

CHELAN COUNTY BOARD OF COMMISSIONERS
SEPTEMBER 11, 12, 2006 MINUTES

9:04 A.M. Meeting called to order by Chairman Hawkins. Also present for session were Commissioner Walter, Commissioner Goehner, County Administrator Cathy Mulhall and Clerk of the Board. Commissioner Hawkins welcomes Wenatchee High School students Melissa Scott and Monica Vega.

9:05 A.M. Chairman Hawkins requests a moment of silence in observance of the anniversary of the World Trade Center, Pentagon and United Flight 93 terrorist attacks five years ago on September 11, 2001.

9:05 A.M. Moved by Commissioner Walter, seconded by Commissioner Goehner, and carried that the Board approve the September 5, 2006 minutes as corrected.

Moved by Commissioner Goehner, seconded by Commissioner Walter, and carried that the Board approve the Consent Agenda as follows (**adding**) item (**m**) amended notice:

- Vouchers as submitted
- Payroll changes as follows:
 - a) Heidi Bonwell, Community Development, Transfer from Jail
 - b) Sean Duke, Sheriff's Dept, Length of Service Increase
 - c) Timothy Erwert, Sheriff's Dept, Length of Service Increase
 - d) Carl Mohns, Sheriff's Dept, Length of Service Increase
 - e) Betty Taylor, Sheriff's Dept, Length of Service Increase
 - f) Beth Wilcox, Superior Court Judges, New Hire
 - g) M. Kathryn Medley, Superior Court Judges, New Hire
 - h) Robert Ferguson, Maintenance, Discharge
 - i) Penny Miller, IT, Add 5% Market Factor
 - j) Paul Parmley, IT, Add 5% Market Factor
 - k) Robert Scoville, IT, Add 5% Market Factor
 - l) Mark McLean, IT, New Hire
 - m) (**Added**) Lindsay Lennox, Superior Court, Completed Term of Employment
(Amended exit date)

9:23 A.M. BOARD DISCUSSION:

- Fair Event/Fairgrounds Update – Problems noted with animal exhibitors but fair was larger and attendance appeared to be better this year than in the past with vendor reporting better than ever returns. Horse barn was a welcome addition. Roofs need to be fixed on exhibit buildings so ceilings may get needed repairs
- Establishment and History of Monitor Community Council
- Title III Funding – Funding for South Shore Fire Planning cannot be expended until Title III hearing is completed. The hearing was delayed due to the notice not appearing in the newspaper. It was the **consensus** of the Board to authorize repayment to Fire District 7 who will front the payments by financial advances to continue the fire planning effort.

2006C8-167

9:45 A.M. Moved by Commissioner Goehner, seconded by Commissioner Walter, and carried that the Board move into 15 minute executive session pursuant to RCW 42.30.110(g) regarding personnel with Counsel Stan Bastian present.

10:01 A.M. Board resumes regular session. Recess.

ADMINISTRATIVE AGENDA

County Administrator, Cathy Mulhall

10:08 A.M. DISCUSSION ITEMS:

1. Executive Session – Step 2 Grievance Hearing

10:08 A.M. Moved by Commissioner Walter, seconded by Commissioner Goehner, and carried that the Board move into 30 minute executive session pursuant to RCW 42.30.110(f) regarding grievances.

10:40 A.M. Board extends executive session for an additional five minutes pursuant to RCW 42.30.110(f) regarding grievances.

10:45 A.M. Board resumes regular session.

2. Project Manager Robert Knowles re: Auditorium Project Change Order. There appear to be some minor architectural errors and omissions that are quite common in a project this size but they do not raise to the level of concern since this architect has done an outstanding job and has done many projects outside of the scope of work without adding to the cost of the auditorium project.
3. City Alley Pavement Work – Commissioner Walter will contact city representatives

NATURAL RESOURCES PROGRAM

Alan Schmidt, Habitat Program Manager

11:06 A.M. BID OPENING - Fish Structure Bid Documents

Bid Opening for the Upper Skinny Creek Fish Structure Project by the Natural Resources Department. Further Bid Acceptance Closed by Chairman Hawkins.

Bid opening proceeds with one bid submitted as follows:

Pipkin Construction \$84,000.

Alan Schmidt states that this is a time and materials only bid and it is evident the contractor felt that the contractor would purchase the bridge. However, the County has purchased the bridge and therefore the cost should not be included in the bid. It was the **consensus** of the board to accept this bid and authorize Alan Schmidt to clarify the bid price as to inclusion or exclusion of the bridge.

2006B1-

11:11 A.M. Administrative Discussion Items Continue:

4. Milt DeWitt Present Regarding Community Network Appointment
5. Treasurer Dave Griffiths present to discuss Combination of Parcel Numbers (pulled from last week) and Website Development Contract (County Tourism Promotion Committee)

11:39 A.M. ACTION ITEMS:

Moved by Commissioner Walter, seconded by Commissioner Goehner, and carried that the Board approve the following action items modifying item **3(a)** and **4(c)** and **(pulling)** items **4(b)** and **4(d)**:

1. Budget Transfer

- a) Farm Worker Housing Fund to Transfer \$1,000 from Extra Help to Overtime
2006B4-126

2. Budget Issue – Out of State Travel

- a) Deputy Prosecutor Ameer Tilger to Attend Domestic Violence Seminar in San Diego, CA September 11-16
2006B4-127

3. Resolutions

- a) Adoption of **Resolution No. 2006 - 118** Combination of Parcel Numbers

4. Contracts for Signature

- a) Auditorium Building Change Order #5 with Blodgett Construction
2006A5-159
- b) **(Pulled)** Humane Society Contract Extension for 2007
- c) Website Development Contract (County Tourism Promotion Committee) with NCW Digital
2006A5-160
- d) **(Pulled)** RV Waste Agreement with City of Cashmere

5. Miscellaneous

- a) Nomination of Milton DeWitt to the Chelan Douglas Community Network
2006C8-168
- b) Acceptance of quote for FTR Meeting Minutes
2006A5-161

11:44 A.M. DISCUSSION ITEMS:

- Culvert and Bridge Installation Contract with Pipkin Construction and the Department of Ecology Bid (opened earlier this morning)
- Curbs and Gutters on Crestview and American Fruit Roads

11:47 A.M. Moved by Commissioner Walter, seconded by Commissioner Goehner, and carried that the Board approve the following **(added)** items:

1. Contracts/Agreements

- a) Agreement between Washington Conservation Corp and Chelan County for the Wenatchee Riparian Restoration: Icicle Riparian Restoration
2006A5-162
- b) Agreement between Chelan County and Pipkin Construction for the Skinny Creek Fish Passage Project Culvert and Bridge Installation
2006A5-163

12:01 A.M. Recess

NOON

DEPARTMENT OF CORRECTIONS

Regional Justice Center Director Gale Wick

1:30 P.M. DISCUSSION ITEMS:

- Commissioners to Annual Tour of Regional Justice Center

2:15 P.M. Board recessed until Tuesday, September 12. **Recessed**

Tuesday, September 12

8:00 A.M. Department Head Meeting (Public Works Conference Room)

DISCUSSION ITEMS:

- Budget Forecast Vs Actual, Brad Posenjak
- Parking Lot Layout, Pat DuLac
- Facilities Update
- Miscellaneous

9:11 A.M. Commissioner Hawkins opens session with Commissioner Walter, and Clerk of the Board also present. Commissioner Goehner is excused from session to attend the NFCSC Fly-In in Washington, DC. County Administrator Cathy Mulhall also excused from session.

FACILITIES MAINTENANCE

Pat DuLac, Director

9:11 A.M. DISCUSSION ITEMS:

- Authorization to Fill Vacant Position – **Consensus** of Board to hire employee to fill vacant maintenance position
- County Parking Lot Restrictions and Signage – Requests made at Department Head Meeting included parking for “employee of the month” parking in Administration Building Parking Lot, additional Department Head parking designations, longevity parking designations and additional Chelan County Sheriff parking. Handicapped spaces may be moved from above the Juvenile Detention Center where stair access and steep slope may make handicap access very difficult, to the library spaces.
- Campus Updates - Work in progress for security enhancement in District Court Probation area
- Fairgrounds Irrigation Work – Now that fair event is over, irrigation lines will be repaired and completed.
- Fairgrounds Building Maintenance – Building roofs and ceilings will get needed repairs
- ADA Voting Access Grant – Commissioner Walter will work with Maintenance Director and Auditor’s Office to develop a work plan for better access.

PUBLIC WORKS DEPARTMENT

Public Works Director Greg Pezoldt

9:32 A.M. PUBLIC HEARING - Road Vacation Grant County PUD #2

Commissioner Hawkins opens public hearing. Present representing the Grant County PUD are Sheryl Dotson and Stephen Brown. The requested vacation is in the Cascade Gardens area. County Engineer Greg Pezoldt states that this vacation is not as straight forward as a vacation for a road because this is not being requested for a road but for another purpose. RCW requirements do not allow vacations of right of way that leads to a waterway, except under certain, limited conditions.

Legal opinion was obtained by both Counsels for Grant County as well as for Chelan County. There are some legal interpretations that this vacation can be legally granted but it is of the opinion from Counsel from Chelan County that Chelan County is not required to grant the request.

Commissioner Walter voices concerns that there is no scientific evidence this project if the vacation is granted, a fish hatchery as mitigation for the Priest River Dam, may not be of benefit but rather may harm the fish runs. Commissioner Walter would require more documentation and a legal determination by NOAA Fisheries and that Grant County would maintain the access to Nason Creek.

Grant County representatives state the information is being gathered at this time. It is **consensus** of the Board to continue this hearing to a date uncertain to obtain the requirements as outlined above. Hearing continued.

9:50 A.M. PUBLIC HEARING - Road Vacation Richard Spross

Hearing opened by Commissioner Hawkins. No one from the public is present to discuss the request for road vacation. County Engineer Greg Pezoldt gives a brief summary and recommends approval of the road vacation.

9:52 A.M. Moved by Commissioner Walter, seconded by Commissioner Hawkins and carried that the Board approve the road vacation recommendation by the County Engineer.

2006V1-14

9:56 A.M. DISCUSSION ITEMS:

1. Resolution for Parking Restrictions – Willow Point Access Lots 5-11.
Present are Doug Mulvanny and Lyle Bland. Mr. Doug Mulvanny states that he would like to see the no parking signs reinstated. Mr. Mulvanny was given a letter from the public works department allowing him to improve the right of way and have it designated as a no parking area due to safety concerns on the hairpin corner. Mr. Mulvanny states that the three residents along that right of way also would like to see the no parking reinstated. Mr. Lyle Bland states his property adjoins the area. He states that the paved right of way is not in line with the land right of way. He feels there is no benefit to the right of way. He opposes the restrictions and states he does not intend to block any access to the properties. He and other residents prefer to park on the top of the property on the right of way during hard winter snows. He asks about the possibility of a vacation of right of way.

2. Standard Consulting Agreement Information – Agreements which are used as standard contracts may be reduced in pages to include only basic information
3. Agreement for the Acquisition of Right of Way from Eugene and Shirley Jones
4. Local Agency Standard Consultant Agreement with Landau Associates
5. Local Agency Standard Consultant Agreement with RH2 Engineering
6. Local Agency Standard Consultant Agreement with Forsgren Associates, Inc.
7. Resolution for the Temporary Road Closure for the Shore to Shore Marathon
8. Petition for Vacation of County Road Submitted by Raven Wing Ranch LLC
9. Request to Hire Contract Extra Help – It is **consensus** of Board to allow public works to contract for extra help services due to vacancies in staff

10:20 A.M. ACTION ITEMS:

Moved by Commissioner Walter, seconded by Commissioner Hawkins, and carried that the Board approve the following action items:

1. **Agreement for Signature**
 - a) Agreement for the Acquisition of Right of Way between Chelan County and Eugene B. and Shirley Jones for Knowles Road Project, CRP 618 2006A5-164
 - b) Local Agency Standard Consultant Agreement between Chelan County and Landau Associates for On Call Consultant Services for 2006-2008 2006A5-165
 - c) Local Agency Standard Consultant Agreement between Chelan County and RH2 Engineering for On Call Consultant Services for 2006-2008 2006A5-165
 - d) Local Agency Standard Consultant Agreement between Chelan County and Forsgren Associates, Inc. for On Call Consultant Services for 2006-2008 2006A5-165
2. **Resolutions**
 - a) Adoption of **Resolution No. 2006 – 119** Parking Restrictions – Willow Point Access Lots 5-11
 - b) Adoption of **Resolution No. 2006 – 120** Temporary Road Closure of Manson Boulevard and Pedoi Street for the Shore to Shore Marathon Sponsored by the Chelan Parks Department
3. **Road Vacation**
 - a) Petition for Vacation of County Road Submitted by Raven Wing Ranch LLC to Vacate a Portion of County Road Right of Way Known as Unbuilt Portion County Road No. 299 Received and Forwarded to the Public Works Department for Action 2006V1-15

10:22 A.M. Board Discussion Continues:

- Grant Application Approval - Chelan County Regional Justice Center Director Gale Wick present to request signature of grant for fingerprinting equipment.

10:22 A.M. Moved by Commissioner Walter, seconded by Commissioner Hawkins, and carried that the Board approve the following (**added**) action item:

1. **Grant Applications**
 - a) (**Added**) Application for payment to Crossmatch Technologies for Fingerprint Equipment, remaining payment by OFM Grant 2006A5-166

10:24 A.M. Board Discussion Continues:

- Payroll Change Notice Submitted by Farm Worker Housing Camp for Approval

10:25 A.M. Moved by Commissioner Walter, seconded by Commissioner Hawkins, and carried that the Board approve the following **(added)** action item:

1. **Payroll Change Notice**

- (a) **(Added)** Javier Montanez, Farm Worker Housing Camp, Resignation

COMMUNITY DEVELOPMENT DIRECTOR

John Guenther, Director

10:25 A.M. DISCUSSION ITEMS

1. CTED Grant Applications - Hwy 97 and Leavenworth
2. Monthly Reports – Reports submitted on building permits by Building Permit Supervisor Karen Peele, Code Enforcement files, and Land Use Applications by Long Range Planner Nathan Pate 2006P1-29
3. Building Inspector Position Open
4. Permit for Martial Arts Retreat Center
5. Required and Recommended Surveys - Draft Policy
6. Notice to Title Policy
7. Bill I 933 Update and Analysis 2006C-169
8. Community Development Report by Senior Planner David Grimes 2006C8-170
9. Refund Request from Galvan – Issue to be continued to next week for further discussion
10. Comprehensive Plan Issues Report

11:28 A.M. ACTION ITEMS:

Moved by Commissioner Walter, seconded by Commissioner Hawkins, and carried that the Board approve the following **(pulling)** item **1(a)** and **(adding)** item **3(a)**:

1. **Budget Request/Refund**

- a) **(Pulled)** Refund Request Denial – Galvan

2. **Miscellaneous**

- a) CTED Grant Applications for Leavenworth and Hwy 97 – Letters of Endorsement
2006A2-2

3. **Contracts/Agreements**

- a) **(Added)** Contract Amendment with Alliance Consulting for GMA Review and Update Process for Phase II 2006A5-167

11:28 A.M. Continued Community Development Discussion Items:

- Building Permit/Inspection Process for Stehekin Area

11:35 A.M. PUBLIC HEARING

Proposed Formation of Chelan County Fire Protection District No. 10 - Stehekin

Commissioner Hawkins opens hearing. Present is Stehekin resident Vince Ward. It is noted that Governor Christine Gregoire has pledged capital equipment for the district should

formation occur. Mr. Ward has gathered signatures of residents approving the district that exceed the number of voters needed to pass the measure on the ballot and those signatures have been certified through the auditor's office. The ballot measure would be a two part measure. The first portion would ask residents if they want to form the district and the second portion would be if they want to approve an assessment in the amount of \$0.50 per \$1000. Under Sheriff Greg Meinzer confirms he has received the documents that will be forwarded to the Governor.

A letter to the Commissioners written by Walter Winkle is read into the record voicing concerns regarding property taxes in Chelan County. 2006C8-

11:43 A.M. Moved by Commissioner Walter, seconded by Commissioner Hawkins, and carried that the Board approve the following:

1. Resolution

- a) Adoption of **Resolution No. 2006 – 121** Authorizing the Chelan County Auditor to place the Proposal for the Formation of Chelan County Fire District No. 10 on the November ballot to be voted by residents in the Stehekin area.

11:46 A.M. Board Discussion Continues:

- Link Para-transit Issues
- Designated Handicapped Parking – The County has been given the approval to delete one ADA spot from the parking lot above the Juvenile Department and to relocate one parking designation to the lower lot near the Library.

11:48 A.M. Moved by Commissioner Walter, seconded by Commissioner Hawkins, and carried that the Board adjourn until Monday, September 18, 2006. **Board adjourned.**

Vouchers Approved for Payment 2006B4-128

Current Expense	\$ 31,804.92
All Other Funds	<u>549,795.97</u>
Total All Funds	\$581,600.89

BOARD OF CHELAN COUNTY COMMISSIONERS
BUELL HAWKINS, CHAIRMAN

JANET K. MERZ, Clerk of the Board