

**CHELAN COUNTY COMMISSIONERS
MINUTES OF JULY 23, 24, 2007**

MONDAY, JULY 23

9:00:28 AM OPENING:

Chairman Goehner opens session with Commissioner Hawkins in attendance. Also present for session are County Administrator Cathy Mulhall and Clerk of the Board. Commissioner Walter excused from session.

9:00:55 AM EMPLOYEE RECOGNITION AWARDS:

Commissioner Goehner states that the Chelan County Commissioners, as representatives of the Citizens of Chelan County, are honored in presenting an exemplar of their appreciation for meritorious, exemplary, and dedicated service to the citizens of Chelan County and for upholding the ideals of public service through the years of serving the public. Clerk Siri Woods received special recognition for her 30 years of service to the County as an elected official as well as recognition to the following employees:

Siri Woods	Clerk	30 Years, Present
Delia Garcia	Juvenile Dept	10 years, Present
Barry Rejniak	Juvenile Dept	10 years, Present

9:07:12 AM BOARD DISCUSSION:

- Community Justice Center Discussion with Sheriff Mike Harum Present
- Budget Transfer Request by Sheriff
- Recently Auctioned Marine III Update
- Discussion Between Sheriff and 911 Regional Coordinator on Distribution of 911 Funds for IT Work to RiverCom

9:35:09 AM APPROVAL OF MINUTES:

Moved by Commissioner Hawkins, seconded by Commissioner Goehner and carried unanimously that the Board approve the July 16, 17, 2007 minutes as corrected.

9:44:26 AM CONSENT AGENDA:

Moved by Commissioner Hawkins, seconded by Commissioner Goehner and carried unanimously that the Board approve the consent agenda as presented:

- Vouchers as submitted and listed
- Payroll changes:
 - a) Aaron Hansen, Extension, Hourly Increase
 - b) Terry Parker, Regional Justice Center, Retirement
 - c) Michael Kenny, Regional Justice Center, Length of Service Increase
 - d) James Highfill, Regional Justice Center, Length of Service Increase
 - e) Murray Craig, Regional Justice Center, Length of Service Increase
 - f) Jessica Blake, Regional Justice Center, Length of Service Increase

g) Daniel Ford, Regional Justice Center, Discharge

h) Jennifer Latimer, Regional Justice Center, New Hire

i) Donna McCrain, Regional Justice Center, Length of Service Increase

j) Bruce Duncan, Public Works, Length of Service Increase Correction

9:44:42 AM BOARD DISCUSSION:

- Audit Exit Conference – No findings for Chelan County. It is the recommendation of the County Administrator that the Treasurer’s Office perform a checks and balance of the books at the fairgrounds on a monthly or bi-monthly basis. Audit recommendations are discussed. Deputy Auditor Skip Moore and Financial Services Manager Brad Posenjak present. 2007C8-136

ADMINISTRATIVE AGENDA

County Administrator, Cathy Mulhall

10:01:54 AM DISCUSSION ITEMS:

1. Budget Carryover Program –It is **consensus** to consider an alternative incentive program to the carryover incentive program
2. Executive Session - Conduct of a Public Employee

10:45:14 AM EXECUTIVE SESSION

Moved by Commissioner Hawkins, seconded by Commissioner Goehner and carried unanimously that the Board move into a five minute executive session pursuant to RCW 42.30.110(g) regarding the performance of a public employee.

10:49:58 AM BOARD RESUMES REGULAR SESSION.

10:50:22 AM ADMINISTRATIVE UPDATE CONTINUES:

- Festival Permit
- Anti Displacement and Relocation Assistance Plan (CDBG Grant for Monitor Water System)
- Additional Agenda Action Items
 - Budget transfer
 - Jail payphone services
 - Manual warrant for insurance coverage

11:03:30 AM ACTION ITEMS:

Moved by Commissioner Hawkins, seconded by Commissioner Goehner and carried unanimously that the Board approve the following action items (**adding**) item **1(b)** budget transfer, (**adding**) item **3(b)** for payphone services contract, and (**adding**) item **4(a)** submission of payment for long term health contract:

1. Budget Transfer

- a) Public Education to Transfer \$9,000 from Contractual Services to Operating Supplies
2007B4-98
- b) **(Added)** Budget Transfer from Boating Safety \$1,000 from Extra Help to Overtime
2007B4-99

2. Notices

- a) Request for Qualifications – Architectural & Project Management Services
2007H6-20

3. Contracts for Signature

- a) Agreement for Transfer of Entitlements – Cashmere-Dryden Airport
2007A5-146
- b) **(Added)** First Amendment to Agreement for Payphone Services for Regional Justice
Center
2007A5-147

4. Miscellaneous

- a) **(Added)** Manual Warrant to Alterra Health Care Corporation for LEOFF One Benefit in
the Amount of \$15,480.00
2007B4-100

NATURAL RESOURCES DEPARTMENT

Mike Kaputa, Natural Resources Director

11:04:59 AM DISCUSSION ITEMS

- 1. Request for Services #9 with EES Consulting for Wenatchee Instream Flow Assistance
- 2. Amendment #1 to Task Order #5 with Cascadia Conservation District (formerly known as Chelan County Conservation District) for Additional Project Services
- 3. Update on Meeting Dates

11:28:10 AM ACTION ITEMS:

Moved by Commissioner Hawkins, seconded by Commissioner Goehner and carried unanimously that the Board approve the following action items:

1. Contracts/Agreements

- a) Request for Services #9 with EES Consulting for Wenatchee Instream Flow Assistance
2007A5-148
- b) Amendment #1 to Task Order #5 with Cascadia Conservation District for Additional
Project Services
2007A5-149

11:28:40 AM RECESS

11:32:00 AM BOARD DISCUSSION:

- Keith Howard of the Chelan County Office of Public Defense Meets with Board. Regarding Dependency cases and possible payment by the State through the Office of Public Defense.

12:09:46 PM NOON

(Chelan County Sheriff's Department Met with Commissioners Earlier)

FARM WORKER HOUSING CAMP

Edmundo Gonzalez, Manager

2:01:37 PM HOUSING ISSUES

- Emergency Addition of Tents and Services.
- Efforts Being Made to Contain Camp Noise Level for Guests at Monitor RV Park
- Damage to Kitchen Trailer Flooring. It is the **consensus** of the Board to have professional flooring company replace/repair damage with the costs with costs to be determined by the unamortized use of the trailers. County Administrator will contact the State to discuss options.
- Community Health Visits Park Weekly
- Electrical Capacity Concerns Have Been Addressed

WENATCHEE RIVER COUNTY PARK

Jerry Niebuhr, Manager

2:21:57 PM PARK ISSUES

- Camp Nearly Full Each Week-End
- Watering Grass at Farmworker Housing Camp in Overflow Areas

2:38:47 PM BOARD DISCUSSION:

- Letter to Home Owners regarding Rear Lot Access from County Right of Way to Residents of Indy Lane 2007C8-137

2:40:34 PM RECESS

TUESDAY, JULY 24

9:02 A.M. OPENING:

Commissioner Goehner opens session with Commissioner Hawkins, Commissioner Walter, and Clerk of the Board present. County Administrator, Cathy Mulhall, is excused from session.

FACILITIES MAINTENANCE

Pat DuLac, Director

9:02:40 AM DISCUSSION ITEMS:

- Compactor Use (Jail/County) Breakdown Information, Bids for Concrete Work 2007C8-138
- Request from City to Install Back Flow Preventer for Law and Justice (completed), Detention/Juvenile Center, Center for Alcohol and Drug Treatment Center (Projected for 2008 Budget)
- Campus Fire Alarm System
- Design Proceeding for Level Four Security Wall

- Courtroom Audio System Bid Process
- No Asbestos Found in Courthouse Remodel
- Assessor Remodel Update – August 27 anticipated move in date
- Fairgrounds Lighting Fixtures
- Custom ADA Doors in Courthouse
- Historic Restoration of Courthouse
- Budgeting and Prioritizing Jail Improvements

9:25:26 AM BOARD DISCUSSION:

- Fire Wise Meeting in Malaga

PUBLIC WORKS DEPARTMENT

Public Works Director Greg Pezoldt

9:32:50 AM DISCUSSION ITEMS:

1. Supplemental Agreement Number 1 with Nicholls Engineering
2. Local Agency Agreement Supplement Number 1 with Washington State Department of Transportation for Malaga/Alcoa Highway Intersection Illumination
3. Local Agency Agreement Supplement Number 1 with Washington State Department of Transportation for Manson Sidewalk Extension
4. Contract for Snow Removal at Squilchuck State Park
5. Resolution to Increase the Revolving Change Fund for Dryden Transfer Station
6. Resolution to Establish County Road Project No. 630 Beaver Valley Road Emergency Wall Repair. Paul Gray comments on the issue.
7. Resolution to Establish County Road Project No. 631 Kingsbury Bridge Emergency Repairs
8. Construction Update
9. Manson Blvd Project – It is **consensus** of Board to allow the project to proceed identifying risks for runoff concerns
10. Chiwawa Loop Update
11. Road Restrictions Weight Limitations Discussion. Paul Gray comments on issue
2007C8-139
12. Grant Funding Options for Road Projects

10:20:34 AM ACTION ITEMS:

Moved by Commissioner Walter, seconded by Commissioner Hawkins and carried unanimously that the Board approve the following action items:

1. **Agreement/Contract for Signature**
 - a) Supplemental Agreement Number 1 between Chelan County and Nicholls Engineering for On Call Consultant Services for Engineering Services on Various County Road Projects
2007A5-150
 - b) Local Agency Agreement Supplement Number 1 between Chelan County and Washington State Department of Transportation for Malaga/Alcoa Highway Intersection Illumination, County Road Project No. 621 (CRP 621) to Obligate Construction Funding (100,000)
2007A5-151

- c) Local Agency Agreement Supplement Number 1 between Chelan County and Washington State Department of Transportation for Manson Sidewalk Extension, County Road Project No. 623 (CRP 623) to Obligate Construction Funding
2007A5-152
- c) Contract for Snow Removal at Squilchuck State Park for 2007-2008 between Chelan County and the Washington State Parks and Recreation Commission
2007A5-153

2. **Resolution**

- a) Adoption of **Resolution No. 2007 - 109** Amending Resolution No. 98-106 for the Revolving Change Fund at the Dryden Transfer Station Increasing from \$200.00 to \$300.00
- b) Adoption of **Resolution No. 2007 - 110** Establishing County Road Project No. 630 (CRP 630) Beaver Valley Road Emergency Wall Repair (\$75,000)
- c) Adoption of **Resolution No. 2007 - 111** Establishing County Road Project No. 631 (CRP 631) Kingsbury Bridge Emergency Repairs

COMMUNITY DEVELOPMENT

John Guenther, Director

10:22:23 AM DISCUSSION ITEMS

- 1. Grette Contract for Riverwood Plat
- 2. Overview of Work Activities
 - a) Sub-Area Plans
 - b) Next Phase of “Minor Changes”
 - c) Development Regulation Re-Draft
- 3. Alliance Contract Addendum for Peshastin
- 4. Studio Cascade Contract and Addenda
 - a) Manson Sub-Area Plan
 - b) Parks and Recreation Element
- 5. Addressing – Fund Allocations. It is **consensus** of Board to move forward with drafting of an MOU for project.
- 6. Electronic Notification
- 7. Shoreline Management Program – A workshop with Commissioners is recommended by Natural Resources Director Mike Kaputa
 - a) Work Program
 - b) Scope of Work
 - c) RFP
- 8. OFM Numbers and City Allocations

11:05:08 AM ACTION ITEMS:

Moved by Commissioner Hawkins, seconded by Commissioner Walter and carried unanimously that the Board approve the following action items (**pulling**) item **1(a)**:

1. Contracts/Agreements

- a) (**Pulled**) Grette Contract for Riverwood Plat

- b) Alliance Addendum to General Services Contract 2007A5-153
 - i. Peshastin Sub-Area Plan
- c) Studio Cascade General Services Contract 2007A5-154
 - i. Addendum to Add Parks and Recreation Element
 - ii. Addendum to Add Manson Sub-Area Plan

11:08 A.M. RECESS

11:14:19 AM BOARD DISCUSSION:

- County Campus Master Plan Discussion with Architect Michael Beaman. Prosecutor Gary Riesen also present. Fourth floor security wall design proceeding.

11:35:53 AM 11:30 A.M. SUPPLEMENTAL BUDGET APPROPRIATION HEARING

Moved by Commissioner Hawkins, seconded by Commissioner Walter and carried unanimously that the Board approve the following action items:

1. Resolution:

- a) Adoption of **Resolution No. 2007 - 112** Approving the Supplemental Budget

Appropriation as follows:

Non Departmental	\$45,000.00
Facilities Maintenance	8,000.00
Fairgrounds	5,431.00

11:36 A.M. BOARD DISCUSSION CONTINUES:

- County Campus Master Plan Discussion Continues
- Council of Governments Meeting Update
 - Community Justice Center
 - Humane Society Interim Director, Activities and Contract Updates
 - Fireworks Restrictions Remain in Effect
- Good Roads Association Meeting

12:12:26 PM ADJOURN

Moved by Commissioner Hawkins, seconded by Commissioner Walter, and carried that the Board adjourn until Monday, July 30, 2007. Board adjourned.

Filed Correspondence:

- 2006 Caseload Statistics from Superior Court Judge TW Small 2007C8-140

Vouchers Approved for Payment

2007B4-101

Current Expense	\$ 326,612.54
All Other Funds	<u>1,070,900.64</u>
Total All Funds	\$1,397,513.18

BOARD OF CHELAN COUNTY COMMISSIONERS
KEITH GOEHNER, CHAIRMAN

JANET K. MERZ, Clerk of the Board