

CHELAN COUNTY COMMISSIONERS
MINUTES OF MARCH 10&11, 2014

Monday, March 10, 2014

9:02:27 AM Chairman England calls the meeting to order. Present for session are Commissioners Walter and Goehner, County Administrator Cathy Mulhall and Deputy Clerk of the Board Rikki Filyaw.

9:02:30 AM Consent Agenda

Upon motion and second by Commissioner Walter and Goehner, the Commission unanimously approves the action items as follows:

Approval of Minutes

1. Vouchers as submitted and listed
2. Payroll Changes:
 - a) George Garcia, Pest Control, Resignation
 - b) Jamie Smether, Auditor, Step Increase
 - c) Howard Nelson, Ohme Gardens, New Hire
 - d) Jessica Wilson, Ohme Gardens, Resignation
 - e) Ralph Stover, DC Probation, Length of Service Increase
 - f) Lori Rayfield, Clerk, Step Increase
 - g) Kayla Wilson, Prosecuting Attorney, New Hire – Extra Help
 - h) Kayla Wilson, Prosecuting Attorney, Resignation
 - i) Kristen Larsen, Community Development, Step Increase
 - j) Justin Heitzman, Juvenile, Length of Service Increase
 - k) Rick Harmon, Juvenile, Length of Service Increase
 - l) Darcy Day, Public Works, Resignation
 - m) Hallie Goehner, Public Works, Resignation
 - n) Nichole Miller, Public Works, Resignation
 - o) Geoffrey Ring, Public Works, Resignation
 - p) Nathan Wooten, Public Works, Resignation

9:02:42 AM Board Discussion

- Pat Burnett has concerns regarding planning department and lot access in Malaga. Monroe Bickford accompanies Mr. Burnett, he is interested in purchasing land from Mr. Burnett. Commissioners are in consensus to declare them as usable lots. David Grimes present for discussion. He will look into it and be in contact with Monroe Bickford.
- Charles Wiley, has concerns regarding his orchard property at Bainard Road in Malaga and buildings in county right of way. He was referred to Community Development.
- Assessment discrepancies countywide
- Public Works storage buildings

10:09:00 AM County Administrator, Cathy Mulhall

Discussion

1. LTAC Lodging Tax Disbursement Recommendations
2. Administrative Update

10:41:31 AM Action

Upon motion and second by Commissioner Goehner and Walter, the Commission unanimously approves the action items as follows:

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| 1. LTAC Lodging Tax Disbursement Recommendations | 20140311B4-2 |
| 2. Notice of Hearing - Supplemental Budget Appropriation | 20140311H6-1 |
| 3. Memorandum of Agreement with Robert Weidner | 20140311A5-1 |
| 4. Services Agreement with Don Etherington for On-Site Management of 2014 Chelan County Farm Worker Camp at Wenatchee River Park | 20140311A5-2 |
| 5. Certified Folder Display Contract for Ohme Gardens | 20140311A5-3 |
| 6. ADD-ON: Electronic Monitoring Contract Amendment | 20140311A5-4 |

10:48:02 AM Recess

11:01:27 AM Natural Resources Director, Mike Kaputa

Discussion

1. Final Acceptance with Pipkin Construction for the Colockum Property Protection project
2. Other

11:32:39 AM Board recesses until Tuesday session.

Tuesday, March 11, 2014

Department Head Meeting

- Legislation
- Changes to PTC Contract
- Commissioner Walter gave report on Washington DC trip

9:00:38 AM Maintenance Director, Chris Flick

Discussion

1. Fairgrounds Roof Project
2. Voicemail/Auto Attendant Systems Upgrade – Carousel Industries
3. Proposal for Architectural Services – Natural Resources Office Remodel
4. Open Item

9:15:19 AM Action

Upon motion and second by Commissioner Goehner and Walter, the Commission unanimously approves the action items as follows:

1. **Resolution No. 2014-28** Fairgrounds Roof Project
2. **Resolution No. 2014-29** Voicemail/Auto Attendant Systems Upgrade – Carousel Industries

9:25:00 AM Recess

9:30:16 AM Public Works Director, Mitch Reister

9:32:04 AM Action

Upon motion and second by Commissioner Walter and Goehner, the Commission unanimously approves to postpone the Winter Product Buildings – Chelan and Leavenworth Bid Opening until March 18, 2014 on Public Works’ agenda time.

BID OPENING: Cold Mix Asphalt Bid Opening closed to further bids by Commissioner England. Two bids received as follows; Central Washington Asphalt at \$121,643.85; Granite Construction, Inc. at \$118,073.25. Bid documents referred to Public Works Department to ensure bids meet specifications.

9:34:26 AM Action

Upon motion and second by Commissioners Goehner and Walter, the Commission unanimously approves to accept the bids as presented, bid to be awarded next week on Public Works’ agenda time.

BID OPENING: Hot Mix Asphalt / Tack Oil Bid Opening closed to further bids by Commissioner England. Four bids received as follows; Central Washington Asphalt at Hot Mix Asphalt: \$455,754.86, Warm Mix Asphalt: \$455,754.86, Tack Oil: \$46,661.25; Granite Northwest, Inc. at Hot Mix Asphalt: \$419,220.90, Warm Mix Asphalt: \$415,228.32, Tack Oil: \$67,192.20; Mitchell Trucking & Paving at Hot Mix Asphalt: \$689,234.00; Idaho Asphalt at Tack Oil: \$44,877.60. Bid documents referred to Public Works Department to ensure bids meet specifications.

9:38:06 AM Action

Upon motion and second by Commissioners Walter and England, the Commission unanimously approves to accept the bids as presented, bid to be awarded next week on Public Works’ agenda time.

9:38:07 AM Commissioner Walter excused from meeting

9:38:10 AM Continued Discussion

1. Local Agency Standard Consultant Agreement with Forsgren Associates Inc.
2. Supplemental Agreement Number 1 with Pacific Engineering & Design, PLLC
3. Addendum to Agreement for Maintenance Spraying on County Roadsides
4. Commissioners’ Notice of Hearing Amending Snowmobile Use on County Roads
5. Call for Bids – Chelan Transfer Station Fence
6. Resolution for Line of Credit for Motor Pool
7. Resolution to Adopt Public Works Fee Structure
8. Flood Control Zone District – Memo Update
9. Chikamin Bridge - Update
10. Events Permit – Apple Century Bike Ride – June 7, 2014
11. Open Item

10:17:12 AM **Action**

Upon motion and second by Commissioner Goehner and England, the Commission unanimously approves the action items as follows:

1. Local Agency Standard Consultant Agreement with Forsgren Associates Inc. 20140311A5-5
2. Supplemental Agreement Number 1 with Pacific Engineering & Design, PLLC for Engineering services for Columbia River Outfall project 20140311A5-6
3. Addendum to Agreement for Maintenance Spraying on County Roadsides with Washburn Contract Services, Inc. 20140311A5-7
4. Commissioners' Notice of Hearing Amending Snowmobile Use on County Roads 20140311H6-2
5. **Resolution No. 2014-25** Line of Credit for Motor Pool
6. **Resolution No. 2014-26** Adopt Public Works Fee Structure
7. **ADD-ON: Resolution 2014-27** Temporary Road Closure for Riviera Blvd

10:20:34 AM **Community Development Interim Director, David Grimes**

Discussion

1. Request for approval to set date of April 1, 2014 at 10:15 A.M. to hold a public hearing to consider adoption of proposed text amendments to Title 10 County Planning, Title 11 Zoning, Title 12 Land Divisions, Title 14 Development Permit Procedures and Administration, and Title 15 Development Standards.
2. Review refund request for an application fee of \$285.00 for a Shoreline Exemption application (File No. SE 2013-291), submitted by Anne Hessburg, agent on behalf of David Coe.
3. Review refund request for Building Permit fees (BP#140058) submitted by Kevin Brown (Siren Song Wines LLC) for a sign in the amount of \$339.50.
4. General Discussion with Board

10:23:24 AM **Action**

Upon motion and second by Commissioner Goehner and England, the Commission unanimously approves the action items as follows:

1. Approve the date of April 1, 2014 at 10:15 A.M. to hold a public hearing to consider adoption of proposed text amendments to Title 10 County Planning, Title 11 Zoning, Title 12 Land Divisions, Title 14 Development Permit Procedures and Administration, and Title 15 Development Standards. 20140311H6-3
2. Partial refund for an application fee of \$212.50 for a Shoreline Exemption application (File No. SE 2013-291), submitted by Anne Hessburg, agent on behalf of David Coe. 20140311B4-3
3. Refund for Building Permit fees (BP#140058) submitted by Kevin Brown (Siren Song Wines LLC) for a sign in the amount of \$339.50. 20140311B4-4

10:26:26 AM Board adjourns until Monday, March 17, 2014

Weekly Voucher Approval for Payment	20140311B4-1
Current Expense	\$606,190.29
Other Funds	<u>\$170,625.90</u>
Total All Funds	\$776,816.19

BOARD OF CHELAN COUNTY COMMISSIONERS
DOUG ENGLAND, CHAIRMAN

RIKKI FILYAW, Deputy-Clerk of the Board