

**CHELAN COUNTY COMMISSIONERS
MINUTES OF NOVEMBER 5, 6, 2007**

MONDAY, NOVEMBER 5

9:06:54 AM OPENING:

Chairman Goehner opens session with Commissioner Walter and Commissioner Hawkins in attendance. Also present for session are County Administrator Cathy Mulhall and Clerk of the Board. Commissioners welcome WHS students Shanelle Doering, and Becka Hildum.

9:09:57 AM MINUTES:

Moved by Commissioner Hawkins, seconded by Commissioner Walter and carried unanimously that the Board approve the October 29, 2007 minutes as corrected.

9:14:51 AM CONSENT AGENDA:

Moved by Commissioner Hawkins, seconded by Commissioner Walter and carried unanimously that the Board approve the following action items (**pulling**) item (**a**):

- Vouchers as submitted and listed
- Payroll changes:
 - a) (**Pulled**) Kate Foster, Community Development, New Hire (*item previously approved*)
 - b) Michael Lamon, Sheriff's Dept, Resignation
 - c) Doria Lady Juvenile, Resignation
 - d) Michael Kelly, Juvenile, Resignation
 - e) Troy Seiber, Public Works, Promotion
 - f) Steve Corter, CCRJC, Length of Service Increase
 - g) Oscar Hernandez, CCRJC, Length of Service Increase
 - h) David Fowler, CCRJC, Length of Service Increase
 - i) David Flick, CCRJC, Length of Service Increase
 - j) Monica Thresher, CCRJC, Length of Service Increase
 - k) Jeffrey West, CCRJC, Length of Service Increase
 - l) Jorge Perez, Farm Worker Housing Camp, Layoff
 - m) Celia Vargas, Farm Worker Housing Camp Layoff
 - n) Susana Velazquez, Farm Worker Housing Camp, Layoff
 - o) Frank Cone, Community Development, Length of Service Increase
- Approval of October Payroll 2007B4-149

9:19:57 AM BOARD DISCUSSION

- Letter from Governor Gregoire on Critical Areas Adoption
- Rock Island Mayor request Supporting STAG Grant for Sewage Treatment Plant.
- Letter to Governor Gregoire on Stehekin Access Corridor – **Consensus** to Draft Letter by Commissioners 2007C8-201

- Public Works Road Vacation Hearing
- Historical Education Funding
- Membership Billing EDD and RC&D

9:49:43 AM ACTION ITEM:

Motion made by Commissioner Walter to deny two invoices for 2008 dues totaling \$2,500 from RC&D and EDD. Motion seconded by Commissioner Hawkins for discussion purposes. Moved by Commissioner Walter to deny payment, seconded by Commissioner Goehner, Commissioner Hawkins votes in the negative. Motion carried to deny payment of 2008 dues for RC&D and EDD.

2007B4-150

9:52:01 AM BOARD DISCUSSION CONTINUES:

- Grant Funding Notification by DCTED
- Judge TW Small, Sue Baker and Tamara Steffan present to thank the Commissioners for Support by Adoption Day Proclamation

10:02:03 AM ACTION ITEMS:

Moved by Commissioner Hawkins, seconded by Commissioner Walter and carried unanimously that the Board approve the following action items:

1. Resolution

- a. Adoption of **Resolution No. 2007 – 144** National Adoption Day in Chelan County Proclamation November 17, 2007

10:05:43 AM ADMINISTRATIVE AGENDA

County Administrator, Cathy Mulhall

DISCUSSION ITEMS:

1. Salary Survey Update
2. Facilities Maintenance Director Pat DuLac
 - Clerk’s Filing System and Storage Maintenance
 - Proposal by Beaman Architecture to Provide Design Services for the Chelan County Courthouse Law and Justice Building L&J Level 5 Prosecutor’s Office and Courthouse Level 3 Auditor’s Office
 - Agreement with Michael Beaman for Courthouse Exterior Masonry Evaluation

10:24:02 AM ACTION ITEMS:

Moved by Commissioner Hawkins, seconded by Commissioner Walter and carried unanimously that the Board approve the following action items:

1. Contracts for Signature

- a) Data Access Use Agreement for Superior Court Documents with Lacy & Kane
2007A5-250
- b) Interlocal Cooperative Agreement between Chelan County and Yakima County,
RFP for Document Recording System
2007A5-251

- c) Beaman Architecture Proposal (Change Order) to Provide Design Services for the Chelan County Courthouse Law and Justice Building L&J Level 5 Prosecutor's Office and Courthouse Level 3 Auditor's Office 2007A5-252
- d) Agreement with Michael Beaman for Courthouse Exterior Masonry Evaluation 2007A5-252

2. **Resolutions**

- a) Adoption of **Resolution 2007 - 145** Appointment of Waikele (Kelee) Hampton to Water Conservancy Board
- b) **(Pulled, See 10:02 a.m.)** Adoption Day Proclamation!

10:25:19 AM RECESS

10:36:43 AM CHELAN COUNTY REGIONAL JUSTICE CENTER

Interim Director Phil Stanley, Assistant Director Mark McCormick, and Facilities Maintenance Director Pat Du Lac present for session.

DEPARTMENTAL ISSUES

(change in schedule to accommodate Commissioners' schedule)

- Jail Maintenance Issues
- Jail Director Meeting with Treasurer and Auditor regarding Budget, Cash Flow, and ER&R Issues
- Tour of Yakima County Jail by Director Stanley

11:05:28 AM NATURAL RESOURCES DEPARTMENT

Mike Kaputa, Natural Resources Director

DEPARTMENTAL ISSUES

- Update on Project Tours
- Departmental Copier Needs
- Upper Columbia Salmon Recovery Staff Meeting
- Stehekin River Planning Process
- Promotion of Project Work and Public Participation

11:27:56 AM BOARD DISCUSSION:

- Rock Island Mayor Letter of Request for Support of STAG Grant for Sewage Treatment Plant. **Moved** by Commissioner Hawkins, seconded by Commissioner Walter, and carried that the Board sign the following:

1. **Correspondence for Signature**

- a) Letter of Support for Rock Island Sewer Services Grant Funding for the Town of Rock Island 2007C8-202

11:28 A.M. BOARD DISCUSSION CONTINUES:

- Monitor Bridge Repair/Replacement Issue
- Letter from Tree Top regarding Plant Layoff

11:31:59 AM RECESS

1:26:14 PM BUDGET MEETING – CHELAN COUNTY FAIRGROUNDS
(Cancelled until November 6, 2007)

1:27 PM COMMISSIONERS BUDGET DISCUSSION:

- 2008 Budget Revenues and Expenditures

2:32:09 PM BOARD DISCUSSION CONTINUES:

- Hotel Motel Tax Issues are Discussed with Representatives of the Leavenworth Chamber.

3:19:45 PM RECESS

Board recesses until Tuesday, November 6, 2007 session.

TUESDAY, NOVEMBER 6

8:04:18 AM OPENING:

Chairman Goehner opens session with Commissioner Walter. Also present for session are County Administrator Cathy Mulhall and Clerk of the Board. Commissioner Hawkins is excused from session and will arrive at a later time.

BUDGET DISCUSSIONS WITH DISPUTE RESOLUTION CENTER

Present for discussion are TJ Farrel, Lynn Yialelis, Chuck Moser, Judge Nancy Harmon, Judge Alicia Nakata, John Brett, Concie Luna, Rob O 'Connor, Judge TW Chip Small, Craig Larson, Roy Dotson, Gary Callison, Sharon Turcotto, Lisa Everhart, Ruth Esparza, Paula Helsel, Jeff Fehr, Rich Cram, Morey Grosse, Teri Miller and Michelle McNeil. A presentation is made on the value of the organization to the community and statements are made in support of the Dispute Resolution Center and funding by members, volunteers and stakeholders.

(8:58:28 AM Commissioner Hawkins arrives to session)

9:10:32 AM CHELAN COUNTY FAIRGROUNDS

Marsha Clute, Fairgrounds Manager

DISCUSSION ITEMS:

- 2007-2008 Winter Storage Brought in \$15,000
- Disbursement of Premium Checks Completed
- Revenue and Expenditure Amounts for Fair Event
- Budget Discussions
 - PA System Cost
 - Equipment Needs

9:33:16 AM 9:30 A.M. PUBLIC WORKS DEPARTMENT

Public Works Director Greg Pezoldt, County Engineer Jolene Gosselin

9:33:24 AM PUBLIC HEARING

Road Vacation Petition Filed by John Sandstrom and Joseph Young

The hearing opened by Commissioner Goehner in the matter of the petition of John Sandstrom and Joseph Young for the vacation of a portion of County Road Right of Way known as an alley between Tracts 45 and 49 High Line Division No. 2.

County Engineer Jolene Gosselin shares the Engineer's Report with the Board. Report states that the petition for vacation is not necessary, as the fronting County Road is at a non standard curvature and would not be an approved access. The County will benefit by not owning this right-of-way. The County Engineer recommends that an easement to the Tract 46 be created and filed prior to final vacation.

Keith Carpenter, owner of lot 45 speaks on the matter. He sold the property to Mr. Sandstrom and Mr. Young, who plan to build homes on the property. Two accesses were previously used and were available, but one has been abandoned, to use the other option as the best access to the property. It is the plan that easements will be addressed and will be executed with approval of the vacation to offer the best access for all of the homes for both utilities and roads. Paul Mahres, Realtor, and Loren Brown of Lovitt Mine also spoke in favor of maintaining the road as is.

Moved by Commissioner Hawkins, seconded by Commissioner Walter and carried unanimously that the Board continue the hearing for the petition of vacation filed by John Sandstrom due to a lack of adequate notice (duly advertised but not on Commissioners' agenda) to **November 27, 2007 at 9:30.** 2007V1-20

This hearing is continued until Nov. 27 at 9:30 a.m.

PUBLIC WORKS DISCUSSION ITEMS:

- Request for Deviation of Public Works Decision in regards to an application for a short subdivision (SP 2006-185). The Public Works Department is adding a stipulation to improve Detillion Road as a requirement in correlation with the approval of the subdivision.

It is **moved** by Commissioner Walter, seconded by Commissioner Hawkins and carried unanimously that the Board approve the following action items:

1. Road Deviation

- a) Lot Creation for Michael Kelly (agent) and Howard Cook (owner) is hereby approved without any further requirements or improvements upon Detillion Road.
2007R1-7

9:55:51 AM EXECUTIVE SESSION:

Moved by Commissioner Hawkins, seconded by Commissioner Walter, and carried that the Board move into 30 minute executive session pursuant to RCW 42.30.110(g) regarding the performance of public employee. Also present is attorney Stan Bastion and Greg Pezoldt, Public Works Director.

10:26:06 AM REGULAR SESSION:

Board resumes regular session.

EXECUTIVE SESSION - Right of Way Issues (Postponed)

10:27:01 AM DISCUSSION ITEMS:

1. Agreement with Colvico, Inc. for Malaga/Alcoa Highway Intersections Illumination
2. Resolution for Snowmobile Use of Certain Chelan County Roads
3. Resolution to Establish a Speed Limit on Brisky Canyon Road
4. Resolution to Establish a Speed Limit on Henderson Road
5. Intent to Vacate a Portion of Chiwawa Loop Road (Earl Marcellus)
6. Call for Bids - Snowblower
7. Mission Ridge Road Now Open
8. Title 15 Update
9. Storage of Sanitary Facilities at Plain Sand Pit

10:38:32 AM ACTION ITEMS:

Moved by Commissioner Walter, seconded by Commissioner Hawkins and carried unanimously that the Board approve the following action items:

1. **Agreement for Signature**
 - a) Agreement between Chelan County and Colvico, Inc. to Perform Work on Malaga/Alcoa Highway Intersections Illumination, County Road Project No. 621 (CRP 621) 2007A5-253
2. **Resolution**
 - a) Adoption of **Resolution No. 2007 – 146** Snowmobile Use of Certain Chelan County Roads
 - b) Adoption of **Resolution No. 2007 – 147** To Establish a Speed Limit on Brisky Canyon Road in Cashmere
 - c) Adoption of **Resolution No. 2007 – 148** To Establish a Speed Limit on Henderson Road in Chelan
3. **Road Vacation**

- a) Intent to Vacate a Portion of Chiwawa Loop Road (Earl Marcellus) in Correlation with the Chiwawa Loop Road Improvement Project Proposed to be Built in 2008
2007V1-21

4. **Call for Bids**

- a) For Purchase of a New Snowblower 2007B1-73

10:39:27 AM COMMUNITY DEVELOPMENT

John Guenther, Director

DISCUSSION ITEMS

1. Fire Marshal Position Recommendation
2. Resolution Adopting the Parks and Recreation Amendment to the County Comprehensive Plan
3. Timetable and Presentations on the Peshastin and Manson Sub-Area Plans
4. Community Indicators Project with the Community Foundation
5. Shoreline Grant and Status
6. Parks and Recreation Planning Next Steps
7. Transportation Plan Update

11:29:41 AM ACTION ITEMS:

Moved by Commissioner Walter, seconded by Commissioner Hawkins and carried unanimously that the Board approve the following action items:

1. Resolutions

- a) Adoption of **Resolution No. 2007 - 149** Adopting the Parks and Recreation Element of the Comprehensive Plan

11:30:02 AM ADOPTION OF PRELIMINARY BUDGET FOR 2008

Commissioner Goehner opens public hearing to introduce the 2008 all funds preliminary draft budget. The proposed preliminary draft budget includes the following figures:

| | |
|--|-----------------|
| Preliminary Figures for General Fund Beginning Balance | \$ 3,200,000.00 |
| Preliminary Figures for General Fund Expenditures | \$32,895,781.00 |
| Preliminary Figures for General Fund Revenues | \$30,991,018.00 |
| Projected Ending Fund Balance | \$ 1,295,237.00 |

Moved by Commissioner Hawkins, seconded by Commissioner Walter and carried unanimously that the Board approve the 2008 preliminary draft budget with the final budget approval set for Tuesday, December 11, 2007. 2007B4-151

11:32:08 AM OHME GARDENS

Manager Mike Short

DEPARTMENTAL ISSUES

- Grounds Maintenance

- Fundraising Efforts

11:45:05 AM BOARD DISCUSSION CONTINUES:

- Session Scheduling
- Realtor's Luncheon

11:49:26 AM RECESS

NOON

1:00 P.M. BOARD DISCUSSION CONTINUES:

- Salary Study Review. Present are County Administrator Cathy Mulhall and Teamsters representatives Paul Parnley, Fred Meiner and Shop Steward Kristi DeLozier

1:34:22 PM CONTINUED PUBLIC HEARING – Title 15 Road Standards

(Continued from October 16, 2007)

Shirley Berg of the Public Works Department presents update to Board on the information that has come from the members through three subcommittee meetings. Issues yet to be determined are:

2007C-8a

- Grade Issues over 12% and Maximum Limit of Grade for Driveways
- Number of Lots to be Served by Driveway
- Secondary Access Threshold (Over 40 homes Requires Secondary Access)
- Pedestrian Facilities in LAMIRDS

Dan Beardslee, committee member, speaks on the different views regarding the amount of homes on a private road.

Member Deanna Walter speaks on the committee process and consensus building.

Kelly O'Brien, member, states that there is another issue to be determined that is even more critical than these five issues and that is the deviation process.

Deanna Walter also shares that this process needs to be an administrative process without the formal technical public hearing involvement.

2:22:44 PM HEARING CONTINUATION:

Moved by Commissioner Walter, seconded by Commissioner Hawkins and carried that the Board continue the hearing to **December 18, 2007 at 1:30 p.m.** with a workshop to be held on November 27, 2007 at 1:30 p.m.

2:24:37 PM BOARD DISCUSSION CONTINUES:

- John Guenther Present to Discuss Staffing Issue
- Meeting to be Set for O&M Committee

- Columbia Valley Paths and Trails

2:41:25 PM ADJOURN

Moved by Commissioner Hawkins, seconded by Commissioner Walter and carried unanimously that the Board adjourn until Tuesday, Nov 13. (Veteran’s Day Holiday Nov 12)

Filed Correspondence:

- Letter from North Central Washington Fire Chiefs & Commissioners Association regarding Fire Marshall Position 2007C8-203
- Letter from Allen Hobart regarding Title 15 Road Standards 2007C8-204

| | |
|--|-------------------|
| • Vouchers Approved for Payment | 2007B4-152 |
| Current Expense | \$ 350,007.40 |
| All Other Funds | <u>365,054.96</u> |
| Total All Funds | \$715,062.36 |

BOARD OF CHELAN COUNTY COMMISSIONERS
KEITH GOEHNER, CHAIRMAN

JANET K. MERZ, Clerk of the Board