

CHELAN COUNTY BOARD OF COMMISSIONERS
OCTOBER 2, 3, 2006 MINUTES

9:03 A.M. Meeting called to order by Chairman Hawkins. Also present for session were Commissioner Walter, Commissioner Goehner, County Administrator Cathy Mulhall and Clerk of the Board. Commissioner Hawkins welcomes Wenatchee High School Students Tom McGinniss and Brenton Wilson.

9:04 A.M. Moved by Commissioner Walter, seconded by Commissioner Goehner, and carried that the Board approve the September 25, 2006 minutes as corrected.

9:16 A.M. Moved by Commissioner Goehner, seconded by Commissioner Walter, and carried that the Board approve the Consent Agenda as follows:

- Vouchers as submitted
- Payroll changes as follows:
 - a) Lee Risdon, Sheriff, New Hire
 - b) Gerardo Garcia, Public Works, Resignation
 - c) Debra Fisher, Public Works, Temporary Help
 - d) Andrew Behler, Public Works, Resignation
 - e) Jason Thorpe, Juvenile, Length of Service Increase
 - f) Niska Morris, Juvenile, Length of Service Increase
 - g) Mackenzie Smith, Prosecuting Attorney, Resignation
 - h) Audra McDaniel, Prosecuting Attorney, New Hire
 - i) Brooke Murray, Community Development, Length of Service Increase
 - j) Ray Hodson, Regional Justice Center, Length of Service Increase
 - k) James Kalafat, Regional Justice Center, Length of Service Increase
 - l) Donna Burnz, Regional Justice Center, Length of Service Increase
 - m) Ronda McCallister, Regional Justice Center, Length of Service Increase
 - n) Dell Farmer, Wenatchee River Park, Layoff
 - o) Carol Swager, Wenatchee River Park, Layoff
 - p) Flora Matt, Wenatchee River Park, Layoff
 - q) Mike Sequin, Wenatchee River Park, Hourly Rate Increase
 - r) Alice Niebuhr, Wenatchee River Park, Layoff
 - s) Sandy Lenicka, Wenatchee River Park, Layoff
 - t) Chuck Lenicka, Wenatchee River Park, Layoff
 - u) Mark Gilbertson, Fair, Lay Off (End of Season)

9:25 A.M. BOARD DISCUSSION:

- Dust Control at Fairgrounds During Fair Events – County will look into contracting with a business with water truck for watering arena and other lots rather than adding extra hours to public works' employee time
- WSAC Update
 - Secure Rural Schools Funding
 - County Funding
 - Indigent Defense

- Commissioner Keith Goehner voted in as WSAC Eastern District Secretary/Treasurer.
- WAC Adoption of Septic Tank Inspection Regulations
- Legislative Steering Committee Discussions on State Payment for Indigent Defense
- LSC Discussion Re: Request for Increase for Washington Wildlife Recreation Program
- State LEOFF I Budget Surplus
- October 26th Meeting on Columbia River Policy Meeting, Moses Lake
- Legislative Steering Committee Co-Chair Opening Due to Mary Hunt's New Position on WSAC Board
- Homelessness Meeting
- Programatic Permits
- DOT Project Near Tumwater Campground

ADMINISTRATIVE AGENDA

County Administrator, Cathy Mulhall

10:03 A.M. DISCUSSION ITEMS:

1. Project Manager Robert Knowles regarding Facilities Updates
 - Fairgrounds Sewer Hook Up\Domestic Water for Pre-Treatment Services
 - County Administration Building Final Inspections
 - Installation of Satellite Pole for Cooperative Extension
 - Monitor Park Restroom Conceptual Design and Layout
 - Parking and Alley Paving Projects

10:09 A.M. Recess

10:12 A.M. Administrative Agenda Discussion Items Continue:

2. Executive Session – Negotiations

10:12 A.M. Moved by Commissioner Walter, seconded by Commissioner Goehner, and carried that the Board move into 15 minute executive session pursuant to RCW 42.30.119(g) regarding contract negotiations.

10:31 A.M. Board resumes regular session.

10:31 A.M. Moved by Commissioner Walter, seconded by Commissioner Goehner, and carried that the Board move into 5 minute executive session pursuant to RCW 42.30.119(g) regarding personnel issues.

10:36 A.M. Board extends executive session for an additional ten minutes pursuant to RCW 42.30.119(g) regarding personnel issues.

10:44 A.M. Board resumes regular session.

10:44 A.M. Administrative Agenda Discussion Items Continue:

3. Park – REET 2 Funding Requests
4. Budget Transfers
5. Washington State Deferred Comp Program – Program will add an additional option for employees
6. Administrative Update
 - Out of State Travel Request

10:48 A.M. ACTION ITEMS:

Moved by Commissioner Goehner, seconded by Commissioner Hawkins, and carried that the Board approve the following action items (**adding**) an out of state travel request from Cooperative Extension:

1. Budget Transfer

- a) Emergency Management to Transfer \$5,000 from Miscellaneous to Wages
- b) Sheriff to Transfer \$31,015 from Salary to Overtime 2006B4-137
- c) Public Education to Transfer \$4,435 from Travel to Salary 2006B4-137
- d) Community Development to Transfer \$4,470.48 within Services 2006B-4a
- e) Community Development to Transfer \$2,937.19 from Salary and Supplies to Services 2006B4-137
- f) Community Development to Transfer \$9,000 from Salary to Advertising 2006B4-137
- g) Community Development to Transfer \$10,071.82 from Travel, Salary and Supplies to Travel, Overtime, and Services 2006B4-137
- h) Community Development to Transfer \$37,202.85 from Salary to Overtime, Salary and Benefits 2006B4-137
- i) Community Development to Transfer \$816.36 from Education to Books & References 2006B4-137

2. Resolutions

- a) Adoption of **Resolution No. 2006 – 130** Authorizing Participation in the Washington State Deferred Comp Program

3. Contracts for Signature

- a) Interlocal Agreement with City of Des Moines for Housing of Inmates 2006A5-180
- b) Interlocal Agreement with City of Kirkland for Housing of Inmates 2006A5-181

4. Miscellaneous

- a) Request for Out of State Travel for Aaron Hansen of Cooperative Extension October 5-7 to Golden, CO 2006B4-138

NATURAL RESOURCES PROGRAM

Mike Kaputa, Natural Resources Project Coordinator

10:50 A.M. DISCUSSION ITEMS:

1. Grant Agreement with Department of Ecology for Water Forums
2. Amendment #3 to Independent Contractor Agreement with Eco A.I.M, Inc.
3. Revised Contract Amendment #1 to WDFW Lead Entity Grant Agreement

05-2044

4. Planning Services Contract for Upper Columbia Salmon Recovery Board
5. Resignation of Natural Resources Chief Accountant
6. Wenatchee TMDL Special Proviso Fund Grant Agreement with Dept of Ecology
7. Plans for Possible Use of Previous Building/Planning Area
8. Meeting on October 16, 2006 with Grant County Officials

11:11 A.M. ACTION ITEMS:

Moved by Commissioner Walter, seconded by Commissioner Goehner and carried that the Board approve the following action items:

1. Contracts/Agreements
 - a) Grant Agreement # G0700064 with Department of Ecology for Chumstick and Mission Creeks Water Forums 2006A5-182
 - b) Amendment #3 to Independent Contractor Agreement with Eco A.I.M, Inc. 2006A5-183
 - c) Contract Amendment to WDFW Lead Entity Operational Grant Agreement 05-2044 to Supersede the Agreement Signed on August 28, 2006 2006A5-184
 - d) Planning Services Contract with the Upper Columbia Salmon Recovery Board 2006A5-185
 - e) Wenatchee TMDL Special Proviso Fund Grant Agreement with Department of Ecology and Signature Authorization Form 2006A5-186

11:14 P.M. Chiwawa River Hatchery Update by PUD Staff Shaun Seaman and Chuck Peven

11:38 A.M. Chelan County Conservation District Budget Discussion with Jack Davis, Larry Cordes, Peggy Entzel, and Mike Rickel. Request for additional funds in 2007 Budget. 2006 Annual report presented. 2006C8-184

11:53 A.M. Board Discussion Continues:

- Chelan Lakeside Property Owners Letter re: Water Issues
- Good Roads Meeting re: Snoqualmie Pass I-90 Project
- Monitor Community Council Meeting and Sunnyslope UGA Meeting. Commissioner Walter feels that any proposal for expansion of the planning area should be addressed now in the Sunnyslope UGA process.
- Link Services in Leavenworth and Cashmere Areas

12:20 P.M. Recess

Chelan County Sheriff's Department

Mike Harum, Sheriff

1:29 P.M. DISCUSSION ITEMS:

- Executive Session Regarding Union Negotiations

1:32 P.M. Moved by Commissioner Goehner, seconded by Commissioner Walter, and carried that the Board move into 30 minute executive session pursuant to RCW 42.30.110(g) regarding contract negotiations.

2:06 P.M. Board extends executive for an additional 15 minutes session pursuant to RCW 42.30.110(g) regarding contract negotiations.

2:12 P.M. Board resumes regular session.

2:12 P.M. Sheriff's Department Discussion Items Continue:

- Citizen Concerns regarding Stehekin Fire Evacuation Procedures

WENATCHEE RIVER COUNTY PARK

Jerry Niebuhr, Director

2:15 P.M. DISCUSSION ITEMS:

- Request for Improvements/Maintenance
 - Access Update for Wireless Network
 - Painting Projects
 - Removal of Flange in Septic Lift System
 - Purchase of Four Wheeler – Purchase of golf cart for park employee transportation will be less costly
 - Removal of Curb and Bushes
 - Fencing Installation

It is **consensus** of Board to approve the work in order of priority from the park budget rather than REET 2 funds. 2006B4-139

2:32 P.M. Park Discussion Items Continue:

- Salary Increase for Park Manager
- Possible Dump Station Locations in County
- Park Manager to Leave Area Oct. 4th for Winter Schedule

2:44 P.M. Board Discussion Continues:

- Cashmere City Council Meeting re: Comp Plan and UGA Services

2:46 P.M. Recess until Tuesday, October 3. Board Recessed.

Tuesday, October 3

9:35 A.M. Commissioner Hawkins begins session with Commissioner Goehner and Clerk of the Board present. Commissioner Walter excused from session.

PUBLIC WORKS DEPARTMENT

**Public Works Director Greg Pezoldt, Assistant Director Gary Owen
9:36 A.M. (CONTINUED) PUBLIC HEARING - Latecomer's Agreement
Assessment Reimbursement**

Commissioner Hawkins opens public hearing. Developer Scott Blaesing is also present. Engineer Gary Owen gives staff report on establishment of an assessment reimbursement area for latecomer's agreement. Two areas for consideration are the Jessup and Van Lith/Jennings properties. Neither party is present at this time.

Commissioner Goehner states he is uncomfortable signing a document that encumbers an interested property owner when they are not present. Engineer Owen states the parties knew of the agreement and of the meeting. He feels this process would be of benefit to the parties.

Mr. Scott Blaesing states that Mr. Van Lith had three areas of concern and those issues were addressed in the resolution. The issue of a contingency fee could be more costly if the actual costs were passed on to Mr. Van Lith (Del Jennings Property).

Mr. Gary Owen feels that the County has determined this is a fair and equitable document and that the actual contract between the parties would follow the signed resolution. In the future a certified letter to the property owners involved will show notification of hearing.

10:04 A.M. ACTION ITEMS:

Moved by Commissioner Goehner, seconded by Commissioner Hawkins, and carried that the Board approve the following:

2. Resolution for Signature

- a) Adoption of **Resolution No. 2006 - 131** Establishing Assessment Reimbursement Area Knowles Road 2006-1

10:07 A.M. DISCUSSION ITEMS:

- 1. Scott Blaesing comments on Sunnyslope Urban Growth Area Meeting

10:10 A.M. BID AWARD: Slide Ridge Restoration Project (Small Works Project)

The following bids were opened on September 25, 2006:

Columbia Valley Excavation	\$ 64,626.00
Pipkin Construction	59,748.95
KRCI, Inc	115,760.00
Moore Excavation	60,625.80

The Public Works Director Greg Pezoldt shows that the apparent low bidder, Pipkin Construction was not the actual low bidder due to the inconsistency of the addition in the force account in the bid documents. The Public Works Department did not realize they had left the force account information out of the bid documents until after the bid was opened. The apparent low bidder, Pipkin construction did not include the force account in the bid. That amount (\$5,000) was included in the next bid from Moore Excavation, which put that bid into the low bidder status. The Public Works Director recommends the bid be awarded

to the low bidder which included the \$5,000 force account, Moore Excavation, in the amount of \$60,625.80.

10:13 A.M. Moved by Commissioner Goehner, seconded by Commissioner Hawkins, and carried that the Board award the Slide Ridge Restoration Project to Moore Excavation in the amount of \$60,625.80 as recommended by the Public Works Department. 2006B1-43

10:18 A.M. Public Works Discussion Items Continue:

2. Grant Application Submitted for Safe Routes to School for Peters Street.
3. Agreement for the Acquisition of Right of Way from Big Pine Partnership
4. Agreement for the Acquisition of Right of Way from Big Pine Partnership
5. Agreement for the Acquisition of Right of Way from Roger, Linda and Kari Sorensen
6. Temporary Agreement for Access and Construction Easement from Big Pine Partnership
7. Local Agency Agreement with Washington State Department of Transportation for Collector Highway Delineation
8. Local Agency Federal Aid Project Prospectus with Washington State Department of Transportation for Collector Highway Delineation
9. Petition for Vacation of County Road submitted by Jesus Anaya
10. Dardenell's Bridge (Nason Creek) Report
11. Open Item
12. Other Issues or Concerns of the Board

10:19 A.M. ACTION ITEMS:

Moved by Commissioner Goehner, seconded by Commissioner Hawkins, and carried that the Board approve the following action items, noting that the Board acknowledges the receipt of the petition for vacation as delineated in item 2(a):

1. Agreements for Signature

- a) Agreement for the Acquisition of Right of Way between Chelan County and Big Pine Partnership for the Manson Boulevard Road Improvement, County Road Project No. 572 (CRP 572) 2006A5-187
- b) Agreement for the Acquisition of Right of Way between Chelan County and Big Pine Partnership for the Manson Boulevard Road Improvement, County Road Project No. 572 (CRP 572) 2006A5-187
- c) Agreement for the Acquisition of Right of Way between Chelan County and Kari Sorensen and Roger and Linda Sorensen for the Manson Boulevard Road Improvement County Road Project No. 572 (CRP 572) 2006A5-187
- d) Temporary Agreement for Access and Construction Easement between Chelan County and Big Pine Partnership for the Manson Boulevard Road Improvement, County Road Project No. 572 (CRP 572) 2006A5-187
- e) Local Agency Agreement with Washington State Department of Transportation for Collector Highway Delineation 2006A5-188
- f) Local Agency Federal Aid Project Prospectus with Washington State Department of Transportation for Collector Highway Delineation 2006A5-188

2. Miscellaneous

- a) Forward Petition for Vacation of County Road Submitted by Jesus Anaya to Public Works Department 2006V1-16

COMMUNITY DEVELOPMENT DEPARTMENT

Director John Guenther,

10:23 A.M. DISCUSSION ITEMS

1. Fred Hart of Information Services Present to Discuss Permit Tracking Software
2. Planner Nathan Pate Presents Staff Report on Accessory Use Policy. Consultant Ryan Walker present requesting that consideration be given for narrow work window of Lake Chelan projects in the reapplication process due to the change in the interpretation of the rules
3. Tentative Schedule for Sunnyslope Sub-Area Plan Adoption/Water Concerns in Monitor area
4. Department Update – Planning Tech II and File Clerk. Reorganization is budget neutral.
5. Bob Stewart Enforcement and Compliance Issues – It is **consensus** of Board to pursue the compliance and contempt issues and also begin the permit process for second phase clean up process as suggested by the Public Works Director Greg Pezoldt.
6. Cost Recovery Study

11:09 A.M. ACTION ITEMS:

Moved by Commissioner Goehner, seconded by Commissioner Hawkins, and carried that the Board approve item **1(b)**, Community Development Reorganization:

1. Miscellaneous:

- b) Departmental Update Action, Community Development Staff Changes:
 - Re-Assign the Roles of Planning Coordinators to Planning Technicians
 - Re-Classify Planning Technician Position to a Planning Technician II
 - Recruit New Planning Technician I Position
 - Convert Temporary File Clerk Position to Administrative Secretary Position for 2006 2006B4-140

Items approved by **consensus** are as follows:

- a) Accessory Use - Refer the Draft Administrative Interpretation Policy for Accessory Uses to the Development Advisory Council and Associated Task Forces for Comment and Review by BOCC 2006P1-33
- c) Cost Recovery Study - Community Development will Assume the Leadership Role to Develop a Cost Recovery Model 2006P1-33
- d) Permit Tracking Software - Community Development and IT Department to Form a Steering Committee to Study Software 2006P1-33

11:09 A.M. Moved by Commissioner Goehner, seconded by Commissioner Hawkins, and carried that the Board move into 15 minute executive session pursuant to RCW 42.30.110(i) regarding potential Liability.

11:24 A.M. Board resumes regular session.

OHME GARDENDS

Manager Mike Short

11:24 A.M. DISCUSSION ITEMS:

- Draft Marketing Plan. It is **consensus** of Board to move forward with RFP for Marketing Proposals. 2006B4-141

11:48 A.M. Board Discussion Continues:

- Cashmere Planning Commission Meeting regarding Comprehensive Plan Update

11:50 A.M. Moved by Commissioner Goehner, seconded by Commissioner Hawkins, and carried that the Board adjourn until Monday, October 9, 2006. Board adjourned.

Filed Correspondence:

- Email from Bob Douglas NFCSC President regarding Fly In 2006C8-185

Vouchers Approved for Payment

2006B4-142

Current Expense	\$ 64,079.45
All Other Funds	<u>590,980.12</u>
Total All Funds	\$655,059.57

BOARD OF CHELAN COUNTY COMMISSIONERS
BUELL HAWKINS, CHAIRMAN

JANET K. MERZ, Clerk of the Board