

CHELAN COUNTY COMMISSIONERS
MINUTES OF JANUARY 28&29, 2019

Monday, January 28, 2019

9:00:18 A.M. Opening – Pledge of Allegiance

Chairman Overbay calls the meeting to order. Present for session are Commissioners England and Bugert, County Administrator Cathy Mulhall and Deputy Clerk of the Board Susan Ward

9:06:13 A.M. Consent Agenda

Upon motion and second by Commissioners England and Bugert, the Commission unanimously approves the consent agenda as follows:

1. Approval of Minutes
2. Vouchers as submitted and listed
3. Payroll Changes:
 - a) Jody Casey, Regional Justice Center, New Hire
 - b) Hiram Beach, Regional Justice Center, New Hire
 - c) William Larson, Regional Justice Center, Adjust Pay Scale
 - d) Kami Aldrich, Regional Justice Center, Step Increase
 - e) Jeremy Riggan, Regional Justice Center, Longevity
 - f) Nichole Thompson, Regional Justice Center, Adjust Pay Scale
 - g) David Kuhl, Community Development, Adjust Pay Scale
 - h) Sylvia Sanchez, Prosecuting Attorney, Step Increase
 - i) Michael Redline, Wenatchee River County Park, Wage Adjustment
 - j) Marylee Redline, Wenatchee River County Park, Wage Adjustment
 - k) Logan Heine, Juvenile Detention, Resignation
 - l) Hahnah Ellington, Juvenile Detention, Resignation

9:08:05 A.M. Wenatchee Chamber of Commerce Re: Ohme Gardens

- Ohme Gardens 90th Anniversary

9:36:36 A.M. Board Discussion

- Update from recent Legislative Steering Committee Meeting
- Commissioner Bugert discusses upcoming meeting with Senator Hawkins
- Boundary Review Board
- Opportunity Zone Coalition meeting

10:00:41 A.M. County Administrator Cathy Mulhall

Discussion

1. Juvenile Court Administrator Phil Jans Re: Exception to Policy
Financial Policies & Procedures Update
2. Administrative Update
 - Manson Park RCTF Application
 - Wenatchi Landing Sewer Extension

10:33:19 A.M. **Action**

Upon motion and second by Commissioner Bugert and England, the Commission unanimously approves the action items as follows:

1. Request for Exception to Policy Handbook Section 7.17 (allowance for use of therapy dog in Juvenile Center program) 20190128C8-1
2. Resolution #2019-15 Re: Adoption of County Financial Policies
3. Interlocal Agreement Between Chelan County and the City of Leavenworth Re: Housing of Inmates at CCRJC 20190128A5-1
4. Resolution #2019-16 Re: Accepting the Treasurer's List of Property Tax Refunds
5. Notice Re: Vendor Solicitation 20190128H6-2
6. Letters of Support to Legislators Re: Wenatchi Landing Sewer Extension Project 20190128C8-2
7. Resolution #2019-17 Re: Certification of 2018 Levies for 2019 Tax

10:35:49 A.M. **HR Director Katie Batson**

Discussion

1. Departmental Update
2. Update Employee Handbook Section 6.12

11:04:45 A.M. **Action**

Upon motion and second by Commissioner England and Bugert, the Commission unanimously approves the action items as follows:

1. Resolution #2019-18 Update to Employee Handbook Section 6.12

11:05:22 A.M. **Natural Resources Director Mike Kaputa**

Discussion

1. Presentation by WA Department of Fish and Wildlife: Swakane Shooting Area Proposal
2. Agreement with Natural Systems Design for Mill Creek Fish Passage Project
3. Letter of commitment for North Central Washington Forest Health Collaborative
4. Agreement with WA Department of Health for Lake Chelan: Keep It Blue Campaign
5. Other

12:06 P.M. **Action**

Upon motion and second by Commissioner Bugert and England, the Commission unanimously approves the action items as follows:

1. Agreement with Natural Systems Design for Mill Creek Fish Passage Project 20190128A5-2
2. Letter of commitment for North Central Washington Forest Health Collaborative 20190128C8-3
3. Agreement with WA Department of Health for Lake Chelan: Keep It Blue Campaign 20190128A5-3
4. Letter of Support Concerning the proposed Shooting Range in Swakane Canyon on the Chelan Wildlife Area 20190128C8-4

12:06:43 P.M. **Recess**

1:05:18 P.M. **Facilities Maintenance Director Cristen Miller**

- Departmental Update

1:29:02 P.M. **Executive Session**

Upon motion and second by Commissioners England and Bugert, the Commission unanimously approves to move into a 1 hour Executive Session Pursuant to RCW 42.30.110(i) to discuss with Prosecuting Attorney Doug Shae and Deputy Prosecuting Attorney Susan Hinkle matters relating to potential litigation and pending litigation.

Extend Executive Session by 17 minutes – *Public Notified*

2:46:45 P.M. **Move back to regular session**

Commissioner England is excused from session to attend Chelan-Douglas Health Board Meeting

2:47 P.M. **Action**

Upon motion and second by Commissioner Bugert and Overbay, the Commission unanimously approves the action items as follows:

1. CR 2A Settlement and Release Agreement 20190128A5-4

2:48:04 P.M. **Board recesses until Tuesday session**

Tuesday, January 29, 2019

9:00:25 A.M. **WSU Extension Director Margaret Viebrock**

Discussion

1. Budget Amendment Request

9:30:06 A.M. **Public Works Director Eric Pierson**

9:30:20 A.M. **OPEN BIDS:** Cold Mix Asphalt- All Districts

Bid Opening closed to further bids by Chairman Overbay. Bids received from Central Washington Asphalt, Inc., Granite Construction Company and Lakeside Industries - *See Tabulation of Bids for breakdown from each bidder.* Bid documents referred to Public Works Department to ensure bids meet specifications.

9:32:19 A.M. **Action**

Upon motion and second by Commissioners England and Bugert, the Commission unanimously approves to accept the bids as presented, bid to be awarded next week on Public Works agenda time.

9:32:36 A.M. **OPEN BIDS:** Emulsified Asphalt Products- All Districts

Bid Opening closed to further bids by Chairman Overbay. Bids received from Granite Construction Company, Idaho Asphalt Supply, Inc. and Western States Asphalt - *See Tabulation of Bids for breakdown from each bidder.* Bid documents referred to Public Works Department to ensure bids meet specifications.

9:35:25 A.M. **Action**

Upon motion and second by Commissioners Bugert and England, the Commission unanimously approves to accept the bids as presented, bid to be awarded next week on Public Works agenda time.

9:35:41 A.M. **OPEN BIDS:** Hot Mix Asphalt- All Districts

Bid Opening closed to further bids by Chairman Overbay. Bids received from Central Manufacturing, Inc., Granite Construction Co. and Mitchell Trucking & Paving - *See Tabulation of Bids for breakdown from each bidder.* Bid documents referred to Public Works Department to ensure bids meet specifications.

9:37:05 A.M. **Action**

Upon motion and second by Commissioners England and Bugert, the Commission unanimously approves to accept the bids as presented, bid to be awarded next week on Public Works agenda time.

9:42:28 A.M. **BID AWARD: Yodelin Creek Bridge Project, CRP 715**

Two bids were presented on January 22, 2019. After review by Public Works insuring that bids meet specifications, it was recommended that the Board accept the bid proposal from Strider Co., Inc. as low bidder at \$958,569.00.

9:45:21 A.M. Moved by Commissioner Bugert, seconded by Commissioner England and carried, that the Board award of Yodelin Creek Bridge Project, CRP 715 bid to Strider Co., Inc. at a bid amount of \$958,569.00. 20190128B1-1

9:46:15 A.M. **Discussion**

1. Certification of 2019 Road Levy
2. Commissioners Notice of Hearing for Road Vacation of a Portion of Boyd Road Petition for by Greentail, LLC
3. Supplemental Agreement No. 3 with David Evans and Associates for West Cashmere Bridge Replacement Project, County Road Project 693 (CRP 693)
4. Resolution Amending Public Works Application Fees

9:48:14 A.M. **Executive Session**

Upon motion and second by Commissioners England and Bugert, the Commission unanimously approves to move into a 20 minutes Executive Session Pursuant to RCW 42.30.110(i) to discuss with Deputy Prosecuting Attorney Robert Sealby matters relating to pending litigation.

10:08:00 A.M. **Move back to regular session**

10:08:44 A.M. **Action**

Upon motion and second by Commissioner Bugert and England, the Commission unanimously approves the action items as follows:

1. Certification of 2019 Road Levy 20190128R1-1
2. Commissioners Notice of Hearing for Road Vacation of a Portion of Boyd Road
Petition for by Greentail, LLC 20190128H6-1
3. Supplemental Agreement No. 3 with David Evan and Associates for West Cashmere
Bridge Replacement Project, County Road Project 693 (CRP 693) 20190128A5-5
4. Resolution #2019-19 Amending Public Works Application Fees

10:09:06 A.M. **Recess**

10:14:30 A.M. **Community Development Director Dave Kuhl**

Discussion

1. Departmental Update
2. Refund Request for Building Permit #BP 180058 in the amount of \$482.96.

10:18:43 A.M. **Action**

Upon motion and second by Commissioner England and Bugert, the Commission unanimously approves the action items as follows:

1. Denial of Refund Request for Building Permit #BP 180058 in the amount of \$482.96.
20190128B4-2

10:41:14 A.M. **HR Director Katie Batson**

- Payroll Changes Regional Justice Center

10:53:15 A.M. **Action**

Upon motion and second by Commissioner England and Bugert, the Commission unanimously approves the action items as follows:

1. Payroll Changes
 - m) Chris Sharp, Regional Justice Center, Promotion
 - n) Sean Larson, Regional Justice Center, Promotion

11:00:19 A.M. **Ohme Gardens Workshop**

12:39:17 P.M. **Recess**

1:46:02 P.M. **Board Discussion**

1. Commissioner Bugert discusses upcoming meeting with District 2 Residence RE: temporary use requirements

2:04:42 P.M. **Executive Session**

Upon motion and second by Commissioners Bugert and England, the Commission unanimously approves to move into a 15 minute Executive Session Pursuant to RCW 42.30.110(g), performance of a public employee.

Extend Executive Session by 20 minutes – *Public Notified*

2:39:04 P.M. **Move back to regular session**

2:39:25 P.M. **Board Discussion**

1. Public Facilities District Board
2. Claims for Damages

2:59:36 P.M. **North Central Regional Library Senior Branch Manager Courtney Tiffany**

- Parking and Construction Update

3:53:08 P.M. Board adjourns until Monday, February 4, 2019

Weekly Voucher Approval for Payment	20190128B4-1
Current Expense	\$49,658.37
Other Funds	<u>\$368,810.81</u>
Total All Funds	\$418,469.18

BOARD OF CHELAN COUNTY COMMISSIONERS

KEVIN OVERBAY, CHAIRMAN

SUSAN WARD, Deputy Clerk of the Board