

CHELAN COUNTY BOARD OF COMMISSIONERS
MARCH 20, 21, 2006 MINUTES

9:00 A.M. Meeting called to order by Chairman Hawkins. Also present for session were Commissioner Walter, County Administrator Cathy Mulhall and Deputy Clerk of the Board Sally Taylor. Commissioner Goehner excused from session to attend meeting with the Department of Ecology.

9:03 A.M. Moved by Commissioner Walter, seconded by Commissioner Hawkins, and carried that the Board approve the minutes as corrected.

9:14 A.M. Moved by Commissioner Walter, seconded by Commissioner Hawkins, and carried that the Board approve the Consent Agenda pulling item **(d)**.

- Vouchers as submitted
- Payroll changes as follows:
 - a) Joseph Mandoli, Sheriff Dept, Lay Off
 - b) Kyle Schuttie, Auditor, Election Temp
 - c) Nicholas Padron, Auditor, Discharge
 - d) **(Pulled)** Stephanie Wilder, DIS, Return to Previous Position
 - e) Mike Elmer, Extra Help, Rate Adjustment
 - f) Chris Wright, Sheriff Dept, Transfer from CCRJC
 - g) Justin Heitzman, Juvenile, Transfer to 1\2 Time
 - h) Gerald Maas, Fair, Lay Off
 - i) David Oliver, Assessor, New Hire
 - j) Lisa Ogle, Planning, New hire
 - k) Robert Husted, CCRJC, Length of Service Increase
 - l) Edwin Frazier, CCRJC, Length of Service Increase
 - m) Gabriel Smith, CCRJC, Length of Service Increase
 - n) Carol Trunzo, CCRJC, Length of Service Increase

9:16 A. M. BOARD DISCUSSION:

- Public Defense Contract will expire at the end of 2006, possible formation of public non profit agency to perform public defense. Schedule meeting with Superior Court Judge for further discussion.
- Rotary Youth Group request to camp at Farmworker Housing Camp. County to charge same fee as farm workers, more information will be provided at Link Board meeting.
- Upper Columbia River Salmon Recovery Board (UCSRB) possible temporary contract with Chelan County to administer State of Washington contract. Request more information from Natural Resource Director.
- 250 Cubic Yard Shorelines Set Back Regulation and question regarding enforcement. Single family residence should be exempt regarding appurtenance and grading. Planning Department will reassess enforcement.
- Realtor Lunch today, Commissioner Walter will attend.

- Letter from Lake Chelan Reclamation District regarding vacant position on board, Gordon Lester to be appointed per board direction. Resolution will be submitted on Administrative Agenda next week.
- Public Hearing tomorrow regarding Planning Commissioner recommendations for Cluster Subdivision, Planned Unit Development and Home Based Business.
- Board will review applications for Planning Director at noon tomorrow.

10:00 A.M. ADMINISTRATIVE AGENDA, County Administrator, Cathy Mulhall

DISCUSSION ITEMS:

1. Project Manager Robert Knowles present to discuss Beaman Architecture Change Orders #1 and #2, and furnishings for 316 Building and Auditorium. Change orders due to Courthouse renovations. Commissioner Walter to contact the Treasurer regarding available funding. County Administrator will provide financial analysis of Fund 303 to identify all available funding.
2. Café Space requires stove hood upgrade to meet building code. Cost to be covered by Matt Tilger, new Café Concessionaire, with an offset for rent. Maintenance Director will follow up on options for stove installation, discuss again tomorrow.

10:41 A.M. Allison Williams & Frank Kuntz from the City of Wenatchee here to discuss Public Service District and plans for water front development. City requests letter of support for Community Economic Revitalization Board, (CERB) grant funding. City will also apply for County Local Option Tax (LOTS) funding for this project. Summary provided to support the waterfront development which would provide benefits in the form of employment and increased revenues for the entire County. Commissioner Hawkins will draft letter of support for next week. **Filed** City of Wenatchee Waterfront Revitalization and request for Support 2006C8-59

10:59 A.M. Moved by Commissioner Walter seconded by Commissioner Hawkins and unanimously carried that the Board approve action items **pulling Amendment #2** for Beaman contract:

1. **Budget-Out of State Travel**
 - a) Sheriff Detective Mike Hartnett to Travel to Portland for Training 2006B4-42
2. **Contracts for Signature**
 - a) CCRJC and OFM Grant Match for Livescan Fingerprint System 2006A5-32
 - b) **(Pulling Amendment #2)** Amendment #1 to Beaman Contract for Courthouse Master Plan 2006A5-33
3. **Public Notice**
 - a) Notice of Ballot to Form the Lake Wenatchee Water District 2006H6-10
4. **Miscellaneous**
 - a) Eastmont High School Request for Salvage PC's 2006B4-43

11:01 A.M. NATURAL RESOURCES PROGRAM, Mike Kaputa, Director

DISCUSSION ITEMS:

- UCSRB contract administration previously done by the RC&D would be provided by the Natural Resource Department. Temporary situation for approximately 6 months to 1 year until UCSRB becomes a non profit.
- Indirect cost allocation for Natural Resource and grant funding. Written confirmation from Auditor that this may be paid quarterly from grant funds. Payment for first and second quarter to be paid on Apr 1.
- USFS PAC meeting on Wednesday, possible attendance by board member.
- Schedule time next Monday for Wenatchee Watershed workshop.
- Update on Wenatchee Watershed Planning meetings.

11:28: A.M. Further Board Discussion:

- County Handbook, schedule for Administrative Agenda action next week.

11:44 A.M. Recess for lunch.

1:30 P.M. Under Sheriff Greg Meinzer, Chief Criminal Deputy Clyde Forman, and Chief Civil Deputy Mark Horaski present for Sheriff's agenda.

1. City of Chelan Law Enforcement Contract, request by City for an extra deputy, partially paid for with grant funds. Sheriff will meet with the Board on Tuesday morning for further discussion.
2. Request to increase revolving fund to \$2,000 for office supplies at Costco. County Administrator suggests use of Costco credit card instead.

2:05 P.M. Claims Review with Chelan County Prosecutor Gary Riesen and Legal Administrative Supervisor Cindy Dietz.

2:15 P.M. Moved by Commissioner Walter, seconded by Commissioner Hawkins and carried that the Board move into 30 minute executive session pursuant to RCW 42.30.110(i) regarding potential litigation, Prosecuting Attorney Gary Riesen present.

2:45 P.M. Moved back to regular session. Further discussion with Prosecuting Attorney Gary Riesen, settlement agreement scheduled for March 29 at 1:30 with Judge Hotchkiss regarding Cashmere Fairgrounds sewer connection.

3:04 P.M. Moved by Commissioner Walter seconded by Commissioner Hawkins and carried that the Board recess until Tuesday, March 21, 2006. Board recessed.

Tuesday, March 21, 2006

8:30 A.M. Meeting called to order by Chairman Hawkins. Also present for session are Commissioner Walter, Commissioner Goehner, County Administrator Cathy Mulhall, Sheriff Mike Harum, Under Sheriff Greg Meinzer, Chief Criminal Deputy Clyde Foreman, Chief Civil Deputy Mark Horaski and Deputy Clerk of the Board Sally Taylor. Discussion held regarding City of Chelan Law Enforcement Contract with request for an extra deputy to be partially paid with COPS grant.

9:09 A.M Moved by Commissioner Walter that all law enforcement contracts will be paid entirely by the contracting agency and would not include grant funding from the County, Motion seconded by Commissioner Goehner for further discussion with the Sheriff. Motion defeated two to one.

9:11 A.M. Moved by Commissioner Goehner that all further grant funds after this contract to be paid to County General Fund, as long as the grant funds are not tied to that agency, seconded by Commissioner Hawkins, motion passed.

9:15 A.M. Marsha Clute, Chelan County Fairgrounds Manager

DISCUSSION ITEMS:

- Manager informs the Board that long time Fair supporter Margaret Weed passed away on March 19, 2006.
- Fair Banking accounts, resolution will create one additional account and bring total to six, three for the Fair event, and three for general operations.
- Sheriff's department contract with the Fair for security during non Fair events. Manager will finalize with Sheriffs' department and submit for Board approval. Events requiring security will be decided by Fair Manager.

9:31 A.M. Moved by Commissioner Walter, seconded by Commissioner Goehner, and carried that the Board approve the following Adoption of **Resolution No. 2006-36**, establishing the Fair Facility Deposit and Insurance Account.

9:32 A.M. Pat DuLac, Facilities Maintenance Department Director

- Fairgrounds Issues: (Fair Director present for discussion)
 - a) Maintenance Department to establish a list of required maintenance routines to be performed on a daily, weekly, and monthly schedule to check all equipment and vehicles.
 - b) Boswell Building roof leaks, Director will oversee repairs by his staff.
 - c) Irrigation Box close to completion, irrigation water assessment distribution needs to be decided.
 - d) Fire alarm problem now resolved, Maintenance will still change over to a new system, which will be done in stages to not disrupt Fair events.
 - e) Fire Marshall requests additional fire extinguishers for Fair buildings.
 - f) Reservoir requires an inspection, Maintenance staff will report back if cleaning is required.
 - g) Broken switch on fire suppression system, Director has part on order.
 - h) Settlement conference regarding City of Cashmere and Fair sewer systems will be on March 29, Commissioner Goehner to attend.
 - i) Fair sewer system in design stage by Doyle Burke, difficult to plan due to flow rates, must be completed by next week.
- Cafe Space, grease trap needs installation.

9:30 A.M. Greg Pezoldt, Public Works Director

DISCUSSION ITEMS:

1. Agreement for Bicycle Race Permit to be Held on May 13 – 14, 2006
2. Contract for Basin Asphalt Company for Supplying Asphalt Concrete Class “A” and Class “G” for 2006
3. Contract for Removal and Recycling of Metal and Vehicles from Multiple Sites, **pull this document**
4. Annual Certification for Calendar Year 2005
5. Certification of Road Fund Expenditures for Fish Passage Barrier Removal
6. Call for Bids for the Dryden Transfer Station Push Pit
7. Agreement for Auction between Chelan County and George Honey, Northwest Auctioneers
8. Dryden Transfer Station Pit improvement bid. Project to be paid by Solid Waste fund. Transfer Station will be closed for approximately two weeks during this process; direct hauling will be done in the interim.
9. County Auction agreement with George Honey. **Consensus** of the Board to invite Mr. Honey in to discuss auction which is scheduled for June 24th this year.
10. Prosecuting Attorney Request for more detailed accident reporting. Director will instruct Public Works employees on new procedures.

10:11 A.M. Moved by Commissioner Goehner, seconded by Commissioner Walter, and carried that the Board approve the following action items, **pulling item (1c) Buckley Recycling.**

1. Agreement/Contract for Signature

- a) Agreement for Bicycle Race Permit between Chelan County and David Douglas Bicycle Race Promoter for the Washington State Omnium Stage Race Championships on May 13-14, 2006 2006A5-34
- b) Contract between Chelan County and Basin Asphalt Company for Supplying Asphalt Concrete Class “A” and Class “G” for 2006 2006A5-35
- c) **(Pulled)** Contract between Chelan County and Buckley Recycle Center, Inc. for the Removal and Recycling of Metal and Vehicles

2. Miscellaneous

- a) Annual Certification for Calendar Year 2005 between Chelan County and the County Road Administration Board 2006R1-2
- b) Certification of Road Fund Expenditures for Fish Passage Barrier Removal between Chelan County and the County Road Administration Board 2006R1-2

3. Call For Bids

- a) Dryden Transfer Station Push Pit 2006B1-10

10:11 A.M. Recess

10:19 A.M. Mike Cecka, Building/Planning/Fire Safety Interim Director, Senior Planner Nathan Pate, and Deputy Prosecuting Attorney Susan Hinkle present.

DISCUSSION ITEMS:

1. Two letters of thanks from the public regarding Planning Staff, **filed** letters. 2006C8-60
2. Aliquot parcel issue, Planning staff will create the code change and submit to board.
3. Historic lot lines, county parcels may be combined over time for tax purposes.
Consensus of the Board to allow these parcel lines to be re-instated. This would be an

administrative interpretation of the code, Director will look at most appropriate way to formalize this issue.

4. Shoreline Permits for single-family home construction. Director contacted several agencies and found this law to be interpreted differently throughout the State. **Consensus** of the Board that a Shoreline Permit is not necessary for a single family residence.

11:06 A.M. PLANNING PUBLIC HEARINGS –

Commissioner Hawkins opens public hearing; first item is **Title 12 Article VII Cluster Subdivision regulations**. Several members of Planning Commission Subcommittee present, (see sign in sheet). Planner Mark Botello submits Planning Commission report and allows questions from the Board and the audience. Changes suggested and agreed upon will be incorporated into a Resolution for next week, after notification to the Planning Commission regarding the specifics. 2006P1-8

11:37 A.M. Title 11 Planned Unit Development Overlay District Hearing. Planner Mark Botello gives Planning Commission report and allows questions from the Board and the audience. Changes suggested and agreed upon will be incorporated into a Resolution for next week, after notification to the Planning Commissioner regarding the specifics.

11:58 A.M. Home Based Businesses Hearing. Planner Mark Botello gives Staff report and allows questions from the Board. This regulation has been in force on an interim basis since 2003, recommendation from Planning to adopt on permanent basis, as no major issues have arisen. Regulation may be further modified in the future to provide for both minor and major home based business. Changes suggested and agreed upon will be incorporated into a Resolution for next week.

12:14 P.M. Planning Department submits time line for WeavTel zone change applications. 2006C8-61

12:20 P.M. Moved by Commissioner Goehner, seconded by Commissioner Walter and unanimously carried that the Board move to executive session regarding personnel RCW 42.30.110(g) for 60 minutes to review applications for Building/Planning Director. Interim Director Mike Cecka, County Administrator Cathy Mulhall, and Merlin McReynolds from Prothman Company also present.

1:20 P.M. Moved back to regular session. Discussion regarding the final draft of the Management Assessment of the Planning/Building/Fire Safety Department conducted by the Prothman Company. **Moved** by Commissioner Walter, seconded by Commissioner Goehner, and carried that the Board approve the final Prothman report as submitted. Copies will be distributed to all participants. Implementation strategy for report recommendations will be provided by Interim Director Cecka at a later date. (See correspondence)

1:30 P.M. Recess

1:33 P.M. Moved back to session. Present are Harvey Nanto representing CC Consulting, Dane Keane, Ken Stanton, and Mary Hunt, Douglas County Commissioners, Lori Barnett of the City of East Wenatchee, David Stalheim and Allison Williams from the City of Wenatchee. Discussion regarding joint City/County Homelessness Plan. **Consensus** of the Board, Douglas County Commissioners, and representatives from the City of Wenatchee and East Wenatchee, that the City of Wenatchee be appointed lead agency for Homelessness Planning. The City of Wenatchee staff will schedule annual meetings with all agencies, and provide monthly updates on funding distributions. Administrative funds would be transferred to the City of Wenatchee. Interlocal agreement to be drafted for all entities. Commissioner Hawkins and County Administrator will begin work on draft document and distribute to other partners. Target date set for June 1 to sign Interlocal Agreement.

2:27 P.M. Discussion between County Commissioners regarding prescription drug card offered by NACO. Program offers reduced prescription drugs to those without insurance. **Consensus** of both Chelan and Douglas County Commissioners to forward information to the Chelan/Douglas Health district for input, Counties may be required to sign contract with NACO.

2:51 P.M. Discussion regarding Chelan/Douglas County animal control contracts, would be beneficial for both counties to negotiate a joint contract.

3:04 P.M. Moved by Commissioner Goehner, seconded by Commissioner Walter, and carried that the Board adjourn until Monday, March 27, 2006. Board adjourned.

Filed Correspondence:

- Correspondence from Clerk Siri Woods regarding Educational funding 2006C8-62
- Prothman report on management assessment of Planning, Building & Fires Safety Department. 2006C8-63

Vouchers Approved for Payment 2006B4-44

Current Expense	\$	135,389.64
All Other Funds		260,306.45
Total All Funds	\$	395,696.09

BOARD OF CHELAN COUNTY COMMISSIONERS
 BUELL HAWKINS, CHAIRMAN

 SALLY TAYLOR, Deputy Clerk of the Board