

**CHELAN COUNTY BOARD OF COMMISSIONERS**  
**MARCH 21-22, 2005 MINUTES**

**9:03 A.M.** Meeting called to order by Chairman Walter. Also present for session were Commissioner Hawkins, Commissioner Goehner, County Administrator Cathy Mulhall and Deputy Clerk of the Board, Sally Taylor.

**9:04 A.M. Moved** by Commissioner Hawkins, seconded by Commissioner Goehner and unanimously carried that the Board move to executive session regarding personnel RCW 42.30.110(g) for 5 minutes.

**9:09 A.M. Moved** back to regular session.

**9:15 A.M. Moved** by Commissioner Hawkins, seconded by Commissioner Goehner, and carried that the Board approve the March 14-15, 2005 minutes as corrected.

**9:16 A.M. Moved** by Commissioner Goehner, seconded by Commissioner Hawkins, and carried that the Board approve the Consent Agenda as follows:

- Vouchers as submitted
- Payroll changes as follows:
  - a) Russell Clark, Maintenance Dept., Length of Service Increase
  - b) William Jared, Jr., Maintenance Dept., Length of Service
  - c) Doug Lewin, Building & Planning, Length of Service Increase
  - d) Craig Burt, Juvenile Detention, Extra Help
  - e) Debra Nickles, Public Works, Temporary Help
  - f) Scott Burchett, Public Works, Temporary Help
  - g) Stephanie Harris, DIS, Promotion
  - h) Scott Nesary, Sheriff, Length of Service Increase
  - i) Paul Rohrbach, Sheriff, Length of Service Increase
- Refer to Prosecuting Attorney Claim for Damage
  - a) Claim #2005-3, United Parcel Service, Alleged Vehicle Damage 2005C9-16

**9:17 A.M. BOARD DISCUSSION:**

- Link Board Retreat
  - ⇒ Possible future fare increase
  - ⇒ Concerns from Para transit users now served by Trolley in Leavenworth
  - ⇒ Sunday rider service, address the need within Chelan County
- Jay Manning, Washington State Director of Department of Ecology, met with Board regarding water issues, site visit to Mission Creek area.
- Regional Jail Committee Meeting
  - ⇒ Applications received for Director position
  - ⇒ 60 bed annex building project well underway
- 316 Building Update

- ⇒ Discussion with contractor G. G. Richardson and project manager Robert Knowles to discuss window installation defects. Request a visual inspection before acceptance.
- ⇒ Stucco work to begin with new sub contractor, Stucco by Alex.
- RiverCom Board Workshop April 27th conflicts with WVTC meeting.
- Board notified by email that Cashmere/Dryden Airport Manager Director Dick Matson intends to resign. Commissioners to appoint an interim manager. Commissioner Goehner will arrange to meeting with Airport Advisory Board next week.
- Fairgrounds sewer hook up negotiations continue with the City of Cashmere. Prosecuting Attorney Susan Hinkle to attend session tomorrow for discussion.

#### **10:09 A.M. ADMINISTRATIVE AGENDA, County Administrator, Cathy Mulhall**

Project Manager Robert Knowles present to discuss contracts for Fairgrounds Restroom Project. Agreement with Whitebird is a design agreement rather than a construction agreement.

#### **10:24 A.M. ACTION ITEMS:**

**Moved** by Commissioner Goehner, seconded by Commissioner Walter, and carried that the Board approve the following action items:

##### **1. Contracts for Signature**

- a) Interlocal Cooperative Agreement between the City of East Wenatchee and the Regional Justice Center for Housing of Inmates 2005A5-87
- b) State of Washington Work Project Agreement Allowing Department of Corrections to Provide Inmate Labor at the Fairgrounds 2005A5-88
- c) Construction Design Agreement with Whitebird Construction for Fairgrounds Restroom Project 2005A5-89

##### **2. Miscellaneous**

- a) Entertainment Permit for Tsillian Cellars Summer Concert Series 2005A1-1

**10:26 A.M.** Facilities Director Pat Du Lac present to discuss the Auditorium Remodel project. Seating inside building will need to be removed. Director Du Lac to explore options for disposal. Wheel chair lifts will also need to be removed, possible surplus options.

#### **10:37 A.M. Administrative Discussion Continues:**

- Risk Pool Meeting April 13 and 14, 2005, Administrator Cathy Mulhall and Commissioner Goehner to attend.
- Smoking issue in front of 316 building, discussion of other options for smokers.
- Military leave question. Administrator will update military leave policy to allow active duty employees three weeks paid leave annually.
- New maintenance employee, position will be split between the Fairgrounds and Maintenance Department. Emergency Budget Appropriation will be needed.
- Possible fee at Wenatchee River Park for rafters, update fee schedule for 2005.
- January Financial report from County Auditor, Commissioner Hawkins to contact Auditor for verification of report.

**11:00 A.M. Moved** by Commissioner Hawkins, seconded by Commissioner Goehner, and carried that the Board approve the following **added action item** submitted by Project Manager Robert Knowles:

**Contract for Signature**

Notice to proceed for restroom design at the Fairgrounds with Whitebird Construction  
2005A5-90

**11:01 A.M.** Recess for five minutes.

**11:06 A.M.** Return to regular session.

**11:07 A.M. NATURAL RESOURCES PROGRAM, Mike Kaputa, Project Coordinator**  
**DISCUSSION ITEMS:**

- Wenatchee Valley College Institute for Rural Innovation and Stewardship feasibility study analysis. Study to determine if agriculture leases for growers in Chelan County would be successful. Conservation easement grant will fund project.
- Golder Amendment #3 to Develop Web-Based Habitat Project Management Program. Project development program to be created by Golder Associates. Intellectual Property rights to program product discussed. **Consensus** of Board to pull amendment for review.
- Wenatchee Watershed in stream flow meeting last week. Information packets have been produced and will be used at public meetings.
- Questions regarding exempt wells in regards to water rights.

**11:47 A.M. ACTION ITEMS:**

**Moved** by Commissioner Goehner, seconded by Commissioner Hawkins, and carried that the Board approve the following action item, **pulling item b**, Golder Amendment.

**1. Contracts/Agreements**

- a) Wenatchee Valley College/IRIS Agreement to Conduct Ag Lease Feasibility Study 2005A5-91
- b) **(Pulled)** Golder Amendment #3 to Develop Web-Based Habitat Project

**11:49 A.M. Board Discussion Continues:**

- Skill Source meeting update
- Risk Pool meeting in Moses Lake on Thursday March 23.
- Legislative review
- Board of Realtors meeting:
  - Impact fee imposition by other Counties.
  - Real Estate Excise Tax discussed, Realtors feel the tax impacts affordability of homes.
  - Critical Areas Ordinance, compare Chelan regulations in other Counties.
  - Boundary Line Adjustment Committee still pending.
  - Department Of Ecology has grants for merging critical areas and shoreline regulations.

- Health District Meeting today, new food service regulations to be reviewed.

**12:01 P.M. Recess** for Lunch, recording continues as Board reviews vouchers.

**1:32 P.M. CHELAN COUNTY SHERIFF, Mike Harum, Chief Deputy Clyde Foreman, and Civil Deputy Mark Horaski present.**

**DISCUSSION ITEMS:**

- Master Challenge Cost Share Agreement between Sheriff and USDA Forest Service
- Pull action item Search and Rescue Conference catering contract
- Deputy Bruce Long involved in collision last weekend, State Patrol will do investigation.
- Towing and impounding of vehicle legal issues. Local tow companies would like regulations changed on abandoned cars. Sheriff may use PUD Dam Deputy part time to identify vehicles.
- DOE Director Jay Manning to work with County on Mission Creek clean up.
- County Web Site issues, Sheriff will contact DIS to update web page.
- Grant from Homeland Security would be used for Sheriff's Office to assist NOANET and Rivercom. NOANET would receive money from the initial grant to prepare study paper to improve emergency responder reception.

**2:12 P.M. Moved** by Commissioner Goehner, seconded by Commissioner Walter and carried that the Board move into 30 minute executive session pursuant to RCW 42.30.110(g) regarding personnel.

**2:42 P.M. Consensus** of Board to extend executive session for 5 minutes.

**2:47 P.M. Moved** back to regular session.

**2:47 P.M. ACTION ITEMS:**

**Moved** by Commissioner Hawkins, seconded by Commissioner Walter, and carried that the Board approve the following action item, **pulling item a**, Food service contract.

**1. Contracts/Agreements**

- a) **(Pulled)** Food Service/Catering Contract for SAR conference
- b) Master Challenge Cost Share Agreement Between Chelan County Sheriff and USDA Forest Service, 2005A5-92

**2:47 P.M. Moved** by Commissioner Goehner seconded by Commissioner Hawkins and carried that the Board recess until Tuesday, March 22, 2005. Board recessed.

**Tuesday, March 22, 2005**

**9:08 A.M.** Chair Pro Tem Commissioner Buell Hawkins opens session. Steve Gear, Chelan County Fairgrounds Manager present for discussion.

**9:09 A.M. DISCUSSION ITEMS:**

1. Grounds Manager Position and Use of Fairground Property. Rental contract changes needed. **Consensus** of the Board to pull both Action items to be placed on consent agenda next week.
2. Authorization to Hire Additional Grounds Keeper
3. Electricity use at Fairground residence.

**9:30 A.M.** Commissioner Walter joins session.

**9:40 A.M. PUBLIC WORKS DEPARTMENT, Public Works Director Greg Pezoldt**  
**DISCUSSION ITEMS:**

1. Annual Certification for Calendar Year 2004
2. Certification of Road Fund Expenditures for Fish Passage Barrier Removal
3. Contract with Two Rivers Sand and Gravel, Inc. Crushed Aggregate for Seal Coat
4. Contract with Basin Asphalt Company for Crushed Aggregate for Seal Coat
5. Contract with Basin Asphalt Company for Cold Mix Asphalt
6. Contract with Basin Asphalt Company for Class A and Class G
7. Resolution for Ridge to River Closure, **pull to update and sign later today.**
8. Final Order of Vacation for Mike Walker
9. Towing of Abandoned Vehicles, two members from public present to discuss possible solutions to towing of abandoned cars off county roads.
10. Wood Chipping Policy review from March 11, 2003. City of Wenatchee provides service outside of city limits for chipping service.
11. WUTC hearing regarding railroad crossing at A street to be held in April.

**10:21 A.M ACTION ITEMS:**

**Moved** by Commissioner Hawkins, seconded by Commissioner Goehner, and carried that the Board approve the following action items, **pulling 1f and 2a.**

**1. Agreements/Contracts for Signature**

- a) Annual Certification for Calendar Year 2004 between Chelan County and County Road Administration Board 2005R1-2
- b) Certification of Road Fund Expenditures for Fish Passage Barrier Removal for 2004 with County Road Administration Board 2005R1-2
- c) Contract between Chelan County and Two Rivers Sand and Gravel, Inc. for Purchase of Crushed Aggregate for Seal Coat for the Leavenworth District for 2005 2005A5-93
- d) Contract between Chelan County and Basin Asphalt Company for Purchase of Crushed Aggregate for Seal Coat for the Cashmere, Entiat and Wenatchee Districts for 2005 2005A5-94
- e) Contract between Chelan County and Basin Asphalt Company for Purchase of Cold Mix Asphalt for 2005 2005A5-95
- f) **(Pulled)** Contract between Chelan County and Basin Asphalt Company for Purchase of Class A and Class G Asphalt for 2005,

**2. Resolution**

- a) **(Pulled)** Road Closures for Ridge to River Race on April 10, 2005

**3. Road Vacation**

- a) Final Order of Vacation Petition by Mike Walker for the Vacation of a Portion of County Road Right of Way in Hollywood Beach Plat 2005V1-4

**10:24 A.M Recess** for five minutes

**10:28 A.M Back** to regular session

**10:29 A.M. BUILDING/PLANNING/FIRE SAFETY, Planning Director Larry Angell, Deputy Director Deanna Walter, Planner Cliff Wavra present for discussion.**

**DISCUSSION ITEMS:**

- Request to Re-Establish the Icicle Design Review Committee.
- Request for Refund of Fees by Ted J. Hanika. **Consensus** of the board to refund \$150, hearings examiner fee.
- Two Rivers Sand & Gravel permit application

**10:40 A.M ACTION ITEMS:**

**Moved** by Commissioner Hawkins, seconded by Commissioner Goehner, and carried that the Board approve the following action items:

**1. Budget Requests/Refunds**

- a) Refund of Fee in the amount of \$150.00 to Ted J Hanika. 2005B4-53

**2. Resolution**

- a) Adoption of **Resolution No. 2005-35**, Re establishing the Icicle Design Review Committee and appointments of Patrick Fromm, Rob Newsom, Valla Howell, Jerry Dirkse, and Doyle Davenport.

**10:45 A.M.** Board Workshop with Planning staff to prepare for short-term rental regulations public hearing on March 29, 2005.

**11:07 A.M. Moved** by Commissioner Goehner, seconded by Commissioner Hawkins and unanimously carried that the Board move to executive session regarding litigation RCW 42.30.110(i) for 25 minutes. Prosecuting Attorneys' Susan Hinkle & Lou Chernak present.

**11:30 A.M. Moved** by Commissioner Goehner, seconded by Commissioner Hawkins and unanimously carried that the Board extend executive session for five minutes.

**11:35 A.M. Moved** back to regular session. Planning staff returns to continue workshop.

**NOON** Working Lunch with Mike Kaputa, Natural Resources. **Filed** list of topics. 2005C8-84

**1:36 P.M.** Fair Executive Board members, Kriss Krilly, Mike Wolfe, and Fair Manger Steve Gear, meet with Commissioners to discuss drafting a County Fair Master Plan.

**2:25 P.M. Moved** by Commissioner Goehner seconded by Commissioner Hawkins and unanimously carried that the Board approve **Adoption of Resolution No. 2005-36**, Road Closures for Ridge to River Race on April 10, 2005

**2:26 P.M. Recess**

**3:33 P.M.** Moved back to session, Commissioner Goehner excused for private meeting. Public Works Director Greg Pezoldt present for further Public Works discussion.

- New budgeted position in sign shop. **Consensus** of board to allow the Director to fill this position.
- Blewett Pass Interchange, discussion regarding access and drainage issues. Director to meet with Department of Transportation.

**3:54 P.M. Moved** by Commissioner Hawkins, seconded by Commissioner Walter, and carried that the Board adjourn until Monday, March 28, 2005. Board adjourned.

**Filed Correspondence:**

- Letter to board from Chipman Construction regarding sewer hook up for Fairgrounds RV park project. 2005C8-85
- Letter to board from Steve Hanson citing violations of Conditional Use Permit by Wenatchee Rock Products on Highway 97A 2005C8-86
- Email from Derik Sandison, Department of Ecology, regarding drought funding and water right interruptions. 2005C8-87
- Letter from DSHS Juvenile Administration regarding availability of block grant funds for juvenile rehabilitation. 2005C8-88
- Zoning Change Petition from property owners in Chelan Falls. 2005P8-2

**Vouchers Approved for Payment**

2005B4-54

Current Expense	\$161,204.39
All Other Funds	<u>\$560,021.27</u>
Total All Funds	\$721,225.66

BOARD OF CHELAN COUNTY COMMISSIONERS  
RON WALTER, CHAIRMAN

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SALLY TAYLOR, Deputy Clerk of the Board