

**CHELAN COUNTY COMMISSIONERS  
MINUTES OF FEBRUARY 12&13, 2024**

**MONDAY, FEBRUARY 12, 2024**

**9:00:41 A.M. Opening – Pledge of Allegiance**

Commissioner Overbay calls the meeting to order. Present for session are Commissioners Gering and Commissioner Smith, County Administrator Cathy Mulhall, Budget Director Nicole Thompson, Economic Services Director Ron Cridlebaugh, and Clerk of the Board Anabel Torres.

**9:01:56 A.M. Employee Recognition**

Alice Hildum	Superior Court Clerk	30 Years of Service
Melanie Donithan	Juvenile	25 Years of Service
Will Carpenter	Horticultural Pest & Disease	10 Years of Service

**9:07:34 A.M. Consent Agenda**

1. Approval of Minutes
2. Vouchers as submitted and listed
3. Payroll Changes:
  - a) Charity Nelson            District Court            New Hire
  - b) Malia Brunette           District Court            Resignation
  - c) Brian J. Bender           Sheriff                        Resignation
  - d) Jeremy Tritt               Sheriff                         Other
  - e) Kammeron Todd          Prosecuting Attorney     Resignation
  - f) Brenda Blanchfield      Public Works               Retirement

**9:08:33 A.M. Public Comment Period – *No public comment provided***

**9:10:16 A.M. Board Discussion**

- Link Transit
- Legislative Update
- Board Meeting Schedule Changes – March 5 & 12
- Tri-Commissioner Meeting Schedule for March 26<sup>th</sup>
- Icicle Work Group

**9:45:56 A.M. County Administrator Cathy Mulhall**

Discussion

1. HR Update

**9:55:22 A.M. Executive Session RE: Union Negotiations**

Upon motion and second by Commissioners Smith and Gering, the Commission unanimously approves to move into a 5-minute Executive Session Pursuant to RCW 42.30.140(4), to evaluate strategy and or positions related to collective bargaining negotiations.

**10:00:19 A.M. Moved Back to Regular Session**

**10:01:06 A.M. Action**

Upon motion and second by Commissioner Smith and Gering, the Commission unanimously approves the action items as follows:

1. Grant Services Agreement RE: 2024 Lodging Tax Funded Activities with Cashmere Community Concerts 20240212A5-1
2. Grant Services Agreement RE: 2024 Lodging Tax Funded Activities with Cashmere Museum and Pioneer Village 20240212A5-2
3. Grant Services Agreement RE: 2024 Lodging Tax Funded Activities with Icicle Creek Center for the Arts 20240212A5-3
4. Grant Services Agreement RE: 2024 Lodging Tax Funded Activities with Lake Chelan Bach Fest 20240212A5-4
5. Grant Services Agreement RE: 2024 Lodging Tax Funded Activities with Lake Chelan Wine and Jazz Festival 20240212A5-5
6. Grant Services Agreement RE: 2024 Lodging Tax Funded Activities with Leavenworth Summer Theater 20240212A5-6
7. Grant Services Agreement RE: 2024 Lodging Tax Funded Activities with Leavenworth Village Voices 20240212A5-7
8. Grant Services Agreement RE: 2024 Lodging Tax Funded Activities with Northwest Accordion Society 20240212A5-8
9. Grant Services Agreement RE: 2024 Lodging Tax Funded Activities with Numerica Performing Arts Center 20240212A5-9
10. Grant Services Agreement RE: 2024 Lodging Tax Funded Activities with Stehekin Heritage 20240212A5-10
11. Grant Services Agreement RE: 2024 Lodging Tax Funded Activities with TREAD 20240212A5-11
12. Grant Services Agreement RE: 2024 Lodging Tax Funded Activities with Wenatchee River Institute 20240212A5-12
13. Grant Services Agreement RE: 2024 Lodging Tax Funded Activities with Wenatchee Valley Museum and Cultural Center 20240212A5-13
14. Letter of Agreement Between Chelan County Commissioners and Sheriff and Teamsters Local 760 RE: Appendix D Campus Security 20240212A5-14
15. CBA Between Chelan County Commissioners and Sheriff and Teamsters Local 760 RE: Specially Commissioned and Non-Commissioned Employees 20240212A5-15

16. Aging & Adult Care Nomination of Bysheen Tomlin as Designated Crisis Responder 20240212A5-16
17. Notice of Hearing RE: Supplemental Budget Appropriation
- \$50,000 Paths and Trails 20240212H6-1
  - \$4,800 Mental Health

**10:02:00 A.M. Prosecuting Attorney Robert Sealby RE: Personnel Request**

**10:14:46 A.M. Recess**

**10:31:02 A.M. Back in Session**

**10:31:58 A.M. Continued Departmental Discussion**

- Prosecuting Attorney Robert Sealby Personnel Request

**10:39:04 A.M. Recess**

**10:45:55 A.M. Back in Session**

**10:46:10 A.M. Natural Resources Director Mike Kaputa**

Discussion

1. Amendment to Agreement with WA Recreation and Conservation Office for Peshastin Creek Rivermile 3.2-3.8 Floodplain Reconnection Design Project
2. Change Order No. 2 and Substantial Completion with Methow Valley Natives for 2023 Entiat Irrigation Project
3. Recommendation to Execute Agreement with Smith Excavation for East Fork Mission Creek Floodplain Restoration Project
4. Interagency Agreement with WA Department of Natural Resources for Upper Wenatchee Forest Resilience Bond Forest Health Project Support
5. Agreement with American Forest Management for Upper Wenatchee Forest Resilience Bond Forest Thinning Identification and Layout
6. Amendment to Agreement with WA Recreation and Conservation Office for Ozburn-Eagle Creek Fish Barrier Replacement Project
7. Other

**10:52:33 A.M. Action**

Upon motion and second by Commissioner Gering and Smith, the Commission unanimously approves the action items as follows:

1. Amendment to Agreement with WA Recreation and Conservation Office for Peshastin Creek Rivermile 3.2-3.8 Floodplain Reconnection Design Project

- 20240212A5-17
- 2. Change Order No. 2 and Substantial Completion with Methow Valley Natives for 2023 Entiat Irrigation Project 20240212A5-18
- 3. Recommendation to Execute Agreement with Smith Excavation for East Fork Mission Creek Floodplain Restoration Project 20240212A5-19
- 4. Interagency Agreement with WA Department of Natural Resources for Upper Wenatchee Forest Resilience Bond Forest Health Project Support 20240212A5-20
- 5. Agreement with American Forest Management for Upper Wenatchee Forest Resilience Bond Forest Thinning Identification and Layout 20240212A5-21
- 6. Amendment to Agreement with WA Recreation and Conservation Office for Ozburn-Eagle Creek Fish Barrier Replacement Project 20240212A5-22

**10:52:58 A.M. Continued Departmental Discussion**

- 1. Workshop: Upper Wenatchee Forest Resilience Bond Forest Health Project

**11:39:53 A.M. Economic Services Director Ron Cridlebaugh**

Discussion

- 1. Housing Program Coordinator Temporary Pay Increase
- 2. Departmental Update

**11:42:12 A.M. Action**

Upon motion and second by Commissioner Gering and Smith, the Commission unanimously approves the action items as follows:

- 1. Housing Program Coordinator Temporary Pay Increase

~~**12:00 P.M. District Court Judges and Court Administrator Lea Garner**~~ - - *Canceled*

**1:43:36 P.M. Recess until Tuesday**

**TUESDAY, FEBRUARY 13, 2024**

**9:01:15 A.M. Back in Session**

**9:01:45 A.M. Jail Director Chris Sharp**

Discussion

- 2. Departmental Update

**9:28:11 A.M. Public Works Director Eric Pierson**

**9:30:10 A.M. Chairman Overbay Officially Closed the Bid Opening to Further Submissions for the following Projects**

1. Wenatchee Heights Phase II, County Road Project 746 (CRP 746)
2. Supplying Crushed Aggregate for Seal Coat

**9:30:17 A.M. Bid Opening: Wenatchee Heights Phase II, County Road Project 746**

A total of five bids were received as follows:

1. Wheeler Excavation, LLC	\$1,115,554.00
2. Selland Construction, Inc.	\$1,145,065.50
3. Granite Construction Company	\$1,243,822.04
4. Smith Excavation	\$1,249,077.50
5. Hurst Construction, LLC	\$1,260,948.50
Engineer's Estimate	\$1,220,000.00

**9:34:08 A.M. Action**

Upon motion and second by Commissioners Gering and Smith, the Commission unanimously approves to accept the bids as presented, bid to be awarded next week during Public Works agenda time.

Bid documents were referred to the Public Works Department for comprehensive evaluation of the bids to determine compliance with project requirements.

**9:34:35 A.M. Bid Opening: Supplying Crushed Aggregate for Seal Coat**

Only one bidder (Central Washington Asphalt) submitted five bids as follows:

1. Cashmere District	\$71,804.16
2. Chelan District	\$87,820.26
3. Entiat District	\$46,205.50
4. Leavenworth District	\$62,601.00
5. Wenatchee District	\$60,292.08

**9:38:45 A.M. Action**

Upon motion and second by Commissioners Gering and Smith, the Commission unanimously approves to accept the bids as presented, bid to be awarded next week during Public Works agenda time.

Bid documents were referred to the Public Works Department for comprehensive evaluation of the bids to determine compliance with project requirements.

**9:39:18 A.M. Continue Departmental Discussion**

1. Employee Recognition: Brenda Blanchfield, Manager of the Public Works Solid Waste Program
2. Call for Bids – Dryden Transfer Station Push Pit Floor Repair
3. Event Permit - Tour de Bloom
4. Open Item

**9:39:47 A.M. Action**

Upon motion and second by Commissioner Gering and Smith, the Commission unanimously approves the action items as follows:

1. Approve Call for Bids – Dryden Transfer Station Push Pit Floor Repair  
20240212B1-1

**9:51:12 A.M. Recess**

**10:15:11 Back in session**

**10:15:21 A.M. Community Development Director Deanna Walter**

**10:16:11 A.M. Public Hearing: City of Leavenworth Urban Growth Area Amendments  
ZTA-22-419 Incorporation of (Ordinance #1651) for County Application in  
Urban Growth Area**

Chairman Overbay opens the public hearing. Members of the public join in chambers and via Zoom.

**10:22:17 Public Comment Period is Closed– *No public comment provided***

**10:22:40 A.M. Action**

Upon motion and second by Commissioner Smith and Gering, the Commission unanimously approves the action items as follows:

1. ZTA-22-419 Approval of City of Leavenworth Urban Growth Area Amendments, Incorporation of (Ordinance #1651) for County Application in Urban Growth Area.

**10:23:36 A.M. Continued Departmental Discussion**

1. Alcoa Demolition – Conditional Use Permit
2. Legacy Pesticide
3. Comprehensive Text Amendments RE: ZTA 23-260 Definition of Dwelling Unit

**10:27:13 A.M. Action**

Upon motion and second by Commissioner Gering and Smith, the Commission unanimously approves the action items as follows:

1. **Resolution #2024-12 RE:** ZTA-23-260 Adoption of Comprehensive Text Amendments RE: ZTA 23-260 Definition of Dwelling Unit (Title 14, 14.98.625)

**10:28:28 A.M. Continued Departmental Discussion**

1. Regarding Code Enforcement Creating New Fund for Revenues

**10:40: 49 A.M. Recess**

**11:10:42 A.M. Back in session**

*The scheduled agenda time for the Chelan County Coroner and the City of Chelan was canceled*

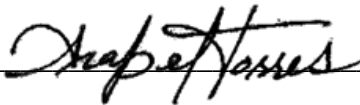
**11:10:57 Adjourn**

Board adjourns until Monday, February 20, 2024.

Weekly Voucher Approval for Payment	20240212B4-1
Current Expense	\$299,286.80
Other Funds	<u>\$640,281.84</u>
Total All Funds	\$939,568.64

BOARD OF CHELAN COUNTY COMMISSIONERS

KEVIN OVERBAY, CHAIRMAN



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ANABEL TORRES, Clerk of the Board