

**CHELAN COUNTY COMMISSIONERS  
APRIL 9, 10, 2007 MINUTES**

**MONDAY, APRIL 9, 2007**

**9:04:47 AM OPENING:**

Chairman Goehner opens session with Commissioner Hawkins in attendance. Also present for session is the Clerk of the Board. County Administrator Cathy Mulhall and Commissioner Walter will to join session in a few minutes.

**9:04:58 AM WELCOME:**

Chairman Goehner welcomes Wenatchee High School Students Roxanne Cates, Karen Cox, Catherine McLaughlin, Sara Passmore, and Erik Ferguson.

**9:05:59 AM MINUTES:**

**Moved** by Commissioner Hawkins, seconded by Commissioner Goehner and carried that the Board approve the April 2, 2007 minutes as corrected.

**9:09:19 AM CONSENT AGENDA:**

**Moved** by Commissioner Hawkins, seconded by Commissioner Goehner and carried that the Board approve the following action items as submitted:

- Vouchers as submitted and listed
- Approve March Payroll
- Payroll changes:
  - a) Erin Fonville, Natural Resources, New Hire
  - b) Lee Duncan, Natural Resources, Length of Service Increase
  - c) Carol Swager, Wenatchee River Park, Rehire
  - d) Flora Matt, Wenatchee River Park, Rehire
  - e) Chuck Lenicka, Wenatchee River Park, Rehire
  - f) Mike Sequin, Wenatchee River Park, Rehire
  - g) Alice Niebuhr, Wenatchee River Park, Rehire
  - h) Sean Steinbrech, CCRJC, Promotion
  - i) Kurtis Stockman, CCRJC, Length of Service Increase
  - j) Amy Bassen, CCRJC, Length of Service Increase
  - k) Edwin Frazier, CCRJC, Length of Service Increase
  - l) Robert Husted, CCRJC, Length of Service Increase
  - m) J Heath Frazier, CCRJC, Length of Service Increase
  - n) Troy Racus, CCRCJ, Length of Service Increase
  - o) Roger Baird, Public Works, Promotion
  - p) Marvin Mitchell, Public Works, Length of Service Increase
  - q) Kermit McClellan, Public Works, Length of Service Increase
  - r) James Andrews, Public Works, Length of Service Increase
  - s) Mark Brent, Public Works, Layoff

- t) John Baker, Public Works, Layoff
- u) Patrick Lonergan, Emergency Management, Reclassification
- v) Matthew Franklin, Sheriff, Length of Service Increase
- w) Jason Mathews, Sheriff, Length of Service Increase

**9:11:47 AM BOARD DISCUSSION:**

- Letter of Request from Blue Grass Festival in the Amount of \$1,000 from Hotel Motel Tax Funds

**9:12:23 AM ACTION ITEM:**

**Moved** by Commissioner Hawkins, seconded by Commissioner Goehner and carried that the Board approve the following (**added**) action item:

**1. Budget Request**

- a) (**Added**) Approval of Request for \$1,000 for Wenatchee Blue Grass Festival from Hotel/Motel Tax Funds 2007B4-48

**9:13:11 AM BOARD DISCUSSION CONTINUES:**

- April 11 Columbia River Meeting
- Taplett Appeal/Turtle Rock Rezone
- Designation of Kelee Hampton to Water Conservancy Board

**9:13 A.M. ACTION ITEM:**

**Moved** by Commissioner Hawkins, seconded by Commissioner Goehner and carried that the Board approve the following (**added**) action items:

**1. Resolution**

- a) Adoption of **Resolution No. 2007 – 60** Designating Kelee Hampton to the Water Conservancy Board as Alternate.

**9:13:11 AM BOARD DISCUSSION CONTINUES:**

- Letter from Mayor Mel Wiles regarding Cottage Creek Development 2007C8-59  
(Commissioner Walter joins session)
- Monitor Park Development of Timeline for Restroom Project (Possible Start Date of Fall 07), Sample Housing on Tent Pads
- WDFW Meeting with Commissioners on April 24
- Process for Declaration of Emergency
- Jesse Lane to Fill Vacancy for Housing Authority Board for Chelan County
- Inmate Supervision on Forest Service Work
- Bond Financing
- Request for Meeting with Chelan City Council regarding UGA Expansion
- Council on Aging

**ADMINISTRATIVE AGENDA**

**County Administrator, Cathy Mulhall**

**10:00:51 AM DISCUSSION ITEMS:**

1. Professional Services (Software)
2. Professional Services Agreement #3 with Beaman Architecture
3. Programming Lighting in Cooperative Extension
4. Requests for Proposals and Qualifications for Salary Study

**RFP OPENING: Request for Proposals Opening for Salary Study Project**

Proposal opening proceeds with two proposals submitted as follows:

- a) HR Answers
- b) Fred Owen of Owen & Pottier

**10:20:27 AM ACTION ITEM:**

**Moved** by Commissioner Walter, seconded by Commissioner Hawkins and carried unanimously that the Board accept the proposals as presented and forward the information to the County Administrator and Personnel Analyst Katie Small to review proposals for approval at a later date.

**10:20 A.M. DISCUSSION ITEMS CONTINUE:**

Out of Town Travel Expenses for Single Day Employee Travel. It is **consensus** of Board to approve the reimbursement of expenses submitted by the Assessor's Office for out of town travel with possible changes to the Financial Policy Manual. 2007B4-49

**10:36:58 AM ACTION ITEMS:**

**Moved** by Commissioner Walter, seconded by Commissioner Hawkins and carried unanimously that the Board approve the following action items (**pulling**) items **1(a)** and item **3(a)**, and (**adding**) item **4(b)**:

1. **RFP Opening**
  - a) (**Pulled**) Previously Opened and Accepted Requests for Proposals for Salary Study
2. **Budget Issue – Out of State Travel**
  - a) Pilot Gary Shales to Attend Helicopter Training in Oregon 2007B4-50
3. **Budget Issue – Budget Transfer**
  - a) (**Pulled**) Natural Resource Department to Transfer \$42,436.20 to Salary Items (to be added to Supplemental Budget Appropriation)
4. **Resolution**
  - a) Adoption of **Resolution No. 2007 – 61** to Declare Surplus Property Item, (Scale) at Fairgrounds
  - b) (**Added**) Adoption of **Resolution No. 2007 – 62** Resolution for Jesse Lane to Fill Vacancy of Housing Authority
5. **Contracts for Signature**
  - a) Professional Services Agreement #3 with Beaman Architecture 2007A5-72

**10:30 A.M. SECURITY ISSUES:**

Gale Wick, CCRJC Director, Security Officer Elgin Shaw, and Maintenance Director Pat DuLac Present for Discussion.

- Courthouse Security
- Contract for Supervision and Forest Service Work by Inmate Workers

## **NATURAL RESOURCES DEPARTMENT**

**Mike Kaputa, Natural Resources Director**

### **10:58:19 AM DISCUSSION ITEMS:**

1. Agreement with Cascadia Archaeology for Cultural Resource Assessments for Fish Habitat Enhancement Projects
2. Professional Services Agreement with RH2 Engineering for Lake Chelan Watershed Planning
3. Potential 4-day HWY 207 Closure to Construct Nason Oxbow Reconnection Project
4. Stehekin Area Flood Measures Update
5. WIRA 40a Workshop
6. Entiat Bridge to Bridge Project
7. Chelan County Lands Dialogue April 13
8. Entiat Planning Unit Meeting

### **12:04:58 PM ACTION ITEMS:**

**Moved** by Commissioner Hawkins, seconded by Commissioner Walter and carried unanimously that the Board approve the following action items:

#### **1. Contracts/Agreements**

- a) Agreement with Cascadia Archaeology for Cultural Resource Assessments for Fish Habitat Enhancement Projects 2007A5-73
- b) Professional Services Agreement with RH2 Engineering for Lake Chelan Watershed Planning 2007A5-73

### **12:05:45 PM BOARD DISCUSSION CONTINUES:**

- Permit Applications - Mr. Bob Spanjer, owner of Bob's Apple Barrel, speaks with the Board regarding an administrative use permit for Dave's Apple Barrel.

## **CHELAN COUNTY SHERIFF'S DEPARTMENT**

**Sheriff Mike Harum, Under Sheriff Greg Meinzer**

### **1:31:03 PM DEPARTMENTAL ISSUES**

- Legislative Issues
  - Evacuation and Access to Homes During Fire Danger
  - Boating Activities
  - Tribal Law Enforcement Bill Defeated
- Trip to Perform Helicopter Maintenance
- Chief for A Day April 26
- Apple Blossom Law Enforcement
- Non Compliance Issues on Robert Stewart Property

**1:57:03 PM DAMAGE CLAIMS UPDATE:**

Prosecuting Attorney Gary Riesen and Administrative Assistant Cindy Dietz present.

- Risk Pool Claims Update

**2:01:45 PM EXECUTIVE SESSION:**

**Moved** by Commissioner Hawkins, seconded by Commissioner Walter and carried unanimously that the Board moves into 20 minute executive session regarding potential litigation pursuant to RCW 42.30.110(i) with Counsel Gary Riesen present.

**2:21:39 PM EXECUTIVE SESSION CONTINUED:**

Board extends executive session for an additional ten minutes pursuant to RCW 42.30.110(i) with Counsel Gary Riesen present.

**2:32:31 PM REGULAR SESSION:**

Board resumes regular session.

**2:33:31 PM BOARD DISCUSSION CONTINUES:**

- Limitations for Executive Decisions regarding Claims for Damages

**2:38:13 PM RECESS**

Board recesses until Tuesday, April 10.

**Tuesday, April 10, 2007**

**8:00 A.M. DEPARTMENT HEAD MEETING**

Meeting Room #1 Administration Building

- Emergency and Evacuation Procedures
- Facilities Update
- Budget Update- Brad Posenjak
- Legislative Issues

**9:03:22 AM SESSION BEGINS:**

Chairman Goehner opens session with Commissioner Walter and Commissioner Hawkins in attendance. Also present for session is Clerk of the Board. Wenatchee High School guests present are Rachel Evans and Alicia DeRock.

**FACILITIES MAINTENANCE**

**Pat DuLac, Director**

**9:03:41 AM DISCUSSION ITEMS:**

- Courthouse Remodel Update
- Courthouse Emergency Alarm System and Evacuation Procedures
- Trash Compactor Needs

- Parking Enforcement

## **PUBLIC WORKS DEPARTMENT**

**Public Works Director Greg Pezoldt**

### **9:44:59 AM BID AWARD**

One bid was presented on March 27, 2007. After review by the Public Works Director and the Solid Waste Coordinator insuring that bids meet specifications, it was recommended that the Board postpone the bid award for the Trommel Screen due to the City of Leavenworth's decision on compost and the needs of the equipment.

### **9:49:03 AM BID AWARD**

**Moved** by Commissioner Hawkins, seconded by Commissioner Walter, and carried that the Board pull the award of bid for Trommel Screen for further necessary information regarding the need of the equipment as recommended by the Public Works Director.

### **9:49 A.M. DISCUSSION ITEMS:**

- 1) Agreement for the Acquisition of Right of Way for Buck Fruit, LLC
- 2) Agreement for the Acquisition of Right of Way for Buck Fruit, LLC
- 3) Agreement for the Acquisition of Right of Way for U.S. Bank, N.A. Successor Trustee of Patricia L. Griffin Trust
- 4) Agreement for the Acquisition of Right of Way for U.S. Bank, N.A. Successor Trustee of Patricia L. Griffin Trust
- 5) Temporary Agreement for Access and Construction Easement for Buck Fruit, LLC
- 6) Temporary Agreement for Access and Construction Easement for U.S. Bank, N.A. Successor Trustee of Patricia L. Griffin Trust
- 7) Project Prospectus- Manson Blvd Phase I
- 8) Local Agency Agreement- Manson Blvd Phase I
- 9) Departmental Personnel Requests. It is consensus of Board to approve the filling of the positions of party chief, consultant coordinator, and office engineer. Payroll changes to be discussed April 16.
- 10) Kramner Road Stability Issue, Possible Water Line Leak

### **10:19:17 AM ACTION ITEMS:**

**Moved** by Commissioner Hawkins, seconded by Commissioner Walter, and carried that the Board approve the following action items (**adding**) item **2(a)**:

- 1) **Agreement for Signature**
  - a) Agreement for the Acquisition of Right of Way between Chelan County and Buck Fruit, LLC for Manson Boulevard, (CRP 572) 2007A5-74
  - b) Agreement for the Acquisition of Right of Way between Chelan County and Buck Fruit, LLC for Manson Boulevard, (CRP 572) 2007A5-74

- c) Agreement for the Acquisition of Right of Way between Chelan County and U.S. Bank, N.A. Successor Trustee of Patricia L. Griffin Trust Manson Boulevard, (CRP 572) 2007A5-74
- d) Agreement for the Acquisition of Right of Way with U.S. Bank, N.A. Successor Trustee of Patricia L. Griffin Trust Manson Boulevard, (CRP 572) 2007A5-74
- e) Temporary Agreement for Access and Construction Easement between Chelan County and Buck Fruit, LLC Manson Boulevard, (CRP 572) 2007A5-74
- f) Temporary Agreement for Access and Construction Easement between Chelan County U.S. Bank, N.A. Successor Trustee of Patricia L. Griffin Trust Manson Boulevard, County Road Project No. 572 (CRP 572) 2007A5-74
- g) Project Prospectus- Manson Blvd Phase I 2007A5-75
- h) Local Agency Agreement- Manson Blvd Phase I 2007A5-75

**2. Hearing Notice**

- a) **(Added)** Supplemental Budget Appropriation (EBA) to be held on April 24 2007H6-13

**COMMUNITY DEVELOPMENT**

**John Guenther, Director**

**10:20:44 A.M. DISCUSSION ITEMS**

2007C8-60

- 1. Staff Report on Building and Land Use Permit Activity (Karen Peele)
- 2. 2007 Budget Allocation and Realignment with Fees (Terry Scott and Wendy Endaya)
- 3. Code Enforcement Update (Angel Hallman)
- 4. Multi County Economic Development Project, Mark Urdahl of the Port District Present.

**11:00 A.M. WENATCHEE OUTDOOR ASSOCIATION**

**TRAIL MAP FUNDING**

Present are Director Eric Granstrom of the Wenatchee Valley Sports Council, Director of the Wenatchee Valley Convention and & Visitors' Bureau Roger Clute, and President of the Chelan Douglas Land Trust Andy Dappen. Also present is Scott Paton.

**11:30:26 AM ACTION ITEMS:**

**Moved** by Commissioner Hawkins, seconded by Commissioner Walter, and carried unanimously that the Board approve a \$5,000 match donation to the Wenatchee Valley Bike and Hike Trail Map for brochures and that the County receive adequate consideration commensurate with the contribution. 2007B4-51

**11:37:46 AM COMMUNITY DEVELOPMENT DISCUSSION ITEMS CONTINUED:**

- 5. Special Projects Timetable (Nathan Pate)
- 6. Revised Timetable for Code Updates – Joint Planning Commission/Board Workshop meeting schedule April 26 and June 5<sup>th</sup>
- 7. Update on City of Leavenworth Applications – Cottage Creek
- 8. Timetable for Chelan UGA expansion
- 9. Budget Update

(12:05 P.M. Commissioner Goehner excused from session.)

**12:18:12 PM ADJOURN**

**Moved** by Commissioner Hawkins, seconded by Commissioner Walter and carried unanimously that the Board adjourn until Monday, April 16, 2007. **ADJOURNED**

**Filed Correspondence:**

- Letter from Corrections Deputy Ritch Hively in Reference to Corporal’s List Testing  
2007C8-61
- Notice of Billing (Robert Stewart) 2007C8-61
- Letter from Waste Management to Washington Utilities and Transportation Commission regarding Tariff 2007F8-7
- Correspondence from Congressman Doc Hastings regarding Child Support Incentive Payments 2007C8-61
- Letter from Senator Patty Murray in reference to Supporting Secure Rural Schools  
2007C8-61
- Camas Road Update by County Engineer Jolene Gosselin 2007C8-61
- Letter of Resignation from Troy Davis from the Chelan Douglas Pest Board 2007C8-61
- US Dept of Interior Letter regarding Stehekin Emergency Flood Protection 2007C8-61
- FutureWise Letter and Corrected Data CD Malaga Vision Plan 2007C8-61
- Zippy Disposal Service Letter Proposing General Rate Increase 2007F8-7
- Correspondence from Mark and Patti Cassell regarding Manson Boulevard Improvements  
2007C8-61
- Eric Christianson Letter to Bar Association re: Wenatchee Visit 2007C8-61

**Vouchers Approved for Payment** 2007B4-52

Current Expense	\$ 403,571.59
All Other Funds	<u>101,602.57</u>
Total All Funds	\$505,174.16

BOARD OF CHELAN COUNTY COMMISSIONERS  
KEITH W. GOEHNER, CHAIRMAN

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JANET K. MERZ, Clerk of the Board