

CHELAN COUNTY COMMISSIONERS
MINUTES OF MAY 20&21, 2019

Monday, May 20, 2019

9:00:07 A.M. Opening – Pledge of Allegiance

Chairman Overbay calls the meeting to order. Present for session are Commissioners England and Bugert, County Administrator Cathy Mulhall and Clerk of the Board Carlye Baity.

Employee Recognition

| | | |
|----------------|-------------------------|---------------------|
| Jeff Middleton | Sheriff | 35 Years of Service |
| Doug Shae | Prosecuting Attorney | 30 Years of Service |
| Brad Harn | Public Works | 30 Years of Service |
| Ritch Hively | Regional Justice Center | 25 Years of Service |
| Jeff Hughes | Regional Justice Center | 25 Years of Service |
| Nina Tapscott | Auditor | 20 Years of Service |
| Michael Yonko | Regional Justice Center | 15 Years of Service |
| Deanna Walter | Assessor | 10 Years of Service |

9:06:04 A.M. Consent Agenda

Upon motion and second by Commissioners Bugert and England, the Commission unanimously approves the consent agenda as follows:

1. Approval of Minutes
2. Vouchers as submitted and listed
3. Payroll Changes:
 - a) Adam Pfleeeger, Noxious Weeds, New Hire
 - b) Megan Whitmore, Noxious Weeds, Rehire Extra Help
 - c) Raylene Dowell, Noxious Weeds, Step Increase
 - d) Elizabeth Avila-Lopez, Farm Worker Housing, New Hire Extra Help
 - e) Alfredo Gonzalez, Farm Worker Housing, Rehire Extra Help
 - f) Michael Yonko, Regional Justice Center, Longevity Increase
 - g) Sean Steinbrech, Regional Justice Center, Longevity Increase
 - h) Jeffrey Hughes, Regional Justice Center, Longevity Increase
 - i) Ritch Hively, Regional Justice Center, Longevity Increase
 - j) Betty Reeves, Regional Justice Center, Step Increase
 - k) Tyler Asher, Public Works, Step Increase
 - l) Sylvia Sanchez, Prosecuting Attorney, Promotion
 - m) Charissa Cruickshank, Prosecuting Attorney, Resignation
 - n) Emily Van Osten, River County Park, Extra Help Resignation
4. Donation of 24 hours of annual leave to Public Works Employee

9:08:00 A.M. Board Discussion

9:35:03 A.M. **County Administrator Cathy Mulhall**

Discussion

1. LTAC Round 1: Plain Valley Ski Trails
2. Upcoming Benefit Committee meeting this Wednesday
3. Airport Grant, FAA, Meeting with Randall next week
4. Economic Development Position

9:41:50 A.M. **Action**

Upon motion and second by Commissioner England and Bugert, the Commission unanimously approves the action items as follows:

1. LTAC Grant Services Agreement for Plain Valley Ski Trails – **add on**

20190520A2-1

9:42:33 A.M. **Continued Board Discussion**

9:55:49 A.M. **Recess**

10:01:25 A.M. **Jail Director Bill Larson**

Discussion

1. Request for additional FTE
2. Monthly Financial Report – Business Manager Nicole Thompson
3. Departmental Updates

10:39:22 A.M. **Action**

Upon motion and second by Commissioner Bugert and England, the Commission unanimously approves the action items as follows:

1. Request for additional FTE

20190520B4-2

10:41:26 A.M. **Recess**

11:01:41 A.M. **Natural Resources Director Mike Kaputa**

Discussion

1. Authorization to advertise and release bid documents for Entiat River Area B Planting Project
2. Amendment #1 to professional services agreement with WA Water Trust for Cascade Orchards Flow Restoration Project
3. Malaga Early Investment Draft Letter from General Manager Steve Wright with Chelan County Public Utility District

Upcoming Meetings:

- VSP Meeting on Thursday, May 23th, 2019 at 5:00pm-7:00pm, Chelan Fire House with Commissioner England
- CTC Meeting on Tuesday, June 4th, 2019 at 6:00pm-8:00pm for Volunteer Stewardship, Commissioners England and Bugert

11:23:21 A.M. Action

Upon motion and second by Commissioner England and Bugert, the Commission unanimously approves the action items as follows:

1. Authorization to advertise and release bid documents for Entiat River Area B Planting Project 20190520B1-1
2. Amendment #1 to professional services agreement with WA Water Trust for Cascade Orchards Flow Restoration Project 20190520A5-1
3. Malaga Early Investment Draft Letter from Commissioner Garry Arseneault with Chelan County Public Utility District – **add on** 20190520C8-1

11:24:43 A.M. Continued Board Discussion

11:27:11 A.M. Recess

1:00:48 P.M. Wildland-Urban Interface Code Workshop Director Mike Kaputa & Fire Districts

1. Fire Hazard Area: Community Planning Assistance for Wildfires
 - Critical Fire Weather

2:31:08 P.M. Board recesses until Tuesday session.

Tuesday, May 21, 2019

Chairman Overbay calls the Tuesday meeting to order. Present for session are Commissioners England and Bugert, County Administrator Cathy Mulhall and Deputy Clerk of the Board Teresa Venegas.

9:03:16 A.M. Fire Marshall Bob Plumb

1. Notice of Public Hearing – Chelan Co. Code Chapter 7.52 Fire Hazard Areas

9:06:21 A.M. Action

Upon motion and second by Commissioner Bugert and England, the Commission unanimously approves the action items as follows:

1. Notice of Public Hearing – Chelan Co. Code Chapter 7.52 Fire Hazard Areas – **add on** 20190520H6-1

9:06:47 A.M. Board Discussion

9:30:06 A.M. Public Works Director Eric Pierson, Robert Sealby, Josh Patrick Discussion

1. Contract with Stripe Rite, Inc. for Countywide Striping Improvements, County Road Project 720, CRP 720
2. Supplement No. 1 to Contract No. 2017-5 with KPFF, Inc., for Services Related to the Slide Ridge Culvert Replacement Project

3. Contract No. 2019-07 with Pacific Appraisal Associates, PLLC, for Services Related to West Malaga Road Intersections, County Road Project 647, CRP 647
4. Public Works Policies and Procedures Manual and Accident Prevention Program
5. Waste Haulers Fee
6. Preservation Foreman Position

10:00:24 A.M. Action

Upon motion and second by Commissioner England and Bugert, the Commission unanimously approves the action items as follows:

1. Contract with Stripe Right, Inc. for Countywide Striping Improvements, County Road Project 720, CRP 720 20190520A5-2
2. Supplement No. 1 to Contract No. 2017-5 with KPFF, Inc., for Services Related to the Slide Ridge Culvert Replacement Project 20190520A5-3
3. Contract No. 2019-07 with Pacific Appraisal Associates, PLLC, for Services Related to West Malaga Road Intersections, County Road Project 647, CRP 647 20190520A5-4
4. Public Works Policies and Procedures Manual and Accident Prevention Program 20190520A5-5
5. Resolution **#2019-65** Waste Haulers Fee – imposed upon the solid waste collection services of a certified solid waste collection company operation within the unincorporated areas of Chelan County shall be in an amount equal to 5% of each solid waste company's annual gross revenues generated from operations within the unincorporated areas of Chelan County, annual revenues shall be reported by February 28th of each year pursuant to RCW 36.58.045 – **add on**
6. Approved Leavenworth Brush Removal Bid Rejection Letter – **add on** 20190520B1-2

10:00:53 A.M. Recess

10:13:54 A.M. Community Development Director Dave Kuhl

Discussion

1. Departmental Discussion - Vacation Rentals – Lynn Machado Manager for Vacation Rental/ Short-Term Rentals Email List
2. Recreation & Rental Use
3. Solutions & Processes

10:52:50 A.M Recess

10:58:01 A.M. Executive Session

Upon motion and second by Commissioners England and Bugert, the Commission unanimously approves to move into a 32 minutes Executive Session Pursuant to RCW 42.30.110(i) to discuss with Deputy Prosecuting Attorney April Hare matters relating to potential litigation.

Extended Executive Session by 15 Minutes – Public Notified

11:45:20 A.M. Move back to regular session

11:45:43 A.M. PUBLIC HEARING: Supplemental Budget Appropriation

Chairman Overbay opens the public hearing. No one from the public is present. Public Comment period is closed.

11:52:17 A.M. Action

Upon motion and second by Commissioner Overbay and England, the Commission unanimously approves the action items as follows:

1. SBA Resolution **#2019-66**

11:52:42 A.M. Adjourn

Board adjourns until Tuesday, May 28, 2019

| | |
|-------------------------------------|---------------------|
| Weekly Voucher Approval for Payment | 20190520B4-1 |
| Current Expense | \$178,918.13 |
| Other Funds | <u>\$760,054.57</u> |
| Total All Funds | \$938,972.70 |

BOARD OF CHELAN COUNTY COMMISSIONERS

KEVIN OVERBAY, CHAIRMAN

CARLYE BAITY, Clerk of the Board