

**CHELAN COUNTY BOARD OF COMMISSIONERS**  
**MARCH 14, 15, 2005 MINUTES**

**9:01 A.M.** Meeting called to order by Chairman Walter. Also present for session were Commissioner Hawkins, Commissioner Goehner, County Administrator Cathy Mulhall and Clerk of the Board.

**9:01 A.M.** Project Manager Robert Knowles, Deputy Prosecutor Susan Hinkle, Facilities Maintenance Director Pat DuLac and Engineering Consultant Randy Asplund representing RH2 Engineering present to discuss Fairgrounds project and letter of opinion on sewer services. Lance Chipman also arrives at session discussion.  
2005C8-77

**9:23 A.M. Moved** by Commissioner Hawkins, seconded by Commissioner Goehner, and carried that the Board approve the March 7, 8, 2005 minutes as corrected.

**9:28 A.M. Moved** by Commissioner Hawkins, seconded by Commissioner Goehner, and carried that the Board approve the Consent Agenda as follows:

- Vouchers as submitted
- Payroll changes as follows:
  - a) Thomas Michael Thatcher, Maintenance Dept., Termination
  - b) Steven Black, Public Works, Layoff
  - c) Taunya Brons, Public Works, Temporary Help
  - d) Mary Drussell, Regional Justice Center, Length of Service Increase
  - e) Robert Husted, Regional Justice Center, Length of Service Increase
  - f) Edwin Frazier, Regional Justice Center, Length of Service Increase
  - g) Trudy Marteeny, Regional Justice Center, Length of Service Increase
  - h) Gabriel Smith, Regional Justice Center, Length of Service Increase
  - i) Paula Westman, Regional Justice Center, Length of Service Increase
- Donation of Annual Leave of 50 hours to Maintenance Employee 2005B4-48

**9:29 A.M. BOARD DISCUSSION:**

- Link Trolley Services – Concerns with Link Trolley replacement of Link Plus services in Leavenworth area
- Council of Governments Meeting Date
- Stevens Pass Ski Area Overpass Planning
- Fairboard Update
- RiverCom Meeting Update

**9:48 A.M. Moved** by Commissioner Goehner, seconded by Commissioner Hawkins and carried that the Board move into ten minute executive session pursuant to RCW 42.30.110(g) regarding personnel.

**9:58 A.M. Moved** by Commissioner Goehner, seconded by Commissioner Hawkins and carried that the Board extend executive session pursuant to RCW 42.30.110(g) regarding personnel for an additional ten minutes.

**10:06 A.M.** Board resumes regular session.

## **ADMINISTRATIVE AGENDA**

**County Administrator, Cathy Mulhall**

### **10:06 A.M. DISCUSSION ITEMS:**

1. Project Manager Robert Knowles regarding Ongoing Projects and Proposed Action Items
2. Fairgrounds Manager Steve Gear regarding Fair Issues – Manager begins discussion on full time grounds manager and housing.
3. Deputy Auditor Discusses Request for Sheriff Harum to Receive Full Day Meal Reimbursement of \$44 per Day on Travel Days. – Item to be pulled, Auditor will pay at current policy of  $\frac{3}{4}$  reimbursement until Financial Policy and Procedures review group meet for policy revisions or suggestions.
4. Cashmere-Dryden Airport Advisory Board regarding Airport Issues – Jim Robertson speaks on behalf of Airport Advisory Board regarding current management. Other members also voice concern. Airport Manager Dick Matson responds.  
2005C8-78
5. Administrative Update and Action Items Continued.

## **NATURAL RESOURCES PROGRAM**

**Mike Kaputa, Natural Resources Project Coordinator**

### **11:15 A.M. DISCUSSION ITEMS:**

1. Salmon Recovery Funding Board Grant Agreement for Gagnon CMZ Project
2. Salmon Recovery Funding Board Grant Agreement for Wenatchee Instream Flow Habitat Project
3. Salmon Recovery Funding Board Grant Agreement for Peshastin Creek Fish Barrier Removal
4. Consulting Services Agreement with Jones & Stokes for Peshastin Creek Fish Barrier Permitting Services
5. Letter to Department of Ecology Concerning Columbia River Initiative
6. Departmental Issues – Possible reorganization of duties in department

### **11:42 A.M. ACTION ITEMS:**

**Moved** by Commissioner Goehner, seconded by Commissioner Hawkins, and carried that the Board approve the following:

#### **1. Contracts/Agreements**

- a) Salmon Recovery Funding Board Grant Agreement for Gagnon Channel Migration Zone Project, IAC #04-1538N 2005A5-80
- b) Salmon Recovery Funding Board Grant Agreement for Wenatchee Instream Flow Habitat Project, IAC #04-1700N 2005A5-81

- c) Salmon Recovery Funding Board Grant Agreement for Peshastin Creek Fish Barrier Removal, IAC #04-1509R 2005A5-82
- d) Consulting Services Agreement with Jones & Stokes for Peshastin Creek Fish Barrier Permitting Services 2005A5-83

**2. Correspondence for Signature**

- a) Letter to Department of Ecology Concerning Columbia River Initiative 2005C8-79

**11:50 A.M. Administrative Agenda Continues:**

**ACTION ITEMS:**

**Moved** by Commissioner Hawkins, seconded by Commissioner Goehner and carried that the Board approve the following action items **(pulling)** item **4(b)** awaiting contract documents, and **(pulling)** item **6(a)** to be paid at current  $\frac{3}{4}$  time rate to be re-evaluated by the Financial Policy Review Committee:

**1. Budget Request**

- a) Sheriff Harum and Undersheriff Meinzer to Attend Risk Management Policy and Procedure Training in Las Vegas, NV on April 27-29 2005B4-49
- b) Auditor Evelyn Arnold, Chief Deputy Skip Moore and Financial Services Manager Brad Posenjak, CPA to Attend GFOA Accounting Seminar in Portland, OR on May 1-5 2005B4-49

**2. Call for Bids**

- a) Authorization to Call for Bids for Sheriff Patrol Vessel 2005B1-22

**3. Budget Transfer**

- a) REET 2 to Transfer \$3,200 from Capital to Benefits 2005B4-50

**4. Contracts for Signature**

- a) Contract with Certified Folder Display Service for Ohme Gardens 2005A5-84
- b) **(Pulled)** Change Order #1 Furniture for 316 Building Contract
- c) Change Order #1 with Pipkin Construction for Fairgrounds Lot A Improvement Project 2005A5-85

**5. Notice of Hearing**

- a) Emergency Budget Appropriation
  - Juvenile Building Debt Service Fund - \$455,000
  - Farm Worker Housing Fund - \$22,000
  - Law Enforcement Communications Fund - \$4,100
  - Boat Safety Fund - \$8,000
  - Clerk's Office - \$12,500 2005H6-9

**6. Miscellaneous**

- a) **(Pulled)** Request for Sheriff Harum to Receive Full Day Meal Reimbursement of \$44 per Day on Travel Days
- b) Facilities Maintenance Request to Refill Vacant Custodian Position 2005B4-51

**11:43 A.M. Discussion Items Continue**

- Wenatchee River County Park Managers Expected Return on March 25 – Discuss fees for Rafting Departures from River
- Airport Management Issues

**12:15 P.M.** (Tape left running for voucher approval)

**NOON**

**CHELAN COUNTY REGIONAL JAIL**

**Gale Wick, Interim Jail Director**

**1:34 P.M. DISCUSSION ITEMS:**

- Current Population at 300
- Weapons Retention Courses
- New Holsters Needed for Officers
- Security for Inmates Appearing in Court

**1:42 P.M. Moved** by Commissioner Hawkins, seconded by Commissioner Goehner and carried that the Board move into 18 minute executive session pursuant to RCW 42.30.110(g) regarding personnel.

**2:00 P.M.** Board resumes regular schedule.

**2:00 P.M. BID OPENING – Chelan County Fairgrounds Restroom Design Build**

Bid Opening for Chelan County Fairgrounds Restroom/Shower Design Build Project. Project Manager Robert Knowles present for bid opening. Bid Opening Closed to Further Bids by Chairman Walter

Bid opening proceeds with five bids submitted as follows:

	Base Bid	Design Duration-Calendar Days
Tom Spears Construction	\$331,726.00	60
Blodgett Construction	\$285,197.00	7
Whitebird Construction	\$272,608.00	25
Cusick Construction	\$344,990.00	40
GG Richardson	\$327,078.00	30

**2:05 P.M.** Board accepts the bids as submitted. Bid to be awarded on Tuesday, March 15, 2005 at 9:00 a.m. after review by Project Manager to insure bids meet bid criteria.  
2005B1-23

**2:12 P.M. Board Discussion Continues:**

- Fairgrounds Improvement Coordinator Michael Elmer Discusses Fairgrounds Projects
- Emergency Management Elected Officials Meeting Update

**2:20 P.M. Information Services Director Fred Hart Meets with Board Re: Departmental Issues**

- Fred Hart Thanks Board for Opportunity to Move Into 316 Building

- Personnel Request
- Request for Promotion of Employee to Microcomputer Programmer Trainee
- Cooperative Agreement with PUD for GIS Upgrade Systems
- Fiber Connection to Fairgrounds Nearly Complete
- Server Installations in Natural Resources Division

**2:55 P.M. Dennis Beech of Department of Fish and Wildlife Meets with Commissioners**

- Local Cougar Issues
- Recent Changes in Fish and Wildlife Commission
- Stocking and Fishing Issues in Cascade Lakes
- BB Springs Design Consultant
- Summer Chinook Hatchery Program at Turtle Rock
- Meeting Between Fish and Wildlife and Rafting Companies regarding Overcrowding on Rivers and Fees for Using Facilities
- Possible Introduction of Moose to Lake Wenatchee
- Update on Fish and Wildlife Agreements with Mission Ridge

**3:58 P.M.** Recess until Tuesday, March 15, 2005

**Tuesday, March 15**

**8:46 A.M.** Commissioner Walter opens session with all Commissioners present.

**8:46 A.M. Conference Call from Legislative Consultant Jim Potts**

**FACILITIES MAINTENANCE DEPARTMENT**

**Pat DuLac, Facilities Maintenance Director, Project Manager Robert Knowles**

**9:00 A.M. DISCUSSION ITEMS:**

1. Termination of Custodian – Request to Refill Position
2. Maintenance Operations Falling Behind – Request to Hire Maintenance Employee. It was **consensus** of Board to hire employee for additional new work created by Remodeled Facilities and Fairgrounds work.
3. Bid on Window Coverings for 316 Building

**9:08 A.M. Moved** by Commissioner Hawkins, seconded by Commissioner Goehner and carried that the Board approve the following:

**1. Bid Award Approval**

- a) Approval of Bid Award to Floors to Go for Window Coverings in 316 Building in the amount of \$14,118.30

2005B1-24

**9:09 A.M. Facilities Maintenance Discussion Items Continue:**

- Doors Separating Public Works/Natural Resources Need Further Sound Barrier and Locking System
- Proposed Movement of Departments and Storage in Vacated Portions of Campus Buildings

- King Street Lot Striping and Resurfacing
- Security Control System in Juvenile Detention

(9:34 A.M.) Commissioner Walter leaves for canvassing Board. Commissioner Hawkins will act as Chair Pro tem in his absence.

**9:34 A.M. Facilities Maintenance Discussion Items Continue:**

- Penthouse at RiverCom
- Changes in Staff Locations in Probation Department Due to Jail Expansion Project
- Commissioners Chairs Located in Emergency Management Room at 5<sup>th</sup> and Western

**9:38 A.M. BID AWARD – Notice of Intent to Award Bid**

**Chelan County Fairgrounds Restroom/Shower Design Build**

Five bids were presented on Monday, March 14, 2005. After review by Project Manager Robert Knowles insuring that bids meet specifications, it was recommended that the Board accept the bid proposal from Whitebird Construction as low bidder at \$272,608.00.

**Moved** by Commissioner Goehner, seconded by Commissioner Hawkins and carried, that the Board award the bid and sign a letter of intent to award for the Chelan County Fairgrounds Restroom/Shower Design Build to Whitebird Construction at a bid amount of \$272,608.00

2005B1-25

**PUBLIC WORKS DEPARTMENT**

**Public Works Director Greg Pezoldt**

**9:47 A.M. DISCUSSION ITEMS**

**CALL FOR RE-BIDS – Removal of Freon, Compressor Oil, Doors from Refrigeration Units**

**9:50 A.M. Moved** by Commissioner Goehner, seconded by Commissioner Hawkins and carried that the Board approve the Call for Re-Bids for the Removal of Freon, Compressor Oil, and Removal of Doors from Refrigeration Units.

2005H6-10

**9:50 A.M. DISCUSSION ITEMS:**

1. Agreement for the Disposal of Scrap Metal and Household Appliances with EZ Auto Wrecking and Repair
2. Yaksum Creek Maintenance
3. Eels Road Slope Disturbance
4. Airport Clean Up Complete
5. Brush Chipping in Urban Growth Areas/Composting Sites in County
6. Sound Barrier and Security Issues Being Addressed on Doors Between Natural Resources and Public Works Department

*(10:10 A.M. Commissioner Walter returns)*

**10:11 A.M. ACTION ITEMS:**

**Moved** by Commissioner Goehner, seconded by Commissioner Walter, and carried that the Board approve the following action items:

**1. Contracts/Agreements**

- a) Agreement for the Disposal of Scrap Metal and Household Appliances with EZ Auto Wrecking and Repair 2005A5-86

**10:12 A.M. Recess**

**BUILDING/PLANNING/FIRE SAFETY**

**Planning Director Larry Angell**

**10:23 A.M. DISCUSSION ITEMS**

1. Permitting Update for Development of Senior Retirement Community in Manson Area
2. Request to Set Date of Tuesday, March 29 At 10:15 for a Public Hearing regarding the Whispering Pines Geological Hazardous Overlay District
3. Final Departure of Building and Planning Departments from Annex
4. General Discussion re: Reasonable Use Determinations 2005C8-80
5. Vacation Rental Hearing
6. GMA Regulations Bill – Comp Plan Updates
7. Planning Commission Update
8. Personnel Updates

**11:22 A.M. ACTION ITEMS:**

**Moved** by Commissioner Hawkins, seconded by Commissioner Goehner, and carried that the Board approve the following:

**1. Miscellaneous**

- a) Set Date of Tuesday, March 29 at 10:15 for a Public Hearing regarding the Whispering Pines Geological Hazardous Overlay District 2005H6-11

**11:23 A.M. Board Discussion Continued:**

- Personnel Issue

**11:24 A.M. Moved** by Commissioner Goehner, seconded by Commissioner Hawkins, and carried that the Board move into 10 minute executive session pursuant to RCW 42.30.110(g) regarding personnel.

**11:34 A.M. Board resumes regular session.**

**11:34 A.M. Board Discussion Continued:**

- Wenatchee Valley Transportation Open Houses
- PUD Partnership Meeting Update
- Occupancy of 316 Building
- Grants for Historic Courthouse Sites
- Court Funding Bill Passed Through House
- Continuation of Discussion on Personnel Request by DIS

- Jay Manning Visit – Possible Visit to Mission Creek
- Trolley Issue Follow Up – Link will work to meet the needs of residents in Leavenworth
- Update on Washington DC Trip by Commissioner Walter

**12:18 P.M. Moved** by Commissioner Goehner, seconded by Commissioner Hawkins, and carried that the Board adjourn until Monday, March 21. Board adjourned.

**Filed Correspondence:**

- Charter Communications Letter regarding New Services 2005F8-4
- Affordable Housing Funds Update from City of Leavenworth 2005C8-81
- City of Cashmere Letter on Cashmere Fairgrounds Sewer Hook Up and ERU's 2005C8-82
- Email from RiverCom Director regarding State 911 Office Contract 2005C8-83

**Vouchers Approved for Payment** 2005B4-52

Current Expense	\$132,138.39
All Other Funds	<u>337,322.40</u>
Total All Funds	\$469,460.79

BOARD OF CHELAN COUNTY COMMISSIONERS  
RON WALTER, CHAIRMAN

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JANET K. MERZ, Clerk of the Board