

CHELAN COUNTY COMMISSIONERS
MINUTES OF MARCH 19&20, 2018

Monday, March 19, 2018

9:01:40 A.M. Opening – Pledge of Allegiance

Chairman Goehner calls the meeting to order. Present for session are Commissioners Overbay and England, County Administrator Cathy Mulhall and Clerk of the Board Carlye Baity. *Jacinda Rublaitus is also present for session*

9:02:31 A.M. Consent Agenda

Upon motion and second by Commissioners Overbay and England, the Commission unanimously approves the consent agenda as follows:

1. Approval of Minutes
2. Vouchers as submitted and listed
3. Payroll Changes:
 - a) Marisa Rivera, Clerk, Step Increase
4. Request to fill positions:
 - a) Chelan County Expo Center – request to fill position.
 - b) Wenatchee River County Park – request to fill two positions.

9:07:37 A.M. Board Discussion

- City of Wenatchee Re: Opportunity Zoning – request for a letter of designation
- Cashmere-Dryden Airport meeting update
- 8-Mile Creek Emergency Declaration
- RiverCom Meeting Re: Public Records Disclosure

10:04:29 A.M. County Administrator Cathy Mulhall

10:05:22 A.M. Executive Session

Upon motion and second by Commissioners England and Overbay, the Commission unanimously approves to move into a 15 minute Executive Session Pursuant to RCW 42.30.110(g), qualifications of a public employee.

10:22:13 A.M. Move back to regular session

10:22:24 A.M. Executive Session

Upon motion and second by Commissioners Overbay and England, the Commission unanimously approves to move into a 15 minute Executive Session Pursuant to RCW 42.30.110(g), performance of a public employee.

10:35 A.M. Move back to regular session

10:37:09 A.M. Discussion

1. Regional Jail Finances – *Jail Director Curt Lutz, Business Manager Steve Schwarz and Finance Director Shawn Hunstock are present*
2. Administrative Update

11:21:42 A.M. **Action**

Upon motion and second by Commissioner England and Overbay, the Commission unanimously approves the action items as follows:

1. Resolution #2018-16 Re: Appointment of Jacinda Rublaitus as Clerk of the Board
2. Resolution #2018-15 Re: Changing the Voting Precincts in Chelan County

11:23:47 A.M. **Action**

Upon motion and second by Commissioner Overbay and England, the Commission unanimously approves the action items as follows:

- Community Development request to fill temporary help position – **add on**

11:25:52 A.M. **Natural Resources Director Mike Kaputa**

Discussion

1. Authorization to advertise and release documents for bid for Middle Entiat River Log Procurement
2. Amendment No. 1 with BERK Consulting for Voluntary Stewardship Program
3. Professional services agreement with Quantum Spatial for Wenatchee basin thermal infrared imagery project
4. 8-Mile Declaration of Emergency by Icicle Irrigation
5. Icicle Creek fish passage
6. Lake Chelan Water Rights
7. Scheduling Project tour dates

12:06:25 P.M. **Action**

Upon motion and second by Commissioner Overbay and England, the Commission unanimously approves the action items as follows:

1. Authorization to advertise and release documents for bid for Middle Entiat River Log Procurement 20180319B1-1
2. Amendment No. 1 with BERK Consulting for Voluntary Stewardship Program 20180319A5-1
3. Professional services agreement with Quantum Spatial for Wenatchee basin thermal infrared imagery project 20180319A5-2

12:06:38 P.M. **Recess**

1:29:00 P.M. **Jail Director Curt Lutz**

- Updating Business Manager job description
- Jail Chaplin

1:39:11 P.M. Executive Session

Upon motion and second by Commissioners Overbay and England, the Commission unanimously approves to move into 15 minute Executive Session Pursuant to RCW 42.30.110(d) to review negotiation on the performance of publicly bid contracts.

1:53:39 P.M. Move back to regular session

1:54:15 P.M. Executive Session

Upon motion and second by Commissioners England and Overbay, the Commission unanimously approves to move into a 10 minute Executive Session Pursuant to RCW 42.30.110(g), performance of a public employee.

2:00:55 P.M. Move back to regular session

Continued Jail Discussion Re: Monthly Budget update – *Business Manager Steve Schwarz*
Consensus of the Board to change the amount applied to capital improvements from \$5.60 to \$4.20

2:13:39 P.M. Executive Session

Upon motion and second by Commissioners Overbay and England, the Commission unanimously approves to move into a 10 minute Executive Session Pursuant to RCW 42.30.110(g), performance of a public employee.

2:27:59 P.M. Move back to regular session

2:28:51 P.M. Recess until Tuesday session

Tuesday, March 20, 2018

9:08:11 A.M Chairman Goehner calls the Tuesday meeting to order. Present for session are Commissioners Overbay and England, County Administrator Cathy Mulhall and Clerk of the Board Jacinda Rublaitus

9:08:27 A.M. Executive Session

Upon motion and second by Commissioners England and Overbay, the Commission unanimously approves to move into a 10 minute Executive Session Pursuant to RCW 42.30.110(g), performance of a public employee.

Extend Executive Session by 15 minutes – *Public Notified*

9:36:08 A.M. Move back to regular session

9:36:55 A.M. Public Works Director Eric Pierson

Discussion

1. Call for Bids School Street Mid-Block Crossing, County Road Project No. 711 (CRP 711)
2. Cover Sheet for School Street Mid-Block Crossing, County Road Project No. 711 (CRP 711)
3. Resolution for Surplus of Equipment
4. Resolution for Stop Sign at School Street and Inks Road Intersection
5. Events Permit – Manson Apple Blossom Parade
6. Events Permit – Bavarian Bike and Brew Festival
7. Letter to Robert G. Dodge Re: County Road No. 34280/Maple

9:53:28 Action

Upon motion and second by Commissioner Overbay and England, the Commission unanimously approves the action items as follows:

1. Call for Bids School Street Mid-Block Crossing (CRP 711) 20180319B1-2
2. Resolution #2018-17 for Surplus of Equipment
3. Resolution #2018-18 for Stop Sign at School Street and Inks Road Intersection
4. Letter to Robert G. Dodge Re: County Road No. 34280/Maple Street – **add on**
20180319C8-1

9:59:28 A.M. Flood Control Zone District, Administrator Eric Pierson

1. Cashmere Levee Management Plan – Workshop, Environmental Affairs Coordinator Jason Detamore gives staff report

10:23:22 A.M. Community Development Director Hank Lewis – Senior Planner Lilith Vespier and Assistant Director Mike Wojtowicz are present

Discussion

1. Review refund request for BP# 180015 submitted by Mr. Stanley Engler in the amount of \$880.12. Site address: 11751 North Road, Leavenworth WA; parcel # 24-18-06-310-120
2. Review refund request for CUP 2018-018 submitted by David Ira Suess in the amount of \$1,380.00. Site address: 23 Miller Road, Chelan, WA ; parcel # 27-23-19-120-200
3. Review Draft transient rental public process work plan
4. Review updated land use permit forms

10:46:47 A.M. Action

Upon motion and second by Commissioner Overbay and England, the Commission unanimously approves the action items as follows:

1. Refund request for BP# 180015 submitted by Mr. Stanley Engler in the amount of \$880.12. Site address: 11751 North Road, Leavenworth WA; parcel # 24-18-06-310-120
20180319B4-2
2. Refund request for CUP 2018-018 submitted by David Ira Suess in the amount of \$1,380.00. Site address: 23 Miller Road, Chelan, WA ; Parcel # 27-23-19-120-200
20180319B4-3

10:47:17 A.M. Continued Community Development Discussion Re: department authorities related to Hearing Examiner decisions – Continuation of discussion next week

10:45 A.M. – 2:30 P.M. **Facilities Maintenance Director Interviews**

11:12:09 A.M. **Action**

Upon motion and second by Commissioner England and Overbay, the Commission unanimously approves the action items as follows:

1. Letter of support for Port of Chelan County Proposal – ADO Opportunity Zone Designation – **add on** 20180319C8-2
2. Sheriff proposal to fill Administrative Specialist Position – **add on**

11:14:03 A.M. **Executive session – Facilities Maintenance Director Interviews**

Upon motion and second by Commissioners England and Overbay, the Commission unanimously approves to move into an Executive Session until 2:45pm Pursuant to RCW 42.30.110(g), qualifications of a public employee.

2:45 P.M. **Move back to regular session**

Adjourn

Board adjourns until Monday, March 26, 2018

Weekly Voucher Approval for Payment	20180319B4-1
Current Expense	\$223,095.65
Other Funds	<u>\$250,817.48</u>
Total All Funds	\$473,913.13

BOARD OF CHELAN COUNTY COMMISSIONERS

KEITH W. GOEHNER, CHAIRMAN

JACINDA RUBLAITUS, Clerk of the Board