

CHELAN COUNTY COMMISSIONERS
MINUTES OF FEBRUARY 4&5, 2019

Monday, February 4, 2019

9:00:29 A.M. Opening – Pledge of Allegiance

Chairman Overbay calls the meeting to order. Present for session are Commissioners England and Bugert, County Administrator Cathy Mulhall and Clerk of the Board Carlye Baity.

9:01:04 A.M. Consent Agenda

Upon motion and second by Commissioners Bugert and England, the Commission unanimously approves the consent agenda as follows:

1. Approval of Minutes
2. Vouchers as submitted and listed
3. Payroll Changes:
 - a) Bryan Draper, Public Works, Promotion
 - b) Ryan Rush, Public Works, Promotion
 - c) Jacinda Rublaitus, Commissioners, Resignation
 - d) Carlye Baity, Commissioners, Transfer
 - e) Kami Rosser, Human Resources, Step Increase
 - f) Ronald Wineinger, Regional Justice Center, Resignation

Employee Recognition

Alice Hildum	Superior Court Clerk	25 Years of Service
Kent Sisson	Sheriff	25 Years of Service
Melanie Donithan	Juvenile	20 Years of Service
Doug England	Commissioners	10 Years of Service

9:03:27 A.M. Board Discussion

- Commissioner Bugert will attend Homeless Steering Committee Meeting and upcoming Forest Collaborative Meeting
- Invitation for involvement in Eastern Washington Council of Governments
- Commissioner England gives Legislative Steering Meeting Update
- Commissioner Overbay's tour of Chelan County PUD substation

10:00:50 A.M. County Administrator Cathy Mulhall

PUBLIC HEARING: CDBG Closeout RE: Fire District 1 Grant

Chairman Overbay opens the public hearing. Fire Chief Mike Burnett gives report of Grant. Members of the public are present, see sign-in sheet for attendance. Public Comment period is closed.

10:05:08 A.M. Discussion

1. Manson Parks Director Robin Pittman and Board Member Robert Campbell are present for approval of RCTF Application.

10:14:41 A.M. **Action**

Upon motion and second by Commissioner England and Bugert, the Commission unanimously approves the action items as follows:

1. RCTF Application Approval for Manson Parks and Recreation 20190204A2-1

10:17:15 A.M. **Continued Discussion**

1. Boundary Review Board Continuation with Community Development Director Dave Kuhl
2. Administrative Update

10:31:47 A.M. **Executive Session**

Upon motion and second by Commissioners England and Bugert, the Commission unanimously approves to move into a 10 minute Executive Session Pursuant to RCW 42.30.110(i), to discuss with legal counsel matters relating to enforcement actions, litigations or potential litigation.

10:41:53 A.M. **Extend Executive Session by 10 Minutes – Public Notified**

10:51:00 A.M. **Extend Executive Session by 5 Minutes – Public Notified**

10:56:00 A.M. **Extend Executive Session by 5 Minutes – Public Notified**

11:01:21 A.M. **Move back to regular session**

11:03:26 A.M. **Action**

Upon motion and second by Commissioner England and Bugert, the Commission unanimously approves the action items as follows:

3. Resolution #2019-20 Re: Appointing Clerk of the Board
4. Resolution #2019-21 Re: Adoption of Chelan County Public Records Policy
5. Resolution #2019-22 Re: Revising claim filing and office hours.
6. Grant Services Agreement RE: 2019 Lodging Tax Funded Activities with Leavenworth Ski Hill Heritage Foundation 20190204A2-2
7. Grant Services Agreement RE: 2019 Lodging Tax Funded Activities with Leavenworth Summer Theater 20190204A2-3
8. Grant Services Agreement RE: 2019 Lodging Tax Funded Activities with the Cashmere Chamber 20190204A2-4

11:07:54 A.M. **Natural Resources Director Mike Kaputa Discussion**

1. Agreement with WA Recreation and Conservation Office for Chumstick Creek (Handschke) culvert replacement
2. Agreement with WA Recreation and Conservation Office for Entiat floodplain restoration (Cottonwood Flats)
3. Amendment 3 with Natural Systems Design for alluvial water storage technical support

4. Meeting Updates

11:56:12 A.M. **Action**

Upon motion and second by Commissioner Bugert and England, the Commission unanimously approves the action items as follows:

1. Agreement with WA Recreation and Conservation Office for Chumstick Creek (Handschke) culvert replacement 20190204A5-1
2. Agreement with WA Recreation and Conservation Office for Entiat floodplain restoration (Cottonwood Flats) 20190204A5-2
3. Amendment 3 with Natural Systems Design for alluvial water storage technical support 20190204A5-3

12:01:58 P.M. **Recess**

1:30:34 P.M. **Interim Jail Director Bill Larson**

- 2019 Goals, Objectives, & Performance Measures – Present are Business Manager Nicole Thompson, Chief Deputy Chris Sharp and Chief Deputy Sean Larson

2:11:43 P.M. **Recess until Tuesday Session**

Tuesday, February 5, 2018

Chairman Overbay calls the Tuesday meeting to order. Present for session are Commissioners England and Bugert, and Clerk of the Board Carlye Baity

9:01:01 A.M. **Sheriff Brian Burnett**

1. Request to solicit donation of annual leave

9:03:01 A.M. **Action**

Upon motion and second by Commissioner Overbay and England, the Commission unanimously approves the action items as follows:

1. Request to solicit donation of annual leave – *200 hours* 20190204C8-1

9:06:52 A.M. **Continued Sheriff Discussion**

2. Kent Sisson gives Presentation on EOC plans

9:30:32 A.M. *Chairman Overbay Closes Bid for Crushed Aggregate Seal Coat to further bids.*

9:31:23 A.M. **Continued Sheriff Discussion**

9:46:23 A.M. **Public Works Director Eric Pierson**

OPEN BIDS: Crushed Aggregate Seal Coat

Bid Opening was closed at 9:30 A.M. Bids received as follows;

Central Manufacturing – Cashmere Shop \$127,708.46, Chelan State Pit Site \$131,571.20/US HWY 97A \$47,229.30, Entiat Mud Creek Pit \$6,275.60, Leavenworth Plain Pit \$67,084.00, Wenatchee Squilchuck Pit Site \$113,193.43/Malaga Pit Site \$103,125.42.

Chelan Sand and Gravel – Chelan State Pit Site \$47,234.06/US HWY 97A \$30,142.79, Entiat Mud Creek Pit \$3,570.60

Premium Rock – Cashmere Shop \$90,276.67, Chelan State Pit Site \$88,810.56/US HWY 97A \$49,853.15, Entiat Mud Creek Pit \$3,354.20, Leavenworth Plain Pit \$51,395.00, Wenatchee Squilchuck Pit Site \$83,073.26/Malaga Pit Site \$100,488.05.

Bid documents referred to Public Works Department to ensure bids meet specifications.

9:56:51 A.M. Action

Upon motion and second by Commissioners Bugert and England, the Commission unanimously approves to accept the bids as presented, bid to be awarded next week on Public Works agenda time.

9:59:35 A.M. AWARD BIDS: Cold Mix Asphalt

Three bids were presented on January 29, 2019. After review by Public Works insuring that bids meet specifications, it was recommended that the Board accept the bid proposal from Granite Construction Company as low bidder at \$41,845.27. 20190204B1-1

AWARD BIDS: Hot Mix Asphalt

Three bids were presented on January 29, 2019. After review by Public Works insuring that bids meet specifications, it was recommended that the Board accept the bid proposal from Central Manufacturing as low bidder at \$311,940.60. 20190204B1-2

AWARD BIDS: Supplying Emulsified Asphalt Products

Three bids were presented on January 29, 2019. After review by Public Works insuring that bids meet specifications, it was recommended that the Board accept the bid proposal from Western States Asphalt as low bidder at \$752,944.32 (CRS-2P) and \$28,807.17 (CSS-1). 20190204B1-3

10:00:24 A.M. Action

Moved by Commissioner England, seconded by Commissioner Bugert and carried, that the Board award bids of Cold Mix Asphalt, Hot Mix Asphalt and Supplying Emulsified Asphalt Products as recommend by Public Works.

10:00:26 A.M. Discussion

1. Contract No. 2019-01 with Pacific Appraisal for West Cashmere Bridge Replacement Project, County Road Project No. 693 (CRP 693)

10:00:31 A.M. Action

Upon motion and second by Commissioner Bugert and England, the Commission unanimously approves the action items as follows:

1. Contract No. 2019-01 with Pacific Appraisal for West Cashmere Bridge Replacement Project, County Road Project No. 693 (CRP 693) 20190204A5-4

10:15 A.M. Community Development Director Dave Kuhl

PUBLIC HEARING: (cont. 12/18/18) 2018 Comprehensive Plan Amendments

Chairman Overbay opens the public hearing. Planning Manager Kristin Larsen gives staff report. Numerous members of the public are present. Dan Beardslee gives testimony and asked for continuation of hearing. Public Comment period is closed.

10:24:38 A.M. Action

Upon motion and second by Commissioner England and Bugert, the Commission unanimously approves the action items as follows:

- Continuation of Hearing to February 12th at 10:15 A.M.

10:24:53 A.M. Discussion

1. Amendment to Resolution 2018-108 Re: Cost Recovery fee Schedule for the services and application processing costs for the Department of Community Development – Correcting Scriveners Error
2. Request for Statement of Qualifications for Planning and Environmental Services

10:29:33 A.M. Action

Upon motion and second by Commissioner England and Bugert, the Commission unanimously approves the action items as follows:

1. Amendment to Resolution 2018-108 Re: Cost Recovery fee Schedule for the services and application processing costs for the Department of Community Development – Correcting Scriveners Error

Continued Community Development Discussion

10:29:33 A.M. Action

Upon motion and second by Commissioner Bugert and England, the Commission unanimously approves the action items as follows:

1. Approval of request for statement of qualifications for planning and environmental services. 20190204H6-1

11:00 A.M. Ohme Gardens Interim Director Jason Browning

- Consensus of the Board to allow Jason Browning to move into onsite residence upon signing of lease agreement

11:26:59 A.M. Executive Session

Upon motion and second by Commissioners England and Bugert, the Commission unanimously approves to move into a 10 minute Executive Session Pursuant to RCW 42.30.110(i), to discuss with legal counsel matters relating to litigation.

11:36:41 A.M. Move back to regular session

11:37:08 Action

Upon motion and second by Commissioner Bugert and England, the Commission unanimously approves the action items as follows:

1. Amendment to Settlement Agreement with Edgemont Group 20190204B4-2

11:37:58 A.M. Executive Session

Upon motion and second by Commissioners England and Bugert, the Commission unanimously approves to move into a 5 minute Executive Session Pursuant to RCW 42.30.110(i), to discuss with legal counsel matters relating to litigation.

11:42 A.M. Extend Executive Session by 5 minutes – ***Public Notified***

11:47 A.M. Extend Executive Session by 5 minutes – ***Public Notified***

11:52 A.M. Extend Executive Session by 2 minutes – ***Public Notified***

11:54:21 A.M. Move back to regular session

12:04:35 A.M. Adjourn

Board adjourns until Monday, February 11, 2019

Weekly Voucher Approval for Payment	20190204B4-1
Current Expense	\$110,141.45
Other Funds	<u>\$431,416.28</u>
Total All Funds	\$541,557.73

BOARD OF CHELAN COUNTY COMMISSIONERS

KEVIN OVERBAY, CHAIRMAN

CARLYE BAITY, Clerk of the Board