

CHELAN COUNTY BOARD OF COMMISSIONERS
OCTOBER 30, 31, 2006 MINUTES

9:03:24 AM Chairman Hawkins opens session with Commissioner Walter and Commissioner Goehner in attendance. Also present for session are County Administrator Cathy Mulhall and Clerk of the Board. Chairman Hawkins welcomes WHS students Cheyenne Taber, Brian Faust, Kyle Richards, Brenton Wilson, Shawn Larson, Sarah Manzo, Tom McGinness, Wendy Endaya, David Deisenroth, Trevor DeLong, Steven Dimmitt, and Nick Hemphill. Commissioners share protocol with students.

9:05:09 AM **Approval of Minutes - Moved** by Commissioner Goehner, seconded by Commissioner Walter, and carried unanimously to approve the minutes of October 23, 24, 2006 as corrected.

9:13:09 AM Introduction of Commissioners and staff to visitors.

9:14:30 AM **Consent Agenda - Moved** by Commissioner Walter, seconded by Commissioner Goehner, and carried unanimously to approve the consent agenda as follows (**adding**) item **(I)** (noting this is the first time the department has been at full staff during the current Commission):

- Vouchers as submitted and listed
- Payroll changes:
 - a) Carlos Rodriguez, Sheriff, Step Increase
 - b) Daniel Gasperino, Prosecuting Attorney, Resignation
 - c) Wendell Holve, Sheriff, Longevity Step
 - d) Jerome Moore, Sheriff, Longevity Step
 - e) Caleb Durkee, Ohme Gardens, Seasonal Layoff
 - f) Gary Owen, Public Works, Resignation
 - g) Monica Thresher, Regional Jail, New Hire
 - h) Sarah Kubichek, Regional Jail, New Hire
 - i) Jeffrey West, Regional Jail, Longevity Step
 - j) Stephanie Wilder, Auditor, Length of Service Increase
 - k) Clyde Foreman, Sheriff's Department, Retirement
 - l) **(Added)** Jim Patterson, Community Development, New Hire
- Donation of Annual Leave
 - a) 88 Hours of Accrued Vacation Donated to Jail Employee

9:18:08 AM **BOARD DISCUSSION:**

- County Campus Recycling – Commissioner Goehner would like to add this project to the maintenance department staff duties and will determine the process for funding this through the Solid Waste Department.
- Newly Remodeled County Administration Building Open House on November 7 from Noon to 4 p.m.

- Upper Columbia Salmon Recovery Board – Commissioner Walter participated in the tour of the “Bridge to Bridge” project.
- Rural Public Transit Conference at Skamania Lodge – Commissioner Hawkins attended the conference and discussed the challenge to provide quality service for more rural areas
- Monitor Water Meeting – Presentation by PUD in which costs were laid out at approximately \$80 per hook up. This would extend the current PUD water system in Sunnyslope to the Monitor community
- Upcoming Meeting with Senator Parlette – Senator Parlette wants to help the planning effort for North Wenatchee Avenue traffic congestion problems.
- Stehekin Area Flood Planning
- City of Chelan Urban Growth Area Cooperative Planning Efforts - The City of Chelan will participate with the County in collaborative efforts.

ADMINISTRATIVE AGENDA

Cathy Mulhall, County Administrator

10:03:46 AM DISCUSSION ITEMS:

1. Elected Officials Salary - Present are Assessor Russ Griffith, Clerk Siri Woods, Prosecutor Gary Riesen, Coroner Wayne Harris, Under Sheriff Greg Meinzer, and Deputy Auditor Skip Moore. Commissioners looked at comparisons to other counties of like population and financial structure as well as the percentage of internal salary scale comparison to appointed staff. This percentage will remain consistent with the current ratio. Siri Woods and Gary Riesen speak on the matter and add the elected officials prefer to have the salary adjustment correlated to the judge’s salaries.
2. Project Manager Robert Knowles:
 - Re: Auditorium Final Acceptance - Robert Knowles requests pulling the final acceptance.
 - Monitor Park Restroom Analysis
 - Fairgrounds Sewer Hook Up - Robert recommends a two inch flow meter at fairgrounds. It is **consensus** of Board to move forward with this through Pipkin and contract amendment.
3. Contract Negotiations Executive Session with Fred Meiner, Teamsters Business Agent.

10:42 A.M. Moved by Commissioner Walter, seconded by Commissioner Goehner, and carried to move into Executive Session Pursuant to RCW 42.30.140(4a) Collective Bargaining Session with Employee Organization for 20 minutes.

11:04:22 AM Board resumes regular session. Administration Board discussion Continues:

4. Administrative Update – Board wishes Personnel Analyst Katie Small a Happy Birthday

5. Request for Approval to Purchase Two Copiers for Sheriff's Department

11:08 A.M. ACTION ITEMS:

Moved by Commissioner Walter, seconded by Commissioner Goehner and carried unanimously that the Board approve the following action items, **(amending)** item **1(a)** rounding up the percentages to the next fractions, **(pulling)** the City of Cashmere Contract for further discussion, and **(adding)** the sheriff purchase request:

1. **Resolution:**
 - a) **(Amended)** Adoption of **Resolution No. 2006 – 142** Establishing 2007 Elected Salaries
2. **Contracts for Signature:**
 - a) Prosecution Service Agreement with the City of Leavenworth
2006A5-201
 - b) **(Pulled)** Cashmere-Dryden Airport Mobile Home Site Agreement
3. **Budget Requests:**
 - a) Budget Transfer
2006B4-152
 - b) **(Added)** CCSO request to purchase copiers.
2006B4-152

NATURAL RESOURCES DEPARTMENT

Mike Kaputa, Natural Resource Director

11:15:47 AM DISCUSSION ITEMS:

1. Recommend Final Approval of Change Order #1
2. Recommendation for Substantial Completion
3. Recommendation for Final Acceptance
4. Calendar Updates for Natural Resources

11:37:35 AM ACTION ITEMS:

Moved by Commissioner Goehner, seconded by Commissioner Walter, and carried unanimously that the Board approve the following action items:

1. **Contract/Agreement**
 - a) Final Approval of Change Order #1 for Skinney Creek Fish Passage
2006A5-202
 - b) Recommendation for Substantial Completion for Skinney Creek Fish Passage
2006A5-202
 - c) Recommendation for Final Acceptance for Skinney Creek Fish Passage
2006A5-202

11:37 A.M. BUDGET HEARING – NATURAL RESOURCES

Mike Kaputa Director and Brad Posenjak of Financial Services present

12:19:18 PM Natural Resources Discussion Items Continue

12:22:34 PM Recess

1:14:05 PM Board Discussion Continues

- Deputy Auditor Skip Moore representing Cashmere/Dryden Airport Board, here to discuss contract with the Cashmere/Dryden Airport Board. Current lease is due to expire. Airport Manager/Security has been combined at this time. The manager owns the mobile home and is renting the space. Further discussion will continue with the Airport Manager during his budget session with Commissioners.

CHELAN COUNTY SHERIFF

**Under Sheriff Greg Meinzer, Chief Civil Deputy Mark Horaski,
Chief Criminal Deputy Jeff Middleton**

1:15 P.M. DISUCSSION ITEMS:

- Undersheriff Announces Appointment of Chief Criminal Deputy to Jeff Middleton

1:28:11 PM BUDGET HEARING – SHERIFF/EMERGENCY MANAGEMENT

Mark Horaski, Greg Meinzer, Jeff Middleton present as well as Brad Posenjak. Sheriff Mike Harum not present. Jaime Adame of the Wenatchee World also present.

2:25:08 PM Hearing closed. Discussion Items Continue:

- Hulk Vehicle Deputy

2:31:11 PM Recess

2:38:42 PM BUDGET HEARING – JUVENILE DEPARTMENT

Phil Jans Administrator

3:02:04 PM Budget Discussions Continue

3:06:10 PM Board Discussion Continues:

- PUD Refund for Overpayment
- Jerry and Alice Niebuhr Letter – Article in the Senior Sampler regarding Wenatchee River County Park.
- LOTS Planning Process – It is the **consensus** of the Board to eliminate ranking prioritization process
- Fair Board Meeting – Suggestions for facilitator for Fair Board Meeting
- Risk Pool Meeting – Board training, legislative tie in for counties
- Link Budget Session – Revenue position positive, adding services and larger busses where needed
- Wenatchee Valley Transportation Council – RTPO, WVTC and Link sharing transportation planner position.
- Property Tax Error – Board will look into the date of error for refund

3:33:09 PM Board recesses until Tuesday session.

Tuesday, October 31

8:25:58 AM BUDGET HEARING – ASSESSOR

Assessor Russ Griffith, Deputy Assessor Kelly Dorn, Lead Appraiser Vicki Griffin, and Financial Services Manager Brad Posenjak Present

FACILITIES MAINTENANCE

Pat DuLac, Director

9:10:36 AM DISCUSSION ITEMS:

1. Over-Payment to PUD – Refund payment to County for the last 3 years
2. 4th Floor Security Planning for District Court
3. Courthouse White Paper Recycling – Commissioners are committed to this project. Solid Waste and Pat DuLac will work out the details of pick-up every 2 weeks.

PUBLIC WORKS DEPARTMENT

Public Works Director Greg Pezoldt

9:33:52 AM . DISCUSSION ITEMS:

1. Lease Agreement for Communications Facility with John Fleckenstein, Greg has been working on this since 2004
2. Agreement for the Acquisition of Right of Way for Terry and Linda Pittman
3. Agreement for the Acquisition of Right of Way for Jason and Sarah Sanderson
4. Agreement for the Acquisition of Right of Way for Duane Hubbard, Inc.
5. Agreement for the Acquisition of Right of Way for Duane Hubbard, Inc.
6. Agreement for the Acquisition of Right of Way for Rufugio and Josefina Valle
7. Agreement for the Acquisition of Right of Way for David and Elizabeth Pettit
8. Agreement for the Acquisition of Right of Way for Arturo and Dianna Espinoza and Jorge and Aneta Espinoza
9. Agreement for the Acquisition of Right of Way for Fredrick and Inger Barkley
10. Agreement for the Acquisition of Right of Way for Fredrick Barkley
11. Agreement for the Acquisition of Right of Way for Fredrick Barkley
12. Right of Way Purchase Precedent
13. Agreement for the Acquisition of Right of Way for Carmen B. Weber
14. Agreement for the Acquisition of Right of Way for Chris and Robben Jones

15. Temporary Agreement for Access and Construction Easement for Fredrick Barkley
16. Temporary Agreement for Access and Construction Easement for Brian and Heidi Sogn and Brian and Vy Mass
17. Temporary Agreement for Access and Construction Easement for Duane Hubbard, Inc.

18. Temporary Agreement for Access and Construction Easement for Carmen B. Weber
19. Temporary Agreement for Access and Construction Easement for Chris and Robben Jones
20. Resolution for Disposal Charges for North Chelan Transfer Station
21. Resolution for Delegation of County Road Approach Permitting, discussion regarding “grandfathered” existing approaches which will be exempt from this permit. Commissioner Hawkins request to hold over this resolution for input from Community Development Director John Guenther
22. Deed for Easement for Carmen B. Weber
23. Deed for Easement for Chris and Robben Jones
24. City of Wenatchee’s Walnut Street to Hawley Street Construction Project - Board discusses the plan by the City to change access to Walnut Street from Wenatchee Avenue. The County will apply for grant funds to finish the project at entrance to County
25. Appleatchee Intersection - Citizen concern about accidents due to traffic flow, Commissioner Walter and Public Works Director will plan to view this intersection and others of concern.
26. Beaver Hill Intersection - Conditional use application for access to private property now in process. Commissioner Goehner suggests looking at reconfigurations of that intersection which may be linked with the Conditional use permit application.
27. Safe Routes to School Intersection on Peters St
28. Bear Mountain Road Application to Sub Divide/Road Improvement Required
29. Resolution to Delegate County Road Approach Permits - Discussion with Community Development Director John Guenther regarding resolution to delegate County Road Approach permits and land use actions. Director Guenther suggests having a policy to accompany the resolution. Greg and John will work together to develop a policy.

10:34:27 AM ACTION ITEMS:

Moved by Commissioner Walter, seconded by Commissioner Goehner, and carried unanimously to approve the following action items (**pulling**) item **2(b)**:

1. Agreement for Signature

- a) Lease Agreement for Communications Facility between Chelan County and John Fleckenstein 2006A5-203
- b) Agreement for the Acquisition of Right of Way between Chelan County and Terry Eugene and Linda Jean Pittman for Manson Boulevard, County Road Project No. 572 (CRP 572) 2006A5-203
- c) Agreement for the Acquisition of Right of Way between Chelan County and Jason and Sarah Sanderson for Manson Boulevard, County Road Project No. 572 (CRP 572) 2006A5-203
- d) Agreement for the Acquisition of Right of Way between Chelan County and Duane Hubbard, Inc. for Manson Boulevard, County Road Project No. 572 (CRP 572) 2006A5-203

- e) Agreement for the Acquisition of Right of Way between Chelan County Duane Hubbard, Inc. for Manson Boulevard, County Road Project No. 572 (CRP 572) 2006A5-203
- f) Agreement for the Acquisition of Right of Way between Chelan County and Rufugio and Josefina Valle for Manson Boulevard, County Road Project No. 572 (CRP 572) 2006A5-203
- g) Agreement for the Acquisition of Right of Way between Chelan County and David M and Elizabeth M. Pettit, Trustees of Pettit Family Trust for the Manson Boulevard, County Road Project No. 572 (CRP 572) 2006A5-203
- h) Agreement for the Acquisition of Right of Way between Chelan County and Arturo and Dianna Espinoza and Jorge and Aneta Espinoza for the Manson Boulevard, County Road Project No. 572 (CRP 572) 2006A5-203
- i) Agreement for the Acquisition of Right of Way between Chelan County and Fredrick G. and Inger Kristina Barkley for the Manson Boulevard, County Road Project No. 572 (CRP 572) 2006A5-203
- j) Agreement for the Acquisition of Right of Way between Chelan County and Fredrick George Barkley for the Manson Boulevard, County Road Project No. 572 (CRP 572) 2006A5-203
- k) Agreement for the Acquisition of Right of Way between Chelan County and Fredrick George Barkley for the Manson Boulevard, County Road Project No. 572 (CRP 572) 2006A5-203
- l) Agreement for the Acquisition of Right of Way between Chelan County and Carmen B. Weber for Mission Ridge Road, County Road Project No. 519 (CRP 519) 2006A5-203
- m) Agreement for the Acquisition of Right of Way between Chelan County and Chris and Robben Jones for Mission Ridge Road, County Road Project No. 519 (CRP 519) 2006A5-203
- n) Temporary Agreement for Access and Construction Easement between Chelan County and Fredrick George Barkley for Manson Boulevard, County Road Project No. 572 (CRP 572) 2006A5-203
- o) Temporary Agreement for Access and Construction Easement between Chelan County and Brian H. and Heidi A. Sogn and Brian D. and Vy T Mass for Manson Boulevard, County Road Project No. 572 (CRP 572) 2006A5-203
- p) Temporary Agreement for Access and Construction Easement between Chelan County and Duane Hubbard, Inc. for Manson Boulevard, County Road Project No. 572 (CRP 572) 2006A5-203
- q) Temporary Agreement for Access and Construction Easement between Chelan County and Carmen B. Weber for Manson Boulevard, County Road Project No. 572 (CRP 572) 2006A5-203
- r) Temporary Agreement for Access and Construction Easement between Chelan County and Chris and Robben Jones for Manson Boulevard, County Road Project No. 572 (CRP 572) 2006A5-203

2. **Resolution**
 - a) Approve **Resolution No. 2006 - 143** to Establish Disposal Charges for North Chelan Transfer Station
 - b) **(Pulled)** Delegation of County Road Approach Permitting
3. **Deed for Easement**
 - a) Deed for Easement between Chelan County and Carmen B. Weber for Mission Ridge Road Improvement, County Road Project No. 519, CRP 519 2006A5-204
 - b) Deed for Easement between Chelan County and Chris and Robben Jones for Mission Ridge Road Improvement, County Road Project No. 519, CRP 519 2006A5-204

COMMUNITY DEVELOPMENT DIRECTOR

John Guenther, Director, Mike Kaputa Natural Resource Director is also present

10:36:36 AM DISCUSSION ITEMS

1. Mike Kaputa of Natural Resources Present to Discuss Shoreline Management Program. Grant funding is available to streamline programs.
2. Request to Set Date of November 14, 2006, at 1:30 P.M. to Hold a Public Hearing Regarding Proposed Comprehensive Plan Land Use and Zoning Map Amendments
3. Letter to City of Wenatchee Re: Urban Growth Area Planning
4. County Code Maintenance and Update Policy - Hard copies will be retained by the Commissioners and Community Development.
5. Permit and Development Activity Report - 1103 building permit appointments have been issued this year, and average turn around time is 9.5 days. 2006P1-36
6. Compressed Work Week – Nathan Pate gives Status and Report. Board gives approval to continue for another two months on the compressed work week, and report back to the board.

11:09:12 AM ACTION ITEMS:

Moved by Commissioner Walter, seconded by Commissioner Goehner, and carried unanimously to approve the following action items:

1. **Notice of Hearing**
 - a) Approval to Set Date of November 14, 2006, at 1:30 P.M. for a Public Hearing Regarding Proposed Comprehensive Plan Land Use and Zoning Map Amendments. 2006H6-30
2. **Correspondence**
 - a) Letter to City of Wenatchee Re: Sunnyslope UGA for Signature 2006P1-37

11:09:35 AM BUDGET HEARING – AUDITOR

Evelyn Arnold, Auditor, Chief Deputy Skip Moore,
Financial Services Manager Brad Posenjak

11:59:35 AM Recess for Lunch

1:02:27 PM **BUDGET HEARING – CLERK**

Clerk Siri Woods and Chief of Operations Kim Morrison

1:51:40 PM **Budget Discussions Continue**

- Sales Tax Trend for 2007

1:59:51 PM **BUDGET HEARING – COMMUNITY DEVELOPMENT**

John Guenther, Director, David Grimes, Nathan Pate, Sherry Meadows, Angel Hallman, Doug Lewin, Karen Peele and Greg Pezoldt

3:07:08 PM **Board Discussion Continues:**

- Changes in Designation – Change from Forest Commercial to Commercial Ag due to not taking historical use into consideration. Change appears to be a mapping error.

3:09:43 PM Board recesses until Tuesday session.

Wednesday, November 1

8:58:55 AM Buell opens Wednesday meeting with all Commissioners present. Brad Posenjak and Cathy Mulhall also present. Chairman Hawkins reads into the record the recommendation from the airport board to re-appoint Dan Stewart as the airport manager for 2007.

2006C8-191

9:01:01 AM **BUDGET HEARING – CASHMERE/DRYDEN AIRPORT**

Dan Stewart, Manager and Airport Advisory Board Member Skip Moore. Discussion of Mobile Home Site Lease pulled from Monday, October 30th Administrative Agenda.

9:29:07 AM **Moved** by Commissioner Goehner, seconded by Commissioner Walter, and unanimously carried to approve the following action item previously pulled from the Administrative Agenda:

1. **Contracts/Agreements**

- a) Approval of the Cashmere-Dryden Airport Mobile Home Site Agreement
2006A5-205

9:34:09 AM **BUDGET HEARING – TREASURER’S OFFICE**

Dave Griffiths, Treasurer

10:08:41 AM **BUDGET WORKSHOP - COMMISSIONERS**

- Mark Horaski regarding RiverCom Payment Decrease in CCSO Budget

- Setting Sales Tax Budget Figure
- John Guenther and Sherry Meadows on Budget Implications of the Departmental Re-Organization and One-Stop Permit Center Creation
- Re-Cap of Expenditure Requests

12:42:40 PM Moved by Commissioner Goehner, seconded by Commissioner Walter, and unanimously carried to adjourn until Monday, November 6. Board adjourned.

Filed Correspondence:

- Billing for Court Ordered Clean Up from Bob Stewart 2006C8-192
- Questions to Defendants from Bob Stewart 2006C8-192
- Notice Under Protections from Bob Stewart 2006C8-192
- Continuing Replacement Bids from Bob Stewart 2006C8-192
- Clean Up Billing from Bob Stewart 2006C8-192
- Letter from Allen Daniel regarding Location Concerns of Cashmere/Dryden Airport 2006C8-193
- Edgar Meyer Letter regarding Weed Board 2006C8-194
- City of Chelan regarding the Noxious Weed Program 2006C8-194
- Jeanine Poirier Letter regarding Noxious Weed Board 2006C8-194
- Letter from Everett Burts regarding Noxious Weed Board 2006C8-194
- Exemplary Customer Service Letter from RiverCom regarding Karen Feddema 2006C8-195
- City of Chelan Letter of Intention to Participate in Watershed Planning 2006C8-196
- Growth management Hearings Board re Hanson, Motion & Order 2006C8-197
- Order Dismissing Land Use Petition Westgate 2006C8-198
- Request for Primitive Road Access from Ohme Gardens to State 2006C8-199
- Road less Area Comments from Backcountry Horsemen to Governor's Executive Policy Office 2006C8-200
- Letter from Cynthia Purcell regarding Property Assessment 2006C8-201
- Residents of Indy Lane Letter regarding Property Access 2006C8-202
- WDFW Request for Nominees for Wolf Conservation Management 2006C8-203
- Lake Chelan Reclamation District Notification of Intent to Participate in Watershed Planning 2006C8-204

Vouchers Approved for Payment 2006B4-47

Current Expense	\$272,076.63
All Other Funds	<u>497,738.18</u>
Total All Funds	\$769,814.81

BOARD OF CHELAN COUNTY COMMISSIONERS
 BUELL HAWKINS, CHAIRMAN

JANET K. MERZ, Clerk of the Board