

Office Use Only	
Petition:	2022-
Date Received:	

**Taxpayer Petition to the  
Chelan County Board of Equalization for  
Review of Real Property Valuation Determination**

**This petition must be postmarked within 30 days of the date of mailing of the change of value or other determination notice. A copy of the determination notice must be attached to this petition.**

The undersigned petitions the Board of Equalization to change the valuation of the property described below as shown on the assessment roll for 2022 for taxes payable in 2023 to the amount shown in Item No. 3(b) on this form.

**Please Complete All Items (Please Print)**

1. Account/Parcel Number: \_\_\_\_\_  
 2. Owner: \_\_\_\_\_  
**Mailing Address for All Correspondence Relating to Appeal:**  
 Street address: \_\_\_\_\_  
 City, State, Zip Code: \_\_\_\_\_  
 May we contact you by email?  Yes  No E-mail address: \_\_\_\_\_  
 Daytime Phone No: \_\_\_\_\_ Fax No: \_\_\_\_\_  
 Name of petitioner or authorized agent: \_\_\_\_\_

3. Assessor's determination of true & fair value:	(b) Your estimate of true & fair value:
Land..... \$ _____	Land..... \$ _____
Improvement/Bldgs..... \$ _____	Improvement/Bldgs..... \$ _____
<b>TOTAL..... \$ _____</b>	<b>TOTAL..... \$ _____</b>
Date the assessor's "Change of Value Notice" or other determination notice was mailed: _____	
I request the information the assessor used in valuing my property. <input type="checkbox"/> Yes <input type="checkbox"/> No	

4. Specific reasons why you believe the assessor's value does not reflect the true and fair market value.

**NOTE:** Under Washington law, you must prove that the assessor's value is not the true and fair market value (RCW 84.40.0301). If this petition concerns income property, please attach a statement of income and expenses for the past two years and copies of leases or rental agreements.

Other issues relevant to your case:  
 \_\_\_\_\_

5. Power of Attorney: If power of attorney has been given, the taxpayer must so indicate by signing the statement below or attaching a signed power of attorney.

The person whose name appears as authorized agent has full authority to act on my behalf on all matter pertaining to this appeal.

Signature of Petitioner (Taxpayer) \_\_\_\_\_

I hereby certify I have read this Petition and that it is true and correct to the best of my knowledge.

Signed this \_\_\_\_\_ day of \_\_\_\_\_, \_\_\_\_\_

\_\_\_\_\_  
Signature of Taxpayer or Agent

**Box 1 & 2**

- Parcel Number:** This can be found on your Change of Value Notice this will be identified as your **"Property Identification"**. If you are appealing multiple parcels, you must submit separate petitions for each parcel.
- Owner's Information:** List the owner's name, address and phone numbers where you wish to receive information about your appeal.

**Box 3**

- (A) Assessor's True & Fair Value:** This information can be found on your Notice of Value under the **"New Value"** column.
- (B) Your Estimate of True & Fair Value:** These values are number you derive. Do not leave this blank.

**Box 4**

- You must list a specific reason why you believe the assessed value is incorrect and how you will show it to be incorrect. The BOE is not allowed to consider cases where the reason for the appeal is generalized and non-specific.

**Box 5**

- Power of Attorney:** You must also provide a **copy** of the written authorization/POA when filing. A signature in the block does not constitute a POA.

You must Sign & Date the form!

6. The property which is the subject of this petition is (check all which apply):

- |  |   |
|--|---|
| <input type="checkbox"/> Farm/Agricultural Land      | <input type="checkbox"/> Residential Building |
| <input type="checkbox"/> Residential Land            | <input type="checkbox"/> Commercial Building  |
| <input type="checkbox"/> Commercial Land             | <input type="checkbox"/> Industrial Building  |
| <input type="checkbox"/> Industrial Land             | <input type="checkbox"/> Mobile Home          |
| <input type="checkbox"/> Designated Forest Land      | <input type="checkbox"/> Other _____          |
| <input type="checkbox"/> Open Space/Current Use Land |   |

7. General description of property:

- a. Address/location: \_\_\_\_\_
- b. Lot size (acres): \_\_\_\_\_
- c. Zoning or permitted use: \_\_\_\_\_
- d. Description of building: \_\_\_\_\_
- e. View?  Yes  No
- f. Waterfront?  Yes  No

8. Purchase price of property: \$ \_\_\_\_\_ (If purchased within last 5 years)

Date of purchase: \_\_\_\_\_

9. Remodeled or improved since purchase?  Yes  No Cost \$ \_\_\_\_\_

10. Has the property been appraised by other than the county assessor?  Yes  No

If yes, appraisal date: \_\_\_\_\_ By whom? \_\_\_\_\_

Appraised value: \$ \_\_\_\_\_ Purpose of appraisal: \_\_\_\_\_

Please complete all of the above items (if applicable). **Information in boxes 1 – 5 must be provided to be considered a complete petition.**

You may submit additional information, either with this Petition or prior to twenty-one business days before the hearing, to support your claim. The area below may be used for this purpose.

11. Check the following statement that applies:

- I intend to submit additional documentary evidence to the Board of Equalization and the assessor **no later than** twenty-one business days prior to my scheduled hearing.
- My petition is complete. I have provided all the documentary evidence that I intend to submit and I request a hearing before the Board of Equalization as soon as possible.
- Check one of the following:**  I plan to attend the hearing  I do not plan to attend the hearing

Documentary Evidence Worksheet

Most recent sales of comparable property (within the past 5 years):

	Parcel No.	Address	Land Size	Sale Price	Date of Sale
a.	_____	_____	_____	_____	_____
b.	_____	_____	_____	_____	_____
c.	_____	_____	_____	_____	_____
d.	_____	_____	_____	_____	_____

Information regarding sales of comparable properties may be obtained through personal research, local realtors, appraisers, or at the county assessor's office.

For tax assistance or to request this document in an alternate format, please call 360-705-6705. Teletype (TTY) users may use the Washington Relay Service by calling 711. For assistance, contact the county board of equalization where your property is located.

Box 6

6. **Property Information:** Is this parcel residential, commercial, or industrial?

Box 7

7. **Property Description:** The lot size can be found on your Notice of Value Change or Assessor's website <https://www.co.chelan.wa.us/assessor>.

Box 8 -10

8. **Purchase Price:** Only if purchased in the last 5yrs.

9. **Property Improvements?**

10. **Recent Appraisals?** List when, by whom and the appraised value.

Box 11

11. **Incomplete/Complete:** Check the box that applies.

**Attending Hearing:** Check the box that applies.

Documentary Evidence

**Additional Evidence:** This is really important and can be submitted as additional information after the petition has been turned in. Provide recent sales or other evidence that support your estimate of value. All additional information must be submitted to the Board **AND** Assessor at least 21 business days prior to your hearing