

CHELAN COUNTY COMMISSIONERS  
MINUTES OF JULY 9&10, 2018

**Monday, July 9, 2018**

**9:11:05 A.M. Opening – Pledge of Allegiance**

Chairman Goehner calls the meeting to order. Present for session are Commissioners Overbay and England, County Administrator Cathy Mulhall and Clerk of the Board Jacinda Rublaitus

**9:20:27 A.M. Consent Agenda**

Upon motion and second by Commissioners Overbay and England, the Commission unanimously approves the consent agenda as follows:

1. Approval of Minutes
2. Vouchers as submitted and listed
3. Payroll Changes:
  - a) Nena Howell, Ohme Gardens, New Hire + Cell Phone Stipend
  - b) Stephanie Huancas, Juvenile, Hourly Rate Increase
  - c) Beth Bratton, Superior Court Judges, Rehire Extra Help
  - d) Philip Safar, Superior Court Judges, Rehire Extra Help
  - e) N. Smith Hagopian, Superior Court Judges, New Hire Extra Help
  - f) Gregory Henderson, Assessor, Rehire Extra Help
  - g) Cindy Guerro, Juvenile, New Hire Extra Help
4. Public Works – request to fill one full time position
5. District Court – request to fill two full time positions – **add on**

**Board Discussion**

- Little Camas Fire Update

**9:33:48 A.M. Executive Session**

Upon motion and second by Commissioners England and Overbay, the Commission unanimously approves to move into a 26 minute Executive Session Pursuant to RCW 42.30.110(g), performance of a public official.

**9:59:25 A.M. Moved back to regular session**

**10:00:00 A.M. BID OPENING: WRCP Surplus Backhoe**

Bid Opening closed to further bids by Chairman Goehner. One bid received as follows; Jim Gilbert at \$1,051.00.

**10:01:15 A.M. BID AWARD**

One bid was presented on July 9, 2018. The Board accepts the bid proposal from Jim Gilbert at \$1,051.00. Moved by Commissioner Overbay, seconded by Commissioner England and carried, that the Board award of WRCP Surplus Backhoe bid to Jim Gilbert at a bid amount of \$1,051.00.

20180709B1-1

10:00:00 A.M. **BID OPENING: Fair Buildings HVAC Upgrade**  
Bid Opening closed to further bids by Chairman Goehner. No bids received.

10:02:29 A.M. **County Administrator Cathy Mulhall**

10:03:02 A.M. **Executive Session**  
Upon motion and second by Commissioners England and Overbay, the Commission unanimously approves to move into a 15 minute Executive Session Pursuant to RCW 42.30.110(g), performance of a public official.

Extend Executive Session 1 hour 44 minutes – *public notified*

12:02:23 P.M. **Moved back to regular session**

12:02:46 P.M. **Action**

Upon motion and second by Commissioner England and Overbay, the Commission unanimously approves the action items as follows:

1. Resolution #2018-57 Re: Appointment of Nena Howell as Ohme Gardens Director
2. Amendment No. 1 to Contract K2423 with Washington State Department of Agriculture Regarding Noxious Weed Control 20180709A5-1

12:03:29 P.M. **Natural Resources Director Mike Kaputa**  
**Discussion**

1. Agreement with Chelan-Douglas Land Trust for Middle Entiat projects

12:15:32 P.M. **Action**

Upon motion and second by Commissioner Overbay and England, the Commission unanimously approves the action items as follows:

1. Agreement with Chelan-Douglas Land Trust for Middle Entiat projects 20180709A5-2

12:16:42: P.M. **Port of Chelan County Commissioners**

- Cashmere Mill Site Funding
- Pangborn Flights

12:39:22 P.M. **Auditor Skip Moore**

- Budget Discussion – **add on**

12:53:55 P.M. **Recess**

1:00:03 P.M. **Executive Session**

Upon motion and second by Commissioners England and Overbay, the Commission unanimously approves to move into a 30 minute Executive Session Pursuant to RCW 42.30.110(g), performance of a public employee.

1:30:14 P.M. **Moved back to regular session**

1:33:24 P.M. **Sheriff Brian Burnett**

- Staffing Update
- Entiat Fire
- Little Camas Fire
- Search and Rescue/Swat Team Updates
- Trainings

1:52:07 P.M. **Action**

Upon motion and second by Commissioner England and Overbay, the Commission unanimously approves the action items as follows:

- Sheriff – request to fill 3 full time positions – **add on**

2:00:02 P.M. **Natural Resources Director Mike Kaputa**

2. Recommendation to Execute Agreement with Morgan and Son for Betz – Larsen Creek Fish Passage Project
3. Natural Resource Department Salary Adjustment
4. Meeting Updates

2:22:04 P.M. **Action**

Upon motion and second by Commissioner Overbay and England, the Commission unanimously approves the action items as follows:

2. Execute Agreement with Morgan and Son for Betz-Larsen Creek Fish Passage Project  
20180709A5-3

2:23:18 P.M. **Assessor Deanna Walter**

- Salary Adjustments

2:42:48 P.M. **HR Director Katie Batson**

1. Departmental Update

2:57:52 P.M. **Board recesses until Tuesday session**

**Tuesday, July 10, 2018**

9:05:44 A.M. Chairman Goehner calls the Tuesday meeting to order. Present for session are Commissioners Overbay and England, and Deputy Clerk of the Board Susan Ward

9:06:12 A.M. **Executive Session**

Upon motion and second by Commissioners Overbay and England, the Commission unanimously approves to move into a 15 minutes Executive Session Pursuant to RCW 42.30.110(i) to discuss with Prosecuting Attorney Doug Shae matters relating to litigation.

Extend Executive Session by 10 minutes – *public notified*

9:28:45 A.M. **Moved back to regular session**

9:28:45 A.M. **Fair/Expo Center Director Karen Welch**

- General Discussion

9:29:18A.M. **BID OPENING: Fair Buildings HVAC Upgrade**

Bid Opening closed to further bids by Chairman Goehner. One bid received as follows; North Cascades Heating and Air Conditioning Inc. at \$85,925.00.

9:32:53 A.M. **Action**

Upon motion and second by Commissioners Overbay and England, the Commission unanimously approves to accept the bids as presented, bid to be awarded next week on Administration agenda time Monday July 16<sup>th</sup> at 10:00 A.M 20180709B1-2

~~9:30 A.M. BID OPENING: School Street Mid Block Crossing, CRP 711~~

9:30:00 A.M. **BID OPENING: County Surplus Property (Wrecked Sheriff's Vehicles)**

Bid Opening closed to further bids by Chairman Goehner. *No bids received.*

9:35:06 A.M. **Action**

Upon motion and second by Commissioner England and Overbay, the Commission unanimously approves the action items as follows:

1. No Value to the Surplus Property

9:38:25 A.M. **Public Works Director Eric Pierson**

**Discussion**

1. Supplement No. 3 Contract 2016-12 with Shannon & Wilson Inc., for Geotechnical Analysis for Wenatchee Heights Road, County Road Project 702, CRP 702
2. Development Agreement with Chelan County, City of Wenatchee, and Jerilyn Lyon for SP2016-302 Frontage Improvements
3. Events Permit- Lake Chelan Poker Run Street Show

9:57:46 A.M. **Action**

Upon motion and second by Commissioner Overbay and England, the Commission unanimously approves the action items as follows:

1. Supplement No. 3 Contract 2016-12 with Shannon & Wilson Inc., for Geotechnical Analysis for Wenatchee Heights Road, County Road Project 702, CRP 702  
20180709A5-4
2. Development Agreement with Chelan County, City of Wenatchee, and Jerilyn Lyon for SP 2016-302 Frontage Improvements  
20180709A5-5

9:58:38 A.M. **Recess**

10:10:06 A.M. **HR Director Katie Batson**

1. Update on Ohme Gardens Request to Hire Part-Time Staffer

10:10:06 A.M. **Action**

Upon motion and second by Commissioner Overbay and England, the Commission unanimously approves the action items as follows:

1. Ohme Gardens Seasonal Part-Time Staffer

10:12:52 A.M. **Action**

Upon motion and second by Commissioner England and Overbay, the Commission unanimously approves the action items as follows:

1. Otis Elevator Company Agreement to furnish labor and materials to provide an Elevonic RM Regen control system  
20180709A5-6

10:13:56 A.M. **Community Development Interim Director Mitch Reister**

**Discussion**

1. Refund for The Chelan County PUD - File #SE2018-025 in the amount of \$260.00
2. Refund for Richard Shelford - File # SE2018-106 in the amount of \$260.00
3. Signature for P2016-219 / PD2016-220 Sunnyslope Acres, Phase 2
4. Departmental Issues

10:22:44 A.M. **Action**

Upon motion and second by Commissioner England and Overbay, the Commission unanimously approves the action items as follows:

1. Approve refund for The Chelan County PUD - File #SE2018-025 in the amount of \$260.00  
20180709B4-2
2. Approve refund for Richard Shelford - File # SE2018-106 in the amount of \$260.00  
20180709B4-3
2. Signature for P2016-219 / PD2016-220 Sunnyslope Acres, Phase 2  
20180709R1-1

10:24:17 A.M. **Executive Session**

Upon motion and second by Commissioners Overbay and England, the Commission unanimously approves to move into a 10 minutes Executive Session Pursuant to RCW

42.30.110(i) to discuss with Deputy Prosecuting Attorney April Hare matters relating to litigation.

Extend Executive Session by 25 minutes – *public notified*

10:58:45 A.M. **Moved back to regular session**

11:00:54 A.M. **Executive Session**

Upon motion and second by Commissioners England and Overbay, the Commission unanimously approves to move into a 30 minute Executive Session Pursuant to RCW 42.30.110(g), performance of a public employee.

Extend Executive Session by 14 minutes – *public notified*

11:44:06 A.M. **Fire Marshall Bob Plumb**

- Inspection Fees
- Burn Updates
- Office Space

12:10:35 P.M. **Recess**

1:08:03 P.M. **JOINT COMMISSIONER MEETING WITH DOUGLAS COUNTY**

2:12:13 P.M. **Adjourn**

Board adjourns until Monday, July 16, 2018

Weekly Voucher Approval for Payment	20180709B4-1
Current Expense	\$128,465.23
Other Funds	<u>\$213,405.20</u>
Total All Funds	\$341,870.43

**BOARD OF CHELAN COUNTY COMMISSIONERS**

**KEITH W. GOEHNER, CHAIRMAN**

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JACINDA RUBLAITUS, Clerk of the Board