

**CHELAN COUNTY COMMISSIONERS
MINUTES OF SEPTEMBER 17, 18, 2007**

MONDAY, SEPTEMBER 17

9:06:02 AM OPENING:

Chairman Goehner opens session with Commissioner Walter and Commissioner Hawkins in attendance. Also present for session are County Administrator Cathy Mulhall and Clerk of the Board.

9:06:10 AM MINUTES:

Moved by Commissioner Walter, seconded by Commissioner Hawkins and carried unanimously that the Board approve the September 10, 11, 2007 minutes as corrected.

9:11:23 AM CONSENT AGENDA:

Moved by Commissioner Hawkins, seconded by Commissioner Walter and carried unanimously that the Board approve the following action items:

- Vouchers as submitted and listed
- Payroll changes:
 - a) Ameer Tilger, Prosecuting Attorney, Resignation
 - b) Tyler Copenhaver, Community Development, Resignation
 - c) Lee Risdon, Sheriff's Department, Length of Service Increase
 - d) Amy Bassen, Regional Justice Center, Length of Service Increase
 - e) Heath Frazier, Regional Justice Center, Length of Service Increase
 - f) Jason Krawczyk, Regional Justice Center, Length of Service Increase
 - g) Donna Brunz, Regional Justice Center, Length of Service Increase
 - h) Rhonda McCallister, Regional Justice Center, Length of Service Increase
 - i) James Kalafat, Regional Justice Center, Length of Service Increase
 - j) Ray Hodson, Regional Justice Center, Length of Service Increase
 - k) Sarah, Kubichek, Regional Justice Center, Length of Service Increase
 - l) Trudy Marteeny, Regional Justice Center, Length of Service Increase
 - m) Troy Racus, Regional Justice Center, Length of Service Increase
 - n) Kurtis Stockman, Regional Justice Center, Length of Service Increase
 - o) Natalie Thresher, Regional Justice Center, Length of Service Increase
 - p) Marvin Jeffries, Sheriff's Department, Rehire
 - q) Rachel Jones, Sheriff's Department, Transfer
 - r) Donald King, Sheriff's Department, Resignation

9:14:34 AM BOARD DISCUSSION:

- Ruckelshaus Group Meeting Conflict
- SB 5236 Follow Up from Land Acquisition Inventory Bill
- Priest Rapids Coordinating Group
- KPQ Radio Community Update

- EDD/RC&D Meeting and Open Public Meetings Act. It is the intention of Commissioner Hawkins to discontinue membership from the group at the end of the year, which is supported by Commissioners Walter and Goehner
- Seminar on Generational Issues in the Workplace
- Lake Hills Estates (Union Valley) Letter on Development Concerns
- Transportation Meeting Wednesday
- Supreme Court Decision on Buffers
- RiverCom Update
- PUD Meeting Update
- Jail Standards of Conduct
- Lost and Found Issue – Financial Policies Committee will address the issue of employee find of lost money

ADMINISTRATIVE AGENDA

County Administrator, Cathy Mulhall

10:03:36 AM DISCUSSION ITEMS:

1. Executive Session - Regarding Performance of a Public Official

10:04:11 AM EXECUTIVE SESSION:

Moved by Commissioner Hawkins, seconded by Commissioner Walter and carried unanimously that the Board move into 15 minute executive session pursuant to RCW 42.30.110(g) regarding the Performance of a Public Official.

10:20:09 AM REGULAR SESSION:

Board resumes regular session.

10:21:15 AM DISCUSSION ITEMS CONTINUE:

2. Approve Informal Bid for Kitchen Repair at Farm Worker Housing Camp
3. Treasurer Dave Griffiths Regarding County Financial Concerns
 - Sale Tax Issue 2007C8-163
 - Foreclosure List 2007C8-164
 - Lodging Tax Committee Contract Recommendation (to Sign Contract with Howell at the Moon). September 24 agenda item
4. Administrative Update
 - Humane Society Contract Extension
 - Recognition of the Lieutenant's Association (*to be pulled*)

11:10:27 AM ACTION ITEMS:

Moved by Commissioner Walter, seconded by Commissioner Hawkins and carried unanimously that the Board approve the following action items, (**pulling**) items **2(a)** and item **3(a)**; and (**adding**) items **2(b)** interagency agreement and item **2(c)**, and **4(a)**:

1. **Budget Request – Out of State Travel**

- a) Russ Griffiths to Reside at Cascade Locks, OR while attending the WACO Conference at Skamania Lodge on Oct 1-5, 2007 2007B4-120
- b) Sheriff Request for Out of State Travel for Mike Bryant and Joe Waldon to Victoria BC Search and Rescue Conference Oct 17-20 2007B4-121
- 2. Contract for Signature**
 - a) **(Pulled)** Professional Services Agreement with the Community Action Center regarding the Chelan Douglas Community Network
 - b) **(Added)** Interagency Agreement with the State Dept of Agriculture for Horticultural Pest and Disease Board 2007A5-191
 - c) **(Added)** Chelan-Douglas County Agreement with the Department of Social and Health Services Division of Alcohol and Substance Abuse DASA 2007A5-192
- 3. Miscellaneous**
 - a) **(Pulled)** Recognition of the Lieutenant's Association
- 4. Budget Request – Informal Bid**
 - a) **(Added)** Approve Informal Bid for Kitchen Repair at Farm Worker Housing Camp to Karpet Korner 2007B1-68

NATURAL RESOURCES DEPARTMENT

Mike Kaputa, Natural Resources Director, Colleen Diener, and Bob Bugert

11:11:54 AM DISCUSSION ITEMS

- 1. Bancroft Conservation Easement and Associated Documents
- 2. Assignment of Bancroft Conservation Easement to Chelan-Douglas Land Trust
- 3. Harrison Side Channel Agreement and Associated Documents
- 4. Independent Contractor Agreement with Swan Enterprises
- 5. Habitat Farming Enterprise Program Letter of Support
- 6. Lake Chelan Watershed Planning State Support Letter

11:41:06 AM ACTION ITEMS:

Moved by Commissioner Hawkins, seconded by Commissioner Walter and carried unanimously that the Board approve the following action items:

- 1. Contracts/Agreements**
 - a) Bancroft Conservation Easement and Associated Documents 2007A5-193
 - b) Assignment of Bancroft Conservation Easement to Chelan-Douglas Land Trust 2007A5-194
 - c) Harrison Side Channel Agreement and Associated Documents 2007A5-195
 - d) Independent Contractor Agreement with Swan Enterprises 2007A5-196
 - e) Habitat Farming Enterprise Program Letter of Support 2007C8-165
 - f) Lake Chelan Watershed Planning State Support Letter 2007C8-166

CHELAN COUNTY REGIONAL JUSTICE CENTER

Mark McCormick, Assistant Director

11:30 P.M. Re: DEPARTMENTAL ISSUES

- Collection of Monies from Inmates – It is **consensus** of Board to allow Assistant Director and Interim Director to make this internal decision
- Standards of Conduct
- Contract Prisoners Currently at 28
- Kitchen Grease Trap Maintenance
- Phil Stanley Present as Candidate for Interim Jail Manager as executed by contract with the Prothman Company for Interim Jail Director and Search for Jail Director. **Moved** by Commissioner Hawkins, seconded by Commissioner Walter to notify and accept Mr. Stanley as the Interim Manager through the Prothman Company as indicated by contract on 09/11/2007.

12:21:04 PM EXECUTIVE SESSION:

Moved by Commissioner Walter, seconded by Commissioner Hawkins and carried unanimously that the Board move into 5 minute executive session pursuant to RCW 42.30.110(g) regarding the evaluation of performance of a public employee.

12:24:08 PM REGULAR SESSION:

Board resumes regular session. **Recessed.**

NOON

1:00 P.M. Chelan County Commissioner Joint Meeting
with Chelan County PUD Commissioners at PUD Office

TUESDAY, SEPTEMBER 18

9:05 A.M. OPENING:

Commissioner Goehner opens session with all Commissioners and Clerk of the Board present. County Administrator is excused from session.

CHELAN COUNTY FAIRGROUNDS

Marsha Clute, Fairgrounds Manager

9:05:45 AM DISCUSSION ITEMS:

- Fair Event Update
 - Initial Gate Sale Numbers
 - Fair Organization (Hog Barn) Concerns
 - Tractor Maze
 - Bull-O-Rama
 - Ticket Sales

PUBLIC WORKS DEPARTMENT

Public Works Director Greg Pezoldt

9:30 A.M. BID AWARD: Collector Highway Delineation – CRP 619

One bid was presented on September 11, 2007. After review by the County Engineer insuring that bids meet specifications, it was recommended that the Board accept the bid proposal from North Star Enterprises as low bidder at \$220,200.00 .

9:38:28 AM BID AWARD:

It is **moved** by Commissioner Walter, seconded by Commissioner Hawkins and carried unanimously that the Board award the bid to North Star Enterprises at \$220,200.00.
2007B1-69

9:39:00 AM BID AWARD: Malaga/Alcoa Highway Intersection Illumination – CRP 621

One bid was presented on September 11, 2007. After review by the County Engineer insuring that bids meet specifications, it was recommended that the Board accept the bid proposal from Colvico, Inc as low bidder at \$119,950.00.

9:39 A.M. BID AWARD:

It is **moved** by Commissioner Walter, seconded by Commissioner Hawkins and carried unanimously that the Board award the bid to Colvico, Inc at a bid amount of \$119,950.00.
2007B1-70

DISCUSSION ITEMS:

1. Easement Amendment with Department of Natural Resources
2. Local Agency Agreement Supplement with the Washington State Dept of Transportation for the Collector Highway Delineation – CRP 619 to Shift Construction Funding from the Malaga Alcoa Highway Intersection Illumination Project
3. Local Agency Agreement Supplement with the Washington State Dept of Transportation for the Malaga/Alcoa Highway Intersection Illumination – CRP 621 to Shift Construction Funding from the Malaga Alcoa Highway Intersection Illumination Project
4. PUD Franchise Agreements with Chelan County to Enter Right of Way and to Make Repairs or Construction of Infrastructure
5. 2008 Discretionary Construction Projects
6. Storm Water Utility Meetings
7. Address Technician Funding – **Consensus** to advertise position with salary depending on experience
8. Ground Water Situation in Crestview Estates

10:22:06 AM ACTION ITEMS:

Moved by Commissioner Hawkins, seconded by Commissioner Walter and carried unanimously that the Board approve the following action items (**adding**) items **2(a)** and **2(b)**:

1. **Easement for Signature**

- a) Easement Amendment between Chelan County and the State of Washington Department of Natural Resources
2007A5-197

2. **Contracts and Agreements**

- a) **(Added)** Local Agency Agreement Supplement with the Washington State Dept of Transportation for the Collector Highway Delineation – CRP 619 to Shift Construction Funding from the Malaga Alcoa Highway Intersection Illumination Project
2007A5-198
- b) **(Added)** Local Agency Agreement Supplement with the Washington State Dept of Transportation for the Malaga/Alcoa Highway Intersection Illumination – CRP 621 to Shift Construction Funding from the Malaga Alcoa Highway Intersection Illumination Project
2007A5-199

COMMUNITY DEVELOPMENT

John Guenther, Director

10:24:08 AM DISCUSSION ITEMS

1. Transportation Meeting Planning
2. Update on Addressing Working Group
3. Short Plat Update
4. Contract for Permit Tracking System-OFM Grant Discussion
5. Upcoming Out of State Travel Request
6. Economic Development Discussion
7. Shoreline Grant Update and Signature
8. Discussion Regarding Facilities
9. Metering of Wells

11:18:30 AM ACTION ITEMS:

Moved by Commissioner Hawkins, seconded by Commissioner Walter and carried unanimously that the Board approve the following action items (**pulling**) item **1(a)** and **2(a)** and (**adding**) item **3(a)**:

1. **Contracts/Agreements**
 - a) **(Pulled)** Contract for Permit Tracking System
2. **Grant Application**
 - a) **(Pulled)** Shoreline Grant for Signature
3. **Miscellaneous**
 - a) **(Added)** Approval of Donation of Surplus Computer to the Upper Valley Free Clinic
2007B4-122

11:20:10 AM Cascadia Conservation District Meets with Board

Mike Rickel and Larry Cordes Present

- Request for Continuing Funding to be Submitted at Later Date
- Jones/Shotwell Diversion Channel Project in the Wenatchee River

11:38:47 AM BOARD DISCUSSION:

- Lake Chelan Water Quality Funding with Mike Kaputa of Natural Resources Present **Moved** by Commissioner Walter, seconded by Commissioner Goehner and carried unanimously that the Board approve the following **(added)** action items:

1. **Contracts/Agreement**

- a) **(Added)** Watershed Restoration and Enhancement Agreement Between Chelan County and USDA Forest Service of Cash Funding for Lake Chelan Water Quality
2007A5-200

11:40:39 AM BOARD DISCUSSION:

- Short Plat Issues

11:41:10 AM RECESS

Board recesses until 3:00. Commissioner Goehner will not be present.

NOON

2:58:57 PM BID OPENINGS – Auditor/Prosecuting Attorney Renovations :

Chair Pro Tem Ron Walter opens session with Commissioner Hawkins and Clerk of the Board present. Also present are Pat DuLac and Ken Ackland of the Facilities Maintenance Department. Receipt of further acceptance of bids for both projects below closed at 2:00 p.m.

3:00:22 PM Bid Opening:

Three bids received and opened as follows:

Whitebird Construction	\$509,862.00 w/o tax
Blodgett Construction	\$466,494.00 w/o tax
Hale and Long Construction	\$502,000.00 w/o tax

Engineers Estimate \$500,000

3:04:22 PM ACTION:

Moved by Commissioner Hawkins, seconded by Commissioner Walter and carried to accept and refer the bids as received and forward documents to Facilities Maintenance Director Pat DuLac for review with bid award on Tuesday, September 25 at 9:00 a.m.
2007B1-71

3:05:54 PM Bid Opening: Auditor/Prosecuting Attorney Furnishings

Two bids received and opened as follows:

Bank and Office Interiors	\$100,500.00 w/o tax
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One Source \$ 96,970.88 w/o tax

Engineers' Estimate \$100,000

3:08:24 PM ACTION:

Moved by Commissioner Hawkins, seconded by Commissioner Walter and carried to accept and refer the bids as received and forward documents to Facilities Maintenance Director Pat DuLac for review with bid award on Tuesday, September 25 at 9:00 a.m..
2007B1-72

3:10:35 PM BOARD DISCUSSION:

- Bid process
- Carpet Installation in the Auditor's Office (West Side)

3:15:35 PM ADJOURN

Moved by Commissioner Hawkins, seconded by Commissioner Walter and carried that the Board adjourn until Monday, September 24, 2007. Board Adjourned.

Vouchers Approved for Payment

	2007B4-123
Current Expense	\$ 449,226.33
All Other Funds	<u>1,022,181.86</u>
Total All Funds	\$1,471,408.19

BOARD OF CHELAN COUNTY COMMISSIONERS
KEITH W GOEHNER, CHAIRMAN

JANET K. MERZ, Clerk of the Board