

CHELAN COUNTY COMMISSIONERS
MINUTES OF MAY 23&24, 2022

Monday, May 23, 2022

9:00:55 A.M. Opening – Pledge of Allegiance

Chairman Overbay calls the meeting to order. Present for session are Commissioners Bugert and Gering, County Administrator Cathy Mulhall and Clerk of the Board Carlye Baity

9:02:37 A.M. Consent Agenda

Upon motion and second by Commissioners Bugert and Gering, the Commission unanimously approves the consent agenda as follows:

1. Approval of Minutes
2. Vouchers as submitted and listed
3. Payroll Changes:
 - a) Lesley A. Allan, Superior Court, New Hire Extra Help
 - b) Kyle Osburn, Fire Prevention & Investigations, New Hire
 - c) Maddison Tibbetts, Fire Prevention & Investigations, New Hire
 - d) Mireya Castillo, Juvenile Probation, Step Increase
 - e) Jacob Smith, Sheriff, Step Increase
 - f) Ziomara Hernandez, Prosecuting Attorney, Step Increase
 - g) Sara McGuire, Treasurer, Step Increase
 - h) Tyler Asher, Public Works, Step Increase
 - i) Christopher Cooper, Public Works, Step Increase
 - j) Lisa Baker, Regional Justice Center, Step Increase
 - k) Logan Crane, Regional Justice Center, Step Increase
 - l) Williams Edge, Regional Justice Center, Step Increase
 - m) Issac Escalera Mendez, Regional Justice Center, Step Increase
 - n) Austin Hawkins, Regional Justice Center, Step Increase
 - o) Christopher Nores, Regional Justice Center, Step Increase
 - p) Isaiah Orellana-Abbott, Regional Justice Center, Step Increase
 - q) Tyler Pilgeram, Regional Justice Center, Step Increase
 - r) Marco Urrutia, Regional Justice Center, Step Increase
 - s) Johnathan Young, Regional Justice Center, Step Increase
 - t) Kyle Harmon, Regional Justice Center, Step Increase
 - u) Leslie Carlson, Regional Justice Center, Longevity Increase
 - v) Jeremy Cheever, Regional Justice Center, Longevity Increase
 - w) Oscar Hernandez, Regional Justice Center, Longevity Increase
 - x) Jeffrey Hughes, Regional Justice Center, Longevity Increase
 - y) Sean Steinbrech, Regional Justice Center, Longevity Increase
 - z) Eric Stevens, Regional Justice Center, Longevity Increase
 - aa) Michael Yonko, Regional Justice Center, Longevity Increase
 - bb) Greg Leichner, Ohme Gardens, New Hire Extra Help
 - cc) Brett Ogle, Ohme Gardens, Rehire Extra Help
 - dd) Edwin, Garcia, Farm Worker Housing, Rehire Extra Help
 - ee) Alfredo Gonzalez, Farm Worker Housing, Rehire Extra Help

- ff) Braden Reinholt, Assessor, New Hire
- gg) Zachary Mendenhall, Assessor, Resignation
- hh) Kimberly Johnson, Assessor, Resignation
- ii) Jesus Ramirez, Regional Justice Center, Step Increase

9:03:03 A.M. **Public Comment Period**

- No 1 Canyon Resident Steve Voorhies Re: Stop Work Order on neighbor's property
- Cashmere City Councilman Christopher Carlson Re: Homeless Housing

9:07:46 A.M. **Board Discussion**

- CCRJC facility and use of annex – Sargent Hughes and Chief Larson are present
- Commissioner Bugert's flight over Chinook properties
- Chumstick wildfire group meeting
- Follow up with DNR Re: Burch Mountain
- Upcoming Community Meetings in District 3
- LTAC Director update
- ARPA funding deadlines

9:36:03 A.M. **County Administrator Cathy Mulhall Discussion**

1. County Position Evaluation Program Processing
2. HR Update
3. Administrative Updates

10:14:33 A.M. **Action**

Upon motion and second by Commissioner Bugert and Gering, the Commission unanimously approves the action items as follows:

1. Grant Services Agreement RE: 2022-23 Lodging Tax Funded Capital Project with Pybus Market Charitable Foundation 20220523A2-1
2. Memorandum of Defense and Indemnification 20220523A5-1

10:15:48 A.M. **Continued Discussion Re: Organizational Assessment Review**

11:01:34 A.M. **Natural Resources Director Mike Kaputa**

Discussion

1. US Forest Service Central Washington Initiative
Guest: Kari Grover-Wier, Chief of Staff, Okanogan Wenatchee National Forest
2. Chinook Forest Partners
Guest: Kelly Droegge, Managing Partner
3. Upcoming Commissioners Tours
4. Notice of Award to Boettcher and Sons, Inc., for Eagle Creek Culvert Replacement Project

5. Master Services Agreement and Statement of Work One with Heather Dappen Design for outreach and design services
6. Agreement with Counterpoint Language Services for Good Neighbor Handbook translation

11:42:24 A.M. Action

Upon motion and second by Commissioner Gering and Bugert, the Commission unanimously approves the action items as follows:

1. **BID AWARD: Eagle Creek Culvert Replacement Project**
Four bids were presented on May 16, 2022. After review by Natural Resources insuring that bids meet specifications, it was recommended that the Board accept the bid proposal from Boettcher and Sons Inc. as low bidder at \$282,355.00
20220523B1-1
2. Master Services Agreement and Statement of Work One with Heather Dappen Design for outreach and design services
20220523A5-2
3. Agreement with Counterpoint Language Services for Good Neighbor Handbook translation
20220523A5-3

11:43:02 A.M. Continued Natural Resources Discussion

12:00:48 P.M. Recess

1:30:24 P.M. Mental Health Diversion Program Manager Ana Johnson Discussion

- Grant funded position
- Departmental Update

1:45:07 P.M. Continued Board Discussion

- Commissioner’s participation in upcoming Community Meeting

1:59:33 P.M. State Auditor’s Office 2020 Audit Entrance Conference – State Auditor’s Eric Clark and Steven Gadd

2:27:50 P.M. Board recesses until Tuesday session.

Tuesday, May 24, 2022

9:01:39 A.M. Chairman Overbay calls the Tuesday meeting to order. Present for session are Commissioners Bugert and Gering, County Administrator Cathy Mulhall and Clerk of the Board Carlye Baity.

9:02:43 A.M. **Executive Session**

Upon motion and second by Commissioners Gering and Bugert, the Commission unanimously approves to move into a 15 minute Executive Session Pursuant to RCW 42.30.110(g), performance of a public employee.

9:17:16 A.M. **Move back to regular session**

9:17:25 A.M. **Organizational Assessment Review**

9:30:00 A.M. **Public Works Director Eric Pierson**

BID OPENING: 2022 Guardrail Repair Program, Phase 1, County Road Project 741
(CRP741)

Bid Opening closed to further bids by Chairman Overbay. Three bids received as follows; Frank Gurney, Inc. at \$100,944.35; Dirt & Aggregate Interchange, Inc. at \$118,118.00; M2 Industrial, Inc. at \$184,454.60. Engineers Estimate is \$115,325.45.

Bid documents referred to Public Works Department to ensure bids meet specifications.

9:33:54 A.M. **Action**

Upon motion and second by Commissioners Bugert and Gering, the Commission unanimously approves to accept the bids as presented, bid to be awarded next week on Public Works agenda time.

9:34:51 A.M. **Discussion**

1. Discussion Agreement with Pipkin Construction for Sunnyslope Yard Stormwater Retrofit Project, Storm Drainage Project No. 2014 (SD2014)
2. County Road Administration Board Rural Arterial Program Project Agreement for Construction, South Lakeshore Road, Phase 2, County Road Project 743 (CRP 743)
3. Resolution Rescinding Resolution 2019-42 – Disposal Charges for Dryden Transfer Station
4. Event Permit – Gran Fondo Leavenworth
5. Reclassification of Chief Accountant position to Finance Manager

9:39:29 A.M. **Action**

Upon motion and second by Commissioner Gering and Bugert, the Commission unanimously approves the action items as follows:

1. Agreement with Pipkin Construction for Sunnyslope Yard Stormwater Retrofit Project, Storm Drainage Project No. 2014 (SD2014)
2. County Road Administration Board Rural Arterial Program Project Agreement for Construction, South Lakeshore Road, Phase 2, County Road Project 743 (CRP 743)
3. Resolution Rescinding Resolution 2019-42 – Disposal Charges for Dryden Transfer Station
4. Reclassification of Chief Account to Finance Manager – **add on**

9:42:36 A.M. **Flood Control Zone District Administrator Eric Pierson**

Discussion

1. Call for Bids – No. 1 Canyon Flood Control Basin Project (FCD505)

9:43:21 A.M. **Action**

Upon motion and second by Supervisors Bugert and Gering, the Board of Supervisors unanimously approves the action items as follows:

1. Call for Bids – No. 1 Canyon Flood Control Basin Project (FCD505)

9:44:59 A.M. **Continued Discussion**

- Cameo Subdivision
- Contract with Lisa deVera to serve as clerk for BRB

9:53:09 A.M. **Action**

Upon motion and second by Commissioner Bugert and Gering, the Commission approves the action items as follows: *Commissioner Overbay recuses himself from motion*

- Authority for Chairman Overbay to sign Personal Service Contract with Lisa de Vera to serve as Clerk for the Boundary Review Board

10:15:20 A.M. **Community Development Interim Director Deanna Walter Discussion**

1. Resolution repealing Resolution 2021-114
2. Refund building permit BP 210669 Shaun & Terra Taylor \$2,561.14
3. Refund building permit BP 210224 Kenneth & Lyndsie Zener \$3,566.25
4. Plat amendment for Bandera at Bear Mountain Ranch PA 2021-223

10:18:36 A.M. **Action**

Upon motion and second by Commissioner Bugert and Gering, the Commission unanimously approves the action items as follows:

1. Refund building permit BP 210669 Shaun & Terra Taylor \$2561.14
2. Refund building permit BP 210224 Kenneth & Lyndsie Zener \$3566.25
3. Plat amendment for Bandera at Bear Mountain Ranch PA 2021-223 – **add on**

10:23:36 A.M. **Continued Community Development Discussion**

- Marcus Foster Regarding Scrivener’s error on Resolution 2021-114

10:24:00 A.M. **Action**

Upon motion and second by Commissioner Gering and Bugert, the Commission unanimously approves the action items as follows:

- Resolution **#2022-50** Repealing Resolution 2021-114

10:23:36 A.M. **Continued Board Discussion RE: Organizational Assessment Review**

11:17:32 A.M. **Recess**

11:30:41 A.M. **City of Leavenworth Mayor Florea**

Discussion

1. Urban Growth Area assessment
2. Community meeting with Commissioner Bugert
3. Board of Health appointment to Position No. 6 – Mayor Florea to serve as alternate
4. Oktoberfest 2022 – Bavarian Fest will be held in Leavenworth
5. LTAC Update Re: search for Executive Director

11:55:00 A.M. Adjourn

Board adjourns until Tuesday, May 31, 2022.

Weekly Voucher Approval for Payment	20220523B4-1
Current Expense	\$678,146.49
Other Funds	<u>\$1,536,473.52</u>
Total All Funds	\$2,214,620.01

BOARD OF CHELAN COUNTY COMMISSIONERS

KEVIN OVERBAY, CHAIRMAN

CARLYE BAITY, Clerk of the Board