

CHELAN COUNTY BOARD OF COMMISSIONERS
SEPTEMBER 12, 13, 2005 MINUTES

9:17 A.M. Meeting called to order by Chairman Walter. Also present for session were Commissioner Hawkins, Commissioner Goehner, County Administrator Cathy Mulhall and Clerk of the Board.

9:17 A.M. Moved by Commissioner Hawkins, seconded by Commissioner Goehner, and carried that the Board approve the September 6, 2005 minutes as corrected.

9:21 A.M. Moved by Commissioner Hawkins, seconded by Commissioner Goehner, and carried that the Board approve the Consent Agenda as follows **(adding)** item **(h)**:

- Vouchers as submitted
- Payroll changes as follows:
 - a) Dan Mayfield, Public Works, Longevity Step
 - b) Jerry Gosvener, Public Works, Longevity Step
 - c) Gary Kraus, Public Works, Full-Time Hire
 - d) Scott Armstrong, Public Works, Full-Time Hire
 - e) Traci Marang, Extension, Resignation
 - f) Jeffery Stroup, Extension, Layoff
 - g) Maria Paz, Extension, Layoff
 - h) (Added)** Cynthia McGlothorn, Public Works Department, Promotion to Development Utility Coordinator

BOARD DISCUSSION:

- Chelan County 2005 Fair Update
- Project Manager Robert Knowles:
 - Project Punch List for Fairgrounds
 - Asbestos Abatement on Recently Purchased Douglas Street Homes
 - Peshastin Creek Fish Passage Project
- Sewer Hook Up at Fairgrounds – Commissioner Goehner will contact Doyle Burke to Discuss Alternatives to Sewer Hook Up
- Memorial Wreath Voucher for Payment to Florist – Board awaiting decision by State Auditor on Legality of Florist Payment
- WSAC Sub Committee Appointments
- Legislative Steering Committee Appointments
- September 22 DOE Workshop re: Communication with Local Government – Commissioner Goehner to attend representing Commissioners
- Citizen E-mail Regarding Determination of School District Boundaries – Commissioners do not have input nor determine boundaries

ADMINISTRATIVE AGENDA

County Administrator, Cathy Mulhall

10:03 A.M. DISCUSSION ITEMS:

1. Project Manager Robert Knowles and Facilities Maintenance Director Pat DuLac Present to Discuss Current Projects
 - 316 Building Plaque
 - Authorization to Bid Chelan County Auditorium Renovation
 - Courthouse Floor Plan Layout – It was **consensus** of Board to authorize Robert Knowles to draw up contract between Architect Michael Beaman and Chelan County for initial floor plans for Courthouse Remodel
 - Auditorium Contract Documents/Low Voltage
2. Payment for Installation and Removal of Banners for Town of Manson
3. Administrative Update
 - Position Evaluation Team Review Results

10:41 A.M. ACTION ITEMS:

Moved by Commissioner Hawkins, seconded by Commissioner Goehner and carried that the Board approve the following **(adding)** item **4(b)**:

1. Budget Request – Out of State Travel

- a) Auditor Evelyn Arnold, Chief Deputy Skip Moore and Elections Director Nissa Burger to Attend Elections Training in Portland, Or, Sept 29-Oct 2

2005B4-142

2. Budget Transfer

- a) Fair to Transfer \$5,000 from Extra Help to Overtime

2005B4-142

3. Notice of Hearing

- a) Emergency Budget Appropriation

- Paths and Trails - \$17,000
- Juvenile Debt Service - \$71,000

2005H6-25

4. Miscellaneous

- a) Authorization to Bid Chelan County Auditorium Renovation 2005B1-58

- b) **(Added)** Approval of Position Evaluation Team Position Review Results

2005B4-143

10:44 A.M. Moved by Commissioner Goehner, seconded by Commissioner Hawkins and carried that the Board move into five minute executive session pursuant to RCW 42.30.110(g) regarding personnel issues.

10:49 A.M. Board resumes regular session. Recessed

NATURAL RESOURCES PROGRAM

Mike Kaputa, Natural Resources, Planning Director Larry Angell

11:04 A.M. DISCUSSION ITEMS:

- Critical Areas Update
- Salmon Recovery Draft Plan Revisions
- Peshastin Fish Ladder Project Update

- Wenatchee Instream Flow Committee Update

WENATCHEE RIVER COUNTY PARK

Jerry Niebuhr, Manager

11:45 A.M. DISCUSSION ITEMS:

1. Proposed Increase of Park Fees at Wenatchee River County Park
2. Update on New Added Sites
3. 2005 Revenue Higher Than 2004
4. Payroll Change Notice Request for Manager
5. Irrigation Box Locks in Farmworker Housing Camp Needed

11:59 A.M. Moved by Commissioner Hawkins, seconded by Commissioner Goehner and carried that the Board approve the following **(added)** action items with item **1(a)** to be followed by Fee Resolution at a later date:

1. Budget Request/Fee Increase

- a) **(Added)** Approval of Recommended Fee Increases for Camping at Wenatchee River County Park, (see Resolution #2005-90) 2005B4-144

2. Payroll Change Notice

- a) **(Added)** Jerry Niebuhr, Park Manager, Monthly Salary Increase of \$200 During Season and \$100 During Off Season

12:03 P.M. Recess. (Commissioner Goehner excused from session for remainder of day)

DEPARTMENT OF CORRECTIONS

Regional Justice Center Interim Director Gale Wick

1:32 P.M. DISCUSSION ITEMS:

- August Population 313
- Transition Costs Breakdown Requested by Commissioner Walter
- August Bed Rentals and YTD Figures for Bed Rentals
- New Hire for Open Cook Position
- Cost Analysis of Central Services

2:13 P.M. Board Discussion Continues:

- Vouchers for Payment Pulled by Auditor for REET Funds
- Boundary Line Adjustment Approval Concerns by Resident

2:18 P.M. Recessed

Tuesday, September 13

8:00 A.M. DEPARTMENT HEAD MEETING

- Year to Date Revenue and Expense Performance vs. Budget
- Miscellaneous

(9:00 a.m. Agenda with Fair cancelled)

9:30 A.M. Commissioner Walter opens session with all Commissioners present.

PUBLIC WORKS DEPARTMENT

Public Works Dir. Greg Pezoldt, Utility/Development Coord. Cindy McGlothorn

9:30 A.M. DISCUSSION ITEMS:

1. Call for Bids – Mission Creek Cleanup
2. Engineers Report for Sunnyslope Road Bank Stabilization. Realtor Jolly Ann Seyster present for bank stabilization and cost discussion.
3. Resignation of Transfer Station Operator and Other Position Openings
4. Comparisons of Chelan County Salary to Other County Entities. Public Works Director will bring documents and recommendation for further discussion
5. Call for Bids – Mission Creek Cleanup (To be pulled at Department Request). Document will be re-submitted as a proposal. Planning Director Larry Angell and Prosecutor Gary Riesen present for discussion.

10:31 A.M. ACTION ITEMS:

Moved by Commissioner Hawkins, seconded by Commissioner Goehner, and carried that the Board approve the following action items, **(pulling)** item **2(a)** to be resubmitted later today as a Call for Proposal, and **(adding)** item **3(a)** Engineer's Report for continuing information and site inspections:

1. **Road Vacation**
 - a) Letter to the Treasurer for Collection of Costs Incurred on the Road Vacation for a Portion of Madeline Road Petition for by Stuart and Janet Chace Fraser
2005V1-24
2. **Call for Bids**
 - a) **(Pulled)** Mission Creek Cleanup
3. **Correspondence**
 - a) **(Added)** Engineer's Report regarding Sunnyslope Bank Stabilization 2005C8-249

BUILDING/PLANNING/FIRE SAFETY

Planning Director Larry Angell

10:33 A.M. DISCUSSION ITEMS

1. Timelines for Development Permits
2. Mylar Approval Process
3. Hearings Examiner Applications May Be Scheduled for Hearing Prior to Completion of Documentation with Applicant Forfeiting Fee if Not Completed Prior to Hearing
4. Malaga Sub Area Planning Project
5. Chelan Falls Water District

10:57 A.M. Moved by Commissioner Goehner, seconded by Commissioner Hawkins, and carried that the Board move into 10 minute executive session pursuant to RCW 42.30.110(g) regarding personnel.

11:08 A.M. Board extends executive session for an additional five minutes pursuant to RCW 42.30.110(g) regarding personnel.

11:14 A.M. Board resumes regular session.

11:14 A.M. Building/Planning Discussion Items Continue:

- Review of Post Subdivision Development Issues
- Malaga Sub-Area Planning Project Update – Appointment to Committee

11:33 A.M. Emergency Budget Appropriation Hearings - REET II \$700,000

11:33 A.M. Hearing opened by Commissioner Walter. No public present for comments at the hearing. **Moved** by Commissioner Hawkins, seconded by Commissioner Goehner and carried that the Board approve the following:

1. **Resolution:**

- a) Adoption of **Resolution No. 2005 - 89** for an Emergency Budget Appropriation for \$700,000 for REET II Projects

11:34 A.M. Moved by Commissioner Hawkins, seconded by Commissioner Goehner, and carried that the Board approve the addition of vouchers to issue, for payment from REET II funds, previously pulled by the Auditor's Office in the amount of \$395,652.68.
2005B4-145

11:35 A.M. Hearing closed.

11:35 A.M. Board Discussion Continues:

- Commissioner Re-assignment to Boards in 2006
- Comments from Prosecuting Attorney Regarding RiverCom Inter Local Agreement
- PUD Recreation Enhancement Fund Meeting Update

11:50 A.M. Moved by Commissioner Hawkins, seconded by Commissioner Goehner, and carried that the Board move into 10 minute executive session pursuant to RCW 42.30.110(g) regarding contract negotiations.

11:57 A.M. Board resumes regular session. Board Discussion Continues:

- Local Salmon Recovery Plan Overview

12:08 P.M. Recess

1:32 P.M. Board Discussion:

(Commissioner Goehner excused from session.)

- **Salmon Recovery Plan Review Workshop**

2:28 P.M. Recess

2:42 P.M. Board Discussion Continues:

- Farm Worker Housing Director Donn Etherington Re: Voucher Approval
- Manual Warrant Approval for Final Payment on Marine One

2:44 P.M. Moved by Commissioner Hawkins, seconded by Commissioner Walter, and carried that the board approve the vouchers for payment for breaking down tents and miscellaneous items at Farmworker Housing Camp as a contract for services with Gonzales Janitorial Services in the amount of \$4,168.88, 2005B4-146 as well as a manual warrant for final boat payment for Marine One in the amount of \$43,365.00 2005B4-146

2:46 P.M. Recess

3:03 P.M. Public Works Discussion Items Continued:

- Call for Bids/Request for Proposals. It was earlier determined that a request for proposals for the Mission Creek clean up project would be submitted for Commissioner approval. The Public Works Director submits proposal for review.

3:20 P.M. Moved by Commissioner Hawkins, seconded by Commissioner Walter, and carried that the Board approve as to form Solicitation for Proposals for Removal of Junk from the Stewart Property. 2005B1-59

3:20 P.M. Moved by Commissioner Hawkins, seconded by Commissioner Walter, and carried that the Board discontinue the Call for Bids previously approved on August 29, 2005 as document 2005B1-57 for removal of junk from the Stewart Property and noting the minutes of August 29, 2005 to reflect the discontinuation. 2005B1-57

3:20 P.M. Public Works Discussion Items Continued:

- Request for a Market Factor Adjustment for T-090 Designer Position

3:22 P.M. Moved by Commissioner Hawkins, seconded by Commissioner Walter and carried that the Board approve the following **(added)** action item:

1. Budget Request/Personnel

- a) Approval of Market Factor Adjustment for Public Works T-090 Designer Position (One current position and one open position) at a rate of 15% above current pay scale 2005B4-147

3:24 P.M. Moved by Commissioner Hawkins, seconded by Commissioner Walter, and carried that the Board adjourn until Monday, September 19. Board adjourned.

Filed Correspondence:

- E Mail Correspondence from Barry Wise regarding Tourism Funding 2005C8-250
- Letter from Douglas County PUD regarding Re-Licensing of Wells Hydroelectric Project 2005C8-251

- Liability Notice from Robert Stewart 2005 C8-252
- Memorandum from Superior Court regarding Superior Court Revenue 2005C8-253
- Humane Society First Quarter Hours of Service Report 2005C8-254
- Washington State Finance Officers Association Letter of Notification regarding Professional Finance Officer Award Presented to Cathy Mulhall 2005C8-255
- Copy of Letter from Leavenworth Recycles regarding Receptacles in Leavenworth 2005C8-256

Vouchers Approved for Payment 2005B4-148

Current Expense	\$205,920.72
All Other Funds	<u>645,320.93</u>
Total All Funds	\$851,241.65

BOARD OF CHELAN COUNTY COMMISSIONERS
RON WALTER, CHAIRMAN

JANET K. MERZ, Clerk of the Board