

CHELAN COUNTY BOARD OF COMMISSIONERS
MAY 8, 9, 2006 MINUTES

9:03 A.M. Meeting called to order by Chairman Hawkins. Also present for session were Commissioner Walter, Commissioner Goehner, and Clerk of the Board. County Administrator Cathy Mulhall excused from session this week.

9:03 A.M. Moved by Commissioner Goehner, seconded by Commissioner Walter, and carried that the Board approve the May 1, 2, 2006 minutes as corrected.

9:13 A.M. Moved by Commissioner Walter, seconded by Commissioner Goehner, and carried that the Board approve the Consent Agenda as follows:

- Vouchers as submitted
- Payroll changes as follows:
 - a) Sonia Hanson, Clerk's Office, Resignation
 - b) Jennifer Hohnstein, Clerk's Office, Layoff
 - c) Chelsea Mayo, Auditor, New Hire
 - d) Kathleen Lince, Auditor, Full Time to Extra Help
 - e) Glenn Richmond, Regional Justice Center, Resignation
 - f) Yoshihiro Harui, Assessor, Retirement
 - g) Nathan Pate, Planning, Returning to Senior Planner
 - h) Randall Farris, Public Works, Retirement
 - i) Bradley, Harn, Public Works, Promotion
 - j) Gerardo Garcia, Public Works, New Hire
 - k) Matt Franklin, Sheriff's Department, New Hire
 - l) Stephen Goodman, Sheriff's Department, Retirement
 - m) Shelly Moser, Clerk's Office, New Hire
 - n) Oscar Hernandez, Juvenile Detention, Resignation
 - o) Michael Kelly, Juvenile, Extra Help to Full Time
- Approval of Payroll – April

2006B4-67

BOARD DISCUSSION:

- Retiring Personnel – It was **consensus** of Board to honor each retiring employee during the monthly employee recognition awards
- Historic Lot Lines – Commissioners not comfortable with an agreement with Buck and Gordon for legal analysis of historic lot lines due to cost. Board will continue to work with Planning on individual decisions when needed on lines in question and for different scenarios
- WSAC Conference Highlights
 - Big Y Intersection Mitigation Process
 - State House Bill (SHB) 2917 on Non-Ag Accessory Uses – County needs to do a text amendment for compliance with new regulations
 - SHB 1542 Indigent Improvement Account Applications for Dependency Case Pilot Project – Contract attorneys could look into this application
 - \$4 Million in Grant Funds Available for Used Tire Disposal/Cleanup

- Terry Mulligan of the Office of Public Defense has Offered to Help with RFP for Non Profit Public Defense
- Columbia River Environmental Clean Up Comments
- Washington DC Lobbyist for Natural Resources Issues
- Commissioners Attendance to Legislative Steering Regional Meetings

9:45 A.M. Dan Wood Meets with Board regarding Representation of the County Commissioners on the Provincial Advisory Committee. It was **consensus** of Board to appoint Dan Wood as the County PAC Board Representative. 2006C8-95

ADMINISTRATIVE AGENDA

County Administrator, Cathy Mulhall

10:05 A.M. DISCUSSION ITEMS:

1. Project Manager Robert Knowles regarding Change Orders. Pat DuLac also present.
2. EBA Hearing – Sheriff’s revenue and expenditures

10:28 A.M. ACTION ITEMS:

Moved by Commissioner Walter, seconded by Commissioner Goehner, and carried that the Board approve the following:

1. Capital Outlay

- a) Approval of State Contract Bid Amount of \$8281.81 to Replace Clerk’s Counter
2006B4-68

2. Budget Issue – Out of State Travel

- a) Melodee Hanson Extension Office, to Attend 4-H Conference in Boise, Id. May 1-3
2006B4-69

3. Notice of Hearing

- a) Emergency Budget Appropriation 2006H6-15
 - Sheriff \$74,995
 - Clerk \$3,000

4. Contracts for Signature

- a) Change Order #3 with Blodgett Construction for Auditorium Remodel Project
2006A5-72
- b) Change Order #9 with Pipkin Construction for Fairgrounds Campus Upgrade Project
2006A5-73
- c) Contract Amendment with DSHS for DASA Contract 2006A5-74
- d) Program Agreement DSHS Working Capital Advance 2006A5-74

10:28 A.M. Recess. (Tape left running for voucher approval)

10:47 A.M. Board Discussion Continues:

- Public Defender Non Profit Selection Process
- Concerns regarding Possible Reduction or Elimination of Services through RSN of Developmental Disabilities Program

NATURAL RESOURCES PROGRAM

Mike Kaputa, Natural Resources Project Coordinator

11:00 A.M. DISCUSSION ITEMS:

- Possible Hire of Financial Accountant to Track Grant Funding and Expenditures.
 - Independent Science Review Sponsored by County
 - Regional Water Resources Steering Committee May 10
 - Contract for Support Services for Bureau of Reclamation on Agenda May 15
- (11:35 a.m. Commissioner Walter excused from session)
- Upcoming Meeting on Big Y Interchange Process

11:43 A.M. Recess

CHELAN COUNTY REGIONAL JUSTICE CENTER

Director Gale Wick, Assistant Director Mark McCormick

1:14 P.M. DISCUSSION ITEMS:

1. Executive Session Re: Personnel

1:15 P.M. Moved by Commissioner Goehner, seconded by Commissioner Walter, and carried that the Board move into 10 minute executive session pursuant to RCW 42.30.110(g) regarding personnel.

1:24 P.M. Board resumes regular session.

1:24 P.M. Jail Discussion Items Continue:

2. Statistics - Current Population 354 with 18 Electronic Home Monitoring
3. Contract Cities Update
4. Director Looking at Costs of Purchasing Used Transport Van
5. Staffing/Overtime Issues – More overtime than anticipated due to annex and sick leave of cook
6. Recent Middle Management Training
7. Eight New Hires
8. Requirements for Civil Service Testing
9. Upcoming Retirement

1:46 P.M. Board Discussion Continues:

- Letter regarding Addressing Issues (Blue Grass Lane)

1:54 P.M. Board recess until Tuesday, May 9, 2006. Board recessed.

Tuesday, May 9, 2006

(Tuesday May 9 – Friday May 12 Commissioner Walter at Ag Tourism Conference Tour)

8:00 A.M. DEPARTMENT HEAD MEETING

- Personnel Analyst

- Wenatchee River County Park
- LOTS Funding

9:06 A.M. Commissioner Hawkins opens session with Commissioner Goehner and Clerk of the Board present. Commissioner Walter and County Administrator excused from session.

FACILITIES MAINTENANCE

Pat DuLac, Director

9:00 A.M. DISCUSSION ITEMS:

- Maintenance Department Short Handed – Concerns regarding routine maintenance and current projects
- Contract Amendment for King Street Parking Lot
- Jail Maintenance Parts and Repair Purchases
- Report of Gentleman Falling on Courthouse Steps
- Configuration of Commissioners Space after Relocation to Auditorium to be Determined Later
- Peace Officers' Memorial Day May 15
- Dog Bites Manager at Fairgrounds

9:18 A.M. Recess

PUBLIC WORKS DEPARTMENT

Public Works Director Greg Pezoldt

9:33 A.M DISCUSSION ITEMS:

1. Executive Session

9:33 A.M. Moved by Commissioner Goehner, seconded by Commissioner Hawkins, and carried that the Board move into five minute executive session pursuant to RCW 42.30.110(g) regarding personnel matters.

9:42 A.M. Board extends executive session pursuant to RCW 42.30.110(g) for an additional 10 minutes.

9:44 A.M. Board resumes regular session.

9:44 A.M. Public Works Discussion Items Continue:

2. Acquisition of Right of Way for Manson Blvd.
3. Reserve Drainfield Issues on Separate Parcel set for Acquisition
4. Agreement for the Acquisition of Right of Way for Gerald A. McClellan
5. Interlocal Agreement with Chelan River Irrigation District and Isenhart Irrigation District
6. Local Agency Standard Consultant Agreement with Hammond Collier Wade Livingstone
7. Contract with G.G. Richardson
8. Boyd Road Cleanup Report
9. Road Standards Revision Schedule

10. No. 1 Canyon Update – Culvert pipe and dirt has been removed by County
11. Consultant Selection Process for Stormwater Utility District
12. Yaksum Creek Update
13. Riverbend Speed Bumps

10:19 A.M. ACTION ITEMS:

Moved by Commissioner Goehner, seconded by Commissioner Hawkins, and carried that the Board approve the following action items (**pulling**) item **1(b)**:

1. **Agreement for Signature**
 - a) Agreement for the Acquisition of Right of Way between Chelan County and Gerald A. McClellan for Manson Boulevard Road Improvement County Road Project No. 572 (CRP 572) 2006A5-76
 - b) (**Pulled**) Interlocal Agreement for Water Main and Water System Improvements between Chelan County and Chelan River Irrigation District and Isenhart Irrigation District for Placement of an 8-inch Water Main
 - c) Local Agency Standard Consultant Agreement between Chelan County and Hammond Collier Wade Livingstone for Personal Services Agreement for 2006-2008 2006A5-75
 - d) Contract between Chelan County and G.G. Richardson for the Dryden Transfer Station Push Pit 2006A5-77

BUILDING/PLANNING/FIRE SAFETY

Interim Planning Director Mike Cecka

10:19 A.M. DISCUSSION ITEMS

1. Is it Requirement to have Road Standards in Comp Plan Amendments? Yes, under the development standards
2. Historic Lot Line Research – Last controlling document. Members of public are allowed to comment
3. Staffing Update – Employment offered to Mr. John Gunther for Planning Director. He will respond today.
4. Code Enforcement Officer Position
5. Permit Tech Position Closes Friday, May 12
6. Customer Service Training Information
7. Voiding Expired Short Subdivision Applications
8. Authorization to Hire Planner I – Decision made by Planning Department to Hire a Planner I Rather than Planner II
9. Permit Center Supervisor Position – Clarification of records for open positions needed
10. May 24 Sunnyslope UGA Meeting
11. Awaiting RFP Info on Stewart Clean Up Project
12. Code Enforcement Officer Ryan Walker Leaves County Employment on May 19. Assumption of Natural Resources Duties by Natural Resources Department
13. Big Y Interchange Meeting
14. KOA Enforcement Issues
15. Building Height Issue
16. Contingency Planning if Acceptance of Director Position is Declined

11:30 A.M. ACTION ITEMS:

Moved by Commissioner Goehner, seconded by Commissioner Walter and carried that the Board approve the following action items (**pulling**) item **1(a)** and (**adding**) item **3(a)**
Hearing Notice:

1. Contracts/Agreements

a) (**Pulled**) Buck and Gordon Letter of Engagement – Authorization to Sign

2. Budget Requests/Personnel

a) Authorization to Hire Planner I 2006B4-70

3. Hearing Notice

a) (**Added**) Proposed Comprehensive Plan Amendments (2005 16-20) and Zone Change Map Amendments (2005 16020) to be Held on May 23, 2006 at 1:30 p.m.
2006H6-16

11:35 A.M. Board Discussion Continued:

- Maintenance Director Pat DuLac Present to Discuss Auditorium Office Designations for Phone Lines, etc

11:50 A.M. Recess until approximately 2:00 p.m. for call from Applicant for Director of Building/Planning

3:07 P.M. Board Discussion Continued:

- Board receives call from applicant for Building/Planning Director John Gunther. Mr. Gunther was offered the position and is calling to accept the position of Director of Building/Planning and Fire Safety. Mr. Gunther will report for work on June 5, 2006. Commissioner Hawkins informs Commissioner Walter by phone.

3:18 P.M. Moved by Commissioner Goehner, seconded by Commissioner Hawkins, and carried that the Board move into five minute executive session pursuant to RCW 42.30.110(g) regarding personnel matters.

3:26 P.M. Board extends executive session pursuant to RCW 42.30.110(g) regarding personnel and also under RCW 42.30.110(i) regarding potential litigation with Counsel Gary Riesen present.

3:30 P.M. Board extends executive session for an additional 10 minutes pursuant to RCW 42.30.110(i) regarding potential litigation with Counsel Gary Riesen present.

3:37 P.M. Board resumes regular session.

3:37 P.M. Board Discussion Continues:

- Tennency of Former Fairgrounds Maintenance Employee. Employee has resigned position at Fairgrounds but is requesting to delay moving out of housing until later date. **Moved** by Commissioner Goehner, seconded by Commissioner Hawkins, and carried that the Board allow occupancy by former employee until May 31 with rent

set at \$300 for that time period. This rent must be paid in advance. Former employee must vacate the property on May 31, 2006. 2006C8-94

3:40 P.M. Moved by Commissioner Goehner, seconded by Commissioner Hawkins and carried that the Board adjourn until Monday, May 15. Board adjourned.

Filed Correspondence:

- Letter from Don Murphy regarding CPA/ZC 2005-012 2006P1-14
- Letter from Jack and Susie Evans regarding CPA/ZC 2005-012 2006P1-14
- Letter from Tim Bovee regarding Interview for Fleet Maintenance Position 2006C8-96
- Patsy and Robert Brown Letter regarding CPA/ZC 2005-012 200P1-14
- Letter from Mike Short to James Shepherd re: Ohme Directional Signs 2006C8-97
- Jim and Jeanie Bishop regarding ZC2006—38 WeavTel 2006P1-14
- Letter from Robert Dodge regarding the County Comp Plan Amendments 2006P1-15

Vouchers Approved for Payment 2006B4-71

Manual Warrant for Industrial Insurance, \$32,848.24 2006B4-71

Current Expense	\$500,595.74
All Other Funds	<u>283,392.47</u>
Total All Funds	\$783,988.21

BOARD OF CHELAN COUNTY COMMISSIONERS
BUELL HAWKINS, CHAIRMAN

JANET K. MERZ, Clerk of the Board