

**CHELAN COUNTY BOARD OF COMMISSIONERS**  
**DECEMBER 18, 19, 2006 MINUTES**

**8:30 A.M. 2007 ELECTED OFFICIALS' SWEARING IN CEREMONY**

**9:00 A.M.** Chairman Goehner opens session with Commissioner Walter and Commissioner Hawkins in attendance. Also present for session are County Administrator Cathy Mulhall and Clerk of the Board. (Recorder Not Available)

**9:00 A.M. EMPLOYEE RECOGNITION AWARDS**

Chairman Goehner states that the Chelan County Commissioners, as representatives of the Citizens of Chelan County, are honored in presenting an exemplar of their appreciation for meritorious, exemplary, and dedicated service to the citizens of Chelan County and for upholding the ideals of public service through the years of serving the public, to the following employees:

Janet Middleton	Sheriff's Office	20 Years (Present)
Karen Doll	District Court	15 Years
Robert Huddleston	Sheriff's Office	10 Years

**9:02:34 AM MINUTES (Recording Begins):**

**Moved** by Commissioner Walter, seconded by Commissioner Hawkins and carried unanimously that the Board approve the December 11, 2006 minutes as corrected.

**9:03:35 AM Consent Agenda:**

**Moved** by Commissioner Hawkins, seconded by Commissioner Walter, and carried that the Board approve the following consent agenda items:

- Payroll changes:
  - a) Kathryn Bangs, Transfer to Natural Resources
  - b) Genea Flynn, Fairgrounds, Resignation
  - c) Gregory Jones, Maintenance, New Hire
  - d) Pamela Wright, Prosecuting Attorney, New Hire
  - e) Allen Blackmon, Prosecuting Attorney, Longevity Step
  - f) Audra McDaniel, Prosecuting Attorney, Hourly Rate Increase
  - g) Lea Olson, District, Court, Step Increase
  - h) Karen Doll, District Court, Longevity Step
  - i) Thomas Bolyard, Public Works, Length of Service Increase
  - j) Stephen Wancho, Public Works, Length of Service Increase
  - k) Sam Hilliard, Public Works, Length of Service Increase
  - l) Terry Lloyd, Public Works, Length of Service Increase
  - m) Donald Osborn, Public Works, Length of Service Increase
  - n) Steve Sprauer, Public Works, Length of Service Increase

**9:04:00 AM** Chairman Goehner introduces guests Wenatchee High School Students Terry Moore and Nick Dayley. Lisa Goehner and Donna Lee Moore are also present. He

announces that sadly a faithful attendee of the meetings of the Chelan County Commissioners, Evelyn Gilbert passed away this last week-end.

**9:12:42 AM** Board continues with the approval of minutes. Minutes approved as corrected.

**9:12:48 AM** **BOARD DISCUSSION:**

- All Legislative Steering meeting dates have been moved up from the previous date by one week
- Open board position on WSAC
- Emergency Declaration Signed by Commissioner Hawkins on Dec 16

**9:15:18 AM** **ACTION ITEMS:**

**Moved** by Commissioner Hawkins, seconded by Commissioner Walter and carried unanimously that the Board approve an emergency declaration for wind damage as previously signed by Commissioner Hawkins on Saturday, December 16 as follows:

**1. Resolution**

- a) Adoption of **Resolution No. 2006 – 175** Emergency Declaration by One Commissioner for Winter Weather Resulting in Heavy snow and High Winds

**9:17 A.M. BOARD DISCUSSION CONTINUES:**

- National Forest Coalition Lobbyist
- RiverCom Meeting
  - Purchase of Service Equipment by Millennium Cable
  - Stehekin 911 Services
  - RiverCom Annual Bond Payment Has Been Made to Chelan County
- Parking Enforcement
- Health District Technology Request
- Columbia River Advisory Meeting

**ADMINISTRATIVE AGENDA**

**County Administrator, Cathy Mulhall**

**10:03:29 AM** **DISCUSSION ITEMS:**

1. Chief Civil Deputy Mark Horaski Re: Proposal Award for Incident Management Team RFP. Wide range in proposal costs is explained by Mark Horaski. The recommended hours for training are 137. IMST is the only proposal which allowed for that amount of training. IMST was not the lowest proposal in total but is the proposal with the lowest cost per hour. The proposal with the lowest total cost has suggested a lesser amount of hours. Commissioner Walter suggests that the information be forwarded to the Prosecuting attorney for review. Commissioner Hawkins states this is an RFP not a bid and as such does not have the same requirements but he would be comfortable with the decision by the Prosecuting Attorney. Mark Horaski will come back with a recommendation by the prosecutor.
2. Campus Security – Elgin Shaw, Pat DuLac, and Gary Reisen present for discussion. Information submitted by Elgin Shaw on costs for unarmed guards to be added to bid information.

**10:38:21 AM ACTION ITEM (ADDED)**

**Moved** by Commissioner Walter, seconded by Commissioner Hawkins and carried that Chelan County contract with Wenatchee Merchant Patrol for two unarmed guards with a metal detector. Commissioner Walter and Commissioner Goehner vote to approve with a vote in opposition given by Commissioner Hawkins.

**10:38 A.M. Board Discussion Continues:**

3. Trial Court Improvement Fund
4. Administrative Update
  - “Technology” Bond Projects - REET Funds Available in 2007 is approximately \$1,800,000. It is the recommendation of the County Administrator to bond \$1,000,000 to include the equipment for the Assessor’s office, the audio system and carpet for Superior Court, Planning Software, GIS equipment, and \$500,000 for the Health District Technology if that fits into the legal criteria.
5. Management of the Farm Worker Housing Camp for 2007
6. Upper Valley Habitat for Humanity Request for 2007. Funds available in the 2060 funds. Letter of request to be on for action Wednesday, December 27.
7. Public Defender Rates for Conflict Cases - Attorney Phil Johnson will draw up a contract for conflict attorneys.

**11:27:59 AM ACTION ITEMS:**

**Moved** by Commissioner Hawkins, seconded by Commissioner Walter and carried unanimously that the Board approve the following action items (**pulling**) item **2(a)**:

1. **Budget Transfer**
  - a) Community Development to Transfer \$73,410 2006B4-184
  - b) Coroner to Transfer \$3,500 2006B4-184
1. **Proposal Award**
  - a) (Pulled) Emergency Management Training Services RFP
2. **Resolution**
  - a) Adoption of **Resolution No. 2006 - 176** Authorization for Collection of 2007 Property Taxes – Current Expense
  - b) Adoption of **Resolution No. 2006 - 177** Authorization for Collection of 2007 Property Taxes – County Roads
  - c) Adoption of **Resolution No. 2006 - 178** Authorization for Collection of 2007 Property Taxes – Mental Health
  - d) Adoption of **Resolution No. 2006 - 179** Authorization for Collection of 2007 Property Taxes – Veterans’ Relief
  - e) Adoption of **Resolution No. 2006 - 180** Authorization for Collection of 2007 Property Taxes – Law Library
  - f) Adoption of **Resolution No. 2006 - 181** 2007 Annual Appointments
3. **Contracts for Signature**
  - a) Contract for Professional Services – Erlandsen 2006A5-231

b) 2007 – 2009 Collective Bargaining Agreement with Public Works Employees  
2006A5-232

4. **Miscellaneous**

a) Establishing Rates for Public Defender Conflict Cases 2006B4-185

**11:29:01 AM RECESS**

**NATURAL RESOURCES DEPARTMENT**

**Mike Kaputa, Natural Resources Director**

**11:36:44 AM DISCUSSION ITEMS**

1. Contract Amendment to Washington Department of Fish and Wildlife Lead Entity Operational Grant #2
2. Out-of-State Travel Request for Natural Resource Staff to Travel to Portland, OR, on Four Occasions During Calendar Year 2007 for Grant Projects, Expenses to be Paid by Various Grants.
3. Out-of-State Travel Request for Mike Kaputa to Attend Environmental Protection Agency (EPA) Conference January 7-10, 2007, in Atlanta, GA, Travel Expenses Paid by EPA.

**12:00:27 PM ACTION ITEMS:**

**Moved** by Commissioner Hawkins, seconded by Commissioner Walter, and carried unanimously to approve the action items as listed contingent on a letter being submitted for each occurrence:

1. **Contracts and Agreements:**

a) Contract Amendment to Washington Department of Fish and Wildlife Lead Entity Operational Grant #2 2006A5-233

2. **Budget Request/Out-of-State Travel**

a) Out-of-State Travel Request for Natural Resource Staff to Travel to Portland, OR, on Four Occasions During Calendar Year 2007 for Grant Projects, Expenses Paid by Various Grants. 2006B4-186

b) Out-of-State Travel Request for Mike Kaputa to Attend Environmental Protection Agency (EPA) Conference January 7-10, 2007, in Atlanta, GA., Travel Expenses Paid by EPA. 2006B4-186

**12:12 P.M. RECESSED**

**1:21:03 PM** (Tape Begins for Voucher Approval)

**CHELAN COUNTY REGIONAL JUSTICE CENTER**

**Gale Wick, Director**

**1:31:16 PM DISCUSSION ITEMS:**

- Training Updates
- Jail Inmate Insurance Plan
- Open Positions – Nurse, Corrections Deputy
- Mental Health Standard of Care

- Current Population 362

**2:00 P.M. ACTION ITEMS (ADDED):**

**Moved** by Commissioner Walter, seconded by Commissioner Hawkins and unanimously carried to approve the **(added)** action item:

**1. Contracts/Agreements**

- a) **(Added)** Supplemental Project Agreement between USDA Forest Service, Okanogan and Wenatchee National Forests and Chelan County Regional Justice Center 2006A5-234

**2:00:19 PM BOARD DISCUSSION CONTINUES:**

- Chelan County Assessor Russ Griffith, Chief Deputy Assessor Kelly Dorn, Chief Appraiser Vicky Griffin, Chelan County Treasurer Dave Griffiths, and Deputy Treasurer Kim Johnston Meet with Board Regarding Appraisal/GIS/Collection Software. Commissioners in **consensus** to pursue contract and possible beta operation with Tru Automation.
- Director of the Upper Columbia Salmon Recovery Board Julie Morgan introduces the Associate Director Derek Van Marter to the Board of Commissioners.
- Deputy Prosecuting Attorney Susan Hinkle Meets with Board Regarding Public Disclosure Information. Board to approve resolution with corrections on December 28, 2006.
- WVTC Meeting
  - Pangborn Airport/Grant Road
- Additional Tax Refund Request from Pratts
- Good Roads Legislative Agenda
- Letter from Senator Linda Evans Parlette requesting Support for the Stehekin Road to be Extended to Original Length.
- File of GIS Discussions from 2001
- Council on Aging Updates

**3:13:33 PM Board Recesses Until Tuesday, December 19**

**Tuesday, December 19**

**8:00 P.M. ELECTED OFFICIAL'S MEETING**

Meeting Room #1 Administration Building

**9:05:10 AM OPENING:**

Chairman Goehner opens session with Commissioner Walter and Commissioner Hawkins in attendance. Also present for session is Clerk of the Board.

**CHELAN COUNTY SHERIFF'S DEPARTMENT**

**Chief Civil Deputy Mark Horaski**

**9:05:23 AM BID AWARD – Delivery of Incident Management Team Courses**

Four bids were presented on December 4, 2006 as follows:  
RFP opening proceeds with four proposals submitted as follows:

IMST	\$53,499.00
Critical Incident Solutions	\$42,378.00
Incident Management Training Consortium	\$81,340.00
Willand Associates	\$37,711.00

County Prosecuting Attorney Prosecutor Gary Riesen and Civil Deputy Mark Horaski are present to inform Board that after review by the Sheriff's Office and the Prosecutor the RFP Submitted by IMST meets the proposal criteria and recommend approval to IMST.

**9:06:07 AM ACTION ITEMS:**

**Moved** by Commissioner Hawkins, seconded by Commissioner Walter, and unanimously carried that the Board approve the recommendation of Prosecutor Gary Riesen and the recommendation of Chief Civil Deputy Mark Horaski to award the Request for Proposals to IMST in the amount of \$53,499.00. 2006B1-45

**CHELAN COUNTY FAIRGROUNDS**

**Marsha Clute, Fairgrounds Manager**

**9:07:04 AM Re: FAIRGROUNDS ISSUES**

- Resolution Change in "Regular" Account Balance
- Change of Name for Fairgrounds/Signage
- Plowing Halted Due to Tractor Repair
- Technology Bond/Possible PA System for Fairgrounds \$30,000 - \$50,000
- Letter from Right Choice Refreshments

**PUBLIC WORKS DEPARTMENT**

**Public Works Director Greg Pezoldt**

**9:31:51 AM DISCUSSION ITEMS:**

1. Agreement for Final Design, Development and Implementation Cost Accounting
2. Agreement for Maintenance and System Services
3. Adoption of Solid Waste Plan by City of Wenatchee
4. Accounting Positions
5. Road Conditions in Leavenworth Area
6. Wind Damage Debris on Roads
7. Railroad Crossing in Chelan Falls
8. Legislative Proposal from Good Roads

**9:48:17 AM ACTION ITEMS:**

**Moved** by Commissioner Hawkins, seconded by Commissioner Walter and carried unanimously to approve the following action items:

1. **Agreements for Signature**

- a) Final Design, Development and Implementation between Chelan County and Cascade Software Systems, Inc. for the Purchase of CAMS – Cost Accounting Management System for the Public Works Department 2006A5-235
- b) Maintenance and System Services between Chelan County and Cascade Software Systems, Inc. for CAMS – Cost Accounting Management System 2006A5-235

**9:53:12 AM DISCUSSION ITEMS CONTINUE:**

- Saunders Road Construction
- Staff Discussions with Personnel Analyst regarding Personnel Concerns

**9:55:54 AM Board recesses**

**10:05 BOARD DISCUSSION CONTINUES**

- Wenatchee Avenue Fire Update

**COMMUNITY DEVELOPMENT**

**John Guenther, Director, Angel Hallman**

**10:05:15 AM DISCUSSION ITEMS:**

- 1. Sleepy Hollow Nursery – Land Use Issue Complaint. Mr. and Mrs. Bob Richards present.
- 2. Letter of Interest in Draft Proposal on Technology Sharing with Surprise, Arizona. It is **consensus** of Board to send letter of interest.  
2006C8-225
- 3. Code Enforcement Equipment Purchases
- 4. File Completion Program Update – Notices to Title, and Specific Violation Examples
- 5. Complaint Tracking Procedure
- 6. 2<sup>nd</sup> Review of Administrative Interpretation (Riparian Access). Planner Nathan Pate present and provides comments on policy 2006C8-226

**11:33:43 AM ACTION ITEMS:**

**Moved** by Commissioner Walter, seconded by Commissioner Goehner and carried unanimously that the Board approve the following action items:

1. **Contracts/Agreements**

- a) Proceed with Contract for Code Enforcement Purchases 2006B4-187

**11:37:49 AM BOARD DISCUSSION CONTINUES:**

- Health District Discussions on Septic Inspections
  - Elected Officials Meeting
    - District Court Security
- (10:40 a.m. Commissioner Hawkins excused)
- Employee Negotiations

**11:45:02 AM ADJOURN**

**Moved** by Commissioner Walter, seconded by Commissioner Goehner, and carried unanimously that the Board adjourn. **Board adjourned.**

**Filed Correspondence:**

- Letter from Senator Linda Evans Parlette regarding Maintenance of the Upper Stehekin Road 2006C8-227

**Vouchers Approved for Payment** 2006B4-188

Current Expense	\$192,357.02
All Other Funds	<u>251,290.03</u>
Total All Funds	\$443,647.05

BOARD OF CHELAN COUNTY COMMISSIONERS  
KEITH W. GOEHNER, CHAIRMAN

---

JANET K. MERZ, Clerk of the Board