

**CHELAN COUNTY COMMISSIONERS
MINUTES OF APRIL 11, 12, 2011**

Monday, April 11, 2011

9:04:50 AM Opening – Pledge of Allegiance

Chairman England calls the meeting to order. Present for session are Commissioners Walter and Goehner, County Administrator Cathy Mulhall and Clerk of the Board Sally Taylor.

9:05:45 AM Consent Agenda

Upon motion and second by Commissioners Goehner and Walter, the Commission unanimously approves the consent agenda as follows:

- Approval of Minutes
- Vouchers as submitted and listed
- Payroll changes:
 - a) Roy Fore, Prosecuting Attorney, Length of Service Increase
 - b) Christy Hill, District Court, Layoff
 - c) Teresa Coffman, District Court, Layoff
 - d) Liz Hayes, Clerk, Length of Service Increase
 - e) Terisa Rejniak, Juvenile, Step Increase
 - f) Julie Sanderson, Noxious Weeds, Step Increase
 - g) Mike Mackey, Noxious Weeds, Step Increase

9:15:03 AM Board Discussion

1. Request to fill vacant position, Expo Center Manager Marsha Clute. Discussion regarding extra help positions throughout County departments.

9:19:00 AM Action

Upon motion and second by Commissioners Walter and Goehner, the Commission unanimously approves the action items as follows:

1. Payroll change Notice for Wilbur Fomento, Expo Center, resignation
2. Payroll change Notice for Glenn LaRocque, Expo Center, new hire

9:20:14 AM Board Discussion

1. Expo/Fair Budget discussion
2. WIR Conference schedule, Roger Clute with Visitors and Convention Center present for discussion.
3. Roofing Bids for Fairgrounds

9:45:52 AM Action

Upon motion and second by Commissioners Walter and Goehner, the Commission unanimously approves the action items as follows:

1. Approve **Resolution #2011-30** appointing Dustin Christenson to Public Facilities Board

9:47:14 AM **Board Discussion**

1. State Funding reductions and impact on County services
2. WSU Task Force and budget considerations
3. Upper Valley Mend Project, request for housing funds
4. 2010 Census information

10:16:31 AM **County Administrator Cathy Mulhall**

Discussion

1. HR Coordinator Katie Batson discusses Employee Handbook Update

10:37:08 AM **Action**

Upon motion and second by Commissioners Walter and Goehner, the Commission unanimously approves the action items as follows:

1. Approve **Resolution #2011-31** adopting the updated Chelan County Employee Handbook

10:50:04 AM **Recess**

11:03:19 AM **Natural Resources Director Mike Kaputa**

Discussion

1. Agreement with Project Groundwork; Lower Wenatchee River Public Access Plan
2. Notice of Public Meetings for Natural Hazard Mitigation Plan
3. Landowner Agreement with City of Leavenworth for Boat Launch Project
4. Landowner Agreement with Chelan-Douglas Land Trust for Dillwater Project
5. Lake Chelan Watershed Plan

11:52:06 AM **Action**

Upon motion and second by Commissioners Goehner and Walter, the Commission unanimously approves the action items as follows:

1. Approve Services Agreement with Project Groundwork for Lower Wenatchee River Area Public Access Plan 20110411A5-1
2. Approve Notice of Public Meetings for Natural Hazard Mitigation Plan 20110411H6-1
3. Approve Landowner Agreement with City of Leavenworth for Boat Launch Project 20110411A5-2
4. Approve Landowner Agreement with Chelan-Douglas Land Trust for Dillwater Project 20110411A5-3

11:52:36 AM **Recess**

1:00:06 PM **Bid Opening – Douglas Street Parking Lot #2**

Bid Opening closed to further bids by Chairman England. Bids opened by Project Manager Robert Knowles. Seven bids received, documents referred to Project Manger to ensure bids meet specifications. Bid to be awarded Tuesday, April 12 at 10:45 AM

1:07:05 PM Action

Upon motion and second by Commissioners Walter and Goehner the Commission unanimously approves to accept bids as presented. 20110411B1-1

1:11:05 PM Sheriff Brian Burnett and Staff

Discussion

1. Two open Records positions to be filled after Civil Service examination

1:12:25 PM Executive Session

Upon motion and second by Commissioners Walter and Goehner the Commission unanimously approves to move into 30 minute executive session Pursuant to RCW 42.30.110(d) to review negotiation on the performance of publicly bid contracts.

1:42:12 PM Extend Executive Session by 40 minutes.

2:06:34 PM Move back to regular session.

2:07:42 PM Board Workshop-1st Quarter Revenue/Expenditure, Financial Manager Brad Posenjak and County Administrator Cathy Mulhall also present.

3:00:52 PM Recess

Board recesses until Tuesday April 12, 2011 session.

Tuesday, April 12, 2011

9:02:56 AM Tuesday Opening

Chairman England calls the Tuesday meeting to order. Present for session are Commissioners Walter and Goehner, County Administrator Cathy Mulhall and Clerk of the Board Sally Taylor.

9:03:21 AM Public Works Director Jolene Gosselin-Campbell

Workshop: Stormwater Comprehensive Plan Present for discussion are: Jason Detamore, Environmental Affairs Coordinator, County Engineer Paula Cox; Terry Wittmeier, Department of Ecology; Eric Smith of Erlandsen Company; and Jessica Shaw, City of Wenatchee *Filed* Stormwater Study and maps 20110411C8-1

10:04:42 AM Discussion

1. Monitor Bridge Project update, bridge will be open later this week
2. Extension of Chipping Grant (Fire Prevention) with the Forest Service
3. Form SF424 for Chipping Grant
4. Increase of Funding for Coordinated Prevention Grant from the DOE
5. Local Agency Agreement Supplement #2 for CRP 641 – West Monitor Bridge
6. Approve WIR Contract for Rental Agreement with Bumfields

10:00:49 AM **Action**

Upon motion and second by Commissioners Walter and Goehner, the Commission unanimously approves the action items as follows:

1. Approve Modification #1, Grant #2009DG11062752003, Chipping and Fire Prevention Grant with the Forest Service for extended timeline 20110411A5-4
2. Approve SF424 Form for Chipping Grant with USFS 20110411A5-5
3. Approve Amendment #2, Grant #G1000409, Increased Funding for Coordinated Prevention Grant from the Department of Ecology 20110411A5-6
4. Approve Local Agency Agreement Supplement #2 for CRP 641, West Monitor Bridge Project 20110411A5-7
5. **(Added)** Approve Rental Contract with Bumfields for WIR Conference 20110411A5-8
6. **(Added)** Approve Payroll Change Notice for Teresa Coffman, Superior Court Judges

10:20:07 AM **Community Development Director Jeff Wilson and Staff**

Discussion

1. Request by Anthony Burnett for a Waiver of the “After-the-Fact” Permit Fees
2. Code Enforcement Violations, Angel Hallman Enforcement Officer
3. Community Development Department Monthly Report

10:57:00 AM **Action**

Upon motion and second by Commissioners Walter and Goehner, the Commission unanimously approves the action items as follows:

1. Deny Request for Waiver of “After-The-Fact” penalty fee of \$711.24 for Anthony Burnett, construction without a building permit 20110411B4-2

10:58:00 AM **Project Manager Robert Knowles**

Bid Award- Douglas Street Parking Lot #2

Seven bids were presented on April 11, 2011. After review by Project Manager to insure that bids meet specifications, it was recommended that the Board accept the bid proposal from Evan’s Development as low bidder at \$94,780.00.

10:58:00 AM **Action**

Upon motion and second by Commissioners Walter and Goehner the Commission unanimously approves to award the bid for the Douglas Street Parking Lot #2 to Evan’s Development at a bid amount of \$94,780.00

Filed Intent to Award Bid and bid documents 20110411B1-2

11:02:18 AM **Ohme Gardens Manager Mike Short**

Discussion

1. Request for Facility Repair, **Consensus** of the Board to award Tourism Funding for shower repair and parking lot sealing
2. Proposed Project for pathway lighting, grant request from Community Foundation
3. Proposed Project for 12 foot waterfall through grant funding
4. Proposed primitive road for groundwork access. **Consensus** of the Board to move forward with implementation plan for road work.

5. Five Year Capital Facilities Plan for Ohme Gardens 20110411C8-2

11:38:22 AM **Joe Rumble, Monitor Community Council Discussion**

1. Motorcycle riders trespassing along Irrigation Ditch

11:49:37 AM **Adjourn**

Board adjourns until Monday April 18, 2011.

Correspondence:

- Letter from Dept of Ecology regarding Water rights transfer 20110411C8-3
- Letter from Dept of Health regarding fee increase for Migrant Farmworker Housing license, proposed fee of \$11.00 per occupant 20110411C8-4
- Letter from Zippy disposal regarding increased rates 20110411C8-5

Weekly Vouchers Approved for Payment	20110411B4-1
Current Expense	\$205,990.48
Other Funds	<u>\$131,853.95</u>
Total All Funds	\$337,844.43

BOARD OF CHELAN COUNTY COMMISSIONERS
DOUG ENGLAND, CHAIRMAN

SALLY TAYLOR, Clerk of the Board