

**CHELAN COUNTY BOARD OF COMMISSIONERS**  
**SEPTEMBER 25, 2006 MINUTES**

**9:03 A.M.** Meeting called to order by Chairman Hawkins at the new location of Commission Chambers at 400 Douglas Street. Also present for session were Commissioner Walter, Commissioner Goehner, County Administrator Cathy Mulhall and Clerk of the Board.

**9:04 A.M. EMPLOYEE RECOGNITION AWARDS**

Chairman Hawkins begins with the employee recognition award for the month which states that the Chelan County Commissioners, as representatives of the Citizens of Chelan County, are honored in presenting an exemplar of their appreciation for meritorious, exemplary, and dedicated service to the citizens of Chelan County and for upholding the ideals of public service through the years of serving the public, to the following employee:

Thomas Landes	Assessor's Office	10 Years (not available)
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**9:04 A.M. Moved** by Commissioner Walter, seconded by Commissioner Goehner, and carried that the Board approve the September 18, 19, 2006 minutes as corrected.

**9:16 A.M. Moved** by Commissioner Goehner, seconded by Commissioner Walter, and carried that the Board approve the Consent Agenda as follows (**adding**) item (**c**):

- Vouchers as submitted
- Payroll changes:
  - a) Michael Allbee, Juvenile Detention, Extra Help
  - b) Maria Hallman, Community Development, Step Increase
  - c) (**Added**) Teresa Wilder, Auditor's Office, Extra Help

**9:18 A.M. BOARD DISCUSSION:**

- I 747 - Request for Support for Resolution to overturn I-747 presented by Whitman County to WSAC. Commissioners from Chelan County do not support the petition to overturn I-747. 2006C8-179
- WSAC Conference Schedule for this week
- Health Board Meeting Update – State institutes requirement that all standard septic systems be inspected every three years. Commissioner Walter would like to see this issue taken to the Rural Issues Committee for review.
- Fairgrounds Sewer Hook Up – Commissioner Goehner will meet with Cashmere officials and Project Manager Robert Knowles to finalize agreement issues
- Health District ER&R Fund
- Upper Columbia Salmon Recovery Board Meeting Update – Estuary issues, presentation of Draft Plan November 8, 9, approval of rental cost for UCSRB Director, Federal Funding for Chelan County looks positive.

**ADMINISTRATIVE AGENDA**

**County Administrator, Cathy Mulhall**

**9:57 A.M. DISCUSSION ITEMS:**

1. Project Manager Robert Knowles regarding Final Acceptance of Furnishing Contract with CBI. Board does walk thru with Project Manager to discuss final adjustments.
2. Budget Request for Copier - Juvenile Administrator Phil Jans present to request copier lease approval
3. Budget Request for Scanner – Auditor Request to Purchase Document Scanner at a Cost of \$6,200 Using Auditor’s O&M Funds
4. Northwest Digital Agreement – Commissioners initial changes made to document signed Sept 18 regarding the ownership of pictures on web site development.

**10:25 A.M. ACTION ITEMS:**

**Moved** by Commissioner Walter, seconded by Commissioner Goehner, and carried that the Board approve the following action items (**adding**) items **5(b)**, **5(c)**, and **5(d)**:

**1. Budget Request – Capital Outlay**

- a) Auditor Request to Purchase Document Scanner at a Cost of \$6,200 Using Auditor’s O&M Funds 2006B4-131

**2. Budget Transfer**

- a) Regional Justice Center to Transfer \$173,935 from Salaries to Extra Help and Overtime 2006B4-132

**3. Resolutions**

- a) Adoption of **Resolution No. 2006 - 125** Designation of Mark Horaski as Agent for Application of State Emergency Disaster Assistance Funds

**4. Notice of Hearing**

- a) Emergency Budget Appropriation 2006H6-25
  - Regional Justice Center - \$49,747

**5. Miscellaneous**

- a) Final Acceptance Auditorium Furnishings Contract with CBI 2006A5-175
- b) (**Added**) Approval of Request to Lease Copier by Juvenile Department 2006B4-133
- c) (**Added**) Settlement Agreement between Chelan County and Carol Trunzo 2006A5-176
- d) (**Added**) Northwest Digital Agreement for Website Development (Changes initialed by Commissioners on signed September 18 agreement) 2006A5-177

**10:26 A.M. Moved** by Commissioner Walter, seconded by Commissioner Goehner, and carried that the Board move into five minute executive session pursuant to RCW 42.30.110(g) regarding personnel issues.

**10:32 A.M.** Board resumes regular session. Recess

**10:36 A.M. Board Discussion Continues:**

- Administration Building Open House – Possible date of November 7 discussed
- 2007 Management of Farmworker Housing Camp

**NATURAL RESOURCES PROGRAM**

**Mike Kaputa, Natural Resources Project Coordinator**

**10:51 A.M. DISCUSSION ITEMS:**

- Federal Funding - Funding has been designated to Chelan County for projects in the amount of approximately \$4-5 million for the next two years
- Fish Tissue Sampling in Entiat River
- Instream Flow Meeting

**11:21 A.M. Board Discussion Continues:**

- Jail Partnership Meeting Update – 2007 Budget Partnership costs have decreased from previous figures
- Future Jail Expansion
- Community Development Discussion on Accessory Uses
- Link Board Meeting Update
- Parking Violation Enforcement in County Parking Lots
- Animal Control Correspondence – Issue is within city limits of the City of Chelan
- Sunnyslope Urban Growth Area Planning Meeting
- Chiwawa Loop Road Open House – Commissioner Goehner states date of work has been changed.

**11:59 A.M.** Board recesses. Tape left running for voucher review

**DEPARTMENT OF CORRECTIONS**

**Regional Justice Center Director Gale Wick**

**1:15 P.M. DISCUSSION ITEMS:**

- Request to Donate Leave

**1:18 P.M. Moved** by Commissioner Walter, seconded by Commissioner Goehner, and carried that the Board approve the following (**added**) action item:

1. **Budget Request/Donation of Leave**

a) (**Added**) Request for Approval to Donate Annual Leave by Jail Employees

2005B4-134

**1:19 P.M. Jail Discussion Items Continue:**

- Jail Population – Current population is at 375. Revenue will exceed \$100,000 for the month of September
- Jail Budget Review – Projected revenue and expenditures for partners
- Jail Upgrades – Study shows needed upgrades and repairs costing approximately \$352,000 for ceiling changes, lighting upgrades, repeaters for communication on all floors, tracking system for staff and hard ceilings, which are all safety issues.
- Future Jail Expansion and Relocation of Sheriff's Department, possible bond measure
- Jail Staff Training Updates

**1:39 P.M. Moved** by Commissioner Goehner, seconded by Commissioner Walter, and carried that the Board move into five minute executive session pursuant to RCW 42.30.110(g) regarding personnel.

**1:42 P.M.** Board resumes regular session.

**1:43 P.M. Board Discussion Continues:**

- Leavenworth Winter Sports Club Request – It was **consensus** of Board to approve the request by the Leavenworth Winter Sports Club for printing costs of winter recreation brochure not to exceed \$2250 with funds from the Tourist and Convention Fund.

2006B4-135

## **PUBLIC WORKS DEPARTMENT**

**Public Works Director Greg Pezoldt**

**1:46 P.M. BID OPENING - Slide Ridge Restoration Project** (Small Works Project)

Bid Opening Closed to Further Bids by Chairman Hawkins

Bid opening proceeds with four bids submitted as follows:

Columbia Valley Excavation	\$ 64,626.00
Pipkin Construction	59,748.95
KRCI, Inc	115,760.00
Moore Excavation	60,625.80

Engineer's Estimate \$56,765.00

2006B1-42

**1:48 P.M. Moved** by Commissioner Goehner, seconded by Commissioner Walter, and carried that the Board accept the bids as submitted. Bid to be awarded on Tuesday, October 3, 2006 after review by the Public Works Director to insure bids meet bid criteria.

**1:50 P.M. DISCUSSION ITEMS:**

1. Contract with Basin Asphalt Company
2. Temporary Agreement–Access and Construction Easement with Lane and Shelly McDonald
3. Call for Bids – One Ton Pickups (to be pulled at request of department)
4. Signs/Illumination at Dixie and Bainard Roads in Malaga
5. Peshastin Drainage Concerns (Roberta Bales)
6. Infrastructure Project Cost Sharing for Sunnyslope UGA

**2:09 P.M. ACTION ITEMS:**

**Moved** by Commissioner Walter, seconded by Commissioner Goehner, and carried that the Board approve the following action items, **(pulling)** item **2(a)**

1. **Agreement/Contract for Signature**

- a) Contract between Chelan County and Basin Asphalt Company for Malaga/Alcoa Highway Project, CRP 624

2006A5-178

- b) Temporary Agreement – Access and Construction Easement between Chelan County and Lane D. and Shelly J. McDonald for the Mission Ridge Road Improvement, CRP 519 2006A5-179

2. **Call for Bids**

- a) **(Pulled)** Three – One Ton Pickups

**2:11 P.M. Public Works Discussion Items Continue:**

- Petition from Residents on Indy Lane. Right of Way Issue to be investigated 2006P8-6

**COMMUNITY DEVELOPMENT DIRECTOR**

**John Guenther, Director**

**2:16 P.M. DISCUSSION ITEMS**

- 1. Resolutions and Record of Decisions for Signature:
  - a) CPA 2006 – 007 & ZC 2006 – 007, Proposal to change from RR-5 to RW
  - b) CPA 2006 – 008 & ZC 2006 – 008, Proposal to change from RR-5 to RV
  - c) CPA 2006 – 010 & ZC 2006 – 010, Proposal to change from RR5/RV to RV
  - d) CPA 2006 – 011 & ZC 2006 – 011, Proposal to change from RR-5 to RR-2.5
  - e) CPA 2006 – 012 & ZC 2006 – 012, Proposal to change from RR-5 to RR-2.5

**2:21 P.M. Moved** by Commissioner Walter, seconded by Commissioner Goehner, and carried that the Board approve the following action items noting that Commissioner Walter was recused from item 1(a) (CPA 2006-007 and ZC 2006-007):

**ACTION ITEMS:**

**1. Record of Decisions Approved**

- a) Record of Decision for Denial of Application for CPA 2006 – 007 & ZC 2006 – 007, Proposal to Change from RR-5 to RW 2006P1-30
- b) Record of Decision for Denial of Application for CPA 2006 – 008 & ZC 2006 – 008, Proposal to Change from RR-5 to RV 2006P1-31

**2. Resolutions**

- a) Adoption of **Resolution No. 2006 – 126** for CPA 2006 – 010 & ZC 2006 – 010, Proposal to Change from RR5/RV to RV
- b) Adoption of **Resolution No. 2006 – 127** Resolution for CPA 2006 – 011 & ZC 2006 – 011, Proposal to Change from RR-5 to RR-2.5
- c) Adoption of **Resolution No. 2006 – 128** Resolution for CPA 2006 – 012 & ZC 2006 – 012, Proposal to Change from RR-5 to RR-2.

**2:21 P.M. Moved** by Commissioner Walter, seconded by Commissioner Goehner, and carried that the Board approve the following resolution complying with the order by the Court and removing the parcel from the flood plain designation, noting that Commissioner Hawkins was recused from the issue and did not place a vote in the matter:

**2. Resolutions (cont)**

- d) Adoption of **Resolution No. 2006 – 129** for Land Use Decision Granting Application for ZC 2006-038 WeavTel (Westgate Communications)

**2:26 P.M. Community Development Discussion Items Continue:**

- e) Accessory Use Policy. Commissioners hear discussion regarding the question if Chelan County residents should be allowed to build an accessory use before the primary structure. Commissioners feel this should be an outright permitted issue. However, interpretation of the current code would state that a property owner must obtain a permit for the primary structure first which is being upheld by the Hearings Examiner.

**2:41 P.M.** Ryan Walker speaks on the issue stating that the current draft code before the Commission would exclude all joint use docks. This would also mean that the Hearings Examiner would not accept policy statements from the Community Development Department but would rule according to the Code. A change in the current code would create a time constraint on the applicants that have been denied an application, due to the short duration of the lowering of the lake from October to May. An amendment to the permit issue is needed but amendments would take up to 7 months on the Hearing Examiner calendar and the applicant should not be required to pay the application fee again.

**2:47 P.M.** Deanna Walter of Premium Developments states that this proposal was published. She also states that the code needs revision to allow accessory uses. But the appeal period has passed in the matter.

**2:50 P.M.** Joshua Corning states he interprets the document to read that an owner is not required to have the intent to build a house.

**2:51 P.M.** Further questions and discussion continues between Commissioner Goehner and Ryan Walker regarding joint use docks.

**2:54 P.M.** Commissioners request that all interested parties forward comments to the Community Development Department this week. The Director will draft a policy for the Commissioners approval.

**2:58 P.M. Community Development Department Discussion Items Continue:**

- f) Permit Tracking Software. Community Development Director John Guenther requests that a steering committee be appointed to examine systems and the need for permit tracking software. This issue will be held over for further discussion.
- g) Cost Recovery Study (held over to next week)
- h) Department Update – Planning Tech II and File Clerk (held over to next week)

**CHELAN COUNTY FAIRGROUNDS**

**Marsha Clute, Manager**

**3:09 P.M. DISCUSSION ITEMS:**

- Fair Event Accounting – Initial figures indicated the fair event shows positive revenues
- Position Responsibilities of the Fairgrounds Manager
- Studies on Fairgrounds Management Dated 1995 and 1997.

- Recommendation by Manager Clute and the Board regarding topics for meeting to be held on October 19. Meeting would discuss the expectations and duties of the Fairgrounds Manager. Board and Manager will also discuss future direction of the Fairgrounds and the Fair event. 2006C8-

**4:00 P.M. Moved** by Commissioner Goehner, seconded by Commissioner Walter and carried that the Board move into 10 minute executive session pursuant to RCW 42.30.110(g) regarding personnel.

**4:08 P.M.** Board resumes regular session.

**4:08 P.M. Fairgrounds Discussion Items Continue:**

- Recommendation by Manager Clute – Board would like to see a reorganization discussion in regards to the Fair event and County Fairgrounds. Further discussion on a possible change of name to Expo Center.
- Donna Lee Moore relays information regarding long lines at entrance to Fair

**4:14 P.M. Moved** by Commissioner Walter, seconded by Commissioner Hawkins, and carried that the Board adjourn until Monday, October 2. **Board adjourned.**

**Filed Correspondence:**

- Board of Realtors’ letter praising new Planning Director John Guenther 2006C8-181
- Letter from Terri Vincent regarding Humane Society Contract in the City of Chelan 2006C8-182
- Department of Ag letter to Commissioners regarding Noxious Weed Board funding 2006C8-183
- State Parks and Recreation Commission letter to Commissioners regarding Noxious Weed Board funding 2006C8-183

**Vouchers Approved for Payment** 2006B4-136

Current Expense	\$ 245,026.58
All Other Funds	<u>372,005.95</u>
Total All Funds	\$617,032.53

BOARD OF CHELAN COUNTY COMMISSIONERS  
 BUELL HAWKINS, CHAIRMAN

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JANET K. MERZ, Clerk of the Board