

**CHELAN COUNTY COMMISSIONERS  
MINUTES OF DECEMBER 12, 13, 2011**

**Monday, December 12, 2011**

**9:02:48 AM Opening – Pledge of Allegiance**

Chairman Walter calls the meeting to order. Present for session are Commissioners England and Goehner, County Administrator Cathy Mulhall and Clerk of the Board Sally Taylor.

**9:03:20 AM Consent Agenda**

Upon motion and second by Commissioners England and Goehner, the Commission unanimously approves the consent agenda as follows:

1. Approval of Minutes
2. Vouchers as submitted and listed
3. Payroll changes:
  - a) Luis Perez, Juvenile, Step Increase
  - b) Curtis Varner, Coroner, Resignation
  - c) Heather Scott, Coroner, Resignation
  - d) George Crater, Public Works, Step Increase
  - e) Mike Whitford, Public Works, New Hire
  - f) Maribel Martinez, Prosecuting Attorney, Step Increase
  - g) Robin Stone, Prosecuting Attorney, Step Increase
  - h) Cindy Dietz, Prosecuting Attorney, Reclassification
  - i) Allen Blackmon, Prosecuting Attorney, Length of Service Increase

**9:05:31 AM Board Discussion**

1. Meeting with the Forest Service regarding forest management and best use of government owned lands. Production of biomass is still an option for better forest health.
2. LINK Board meeting and ridership numbers throughout Chelan and Douglas Counties
3. Proposed Sunnyslope Interchange, environmental assessment will cost \$7 million
4. DOT Proposed Round-about on Highway 97 and Ohme Gardens road
5. Clean up on Mission Creek and Sand Creek roads along right of way to allow for snowplow access
6. Fair Board Meeting, new Director Karen Welch is working with Board members

**9:41:17 AM Executive Session**

Upon motion and second by Commissioners England and Goehner, the Commission unanimously approves to move into 15 minute Executive Session Pursuant to RCW 42.30.110(d) to review negotiation on the performance of publicly bid contracts.

**9:56:56 AM Move back to regular session.**

9:59:04 AM **County Administrator Cathy Mulhall**

**Discussion**

1. Updates to 2012 budget for final budget adoption on Tuesday, December 13, 2011

10:39:40 AM **Action**

Upon motion and second by Commissioners Goehner and England, the Commission unanimously approves the action items as follows:

1. Approval of Informal Bid – Coroner 20111212B1-1
2. Renewal of Hearings Examiner Contract 20111212A5-1
3. Approve **Resolution #2011-112** to Appoint Department Heads for 2012
4. Approve Notice of Hearing for Dec 27,2011 at 11:30 A.M; Supplemental Budget Appropriation in the amount of \$519,402.00 20111212H6-1
  - j) Coroner \$12,800 Autopsies
  - k) Non-Dept \$60,000 Retirement/Severance
  - l) Prosecuting Attorney \$44,102 Drug Task Force/Wages
  - m) Sheriff \$110,000 Medical/Overtime
  - n) Superior Court Judges \$31,000 Juvenile Court Grant
  - o) 911 Communications \$250,000 RiverCom Revenue
  - p) Cashmere-Dryden Airport \$3,500 Utility Services
  - q) Expo Center \$8,000 Wages/Repairs

10:40:57 AM **Executive Session, Regional Justice Director Phil Stanley**

Upon motion and second by Commissioners England and Goehner, the Commission unanimously approves to move into a 20 minute Executive Session Pursuant to RCW 42.30.110(g), performance of a public employee.

11:00:59 AM **Move** back to regular session.

11:01:55 AM **Natural Resources Director Mike Kaputa**

**Discussion**

1. Approval of Lake Chelan Watershed plan
2. Upper Columbia Salmon Recovery Board Meeting
3. Large Woody Debris Meeting
4. Amendment to Professional Services Agreement with The Watershed Company
5. Petition for Creation of Board Joint of Control by Stemilt Irrigation Districts, request to discuss further. **Consensus** of the Board not to pursue creation of Joint Board.

11:17:09 AM **Action**

Upon motion and second by Commissioners Goehner and England, the Commission unanimously approves the action item as follows:

1. Approve Agreement Amendment #1 for Professional Services with The Watershed Company for Lake Chelan Watershed Plan Habitat Component 20111212A5-2

11:24:35 AM **Recess**

1:31:05 PM **Sheriff Brian Burnett**

**Discussion**

1. Leavenworth Sub-station to be moved to Fire Station, contract to be drafted
2. Contract for Chelan School Resource Officer
3. Purchase of Pickup for Emergency Management Department
4. Expenditure/Budget Forecast for remainder of 2011 and 2012 Budget. Projected Revenue for grant funding came in short for 2011. Expenses for over time and dental are over forecasted amounts.

1:56:16 PM **Action**

Upon motion and second by Commissioners England and Goehner, the Commission unanimously approves the action item as follows:

1. Approve Lake Chelan School District School Resource Officer Contract for 2012 and 2013  
20111212A5-3

2:00:03 PM **Regional Justice Center Director Phil Stanley**

**Discussion**

1. 2012 Contracts for inmate housing, budget to be reduced due to fewer inmates

2:07:14 PM **Recess**

Board recesses until Tuesday December 13, 2011 session.

**Tuesday, December 13, 2011**

9:28:37 AM **Tuesday Opening**

Chairman Walter calls the Tuesday meeting to order. Present for session are Commissioner England and Goehner, County Administrator Cathy Mulhall and Clerk of the Board Sally Taylor.

9:28:42 AM **Public Works Director Mitch Reister and Staff**

**Discussion**

1. Supplement Agreement #1 with RH2 Engineering
2. Coordinated Prevention Grant Agreements with DOE, Solid Waste Coordinator Brenda Harn present for discussion.
3. Local Agency Federal Aid Project Prospectus with DOT
4. Local Agency Agreement with DOT
5. Storm Water Utility update by Environmental Coordinator Jason Detamore, additional areas within the UGA to be added to the Stormwater District
6. Bridge repairs to be scheduled for next year

9:56:07 AM **Action**

Upon motion and second by Commissioners Goehner and England, the Commission unanimously approves the action items as follows:

1. Approve Supplemental Agreement #1 with RH2 Engineering for Upper Squilchuck Road, CRP 642 20111212A5-4
2. Approve Coordinated Prevention Grant G1200267 with the Department of Ecology for HHW and Small Quantity Generator 20111212A5-5
3. Approve Coordinated Prevention Grant G1200235 with the Department of Ecology for Brush Chipping and Collection 20111212A5-6
4. Approve Local Agency Federal Aid Project Prospectus with Department of Transportation for Mid Block Pedestrian Crossing, CRP 656 20111212A5-7
5. Approve Local Agency Agreement with Department of Transportation for Mid Block Pedestrian Crossing, CRP 656 20111212A5-8
6. **(Added)** Letter to Cashmere Valley Bank regarding updating Fairgrounds checking accounts 20111212C8-1

9:57:49 AM **Recess**

10:16:21 AM **Community Development Director Jeff Wilson**

**Discussion**

1. Request for Refund of Permit Fees from Jean Peterson
2. Request for a Waiver of “after-the-fact” Penalty Fees from Dale & Lena Marvin
3. Request for a Waiver of “after-the-Fact” Penalty Fees from. John Minks

10:28:35 AM **Action**

Upon motion and second by Commissioners England and Goehner, the Commission unanimously approves the action items as follows:

1. Approve Request by Jean Peterson owner of Falls View Orchard for a Refund of Permit Fees, amount of \$2,079.00 20111212B4-2
2. Approve Request by Dale & Lena Marvin for Waiver of Penalty Permit Fee of \$802.09 20111212B4-3
3. Approve Request by John Minks for Waiver of Penalty Permit Fee of \$749.24 20111212B4-4

10:32:30 AM **Further Community Development Discussion**

1. Request for Chelan County to adopt the Wenatchee Foothills Plan
2. Community Development Permit Status Report by Code Enforcement Officer Angel Hallman
3. Code Enforcement Violations and time lines for compliance
4. Code Amendments regarding Non-conformance Regulations; County Code Title 11

11:03:07 AM **Public Hearing-Animal Control Licensing Fees**

Chairman Walter opens the public hearing. No one from the public is present. Staff report by County Administrator Cathy Mulhall, license fees to be increased to \$20.00 for altered and \$60.00 for unaltered dogs and the due date for licenses will be changed to Dec 31<sup>st</sup> of each year. Public hearing is closed. Resolution to update fees to be drafted for next week.

11:15:27 AM **Recess**

**11:33:56 AM Public Hearing-Adoption of Final 2012 Budget**

Chairman Walter opens the public hearing. No one from the public is present. Final Budget presented by County Administrator Cathy Mulhall. Public hearing is closed.

**11:40:16 AM Action**

Upon motion and second by Commissioners Goehner and England, the Commission unanimously approves the action item as follows:

1. Approve **Resolution #2011-113** Adoption of Final 2012 Budget

**11:41:51 AM Recess**

**1:00 P.M. Tri Commission Meeting at Confluence Technology Center**

All Commissioners attend with the Clerk of the Board.

3:00 P.M. Board adjourns until Monday December 19, 2011

Weekly Voucher Approval for Payment	20111212B4-1
Current Expense	\$723,646.36
Other Funds	<u>\$515,573.90</u>
	Total All Funds
	\$1,239,220.26

BOARD OF CHELAN COUNTY COMMISSIONERS

RON WALTER, CHAIRMAN

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SALLY TAYLOR, Clerk of the Board