

CHELAN COUNTY COMMISSIONERS  
MINUTES OF MARCH 11&12, 2019

**Monday, March 11, 2019**

**9:00:23 A.M. Opening – Pledge of Allegiance**

Chairman Overbay calls the meeting to order. Present for session are Commissioners England and Bugert, County Administrator Cathy Mulhall and Clerk of the Board Carlye Baity

**9:04:24 A.M. Consent Agenda**

Upon motion and second by Commissioners Bugert and England, the Commission unanimously approves the consent agenda as follows:

1. Approval of Minutes
2. Vouchers as submitted and listed pending signature
3. Payroll Changes:
  - a) Deyanira Lozano-Ramos, Prosecuting Attorney, New Hire Extra Help
  - b) Dave Rinehart, Community Development, Reduction in Hours
  - c) Dave Rinehart, Community Development, Step Increase
  - d) Adrienne Roumasset, Natural Resources, Step Increase
  - e) Erin McKay, Natural Resources, Step Increase
  - f) McKayla Slater, Juvenile, Resignation
  - g) Charles Gilley, Sheriff, Extra Help Resignation
  - h) Richard Haynes, Sheriff, Extra Help Resignation
  - i) Bruce Moses, Sheriff, Extra Help Resignation
  - j) John Snyder, Sheriff, Extra Help Resignation
  - k) Jeffrey Wilson, Sheriff, Extra Help Resignation
  - l) Billye Tollackson, Regional Justice Center, Remove from Bargaining Unit
  - m) Leslie Carlson, Regional Justice Center, Move to Bargaining Unit
4. Public Works, Request to fill position

**9:09:18 A.M. Executive Session**

Upon motion and second by Commissioners England and Bugert, the Commission unanimously approves to move into a 10 minutes Executive Session Pursuant to RCW 42.30.110(b) to consider the selection site or acquisition of real estate by lease or purchase.

Extend Executive Session by 15 minutes – ***Public Notified***

**9:35:33 A.M. Move back to regular session**

**9:35:40 A.M. Board Discussion**

- Possibility of Commissioner representative for Pangborn Task Force – *Commissioner England will attend on March 21<sup>st</sup>*
- City of Chelan Request for affordable housing
- Process of sending responses to LCB when receiving Liquor and Cannabis notices

10:03:01 A.M. **Recess**

10:12:46 A.M. **County Administrator Cathy Mulhall**

**Discussion**

1. Staffing and workload
2. Redi-Medi Clinic

10:56:13 A.M. **Action**

Upon motion and second by Commissioner Bugert and England, the Commission unanimously approves the action items as follows:

1. Grant Services Agreement RE: 2019 Lodging Tax Funded Activities with Cashmere Chamber 20190311A2-1
2. Grant Services Agreement RE: 2019 Lodging Tax Funded Activities with Lake Chelan Chamber 20190311A2-2
3. Notice of Hearing – Supplemental Budget Appropriation 20190311H6-1
4. Contract for the Provision of Legal Services(Conflicts) with Volyn Law 20190311A5-1

10:58:01 A.M. **HR Director Katie Batson**

**Discussion**

1. MOU with AFSCME- Council 2 RE: Bargaining Unit Transfer and Removal
2. Departmental Update

11:01:59 A.M. **Action**

Upon motion and second by Commissioner England and Bugert, the Commission unanimously approves the action items as follows:

1. MOU with AFSCME- Council 2 RE: Bargaining Unit Transfer and Removal 20190311A5-2

11:00 A.M. **Natural Resources Director Mike Kaputa**

**Discussion**

1. Project agreement with WA Recreation and Conservation Office for Mill Creek Fish Passage Improvement
2. Agreement with Rocky Reach HCP Tributary Committee for Cottonwood Flats Floodplain Restoration
3. Amendment with BERK Consulting for Voluntary Stewardship Program Support
4. WUI Workshop has been cancelled and will be rescheduled for next month
5. Staffing
6. Upcoming meetings – 11:32:45 Forest Service; Icicle Workgroup Steering Committee, Thursday; Friday 9am-11am Lands Dialogue Mtg.; 21<sup>st</sup> Mission Creek Community 5:30pm

11:41:27 A.M. **Action**

Upon motion and second by Commissioner Bugert and England, the Commission unanimously approves the action items as follows:

1. Project agreement with WA Recreation and Conservation Office for Mill Creek Fish Passage Improvement 20190311A5-3
2. Agreement with Rocky Reach HCP Tributary Committee for Cottonwood Flats Floodplain Restoration 20190311A5-4
3. Amendment with BERK Consulting for Voluntary Stewardship Program Support 20190311A5-5

11:42:58 A.M. **Recess**

1:33:08 P.M. **Facilities Director Cristen Miller**

- Job opening for Electrician
- Department Budget update
- Monitor Park Project
- Update on CCRJC 40 Bed and 60 Bed Facilities

1:46:42 P.M. **Board Discussion**

1. PFD Appointment
2. Planning Commission Recommendation
3. Community health needs assessment committee

1:58:02 P.M. **Recess until Tuesday Session**

**Tuesday, March 12, 2019**

9:00 A.M. Chairman Overbay calls the meeting to order. Present for session are Commissioners England and Bugert, County Administrator Cathy Mulhall and Clerk of the Board Carlye Baity

9:04:05 A.M. **Fair/Expo Director Karen Welch**

- Finalizing Contract for Beef Barn
- RV Storage
- Thermostat monitoring in buildings
- Upcoming Events

9:16:51 A.M. **Board Discussion Re: Amendment to HB1105**

9:31:19 A.M. **Public Works Director Eric Pierson**

9:32:46 A.M. **PUBLIC HEARING:** Amending Chapter 15 Design Deviation  
Chairman Overbay opens the public hearing. No one from the public is present. Public Comment period is closed.

9:41:35 A.M. **Action**

Upon motion and second by Commissioner Bugert and England, the Commission unanimously approves the action items as follows:

- Resolution #2019-35 Re: Revisions to Chelan County Code Title 15 Road Standards

**Discussion**

1. Supplement No. 5 with TranTech Engineering, LLC for Engineering Services for West Cashmere Bridge Replacement Project, County Road Project 693, CRP693
2. Aquatic Lands Easement with Washington State Department of Natural Resources
3. Temporary Construction Easement with Jason and Jenny Black for County Road Project No. 693, West Cashmere Bridge Replacement
4. Temporary Permit to Reconnect Driveway with Jason and Jenny Black, County Road Project 693, West Cashmere Bridge Replacement
5. Agreement with Premium Rock for Supplying Crushed Aggregate Seal Coat for Wenatchee District
6. Agreement with Premium Rock for Supplying Crushed Aggregate Seal Coat for Cashmere District
7. Agreement with Premium Rock for Supplying Crushed Aggregate Seal Coat for Leavenworth District
8. Agreement with Premium Rock for Supplying Crushed Aggregate Seal Coat for Entiat District
9. Agreement with Chelan Sand and Gravel for Supplying Crushed Aggregate Coat for Chelan District
10. Agreement with Western States Asphalt, LLC for Supplying Emulsified Asphalt Products
11. Agreement with Granite Construction Company for Supplying Cold Mix Asphalt
12. Quit Claim Deed to the City of Wenatchee – Olds Station Regional Stormwater System
13. Intent to Vacate a Portion of County Road Number 316B, Boyd Road, for by Greentail, LLC
14. Resolution Amend Public Works Fee Schedule
15. Resolution to Waive Competitive Bidding Process – Services Provided by Ag Enterprise
16. Resolution to Waive Competitive Bidding Process – Services Provided by Kenworth Northwest
17. Event Permit – Manson Rat Rod Car Show

9:56:44 A.M. **Action**

Upon motion and second by Commissioner England and Bugert, the Commission unanimously approves the action items as follows:

1. Supplement No. 5 with TranTech Engineering, LLC for Engineering Services for West Cashmere Bridge Replacement Project, County Road Project 693, CRP 693  
20190311R1-1
2. Aquatic Lands Easement with Washington State Department of Natural Resources

- 20190311E1-1
3. Temporary Construction Easement with Jason and Jenny Black for County Road Project No. 693, West Cashmere Bridge Replacement 20190311E1-2
4. Temporary Permit to Reconnect Driveway with Jason and Jenny Black for County Road Project 693, Cashmere Bridge Replacement Project 20190311R1-2
5. Agreement with Premium Rock for Supplying Crushed Aggregate Seal Coat for Wenatchee District 20190311A5-6
6. Agreement with Premium Rock for Supplying Crushed Aggregate Seal Coat for Cashmere District 20190311A5-7
7. Agreement with Premium Rock for Supplying Crushed Aggregate Seal Coat for Leavenworth District 20190311A5-8
8. Agreement with Premium Rock for Supplying Crushed Aggregate Seal Coat for Entiat District 20190311A5-9
9. Agreement with Chelan Sand and Gravel for Supplying Crushed Aggregate Seal Coat for Chelan District 20190311A5-10
10. Agreement with Western States Asphalt, LLC for Supplying Emulsified Asphalt Products 20190311A5-11
11. Agreement with Granite Construction Company for Supplying Cold Mix Asphalt 20190311A5-12
12. Quit Claim Deed to the City of Wenatchee – Olds Station Regional Stormwater System 20190311A5-13
13. Intent to Vacate a Portion of County Road Number 316B, Boyd Road, for by Greentail, LLC 20190311V1-1
14. Resolution #2019-32 to Amend Public Works Fee Schedule
15. Resolution #2019-33 to Waive Competitive Bidding Process – Services Provided by Ag Enterprise
16. Resolution #2019-34 to Waive Competitive Bidding Process – Services Provided by Kenworth Northwest

9:58:20 A.M. **Continued Public Works Discussion**

10:15:10 A.M. **Community Development Director Dave Kuhl Discussion**

1. Agreement with Estate of Helen Maxine Anderson – Deputy Prosecutor April Hare

10:20:37 A.M. **Action**

Upon motion and second by Commissioner England and Bugert, the Commission unanimously approves the action items as follows:

1. Agreement with the Estate of Helen Maxine Anderson 20190311A5-14

10:21:31 A.M. **Continued Discussion**

2. Statement of Qualifications for Vacation Rentals due April 5, 2019, to be submitted to the Department of Community Development Director, Dave Kuhl

3. Statement of Qualifications for On-Call Services for Commercial and Residential Building Plan Review due April 5, 2019, to be submitted to the Department of Community Development Director, Dave Kuhl
4. Refund Request in the amount of \$2098.87 for Building Permits BP 180550 and BP 180551 submitted by Marc Lathrop
5. May 20<sup>th</sup> 8:00am Kick-off meeting
6. Departmental Issues and Opportunities

**10:33:07 A.M. Action**

Upon motion and second by Commissioner Bugert and England, the Commission unanimously approves the action items as follows:

2. Statement of Qualifications for On-Call Services – Commercial and Residential Building Plan Review 20190311H6-2
3. Refund Request in the amount of \$2098.87 for Building Permits BP 180550 and BP 180551 submitted by Marc Lathrop. 20190311B4-2

**11:00 A.M. Treasurer Dave Griffiths Re: Tax Payments and Surplus Property**

**11:44:59 A.M. Action**

Upon motion and second by Commissioner Bugert and England, the Commission unanimously approves the action items as follows:

- Notice of Hearing for Surplus of Property - March 26<sup>th</sup> 11:30 A.M.

**11:50:25 A.M. Adjourn**

Board adjourns until Monday, March 18, 2019

**Correspondence:**

- Letter to Senator Hawkins Re: Financial Impacts of HB 1105 20190311C8-1

Weekly Voucher Approval for Payment	20190311B4-1
Current Expense	\$718,543.59
Other Funds	<u>\$254,253.03</u>
Total All Funds	\$972,796.62

BOARD OF CHELAN COUNTY COMMISSIONERS

KEVIN OVERBAY, CHAIRMAN

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CARLYE BAITY, Clerk of the Board