatory controls in the area?

Unknown; future development may require the extension of municipal water, sewer, and streets to accommodate increased demand.

5. Describe the probable effects of the proposal on the cost and adequacy of services and regulatory controls:

- a. In the proposed area?

The annexation is not expected to alter the existing service provisions or regulatory frameworks, there would be no anticipated shifts in costs incurred for services or changes in the ability to maintain regulatory controls.

- b. In the adjacent area?

Same as question 5a above.

6. Estimate the following to be incurred under the proposal:

- a. Proponent Expenditures to be incurred:

None

- b. Proponent Revenues to be gained:

\$5,591; City of Chelan; 2023 (annual property tax collection)

- c. County Revenue Lost:

\$5,073; County Road; 2023 (annual property tax collection)

- d. County Expenditure Reduction:

None

- e. Fire District Revenue Lost:

None

- f. Fire District Expenditure Reduction:

No changes to the Fire District boundary are proposed; therefore, no expenditure reduction will take place.

- g. Financial Impact to Special Districts (library, parks, hospital):

N/A – No changes or financial impacts to existing Special Districts are proposed or anticipated to take place.

7. What is the future impact of your proposal on the school district?

This area is currently within the Chelan School District and will remain so upon annexation.



## ENVIRONMENTAL INFORMATION

1. Is there an existing environmental review pertinent or related to this proposal? Yes ☐ No ☒

If No, answer questions 2 through 5.

2. Expected impact of any proposed development to adjacent roads and highways:

None

3. Expected impact of any proposed development on air quality:

None

4. Does the area under consideration contain "critical areas"? (floodplain, wetland, steep slope, wildlife habitat area etc.):

The area is in proximity to steep slopes, wildlife habitat, and a stream; however, there are currently no proposed changes or developments that would impact this area.

## OBJECTIVES OF THE BOUNDARY REVIEW BOARD

**Describe fully which objectives of RCW 36.93.180 this proposal meets and which objectives this proposal does not meet. Please give your reasons for each of the objectives chosen:**

1. Preservation of natural neighborhoods and communities:

The annexation meets this objective in that the area consists mainly of productive orchard land and three single-family homes. Despite the annexation, the area's essence remains unchanged because the zoning regulations remain consistent. These regulations apply both within the City limits and the Urban Growth Area. This approach ensures that the area's rural and residential character is maintained while allowing for orderly development. The annexation respects the existing landscape, promotes efficient administration, and keeps intact the qualities that define the area.

2. Use of physical boundaries, including but not limited to bodies of water, highways, and land contours:

The annexation meets this objective in that area extends alongside Purteman Gulch to the west, by topographic features to the north, and adjacent to the current city limits to the south. These physical demarcations serve to define and frame the geographical scope of the annexation, contributing to effective planning and management of the area.

3. Creation and preservation of logical service areas: \_

The annexation meets this objective in that it aims to establish coherent service areas, streamlining the allocation of resources and improving service delivery for the benefit of all residents.

4. Prevention of abnormally irregular boundaries:

The annexation meets this objective in that the annexation boundary is within the existing UGA.

5. Discouragement of multiple incorporations of small cities and encouragement of incorporation of cities in excess of ten thousand (10,000) population in heavily populated urban areas:

The annexation meets this objective in that it does not contemplate the

incorporation of a small city, but rather the inclusion into the existing Chelan City limits.

6. Dissolution of inactive special purpose districts: \_

This objective is not directly applicable to the proposed annexation as it does not involve or contemplate the dissolution of any inactive special purpose districts.

7. Adjustment of impractical boundaries:

The objective is met in that the proposed annexation does not result in an impractical boundary.

8. Incorporation as cities or towns or annexation to cities and towns of unincorporated areas which are urban in character:

The objective of fulfilling this process naturally aligns with areas designated as Urban Growth Areas. These areas are intended for transformation and are anticipated to be annexed in accordance with the Washington State Growth Management Act.

9. Protection of agricultural and rural lands which are designated for long term productive agricultural and resource use by a comprehensive plan adopted by the county legislative authority:

This objective does not apply to the proposed annexation, as the subject area is located within the City of Chelan Urban Growth Area and does not encompass any agricultural and rural lands designated for long-term productive agricultural and resource use. The City zoning also incorporates provisions to safeguard orchard lands during the interim period.

## EXHIBITS

See attached **Notice of Intention Filing Instructions** for explanation of Exhibits A, B, C, D, E, and F. Applicable Exhibits must accompany the Notice of Intention document.

**I certify that the above is true and accurate, and that I am an official or employee of the governmental jurisdiction seeking boundary change action or the proponent for the incorporation or formation.**

Dated this 31 day of August, 2023.

Signature

John Ajax

Name of person completing this form

Director

Title

(509) 682-8005

Phone Number

jajax@cityofchelan.us

Email Address

P.O. Box 1669 Chelan, WA 98816

Mailing Address

Names, Addresses and Email Addresses of other persons who should receive correspondence from the BRB in regard to this Notice:

Wade Farris, City Administrator, wfarris@cityofchelan.us

Peri Gallucci, City Clerk, pgallucci@cityofchelan.us

Bob Goedde, Mayor, bgoedde@cityofchelan.us



## Exhibit 'A'

### City of Chelan – Sundance Slope 60 Percent Annexation Petition

#### **Parcel A – TPN 272204140000 & TPN 272204140060**

Lot 1 and Lot 2, as delineated on Selin Short Plat No. 2021-297, Chelan County, Washington, according to the Short Plat thereof recorded under Auditor's File No. 2558914.

#### **Parcel B – TPN 272204140025**

Lot 1, Chelan County Short Plat No. 2020-001, According to the Short Plat thereof, recorded October 14, 2020 in Book SP29 of Short Plats, Pages 51 and 52, records of Chelan County, Washington.

#### **Parcel C – TPN 272204130050**

The Southwest quarter of the Northeast quarter of Section 4, Township 27 North, Range 22, E.W.M., Chelan County, Washington,

TOGETHER WITH that portion of the South half of the Northeast quarter of said Section 4, which lies Westerly of the Division Line as described:

Commencing at a brass cap monument at the Southeast corner of the Northeast quarter of Section 4, Township 27 North, Range 22, E.W.M., Chelan County, Washington, from which the Northeast corner of said Section bears North 00°41'23" West; thence South 88°59'39" West along the South line of said Subdivision a distance of 1332.42 feet to the Southwest corner of the Southeast quarter of said Northeast quarter of Section 4, which point is the True Point of Beginning; thence North 00°29'19" West along the West line of the Last said Subdivision a distance of 271.06 feet; thence leaving said West line, North 89°30'41" East, 42.29 feet; thence North 0112'56" West, 188.00 feet; thence North 01°41'29" West, 159.99 feet; thence North 06°27'54" West, 305.87 feet; thence North 02°24'56" East, 117.74 feet; thence North 02°34'00" East, 134.44 feet; thence North 01°32'58" West, 53.67 feet; thence South 89°30'41" West, 16.83 feet to a point on said West line; thence North 00°29'19" West along said West line, a distance of 66.97 feet to a point lying 15.00 feet southerly of the North line of the South half of said Northeast quarter of Section 4; thence South 88°29'30" West, parallel to and 15 feet South of said North line, a distance of 327.63 feet; thence North 01°30'30" West 15.00 feet to said North line and the Terminus of this Division Line.

EXCEPT the South 900 feet of the West 880 feet of the Southwest quarter of the Northeast quarter of said Section 4

#### **Parcel D – TPN 272204240075, 272204240050, 272204130000**

That parcel as described in Chelan County Auditor's file number 2420807, lying in Government Lot 4, Section 4, Township 27 North, Range 22 East, Willamette Meridian, Chelan County, together with as one parcel, that parcel as described in Chelan County Auditor's file number 2444545, lying in the Southwest one-quarter of the Northeast one-quarter, Section 4, Township 27 North, Range 22 East, Willamette Meridian, Chelan County, State of Washington.

EXCEPT That portion of the following described property lying within Government Lot 4, Section 4, Township 27 North, Range 22 East, Willamette Meridian:

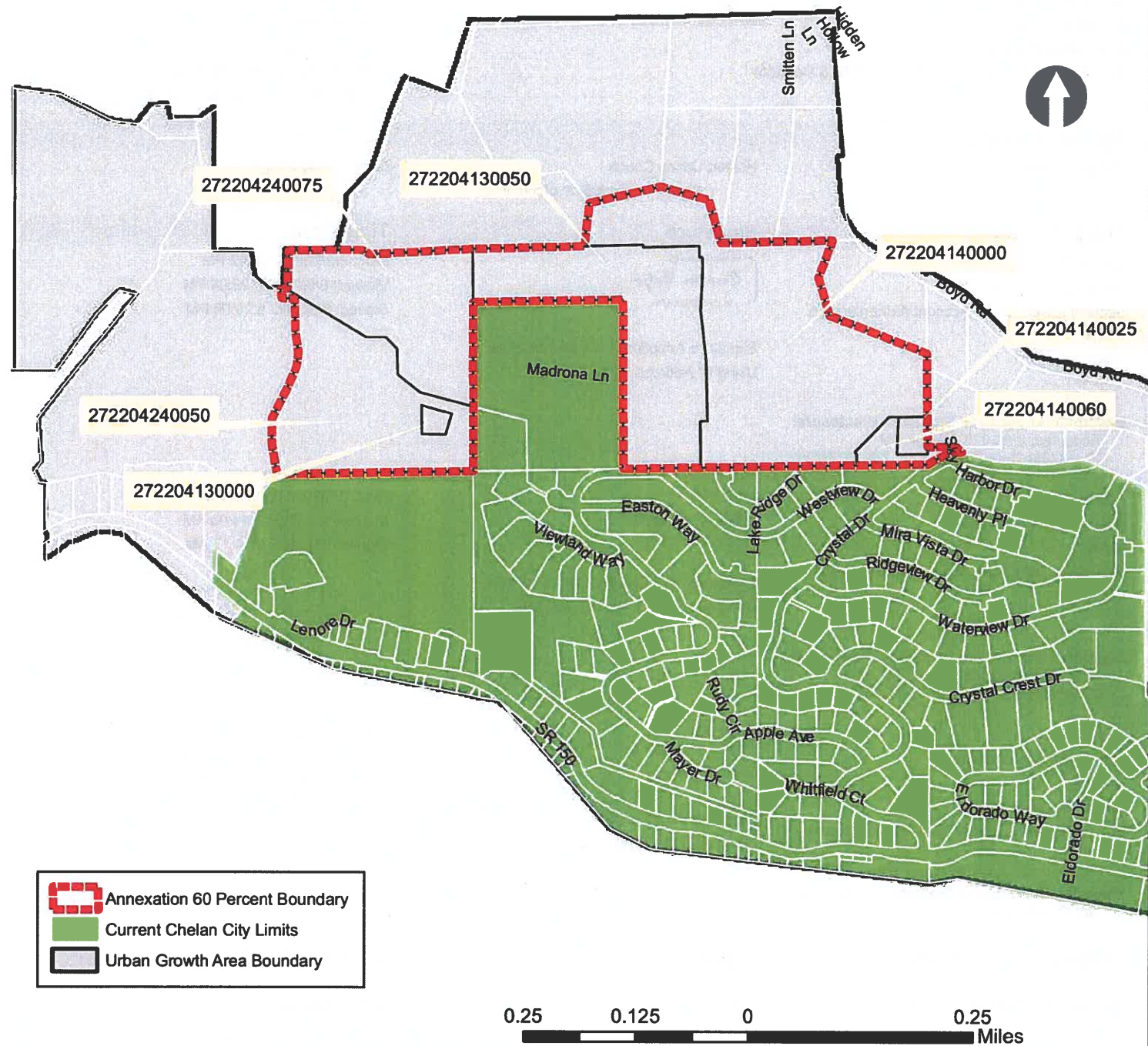
All distances and areas shown on the following described parcel of land are grid values per NAD 83/1991 adjustment, Washington State Coordinate System, North Zone. To obtain ground distances and areas multiply by a factor of **1.00011363**.

Commencing at the Center of Section 4, a rebar and cap marked "LS 23599"; Thence South 89°01'12" West along the south line of said Government Lot 4, a distance of 1153.90 feet to the Point of Beginning:

Thence North 10°00'11" West 174.12 feet;  
Thence North 00°18'48" West 153.02 feet;  
Thence North 26°30'07" East 184.15 feet;  
Thence North 24°17'17" East 153.97 feet;  
Thence North 06°33'24" East 84.27 feet;  
Thence North 08°05'06" West 136.59 feet;  
Thence North 00°45'31" West 179.42 feet;  
Thence South 89°06'39" West 76.43 feet;  
Thence South 07°18'55 East 266.26 feet;  
Thence South 22°14'07" West 179.97 feet;  
Thence South 27°33'08" West 204.97 feet;  
Thence South 05°13'43" East 261.94 feet;  
Thence South 20°27'55" East 129.98 feet;  
Thence South 19°03'27" West 34.42 feet to the South line of said Government Lot 4;  
Thence North 89°01'20" East along said line 44.89 feet to the Point of Beginning.

EXCEPT the South 900 feet of the West 880 feet of the Southwest quarter of the Northeast quarter of said Section 4

**Exhibit 'B'**  
**Sundance Slope Annexation**  
**60 Percent Petition Map**





**Certificate Of Completion**

Envelope Id: 147B4617DFF14D94A3A0D4FD8B216B24

Subject: Complete with DocuSign: Resolution No. 2023-1429.pdf

Source Envelope:

Document Pages: 5

Certificate Pages: 5

AutoNav: Enabled

EnvelopeId Stamping: Enabled

Time Zone: (UTC-08:00) Pacific Time (US &amp; Canada)

Status: Completed

Envelope Originator:

Cailey Couch

135 E Johnson Ave

Chelan, WA 98816

deputycityclerk@cityofchelan.us

IP Address: 63.142.209.138

**Record Tracking**

Status: Original

8/3/2023 3:35:54 PM

Holder: Cailey Couch

deputycityclerk@cityofchelan.us

Location: DocuSign

**Signer Events**

Quentin Batjer

quentin@dadkp.com

Security Level: Email, Account Authentication  
(None)**Signature**

DocuSigned by:

*Quentin Batjer*

81117458FB30471...

Signature Adoption: Pre-selected Style

Using IP Address: 63.142.209.138

**Timestamp**

Sent: 8/8/2023 6:28:42 PM

Viewed: 8/8/2023 6:29:04 PM

Signed: 8/8/2023 6:29:09 PM

**Electronic Record and Signature Disclosure:**

Accepted: 8/8/2023 6:29:04 PM

ID: c7796e25-0e76-47f3-9cbf-7d99677f7962

Robert Goedde

mayor@cityofchelan.us

Mayor

Security Level: Email, Account Authentication  
(None)

DocuSigned by:

*Robert Goedde*

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Signature Adoption: Pre-selected Style

Using IP Address: 63.142.209.138

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Viewed: 8/9/2023 9:14:08 AM

Signed: 8/9/2023 9:14:17 AM

**Electronic Record and Signature Disclosure:**

Accepted: 8/9/2023 9:14:08 AM

ID: e995c50c-088c-4c8e-8167-9098b4a91b25

Peri Gallucci

pgallucci@cityofchelan.us

City Clerk

City of Chelan

Security Level: Email, Account Authentication  
(None)

DocuSigned by:

*Peri Gallucci*

BSA4F7898F624F7...

Signature Adoption: Pre-selected Style

Using IP Address: 63.142.209.138

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Viewed: 8/9/2023 9:35:02 AM

Signed: 8/9/2023 9:35:09 AM

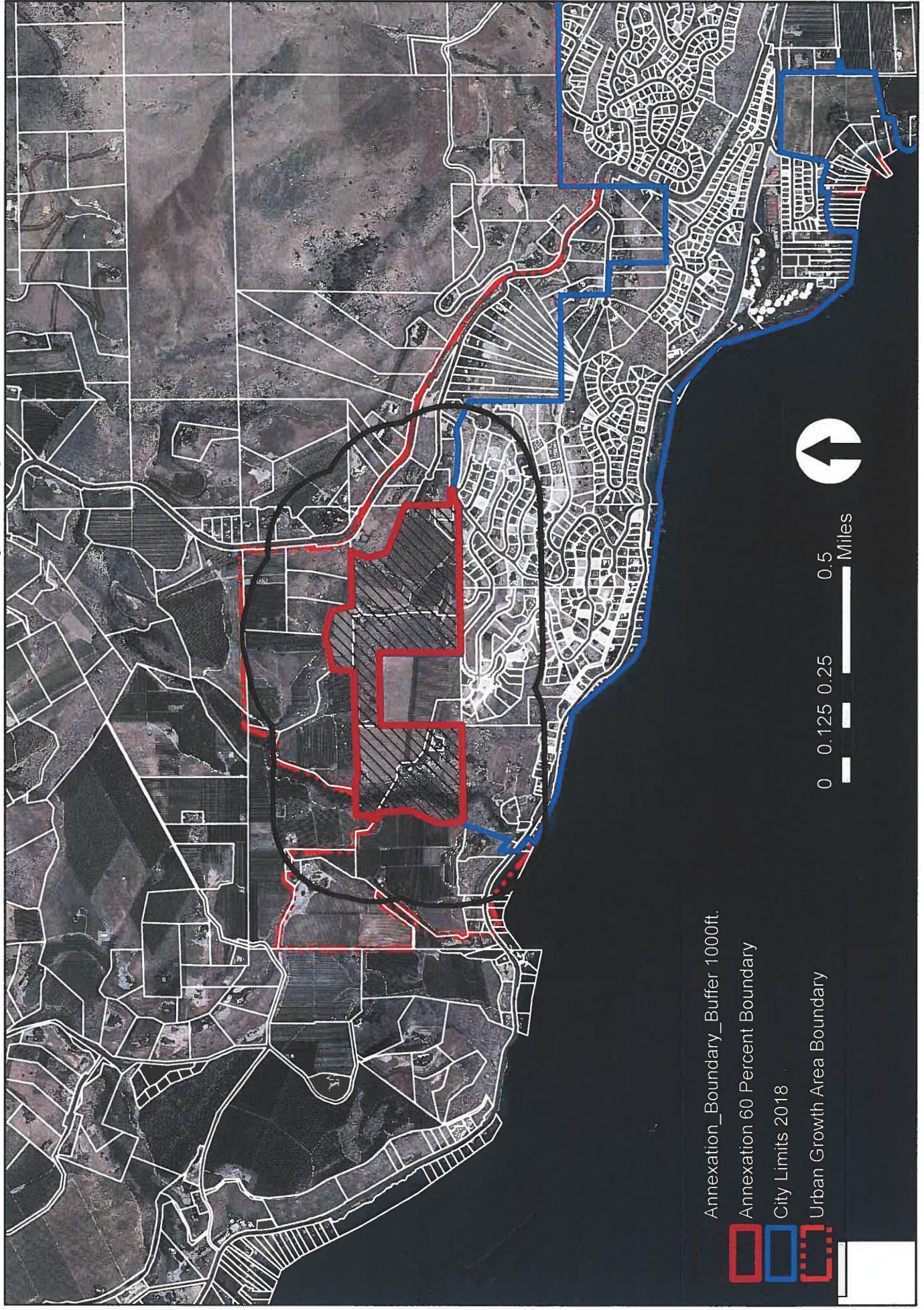
**Electronic Record and Signature Disclosure:**

Not Offered via DocuSign

**In Person Signer Events****Signature****Timestamp****Editor Delivery Events****Status****Timestamp****Agent Delivery Events****Status****Timestamp****Intermediary Delivery Events****Status****Timestamp****Certified Delivery Events****Status****Timestamp**



# Sundance Slope Annexation Exhibit 'C' Vicinity Map







# Exhibit 'C'

## Sundance Slope Annexation Utility Map







# Sundance Slope Annexation Exhibit 'C' Vicinity Map

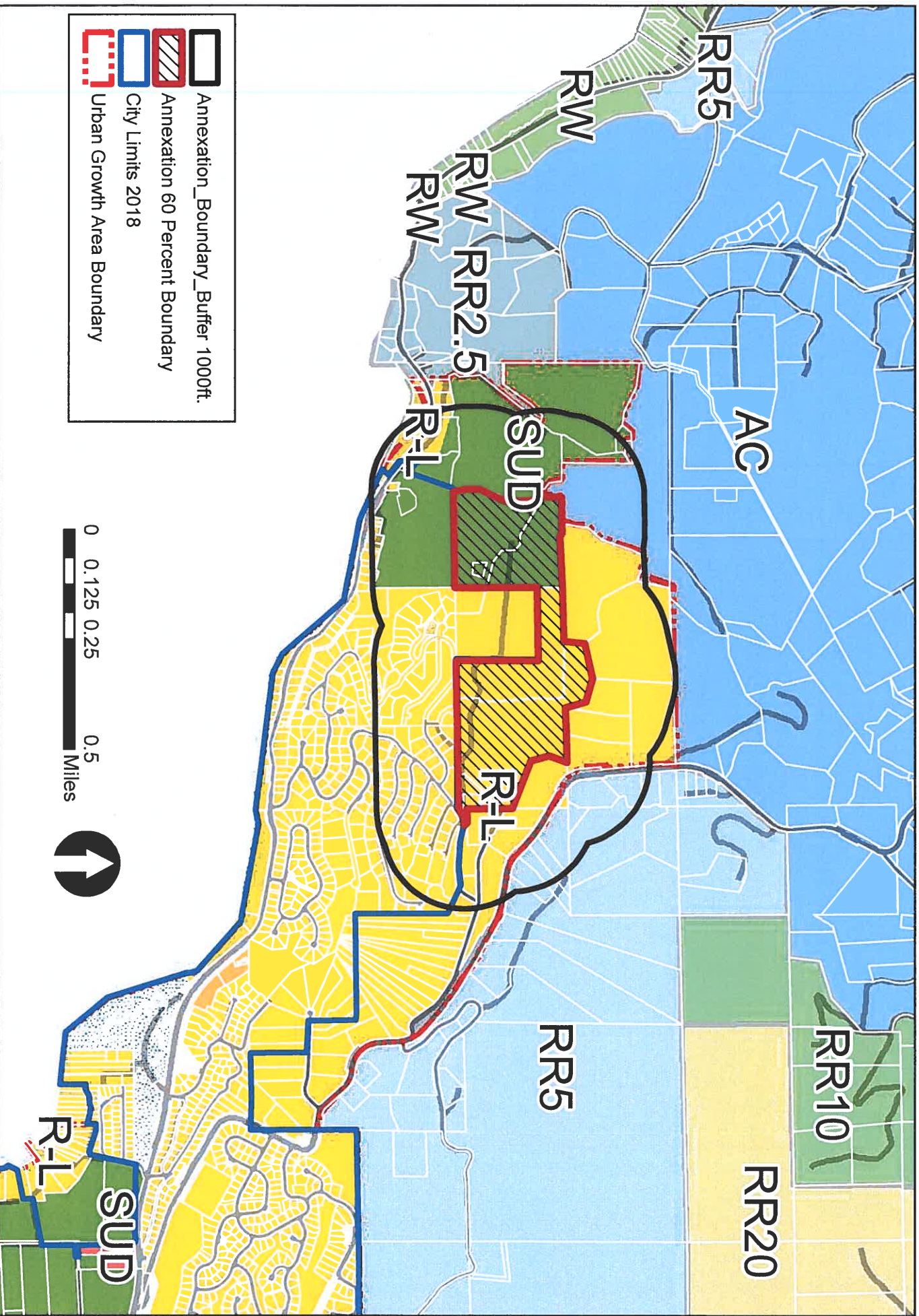
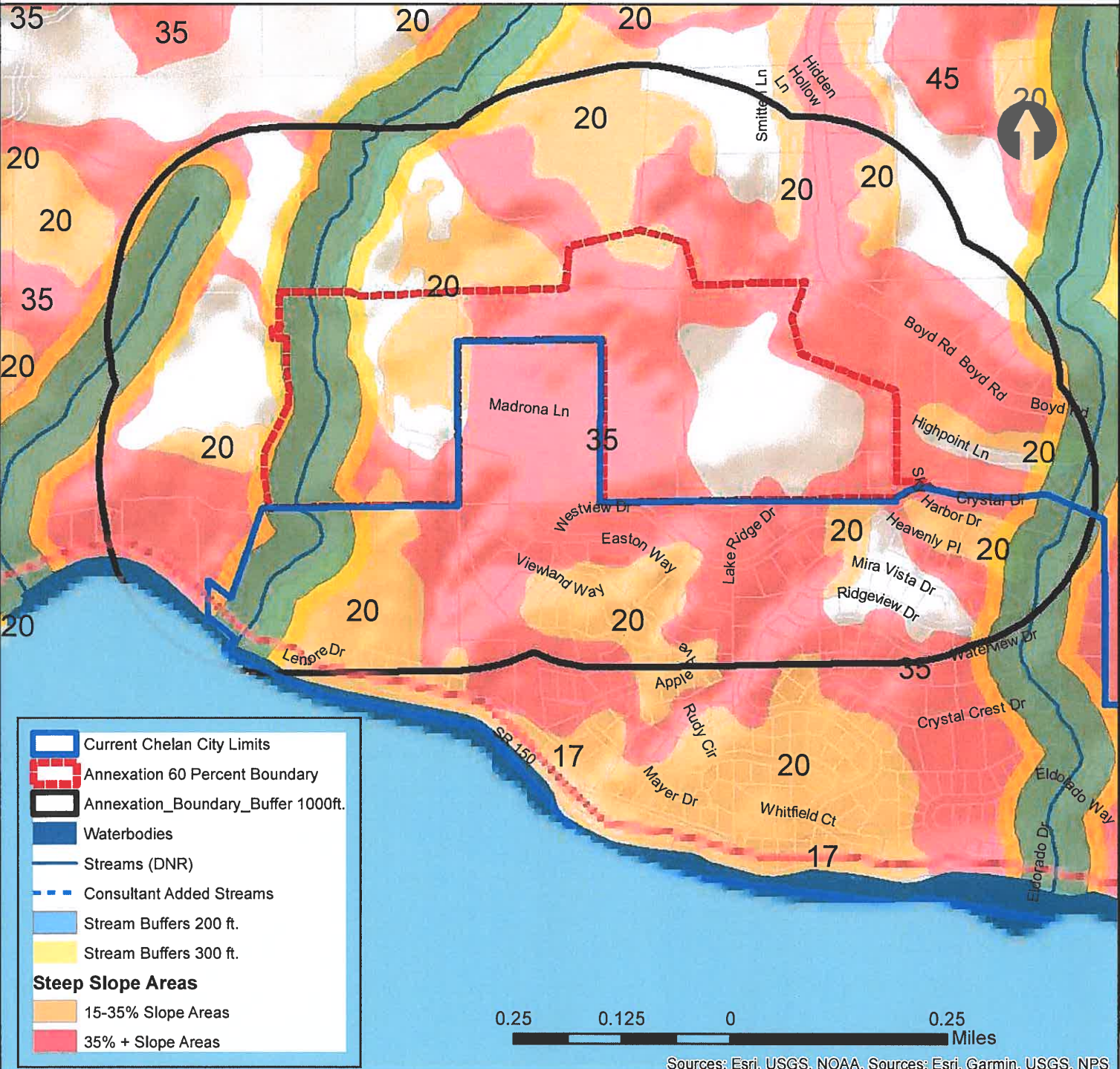






Exhibit 'C'

# Sundance Slope Annexation Critical Areas Map







## MEMORANDUM OF UNDERSTANDING

The purpose of this Memorandum of Understanding (MOU) is to set forth the agreement between Chelan County and the Cities of Wenatchee, Chelan, Cashmere, Leavenworth and Entiat on adoption and implementation of the unincorporated Urban Growth Area land use regulations and development standards. Land use regulations shall include zoning code, subdivision code, shoreline master program, State Environmental Policy Act and regulatory reform regulations. Development standards shall mean all regulations that pertain to the design criteria and infrastructure for a development proposal.

WHEREAS, Chelan County and its cities will provide comprehensive plans that provide consistency regarding future development within the cities Urban Growth Areas, and;

WHEREAS, the Washington State Growth Management Act requires Chelan County and its cities to enact land use regulations and development standards consistent with their comprehensive plan, and;

WHEREAS Chelan County and the Cities of Wenatchee, Chelan, Cashmere, Leavenworth and Entiat will each adopt development standards intended to implement the comprehensive plans that are applicable to their respective cities and Urban Growth Area, and;

WHEREAS, Chelan County and the Cities of Wenatchee, Chelan, Cashmere, Leavenworth and Entiat find that the adoption of such standards by the County will contribute to the achievement of the long term objectives that each city has for the development of its Urban Growth Area, and;

WHEREAS, implementation of this MOU satisfies Policy #2 and #6 of the County Wide Planning Policies;

NOW, THEREFORE, Chelan County and the Cities of Wenatchee, Chelan, Cashmere, Leavenworth and Entiat do hereby agree:

SECTION 1: Chelan County will adopt each city's land use regulations, development standards and land use designations for that city's Urban Growth Area. Where the cities review procedures for implementing land use regulations and development standards within the unincorporated urban growth areas conflict with Chelan County's review procedures, the County's procedures shall control.

## Exhibit 'E'

SECTION 2: Chelan County agrees to notify the cities of any and all land use development applications within the unincorporated urban growth area (i.e.: building permits, variances, shoreline permits, etc.) and allow the cities to provide comments regarding the proposals at least fifteen (15) days prior to final approval or public hearing.

SECTION 3: Chelan County will implement each city's water, sanitary and storm sewer requirements for any land use development within the city's Urban Growth Area.

SECTION 4: Chelan County will implement each city's street, street lighting, curb, gutter and sidewalk design standards within the cities unincorporated urban growth areas. It is intended that civil engineering plan review and inspections for streets and utilities related to *private* development projects will be conducted by each city's staff under the direction of each city's engineer or public works director in consultation with the County Engineer. The cities may charge plan review fees as necessary to cover the cost of providing these services.

SECTION 5: The Cities of Wenatchee, Chelan, Cashmere, Leavenworth and Entiat agree to provide on-going technical and professional support to county staff responsible for implementing the land use regulations and development standards within the cities Urban Growth Areas.

SECTION 6: The Cities of Wenatchee, Chelan, Cashmere, Leavenworth and Entiat agree that the land use regulations and development standards adopted in reliance upon this agreement are the complete requirements for developments within the Urban Growth Areas as they exist now or as amended. The cities will not impose any additional physical development requirements as a condition of utility connection approval.

SECTION 7: Chelan County shall be responsible for enforcing all land use and development violations within the unincorporated Urban Growth Areas.

SECTION 8: Each city is required to provide Chelan County copies of their land use regulations, development standards and land use designations that are applicable to development within the Urban Growth Area. Chelan County shall have the option of adopting these codes into their format or adoption by reference.

SECTION 9: Chelan County and the cities of Wenatchee, Chelan, Cashmere, Leavenworth and Entiat agree to develop a process for the joint consideration and adoption of future code amendments affecting the Urban Growth Areas. The parties further agree to establish a process for resolving disagreements over implementation of this Agreement.

SECTION 10: Upon execution of this MOU, Chelan County agrees to abolish the County Boundary Review Board since annexations can only occur within Urban Growth Areas.



## Exhibit 'E'

AGREED TO THIS 8th day of January, 1997ATTEST: Evelyn L. Arnold,  
Auditor, Clerk of  
the BoardBy: [Signature]  
Deputy Auditor/Clerk of  
the BoardDate: 7-8-97[Signature]  
Chairman  
Wenatchee County Commissioners[Signature]  
Commissioner  
Wenatchee County Commissioners[Signature]  
Commissioner  
Wenatchee County Commissioners[Signature]  
Mayor[Signature]  
Mayor[Signature]  
Mayor[Signature]  
Mayor  
Wenatchee[Signature]  
Mayor  
Wenatchee





EXHIBIT 'D'

## PETITION TO ANNEX PROPERTY TO THE CITY OF CHELAN, WASHINGTON

The undersigned Petitioners certify as follows:

1. Property. The Property subject to this Notice is contiguous to the City of Chelan; legally described in Exhibit "A"; and depicted on the map outlining the boundaries of the Property in Exhibit "B".
2. Ownership of Property. The Petitioners:
  - ☒ own not less than sixty percent (60%) in value, according to the assessed valuation for general taxation of the Property (Direct Petition Method – RCW 35A.14.120); or
  - ☐ own a majority of the Property (Alternate Direct Petition Method – RCW 35A.14.420); and
3. Legislative Approval and Conditions. The City Council, after meetings with the Petitioners on May 10, 2022 have approved the annexation of the Property into the City of Chelan and have required the following, and a copy of the minute entry thereof is attached as Exhibit "C":
  - ☒ The Property shall be assessed and taxed at the same rate and on the same basis as property within the City of Chelan for any now outstanding indebtedness of the City of Chelan, including assessments or taxes in payment of any bonds issued or debts contracted, prior to the date of this Petition;
  - ☒ The zoning of the Property shall be as established in the Pre-Annexation Zoning Resolution No. Ordinance 2017-1533; 2017 Comprehensive Plan - Exhibit 2-15. Future Land Use Plan and Zoning 2017
4. Annexation of Property. The Petitioners desire to annex the Property to the City of Chelan and request the City Council fix a date for a public hearing thereon, causing notice thereof to be published and posted as required by law.

### WARNING

Every person who signs this petition with any other than his or her true name, or who knowingly signs more than one of these petitions, or signs a petition seeking an election when he or she is not a legal voter, or signs a petition when he or she is otherwise not qualified to sign, or who makes herein any false statement, shall be guilty of a misdemeanor.

Owner's  
Signature

Printed  
Name

Address

Date  
Signed

Britt Hawkins for Sundance Slope LLC, Britt Hawkins,  
Po Box 66, Manson WA 98831

2/28/2023

OWNERSHIP CERTIFICATION

I, Britt Hawkins, hereby certify that I am the major property owner(s) or officer of the corporation owning the property described in the attached application. I also hereby certify under penalty of perjury under the laws of the State of Washington that this application and that the statements, answers, and information are in all respects true and correct to the best of my knowledge and belief. I have also familiarized myself with the rules and regulations of the City of Chelan

Property Address: 272204140000, 272204240075 Project Desc: Sundance Slope Annexation

City and State: Chelan, WA Zip Code: 98816

Phone: 509-630-7631

Signature: Britt Hawkins

Date: 3/1/2023

For: Sundance Slope, LLC  
(Corporation or company name)

ACKNOWLEDGMENT

State of Washington )

)

County of Chelan )

On this day personally appeared before me Britt Hawkins to be known to be the individual described in and who executed the within and foregoing instrument and acknowledge to me that (he, she, they) signed the same as (his, her, ~~his~~) free and voluntary act and deed for the uses and purposes therein mentioned.

Chantel R. Poole  
NOTARY PUBLIC in and for the State of Washington

Residing in: Chelan, WA

Date: March 1st, 2023

exp. June 15th, 2025



Other property owners included in this application must be listed below: (attach additional sheet if necessary)

Name: \_\_\_\_\_ Signature: \_\_\_\_\_

Address: \_\_\_\_\_ City/State: \_\_\_\_\_ Zip: \_\_\_\_\_

Owner's Signature	Printed Name	Address	Date Signed
<i>John L Davis</i>	JOHN L. DAVIS	296 Madrona lane P.O. Box 1448, Chelan	3/16/23

This image shows a full page of white paper with horizontal blue or grey ruling lines. The lines are evenly spaced and run across the width of the page, providing a template for handwriting practice. There are no margins, text, or other markings on the page.



### OWNERSHIP CERTIFICATION

I, John L. Davis, hereby certify that I am the major property owner(s) or officer of the corporation owning the property described in the attached application. I also hereby certify under penalty of perjury under the laws of the State of Washington that this application and that the statements, answers, and information are in all respects true and correct to the best of my knowledge and belief. I have also familiarized myself with the rules and regulations of the City of Chelan

Property Address: 296 Modrone Lane Project Desc: ANALYSIS

City and State: Chelan, WA Zip Code: 98816

Phone: 509-860-3381

Signature: John L. Davis Date: 3/16/23

For: \_\_\_\_\_  
(Corporation or company name)

### ACKNOWLEDGMENT

State of Washington )

County of Chelan )

On this day personally appeared before me John Davis to be known to be the individual described in and who executed the within and foregoing instrument and acknowledge to me that (~~he, she, they~~) signed the same as (~~his, her, their~~) free and voluntary act and deed for the uses and purposes therein mentioned.

[Signature]  
NOTARY PUBLIC in and for the State of Washington

Residing in: Chelan, WA



Date: 3-16-2023



Other property owners included in this application must be listed below: (attach additional sheet if necessary)

Name: \_\_\_\_\_ Signature: \_\_\_\_\_

Address: \_\_\_\_\_ City/State: \_\_\_\_\_ Zip: \_\_\_\_\_

Owner's Signature	Printed Name	Address	Date Signed
	DAN SELIN	689 <del>111</del> MATARENTA LANE <del>CHICAGO</del>	3/27/23
	Vilki Selin	"	3/27/23

\* THIS PETITION IS MADE BY SELIN'S BASED ON & SUBJECT TO  
 THE PROVISIONS IN EMAILS OF 5/9/22 AND 7/27/22  
 FROM CITY PLANNING MANAGERS TO SELIN'S REGARDING  
 SEWER & WATER SERVICES.

# OWNERSHIP CERTIFICATION

I, DAN SELIN, Vicki Selin, hereby certify that I am the major property owner(s) or officer of the corporation owning the property described in the attached application. I also hereby certify under penalty of perjury under the laws of the State of Washington that this application and that the statements, answers, and information are in all respects true and correct to the best of my knowledge and belief. I have also familiarized myself with the rules and regulations of the City of Chelan

Property Address: 689 MADRONA LANE Project Desc: \_\_\_\_\_  
City and State: CHELAN WA Zip Code: 98816

Phone: 206-713-3150

Signature: Dan Selin, Vicki Selin Date: 3/27/23

For: \_\_\_\_\_  
(Corporation or company name)

## ACKNOWLEDGMENT

State of Washington )

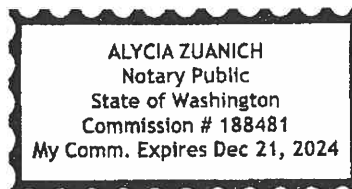
County of Chelan )  
Snohomish

On this day personally appeared before me Dan Selin, Vicki Selin to be known to be the individual described in and who executed the within and foregoing instrument and acknowledge to me that (he, she, they) signed the same as (his, her, their) free and voluntary act and deed for the uses and purposes therein mentioned.

Amy Zuanich  
NOTARY PUBLIC in and for the State of Washington

Residing in: Edmonds, WA

Date: March 27, 2023



Other property owners included in this application must be listed below: (attach additional sheet if necessary)

Name: \_\_\_\_\_ Signature: \_\_\_\_\_

Address: \_\_\_\_\_ City/State: \_\_\_\_\_ Zip: \_\_\_\_\_





Deanna C. Walter  
**CHELAN COUNTY ASSESSOR**

350 Orondo Ave, Suite 6  
Wenatchee, WA 98801-2885  
PHONE: 509-667-6365 FAX: 509-667-6664  
WEBSITE: <http://www.co.chelan.wa.us/assessor>

**DETERMINATION OF SUFFICIENCY  
DIRECT PETITION METHOD FOR ANNEXATION  
(RCW 35.21.005 / RCW 35A.01.040)**

Name of Annexation: *2023-05-CH SUNDANCE SLOPE*

Date petition submitted to County Assessor: *5/3/2023*

Terminal Date: *5/10/2023*

Assessment Date: *1/1/2022*

The petition ☒ DOES ☐ DOES NOT meet the required minimum 60% of assessed value.

Total Assessed Value of proposed annexation area: *\$5,268,229*

Total Assessed Value of petition: *\$3,416,543*

Percent of Assessed Value: *64.85%*

*\* SEE ATTACHED 60% CALCULATION SPREADSHEET.*

*[Signature]*  
Erin Fonville, Assessment Administrative Manager

*5/11/2023*  
Date

**Annexation 2023-05-CH Sundance Slope 60% Assessed Value Calculation**

PID	Parcel No	Owner Name	Situs	2022-2023 Assessed Value	Approval
40879	272204140000	Sundance Slope LLC	90 Madrona Ln, Chelan, WA 98816	\$652,528	Y
69018	272204240075	Sundance Slope LLC	NNA Madrona Ln, Chelan, WA 98816	\$466,300	Y
40878	272204130050	John Davis	296 Madrona Ln, Chelan, WA 98816	\$899,556	Y
69033	272204140060	Sean & Brandi Boatman	56 Madrona Ln, Chelan, WA 98816	\$458,500	N
68393	272204140025	Dan & Joyce Clabots	38 Madrona Ln, Chelan, WA 98816	\$437,500	N
40888	272204240050	Dan & Vicki Selin	689 Madrona Ln, Chelan, WA 98816	\$1,398,159	Y
40877	272204130000	Eric & Alison Ware	695 Madrona Ln, Chelan, WA 98816	\$955,686	N

**Proposed Annex. Assessed Value: \$5,268,229**

**Petition Assessed Value: \$3,416,543**

**Petition Percentage: 64.85**



**CITY OF CHELAN**  
**City Council Meeting - August 8, 2023**

**COUNCIL AND ADMINISTRATIVE PERSONNEL PRESENT**

**Mayor:**

Robert Goedde

**Councilmembers:**

Chris Baker

Shari Dietrich

Mark Ericks

Tim Hollingsworth

Erin McCardle

John Olson

**Staff Present:**

City Administrator Wade Farris

City Attorney Quentin Batjer

City Clerk Peri Gallucci

Community Development Director John Ajax

Deputy City Clerk Cailey Couch

Finance Director Jackie Tupling

Public Works Director Jake Youngren

**Absent (To Be Excused):**

Peter Jamtgaard

1. CALL TO ORDER, PLEDGE OF ALLEGIANCE AND ROLL CALL

A. The meeting was called to order at 6:00 p.m.

2. AGENDA CHANGES

A. None.

3. CITIZEN COMMENTS

**Items not on the agenda. Time limited per the Mayor.**

A. None.

4. MINUTES

A. July 25, 2023 Minutes of the Regular City Council Meeting

**Motion to approve the Minutes.**

Moved by Councilmember McCardle, seconded by Councilmember Hollingsworth.

***Motion passed unanimously.***

5. CONSENT AGENDA

**All items under the Consent Agenda are approved with one motion.**

A. August 8, 2023 Accounts Payable Checks No. 207543 - 207606 & EFT's totaling \$738,184.24 and Payroll Checks No. 102389 - 102409, Direct Deposits & EFT's totaling \$392,416.73.

B. 2024 Budget Calendar Acceptance

C. Chelan County PUD No. 1 Underground Utility Easement

**Motion to approve the Consent Agenda.**

Moved by Councilmember McCardle, seconded by Councilmember Dietrich.

***Motion passed unanimously.***

6. SPECIAL PRESENTATIONS

A. None.

7. PUBLIC HEARINGS

A. Sundance Slope Annexation Public Hearing and Resolution No. 2023-1429

A public hearing was conducted to receive public testimony regarding the Sundance Slope Annexation. Resolution No. 2023-1429 provides Notice of Intention for an annexation of an unincorporated area containing seven parcels located in the northwest area of the City of Chelan Urban Growth area known as the Sundance Slope Annexation.

The public hearing was opened at 6:08 p.m.

- Darrel Cotton spoke in opposition of the annexation.
- Brent Morrison spoke in opposition of the annexation.
- John Davis spoke in favor of the annexation.
- Troy Hawkins spoke in favor of the annexation.
- Christine Johnson provided comments about the annexation.
- Elizabeth Tellessen spoke in favor of the annexation.
- Esther Peters chose not to speak.

The public hearing was closed at 6:23 p.m.

Councilmembers asked questions regarding the left turn lane, infrastructure improvements, developer's responsibilities and control over the use of the property.

**Motion to adopt Resolution 2023-1429.**

Moved by Councilmember Hollingsworth, seconded by Councilmember McCardle.

***Motion passed unanimously.***

8. MOTION CONSIDERATIONS

A. Chelan Valley Housing Trust CHIP Grant Application and Task Authorization No. 9

City Administrator Farris presented to Council the partnership with Chelan Valley Housing Trust with the CHIP Grant Application. Ardurra will be guiding the City through this grant application with funding assistance, project administration, scope confirmation, estimates, maps and exhibits.

**Motion to authorize the Mayor to finalize and execute the Ardurra Task Order Authorization No. 9 for the Chelan Valley Housing Trust CHIP Grant Application.**

Moved by Councilmember Hollingsworth, seconded by Councilmember Ericks.

***Motion passed unanimously.***

B. Our Valley Our Future Professional Services Agreement

Community Development Director Ajax presented a Professional Services Agreement with Our Valley Our Future to conduct community outreach services in the Lake



# NCW Media, Inc.

*Corporate Office*

P.O. Box 39  
Leavenworth, WA 98826  
509-548-5286

STATE OF WASHINGTON )

) S.S.

COUNTY OF CHELAN ) **Affidavit of Publication**

**Laura Husa**, being first duly sworn, on oath deposes and says:

That she is the Administrative Assistant of the **Lake Chelan Mirror, Cashmere Valley Record and Leavenworth Echo** and that said newspaper is a legal newspaper and it now is and has been for more than six months prior to the date of publication hereafter referred to, published in the English language continually as a weekly newspaper in Leavenworth, Cashmere, and Chelan, Chelan County, Washington, and it is now and during all of said time published in an office maintained at the aforesaid place of publication of said newspaper.

That the annexed is a true copy of **City of Chelan, Public Hearing Sundance Annexation, Ad#6055** published in regular form (and not in supplement form) of said newspaper(s) once a week for a period of **2 week(s)** commencing on the **26<sup>th</sup> of July, 2023**, and ending on the **2<sup>nd</sup> of August, 2023**, and that such newspaper regularly distributed to its subscribers during all of said period.

That the full amount of the fee charges foregoing publication is the sum of **\$87.00**.

This newspaper has been approved as a legal newspaper by order of the Superior Courts of Chelan County, Washington, as provided in Chapter 213 Session of Laws of 1941.

*Laura Husa*

Subscribed and sworn before me this 2nd day of August 20 23



*Ruthedna Keys*

Notary Public in and for the State of Washington

The Leavenworth Echo  
P.O. Box 39  
Leavenworth, WA 98826  
P: (509) 548-5286  
classifieds@leavenworthecho.com

Cashmere Valley Record  
P.O. Box 39  
Leavenworth, WA 98826  
P: (509) 548-5286  
classifieds@leavenworthecho.com

Lake Chelan Mirror  
131 S. Apple Blossom Dr., Ste.#109  
P.O. Box 1922  
Chelan, WA 98816  
P: (509) 682-2213  
P: (509) 293-6780  
mirrorads@lakechelanmirror.com



## **ssifieds/Public No**

### **Public Notices**

#### **Chelan City Council**

#### **NOTICE OF PUBLIC HEARING**

NOTICE IS HEREBY GIVEN the City Council of the City of Chelan, Washington will hold a Public Hearing beginning at 6:00 p.m. on Tuesday, August 8, 2023 in the City Council Chambers, 135 East Johnson Avenue in Chelan, Washington on the Sundance Annexation, enacted on June 13, 2023 by Resolution No. 2023-1426, as required by RCW 35A.14.220.

Dated this 20th day of July, 2023.

Peri S. Gallucci

City Clerk

Published in the Lake Chelan Mirror on July 26 and August 2, 2023. #6055



**RESOLUTION NO. 2023-1429**

**A RESOLUTION PROVIDING FOR THE NOTICE OF INTENTION FOR ANNEXATION OF AN UNINCORPORATED AREA CONTAINING SEVEN PARCELS LOCATED IN THE NORTHWEST AREA OF THE CITY OF CHELAN URBAN GROWTH AREA KNOWN AS THE SUNDANCE SLOPE ANNEXATION.**

---

**WHEREAS**, a petition seeking annexation, certified by the Chelan County Assessor, for real property described herein has been submitted to the City Council of the City of Chelan and, supported by signatures from owners representing 60% of the assessed valuation in the area proposed for annexation; and

**WHEREAS**, Tuesday, the 8th day of August, 2023, at the hour of 6:00 o'clock p.m. of said day, or as soon thereafter as the matter may be heard, has been fixed by Resolution 2023-1429 as the date for a public hearing upon said petition at the City Council Chambers at City Hall in Chelan, at which time and place all interested persons may appear and voice their approval or disapproval of said petition for annexation.

**WHEREAS**, following the public hearing established by Resolution 2023-1424, the City shall issue a Notice of Intention to the Chelan County Boundary Review Board in accordance with RCW 35A.14.220.

**WHEREAS**, the information required in a Notice of Intention as provided for in RCW 36.93.130 is as follows:

**Sundance Slope Annexation**

- (1) The nature of the action sought: Annexation of seven parcels into the City of Chelan;
- (2) A brief statement of the reasons for the proposed action: The petitioners have not explicitly shared their motivations for annexation, their interest appears to be linked to gaining access to participation in local decisions and governance.; and
- (3) The legal description of the boundaries proposed to be created: See Exhibit "A" attached hereto; and
- (4) A county assessor's map on which the boundaries to be created are designated: See Exhibit "B" attached hereto;

**NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF CHELAN, WASHINGTON, RESOLVES AS FOLLOWS:**

**Section 1. Incorporation of Recitals and Findings.** The foregoing recitals and findings are incorporated herein by reference.



**Section 2.** That, upon completion of the Chelan County Boundary Review Board process pursuant to Chapter 36.93 RCW, the following described real property located in Chelan County, Washington, contiguous to the City of Chelan, to-wit:

See Exhibit "A" attached hereto and incorporated herein by reference as if fully set forth;

and each and every part thereof will be annexed to the City of Chelan, State of Washington; and that the corporate limits of the City of Chelan will be extended so as to include the property and territory hereinbefore fully described.

**Section 3.** This Resolution shall take effect immediately.

**RESOLVED** by the City Council of the City of Chelan, Washington, this 8<sup>th</sup> day of August, 2023.

APPROVED:

DocuSigned by:  
By: Robert Goedde  
F18B14B2F27C408...  
Robert Goedde, Mayor

AUTHENTICATED:

DocuSigned by:  
By: Peri Gallucci  
B3A4F7898F624F7...  
Peri Gallucci, City Clerk

APPROVED AS TO FORM:

DocuSigned by:  
By: Quentin Batjer  
81117458F830471...  
Quentin Batjer, City Attorney



Carbon Copy Events	Status	Timestamp
Witness Events	Signature	Timestamp
Notary Events	Signature	Timestamp
Envelope Summary Events	Status	Timestamps
Envelope Sent	Hashed/Encrypted	8/8/2023 6:28:42 PM
Certified Delivered	Security Checked	8/9/2023 9:35:02 AM
Signing Complete	Security Checked	8/9/2023 9:35:09 AM
Completed	Security Checked	8/9/2023 9:35:09 AM
Payment Events	Status	Timestamps
Electronic Record and Signature Disclosure		

## **ELECTRONIC RECORD AND SIGNATURE DISCLOSURE**

From time to time, City of Chelan (we, us or Company) may be required by law to provide to you certain written notices or disclosures. Described below are the terms and conditions for providing to you such notices and disclosures electronically through the DocuSign system. Please read the information below carefully and thoroughly, and if you can access this information electronically to your satisfaction and agree to this Electronic Record and Signature Disclosure (ERSD), please confirm your agreement by selecting the check-box next to 'I agree to use electronic records and signatures' before clicking 'CONTINUE' within the DocuSign system.

### **Getting paper copies**

At any time, you may request from us a paper copy of any record provided or made available electronically to you by us. You will have the ability to download and print documents we send to you through the DocuSign system during and immediately after the signing session and, if you elect to create a DocuSign account, you may access the documents for a limited period of time (usually 30 days) after such documents are first sent to you. After such time, if you wish for us to send you paper copies of any such documents from our office to you, you will be charged a \$0.00 per-page fee. You may request delivery of such paper copies from us by following the procedure described below.

### **Withdrawing your consent**

If you decide to receive notices and disclosures from us electronically, you may at any time change your mind and tell us that thereafter you want to receive required notices and disclosures only in paper format. How you must inform us of your decision to receive future notices and disclosure in paper format and withdraw your consent to receive notices and disclosures electronically is described below.

### **Consequences of changing your mind**

If you elect to receive required notices and disclosures only in paper format, it will slow the speed at which we can complete certain steps in transactions with you and delivering services to you because we will need first to send the required notices or disclosures to you in paper format, and then wait until we receive back from you your acknowledgment of your receipt of such paper notices or disclosures. Further, you will no longer be able to use the DocuSign system to receive required notices and consents electronically from us or to sign electronically documents from us.

### **All notices and disclosures will be sent to you electronically**

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Unless you tell us otherwise in accordance with the procedures described herein, we will provide electronically to you through the DocuSign system all required notices, disclosures, authorizations, acknowledgements, and other documents that are required to be provided or made available to you during the course of our relationship with you. To reduce the chance of you inadvertently not receiving any notice or disclosure, we prefer to provide all of the required notices and disclosures to you by the same method and to the same address that you have given us. Thus, you can receive all the disclosures and notices electronically or in paper format through the paper mail delivery system. If you do not agree with this process, please let us know as described below. Please also see the paragraph immediately above that describes the consequences of your electing not to receive delivery of the notices and disclosures electronically from us.

### **How to contact City of Chelan:**

You may contact us to let us know of your changes as to how we may contact you electronically, to request paper copies of certain information from us, and to withdraw your prior consent to receive notices and disclosures electronically as follows:

To contact us by email send messages to: [deputycityclerk@cityofchelan.us](mailto:deputycityclerk@cityofchelan.us)

### **To advise City of Chelan of your new email address**

To let us know of a change in your email address where we should send notices and disclosures electronically to you, you must send an email message to us at [deputycityclerk@cityofchelan.us](mailto:deputycityclerk@cityofchelan.us) and in the body of such request you must state: your previous email address, your new email address. We do not require any other information from you to change your email address.

If you created a DocuSign account, you may update it with your new email address through your account preferences.

### **To request paper copies from City of Chelan**

To request delivery from us of paper copies of the notices and disclosures previously provided by us to you electronically, you must send us an email to [deputycityclerk@cityofchelan.us](mailto:deputycityclerk@cityofchelan.us) and in the body of such request you must state your email address, full name, mailing address, and telephone number. We will bill you for any fees at that time, if any.

### **To withdraw your consent with City of Chelan**

To inform us that you no longer wish to receive future notices and disclosures in electronic format you may:

- i. decline to sign a document from within your signing session, and on the subsequent page, select the check-box indicating you wish to withdraw your consent, or you may;
- ii. send us an email to [deputycityclerk@cityofchelan.us](mailto:deputycityclerk@cityofchelan.us) and in the body of such request you must state your email, full name, mailing address, and telephone number. We do not need any other information from you to withdraw consent.. The consequences of your withdrawing consent for online documents will be that transactions may take a longer time to process..

### **Required hardware and software**

The minimum system requirements for using the DocuSign system may change over time. The current system requirements are found here: <https://support.docusign.com/guides/signer-guide-signing-system-requirements>.

### **Acknowledging your access and consent to receive and sign documents electronically**

To confirm to us that you can access this information electronically, which will be similar to other electronic notices and disclosures that we will provide to you, please confirm that you have read this ERSB, and (i) that you are able to print on paper or electronically save this ERSB for your future reference and access; or (ii) that you are able to email this ERSB to an email address where you will be able to print on paper or save it for your future reference and access. Further, if you consent to receiving notices and disclosures exclusively in electronic format as described herein, then select the check-box next to 'I agree to use electronic records and signatures' before clicking 'CONTINUE' within the DocuSign system.

By selecting the check-box next to 'I agree to use electronic records and signatures', you confirm that:

- You can access and read this Electronic Record and Signature Disclosure; and
- You can print on paper this Electronic Record and Signature Disclosure, or save or send this Electronic Record and Disclosure to a location where you can print it, for future reference and access; and
- Until or unless you notify City of Chelan as described above, you consent to receive exclusively through electronic means all notices, disclosures, authorizations, acknowledgements, and other documents that are required to be provided or made available to you by City of Chelan during the course of your relationship with City of Chelan.