

CHELAN COUNTY
CASCADE PUBLIC INFRASTRUCTURE
FUND

APPLICATION FOR FUNDING



Chelan County Cascade Public Infrastructure Fund

Grant Program for Public Facilities Fostering Growth in Economic Development, the Retention of Private Sector Jobs and Creation or Maintenance of Permanently Affordable Housing

Program Information

**The intent of this program is to be consistent with [RCW 82.14.370](#): Sales and use tax for public facilities in rural counties*

- 1. Eligible applicants:** Local governments, junior taxing districts, entities of higher education, qualifying providers as defined in [RCW 82.14.370](#).
- 2. Eligible projects:** Construction or improvements of publicly owned infrastructure or facilities serving economic development purposes, including permanently affordable workforce housing infrastructure or facilities, that are consistent with the goals and objectives of the Cascade Public Infrastructure Fund (CPIF) Grant Program. Furthermore, the project must be listed or referenced in the Chelan County Comprehensive Plan, or the comprehensive plan of a city, town or Port District located within the county.
- 3. Eligible activities:** Feasibility studies, marketing analyses, new construction, refurbishment, replacement, rehabilitation, renovation or repair. Demolition is allowable if tied to construction. Staff time, administrative, and indirect costs allowed within scope of construction budget.
- 4. Eligible Public Facilities:** Bridges, roads, domestic and industrial water facilities, sanitary sewer facilities, earth stabilization, storm sewer facilities, railroads, electrical facilities, natural gas facilities, research, testing, training, and incubation facilities in innovation partnership zones designated under [RCW 43.330.270](#), buildings, structures, telecommunications infrastructure, transportation infrastructure, or commercial infrastructure, port facilities, or permanently affordable workforce housing infrastructure or facilities
- 5. Additional requirements and information:** Minimum local match is 25% of CPIF request. CPIF Advisory Committee will make recommendations to the Board of Chelan County Commissioners which makes the final decision. Grant disbursements are contingent on successful completion of deadlines and on an incremental reimbursement basis.
- 6. Scoring Criteria:** For details on how each application will be scored, please refer to the Chelan County Cascade Public Infrastructure Fund Grant Program Policies – sections 4 & 5.

Past Performance

Have you received CPIF Program funding in the past? Yes; No

If yes, provide project name and CPIF grant/loan awarded:

If yes, CPIF Program staff and/or the CPIF Advisory Committee may conduct an audit to review performance measures against projected outcomes, such as job creation projections.

Has your jurisdiction received any audit findings from the Washington State Auditor in the past 10 years?

Yes; No.

If yes, provide details:

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Project Applicant

Applicant Name: _____

Applicant Address: _____

Applicant Contract Person: _____

Applicant Email and Phone Number: _____

Project Title

Project Amount Requested

CPIF Request: \$ _____

Local Match: \$ _____ (25% of CPIF request minimum)

Project Description

(attach document labeled "Project Description" if more room is needed)

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Basic Project Information

1. Is this public facility/infrastructure/housing project listed or referenced in the Chelan County Comprehensive Plan, or the Comprehensive Plan of the city or town applying for CPIF funds?*

___ Yes ___ No

If answer is “Yes,” include the supporting section of the relevant Comprehensive Plan as Attachment A. With the project reference highlighted.

If answer is “No,” the project is not eligible for a CPIF Grant per [RCW 82.14.360](#).

**The project may either be specifically listed or generally defined in the County Comprehensive Plan or the Comprehensive Plan of the applicant’s jurisdiction*

2. Is this project located in unincorporated Chelan County? ___ Yes; ___ No

Project location/address:

3. Complete the public project budget and status of funds below. If CPIF funds are approved, will the funding be 100% complete? ___ Yes; ___ No

Project Budget (construction, permitting, admin, etc.)	Amount
	\$ _____
	\$ _____
	\$ _____
	\$ _____
	\$ _____
	\$ _____
	\$ _____
	\$ _____
TOTAL	\$ _____

Funding Source	Amount	Planned/Applied For	Secured
Federal Dollars	\$ _____	Yes ___ No ___	Yes ___ No ___
State Dollars	\$ _____	Yes ___ No ___	Yes ___ No ___
Local Dollars	\$ _____	Yes ___ No ___	Yes ___ No ___
CPIF Request	\$ _____	Yes ___ No ___	Yes ___ No ___
TOTAL	\$ _____		

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4. List all permits and environmental reviews required for the public project and detail their status (completed, in-process, etc.)

	In Process	Date Completed
Preliminary Engineering		
Environmental Review		
Design Engineering		
Right-of-way		
Construction Permits		
Environmental Permits		
Bid Documents		
Award Construction Contract		
Begin Construction		
Project Operational		

5. Describe the amount of outside (private) funding committed to the project (e.g. plant and equipment).

6. Describe the public infrastructure being proposed. Include engineering estimates, stage of design completion, and a site map detailing the proposed improvements as Attachments B and C.

7. Describe how these improvements will enhance or encourage community vitality and stimulate other private development in the area.

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8. Are any other public jurisdictions involved in this project? If so, in what way?

9. Who will maintain the public facility/infrastructure to be completed with CPIF dollars? How will this project impact utility rates within the jurisdiction?

10. Will this project generate sales tax, personal property tax, or another source of revenue for Chelan County? In answer is yes, what are the projected revenues?

11. If this project contributes toward private development, explain how the private development project will be supported by this public facility project. If there is a committed private sector partner include Contingency Agreement (Attachment D). If this is a housing development, explain how your agency will ensure the development will remain permanently affordable.

12. Explain why the private development requires the proposed public improvement(s).

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13. What is the status of the associated private development review and permits? List all permits required and give the current status (applied for, being reviewed, issued).

	In Process	Date Completed
Environmental Review		
Construction Permits		
Environmental Permits		

14. Describe the type of industry or economic activity the public development will attract. What is the strategy to attract industry to the project site?

15. **For Economic Development Projects:** List the number of projected jobs, by type, to be retained and/or created by the private entity.

Occupation	Current Jobs Retained** (in FTEs)	# of Jobs Created Year 1 (in FTEs)	# of Jobs Created by Year 5 (in FTEs)	Wage of current or new position	Local Occupational Wages***
Mgmt./Admin*					
Technical/Prof					
Office/Clerical					
Production					
Sales					
Skilled Crafts					
Others					
Totals				N/A	N/A

*Indicate management positions in annual salary

**Retained jobs are defined as jobs that would otherwise be lost from the county without the project

***Use data from Employment Security Dept to fill out this column, go to:

<https://esd.wa.gov/labormarketinfo/occupations>, click either PDF or Excel format of the “occupational employment and wage estimates report”; navigate to “Wenatchee MSA” and find the level of positions related to your project.

a. Projected annual gross payroll for all job classifications \$

b. Describe fringe benefits the company offers to regular full time employees? (e.g. health insurance, retirement plans, etc.)

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16. **For Affordable Housing Projects:** List the number of projected units, by type, to be retained and/or created by the nonprofit.

Housing type	Current Units Retained	# of Units Created Year 1	# of Units Created by Project Completion
Apartments			
Duplexes			
Triplexes			
Tiny Homes			
Single Family Homes			
Other Housing Stock			
Totals			

17. How does this project support the economy of Chelan County and how does it fit into a county-wide economic development strategy? (E.g. Chelan County Comprehensive Plan, Chelan Douglas Regional Port Authority Economic Development Plan, etc.)

18. What will the effect of this project be on the natural environment – does the project address any issues related to public health, climate change, or quality of life?

19. Does this project address any existing issues related to public safety and/or does it increase public safety in the future or address a potential future public safety issue?

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20. Describe specific quantifiable measures of the outcomes, other than purely jobs, that will demonstrate project success. Describe how you will measure this and explain what you expect to show as progress toward the outcome.

Application for Funding Certification

I HEREBY CERTIFY THAT THE INFORMATION GIVEN IN THIS APPLICATION TO CHELAN COUNTY FOR THE CASCADE PUBLIC INFRASTRUCTURE FUNDS GRANT PROGRAM IS TRUE AND CORRECT TO THE BEST OF MY KNOWLEDGE AND BELIEF.

Signature of Responsible Public Official: _____ Date _____