

CHELAN COUNTY COMMISSIONERS
MINUTES OF MAY 6&7, 2019

Monday, May 6, 2019

9:00 A.M. Opening – Pledge of Allegiance

Chairman Overbay calls the meeting to order. Present for session are Commissioners England and Bugert, County Administrator Cathy Mulhall and Clerk of the Board Carlye Baity.

9:02:15 A.M. Poppy Princess Presentation

1. Proclamation of “Poppy Days”

9:04:28 A.M. Action

Upon motion and second by Commissioner England and Bugert, the Commission unanimously approves the action items as follows:

1. Resolution #2019-57 Proclamation of “Poppy Days”

9:09:53 A.M. Consent Agenda

Upon motion and second by Commissioner Bugert and England, the Commission unanimously approves the action items as follows:

1. Approval of Minutes
2. Vouchers as submitted and listed
3. Payroll Changes:
 - a) Ryan Smolinsky, District Court, New Hire
 - b) Miriam Duenas, District Court, New Hire
 - c) David Spencer, Community Development, New Hire
 - d) Jaime Cuellar, Juvenile, Promotion
 - e) Joyce Whitehall, Juvenile, Step Increase
 - f) Julie Collins, Juvenile, Hourly Rate Increase
 - g) Jennifer Cortes-Lemus, Juvenile, Hourly Rate Increase
 - h) Jessica Diaz, Juvenile, Hourly Rate Increase
 - i) Esmeralda Farias, Juvenile, Hourly Rate Increase
 - j) Brandy Gomez, Juvenile, Hourly Rate Increase
 - k) Adriana, Gonzalez, Juvenile, Hourly Rate Increase
 - l) Cindy Guerrero, Juvenile, Hourly Rate Increase
 - m) Elsy Hernandez, Juvenile, Hourly Rate Increase
 - n) Stephanie Huancas, Juvenile, Hourly Rate Increase
 - o) Analeydi Lopez, Juvenile, Hourly Rate Increase
 - p) Inocencia Lopez, Juvenile, Hourly Rate Increase
 - q) Julie Brummel, Auditors, Step Increase
 - r) Evelyn Mejia, Auditors, Step Increase
 - s) Travis Girard, Assessors, Step Increase
 - t) Zachary Baker, Assessors, Step Increase
 - u) Joshua Hepburn, Assessors, Step Increase
 - v) Adriana Montes, Clerks, Step Increase
 - w) Wyatt Brown, Public Works, Resignation

- x) Jennifer Marquis, Extension, Resignation
- y) Hayley Whitmire, Regional Justice Center, Extra Help Termination
- 4. Donation of 8 hours of annual leave to Public Works Employee 20190506B4-2
- 5. Donation of 88 hours of annual leave to Juvenile Employee 20190506B4-3

9:10:57 A.M. **Board Discussion**

- 1. Shon Smith with Public Facility District – Parking Issues during events
- 2. Shoreline Master Plan process & Short Term Rentals – Commissioners express concern with consistency of notification. Working with Department of Ecology to determine a public hearing
- 3. Forest Health Collaborative Meeting update
- 4. Homeless Steering Committee update

9:59:49 A.M. **Proclamation: Public Services Week**

10:00:50 A.M. **Action**

Upon motion and second by Commissioner England and Bugert, the Commission unanimously approves the action items as follows:

- Resolution #2019-58 Proclamation Declaring Public Services Week

10:01:42 A.M. **County Administrator Cathy Mulhall**

BID AWARD: Security for Farmworker Housing Camp

Three bids were presented on April 29, 2019. After review insuring that bids meet specifications, it was recommended that the Board accept the bid proposal from Pacific Security.

10:02:38 A.M. **Action**

Moved by Commissioner England, seconded by Commissioner Bugert and carried, that the Board award of Security Services bids to Pacific Security. 20190506B1-1

BID AWARD: Cleaning for Farmworker Housing Camp

Three bids were presented on April 29, 2019. After review insuring that bids meet specifications, it was recommended that the Board accept the bid proposal from Vidal's Cleaning.

10:02:50 A.M. **Action**

Moved by Commissioner Bugert, seconded by Commissioner England and carried, that the Board award of Cleaning Services bids to Vidal's Cleaning. 20190506B1-1

10:04:30 A.M. **Discussion**

- 1. PA Doug Shae RE: New DPA Position
- 2. Administrative Update

10:23:56 A.M. Action

Upon motion and second by Commissioner England and Bugert, the Commission unanimously approves the action items as follows:

1. Approval of New Deputy Prosecuting Attorney position 20190506B4-4
2. Notice of Hearing – Supplemental Budget Appropriation 20190506H6-1
 - \$25,000 - Non-Departmental
 - \$58,360 - Prosecuting Attorney
 - \$30,000 - Expo Center
 - \$100,000 - Fair
 - \$30,000 - REET 2
3. Contract for the Provision of Legal Services (Conflicts) with Woods, Brangwin & Bratton 20190506A5-1
4. Contract for the Provision of Legal Services (Conflicts) with Hans Slette 20190506A5-2
5. Data Access Subscription Casual Use Agreement with Couture Law Firm for Superior Court Public Documents 20190506A5-3
6. Temporary Lease Agreement of Airport Hangar Space for Privately Owned Hangar with Larry King 20190506A5-4

10:25:19 A.M. Continued Board Discussion Re: PUD and Malaga Park Letter of Support

10:30:33 A.M. Natural Resources Director Mike Kaputa Discussion

1. Recommendation to award Handschke Chumstick Creek Fish Passage Project to Morgan and Son Earthmoving, Inc.
2. Amendment 1 to consulting agreement with Natural Systems Design for Icicle Creek Confluence Design
3. Consultant agreement with Perteet, Inc., for critical areas update technical support
4. Malaga Park feasibility study letter of support
5. Nason Ridge allocation of funding from capital budget
6. Upcoming Meetings

11:00:57 A.M. Action

Upon motion and second by Commissioner Bugert and England, the Commission unanimously approves the action items as follows:

1. Recommendation to award Handschke Chumstick Creek Fish Passage Project to Morgan and Son Earthmoving, Inc. 20190506A5-5
2. Amendment 1 to consulting agreement with Natural Systems Design for Icicle Creek Confluence Design 20190506A5-6
3. Consultant agreement with Perteet, Inc., for critical areas update technical support 20190506A5-7

11:04:53 A.M. Continued Discussion Re: Natural Resources Hiring and Salary

12:20 P.M. **Recess**

NOON

1:01:25 P.M. **HR Director Katie Batson**

- Salary Survey
- Labor Relations Conference attended last week by HR Department

1:23 P.M. P.M. **Community Development Director Dave Kuhl Re: SMP process**

1:30 P.M. **Jail Director Bill Larson**

- Departmental Update
 - Enhancing Safety/Security
 - Managing Budget
 - Staff Recognition

2:35:47 P.M. **Action**

Upon motion and second by Commissioner England and Bugert, the Commission unanimously approves the action items as follows:

- Resolution **#2019-59** Amending Resolution #2019-55 for Submission of a Renewal Proposition to the Voters of Chelan County Authorizing Continued Funding of RiverCom Emergency Communication Systems and Facilities Sales and Use Tax, Pursuant to RCW 82.14.420

Tuesday, May 7, 2019

9:02:54 A.M. Chairman Overbay calls the Tuesday meeting to order. Present for session are Commissioners England and Bugert, County Administrator Cathy Mulhall and Clerk of the Board Carlye Baity.

9:03:17 A.M. **Sheriff, Brian Burnett**

- Recap of Apple Blossom Festivities
- Departmental Discussion

9:30:37 A.M. **Public Works Director Eric Pierson**

PUBLIC HEARING: Franchise with City of Chelan for Limited Use of County Road Right of Way

Chairman Overbay opens the public hearing. Assistant Director Josh Patrick gives staff report. No one from the public is present. Public Comment period is closed.

9:33:48 A.M. **Action**

Upon motion and second by Commissioner England and Bugert, the Commission unanimously approves the action items as follows:

- Resolution #2019-60 Re: Franchise with City of Chelan for Limited Use of County Road Right of Way

9:34:54 A.M. **Executive Session**

Upon motion and second by Commissioners Bugert and England, the Commission unanimously approves to move into a 20 minute Executive Session Pursuant to RCW 42.30.110(i), to discuss with legal counsel matters relating to enforcement actions, litigations or potential litigation.

9:55:41 A.M. **Move back to regular session**

9:56:41 A.M. **Discussion**

1. Supplement No. 2 to Contract No. 2018-09 with Northwest Hydraulic Consultants, Inc. for Engineering Services Related to the No. 1 Canyon Drainage System Assessment Project
2. Contract No. 2019-05 with RH2 Engineering, Inc., for Engineering Services Related to Squilchuck Outfall Retrofit Design Project
3. Equipment Rental Agreement with Whitman County Public Works for Bridge Inspection Platform
4. Resolution to Establish Disposal Charges for the Brush Recycling Program in the Leavenworth Quarantine Area
5. Resolution to Establish Goodwin Road as County Road Project 726, CRP 726
6. Resolution to Establish Mission Creek Road Preservation as County Road Project 727, CRP 727
7. Resolution to Surplus Ford F-550
8. Events Permit – Pig Jig Fun Run
9. Events Permit – Chelan Tour Lite

10:06:40 A.M. **Executive Session**

Upon motion and second by Commissioners England and Bugert, the Commission unanimously approves to move into a 10 minute Executive Session Pursuant to RCW 42.30.110(i), to discuss with legal counsel matters relating to enforcement actions, litigations or potential litigation.

Extend Executive Session by 5 minutes – *Public Notified*

10:22:13 A.M. **Move back to regular session**

10:23:11 A.M. **Action**

Upon motion and second by Commissioner Bugert and England, the Commission unanimously approves the action items as follows:

1. Supplement No. 2 to Contract No. 2018-09 with Northwest Hydraulic Consultants, Inc. for Engineering Services Related to the No. 1 Canyon Drainage System Assessment Project 20190506A5-8
2. Contract No. 2019-05 with RH2 Engineering, Inc., for Engineering Services Related to Squilchuck Outfall Retrofit Design Project 20190506A5-9
3. Equipment Rental Agreement with Whitman County Public Works for Bridge Inspection Platform 20190506A5-10
4. Resolution **#2019-61** to Establish Goodwin Road as County Road Project 726, CRP 726
5. Resolution **#2019-62** to Establish Mission Creek Road Preservation as County Road Project 727, CRP 727
6. Resolution **#2019-63** to Surplus Ford F-550

10:22:13 A.M. **Community Development Director Dave Kuhl**

Discussion

1. Introduction of newest Staff Member, Assistant Planner Alex White
2. Resolution Re: Increase in Revolving Fund for the Cash Box used for Permits
3. Letter to the Department of Ecology in regard to the adoption of the Chelan County Shoreline Master Program - *Clay Gatton Representing the Lake Chelan Reclamation District and Dan Beardslee are present and provide comments*
1. Refund request for building permit # BP 180774 submitted by Robert Anderson in the amount of \$1374.10
2. Refund request for building permit # BP 19018 submitted by Greg Prentice in the amount of \$511.00
3. Refund request for building permit # BP 190233 in the amount of \$312.55
4. Personal Services Contract with Berk Consulting for On-call Planning and Environmental Services
5. Personal Services Agreement with Perteet Consulting for On-call Planning and Environmental Services

11:26:50 A.M. **Action**

Upon motion and second by Commissioner England and Bugert, the Commission unanimously approves the action items as follows:

1. Approval of Refund request for building permit # BP 180774 submitted by Robert Anderson in the amount of \$1374.10 20190506B4-5

2. Approval of Refund request for building permit # BP 190118 submitted by Greg Prentice in the amount of \$511.00 20190506B4-6
3. Approval of Refund request for building permit # BP 190233 in the amount of \$312.55 20190506B4-7
4. Approval of Personal Services Contract with Berk Consulting for On-call Planning and Environmental Services 20190506A5-11
5. Approval of Personal Services Agreement with Pertect Consulting for On-call Planning and Environmental Services 20190506A5-12
6. Resolution #2019-64 Re: Increase in Revolving Fund for the Cash Box used for Permits

11:27:12 A.M. **Recess**

11:39:03 A.M. **Economic Development Workshop** – *Present for workshop is County Administrator Cathy Mulhall, HR Director Katie Batson and Noxious Weeds Director Mike Mackey.*

1:04:22 P.M. **Adjourn**

Board adjourns until Monday, May 13, 2019

Weekly Voucher Approval for Payment	20190505B4-1
Current Expense	\$87,109.36
Other Funds	<u>\$183,926.51</u>
Total All Funds	\$271,035.87

BOARD OF CHELAN COUNTY COMMISSIONERS

KEVIN OVERBAY, CHAIRMAN

CARLYE BAITY, Clerk of the Board