

**CHELAN COUNTY COMMISSIONERS  
MUNITES OF AUGUST 15, 16, 2011**

**Monday, August 15, 2011**

**9:05:18 AM Opening – Pledge of Allegiance**

Chairman England calls the meeting to order. Present for session are Commissioners Walter and Goehner and Clerk of the Board Sally Taylor.

**9:05:48 AM Consent Agenda**

Upon motion and second by Commissioners Walter and Goehner, the Commission unanimously approves the consent agenda with corrections to the minutes, as follows:

- Approval of Minutes
- Vouchers as submitted and listed
- Payroll changes:
  - a) Nicholas Reams, Public Works, Step Increase

**9:06:54 AM Board Discussion**

1. Grey Wolf reintroduction to North Central Washington. Request from Lorraine Kile not to support protection of wolf packs.
2. Public Facilities District update, schedule after legal proceedings
3. Vacation Rental restrictions, discuss with Community Development
4. Building Permit exemptions, discuss with Community Development
5. Wenatchee Valley Transportation Council meeting update. Chelan County projects for Manson and Stemilt Loop were approved.
6. Fair Board Meeting, request for sprinkler system in the arena area
7. RiverCom Board Meeting, Commissioner Goehner to attend conference in Utah tomorrow
8. Vista Del Lago code violations, discuss with Community Development
9. Chelan Falls Beebe Springs Natural area now completing Phase 4 of project
10. Fiber Line to City of Wenatchee for RiverCom communications
11. No Parking signs at Fairgrounds, check for violation procedure

**9:59:05 AM Administrative Agenda**

**Discussion**

1. Chief Deputy Auditor Brad Posenjak present to discuss Washington State GASB 54 regulation compliance. Resolution to identify fund restrictions will need to be prepared before year end. 20110815C8-1
2. Project Manager Robert Knowles regarding Douglas Street Parking lot. Change Order to add weed barrier and install posts.
3. Chief Deputy Assessor Deanna Walter present to discuss the appointment of an interim Assessor. Chief Appraiser Wes Cornelius speaks in support appointing Deputy Walter.

**10:37:31 AM Action**

Upon motion and second by Commissioners Goehner and Walter, the Commission unanimously approves the action items as follows:

1. Approve Regional Justice Center Budget Transfer- \$7,700 from Repairs & Maintenance to Signing Stipend for Union Contract 20110815B4-2
2. Approve Douglas Street Parking Project Change Order #1 with Evans Development, amount of \$1875.00 20110815A5-1
3. Approve Douglas Street Parking Lot Substantial Completion 20110815A5-2
4. Approve **Resolution 2011-73** Appointing Chief Deputy Assessor Deanna Walter as Acting Chelan County Assessor

10:39:31 AM **Recess**

11:06:22 AM **Natural Resources Director Mike Kaputa, Specialist Alan Schmidt**

**Discussion**

1. Call for Bids for the Peshastin Irrigation District Piping Project – Schedule B
2. Contract Amendment with Howell at the Moon for habitat project documentary
3. ICF/Jones & Stokes Contract Amendment for Nason Creek N-1 project services
4. Monitor Park Riparian planting project
5. Stehekin Wilderness proposal by the Federal Government
6. Large Woody Debris regulations

11:45:19 AM **Action**

Upon motion and second by Commissioners Walter and Goehner, the Commission unanimously approves the action items as follows:

1. Approve Authorization to advertise for Bids for the Peshastin Irrigation District Piping Project – Schedule B 20110815B1-1
2. Approve Contract Amendment with Howell at the Moon for habitat project documentary services, additional \$25,000 20110815A5-3
3. Approve Amendment #1 to ICF/Jones & Stokes agreement for Nason Creek N-1 project services, additional amount of \$19,264.99 20110815A5-4

11:45:49 AM **Recess**

1:32:04 PM **Regional Justice Center Deputy Director Ron Wineinger**

**Discussion**

1. Amendments to the Forest Service Contract for Inmate Labor
2. Cuff ports have been installed on inmate doors
3. Inmate Workers to assist with Veterans Stand Down on Aug 20,2011

1:37:22 PM **Action**

Upon motion and second by Commissioners Goehner and Walter, the Commission unanimously approves the action item as follows:

1. Approve two Amendments to the Forest Service Contract for Inmate Labor, Modification # 4 and #5, to extended date and change funding 20110815A5-5

1:38:32 PM **Recess**

**2:02:14 PM Community Development Director Jeff Wilson**

1. Title 11 Workshop regarding Easements, present for discussion are Planner Lil Yanagimachi and members of the Home Builders Association. Extensive discussion regarding affect of easements during sale and transfer of properties.

**2:43:01 PM Recess**

Board recesses until Tuesday August 16, 2011 session.

**Tuesday, August 16, 2011**

**8:13:02 AM Tuesday Opening**

Chairman England calls the Tuesday meeting to order. Present for session are Commissioner Walter and Clerk of the Board Sally Taylor. Commissioner Goehner is excused for RiverCom conference.

**8:13:09 AM Proposal for Paperless Courtrooms and Prosecutors Office**

Present for discussion are Prosecuting Attorney Gary Riesen, Clerk Kim Morrison; Superior Court Judges Lesley Allen and Chip Small, District Court Judges Nakata and Harmon, District Court Administrator Paul Nelson, IT Director Fred Hart, and Programmer Dan Jordan

- Request to install Liberty Imaging system in the Court Rooms and Prosecuting Attorney offices. Seats for the Liberty system can be purchased now at a lower cost before Liberty is taken over by the Oncore Company. 20110815C8-2

**8:34:58 AM Recess**

**9:00:22 AM Facilities Maintenance Director Ken Ackland**

**Discussion**

1. Informal Bids for carpet in District Court Jury rooms, one bid received from Carpet One
2. Request for Ricoh copier lease
3. Custodial staffing for Maintenance Department
4. Request for sprinkler system in arena area of Fairgrounds, needs to be placed on the Capital Facilities list by the Expo Director.
5. Final Completion of HVAC and Electrical systems for Law and Justice Project

**9:23:14 AM Action**

Upon motion by Commissioner Walter and second by Chairman England, the Commission unanimously approves the action items as follows:

1. Approve Informal Bid for District Court Jury rooms carpet from Carpet One for \$1,745.60 20110815B1-2
2. Approve Lease and Maintenance Agreement for Ricoh copier lease 20110815A5-6

**9:30:09 AM Public Works Director Mitch Reister**

**Bid Opening: Hot Mix Asphalt**

Bid Opening closed to further bids by Chairman England. Bids opened by Public Works Administrator Penny Goehner. Three bids received as follows:

Granite Northwest, Inc	\$192,743.05
Central Washington Asphalt	\$140,124.53
Mitchell Trucking & Paving	\$186,472.50

Bid documents referred to Public Works to ensure bids meet specifications.

**Bid Opening: Portland Cement Type II**

Bid Opening closed to further bids by Chairman England. No bids received for this bid opening, and no action is taken.

**9:32:50 AM Action**

Upon motion by Commissioner Walter and second by Chairman England the Commission approves to accept the bids as presented for Hot Mix Asphalt, bid to be awarded on August 23, 2011, Public Works agenda time. 20110815B1-3

**9:33:50 AM Public Works Discussion**

1. Consultant Agreement Supplemental #1 with Landau & Associates, Inc.
2. Call for Bids for Slicer Building at Cashmere Shop
3. Resolution for Temporary Road Closure for Chelan County Fair
4. Temporary Reduction in Speed Limit for Eagle Creek Road
5. Donation of Leave for Public Works employee, add to action items
6. Award Bid for Slide Ridge Restoration Project

**9:46:55 AM Action**

Upon motion by Commissioner Walter and second by Chairman England, the Commission approves the action items as follows:

1. Approve Local Agency Standard Consultant Agreement Supplemental #1 with Landau & Associates 20110815A5-7
2. Approve Call for Bids for Slicer Building at Cashmere Shop 20110815B1-4
3. Approve **Resolution #2011-74** for Temporary Road Closure for Chelan County Fair
4. Approve **Resolution #2011-75** for Temporary Reduction in Speed Limit for Eagle Creek Road
5. Approve Bid for Slide Ridge Restoration to low bidder; Moore Excavation & Trucking, amount of \$83,017.56 20110815B1-5
6. **(Added)** Approve 56 Hours of Donated Leave for Public Works Employee 20110815B4-3

**9:47:20 AM Recess**

**10:17:16 AM Community Development Director Jeff Wilson and Staff**

**Discussion**

1. List of exempt building projects from International Business Code, Building Official Doug Lewin presents list of activities already exempt. Several members of the Home Builders Association present for discussion see sign in sheet. 20110815C8-3
2. Proposed county-wide regulation of Vacation Home Rentals, discuss more next week.

**11:00:54 AM Deputy Prosecuting Attorney Lou Chernak regarding Franchises**

**11:03:01 AM Executive Session**

Upon motion by Commissioner Walter and second by Chairman England, the Commission unanimously approves to move into a 30 minutes Executive Session Pursuant to RCW 42.30.110(i) to discuss with Deputy Prosecuting Attorney Lou Chernak matters relating to potential litigations.

**11:33:07 AM Extend** executive session by 15 minutes.

**11:42:07 AM Move** back to regular session

**11:42:49 AM Adjourn**

Board adjourns until Monday Aug 22, 2011

**Correspondence:**

- Country Road Administration Board Motor Vehicle Fuel Tax Report 20110815C8-4
- Dept of Ecology surface water right application, Grant County PUD 20110815C8-5
- Lake Chelan Chamber of Commerce regarding vacation rentals 20110815C8-6
- Letter to the Commissioners from Chelan County Auditor Skip Moore regarding removal of Vicki Griffin (Trudell) from voter registration rolls. 20110815C8-7

Weekly Voucher Approval for Payment	20110815B4-1
Current Expense	\$115,666.18
Other Funds	<u>\$107,436.07</u>
Total All Funds	\$223,102.25

BOARD OF CHELAN COUNTY COMMISSIONERS  
DOUG ENGLAND, CHAIRMAN

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SALLY TAYLOR, Clerk of the Board