

**CHELAN COUNTY BOARD OF COMMISSIONERS**  
**DECEMBER 1, 2, 2003 MINUTES**

**9:02 A.M.** Meeting called to order by Chairman Goehner. Also present for session were Commissioner Hawkins, Commissioner Walter, and Clerk of the Board.

**9:04 A.M. Moved** by Commissioner Hawkins, seconded by Commissioner Walter, and carried that the Board approve the November 24, 25, 2003 minutes as corrected.

**9:16 A.M. Moved** by Commissioner Hawkins, seconded by Commissioner Walter, and carried that the Board approve the Consent Agenda as follows (**pulling**) items **r, u, v,** and **w** to discuss with the Public Works Director:

- Vouchers as submitted
- Payroll changes as follows:
  - a) Tamara Hancock, Juvenile Detention, Hired
  - b) Amy Rush, Juvenile Detention, Hired
  - c) Jesse Mostipak, Juvenile Detention, Hired
  - d) Joel Cazares, Juvenile Detention, Hired
  - e) Allen Blackmon, Prosecuting Attorney, Promotion
  - f) Pamela McNeill, Prosecuting Attorney, End of Temporary Assignment
  - g) Colleen Hancock, Prosecuting Attorney, Return from FMLA
  - h) Joe Belser, Ohme Gardens, Seasonal Layoff
  - i) Jorge Ortiz, Ohme Gardens, Seasonal Layoff
  - j) Juan Serrato, Ohme Gardens, Seasonal Layoff
  - k) Michelle Short, Ohme Gardens, Seasonal Layoff
  - l) Larry Angell, Planning, Step Increase
  - m) Gilbert Lerma, Regional Justice Center, Step Increase
  - n) David Hisey, Regional Justice Center, Length of Service
  - o) Paula Cox, Public Works, Length of Service
  - p) Terry Lloyd, Public Works, Step Increase
  - q) Kerry McDaniels, Public Works, Temp Winter Hire
  - r) **(Pulled)** Mark Cunning, Public Works, Resignation
  - s) Edward Grant, Public Works, Step Increase
  - t) Ryan Rush, Public Works, Step Increase
  - u) **(Pulled)** Danny Merchant, Public Works, New Hire
  - v) **(Pulled)** Don Osborn, Public Works, New Hire
  - w) **(Pulled)** Sam Hilliard, Public Works, New Hire
- Refer to Prosecuting Attorney Claim for Damage 2003-64, Robert Stewart, Alleged Violation of Rights  
2003C9-89

**9:21 A.M. BOARD DISCUSSION:**

- Cascade Foothills Farmland Association Meeting
- Use of Auditor's O&M Fund for Archival and Retention of Various County Records. Board would like to see formation of committee to determine the best needs for these funds

- Facility Capital Improvements and Designation of Bond and Public Works Funds for Juvenile Administration Remodel
- Homogenous and Contiguous Districting Boundaries for Reprecincting
- Winter Parking Restrictions/Jail Staff Parking
- County Progressive Luncheon
- Snow Removal Issues on Mission Creek Road
- National Underground Science and Engineering Laboratory (NUSEL) Presentation and Possible Comp Plan Amendments. Chelan County Board of Commissioners has no official position on project.

## **ADMINISTRATIVE AGENDA**

**County Administrator, Cathy Mulhall**

### **10:03 A.M. DISCUSSION ITEMS:**

1. Donn Etherington, Chelan County Farmworker Housing Camp Manager Meets with Board Regarding Camp Improvements
2. Planning Commission Meeting Topics

### **10:31 A.M. ACTION ITEMS:**

**Moved** by Commissioner Walter, seconded by Commissioner Hawkins, and carried that the Board approve the following action items (**Adding**) items **3(a)**, **3(b)** and **3(c)**:

#### **1. Budget Request – Capital Outlay**

- a) Juvenile Court to purchase digital recording system, \$7,559.00 2003B4-259
- b) Sheriff to upgrade Spillman Software to a cost of \$47,836 2003B4-260

#### **2. Budget Transfer**

- a) Juvenile Building Debt Service Fund to transfer \$1,500,000 to Debt Service Principle 2003B4-261
- b) Facilities to transfer \$9,000 to Overtime 2003B4-262
- c) Clerk to transfer \$2,000 to Extra Help 2003B4-263

#### **3. Miscellaneous**

- a) (**Added**) Approval of Informal Bidding for Playground Equipment 2003B1-70
- b) (**Added**) Approval of Informal Bidding for Conversion of Kitchen Trailer from Electric to Gas Cooking 2003B1-70
- c) (**Added**) Approval of Contract Amendment for Services for Farmworker Housing Camp Manager for Additional Contract Services 2003C5-56

**10:32 A.M. Moved** by Commissioner Walter, seconded by Commissioner Hawkins and carried that the Board move into 20 minute executive session pursuant to RCW 42.30.110 (g) regarding personnel issues.

### **10:52 A.M. Board resumes regular session with Continued Board Discussion:**

- Topics for Senator Murray Visit
- Risk Pool Conference Topics

**10:59 A.M. Board recessed**

**NATURAL RESOURCES PROGRAM**

**Mike Kaputa, Natural Resources Project Coordinator**

**11:01 A.M. DISCUSSION ITEMS:**

- Subbasin Planning Schedule 2003C8-431
- Formation of Task Force Consisting of Diverse Stakeholders for Land Trust Development Issues

**11:30 A.M. Public Hearing Title III National Forest Related Safety Net Payments**

Hearing Opened by Chairman Goehner. No one from public present for discussion.

**11:33 A.M.** Hearing closed for Public Comment. **Moved** by Commissioner Hawkins, seconded by Commissioner Walter and carried that the Board approve the following action item:

**1. Resolution**

- a. Adoption of **Resolution No. 2003 - 152** for Title III National Forest Related Safety Net Payments Under PI 106-393

**11:35 A.M. Board Discussion Continues:**

- Earl Burts Efforts on Compliance for Permitting of Recycling Business

**NOON**

**1:00 P.M. Senator Patty Murray Meeting Outlining Area Priorities and Concerns**

Pangborn Airport (All Commissioners to Attend)

**2:40 P.M. Board Discussion:**

- Proposed Cell Phone Reimbursement Policy

**DEPARTMENT OF CORRECTIONS**

**Regional Justice Center Assistant Director Gale Wick**

**3:04 P.M. Moved** by Commissioner Hawkins, seconded by Commissioner Walter and carried that the Board move into 10 minute executive session regarding personnel matters pursuant to RCW 42.30.110(g).

**3:06 P.M.** Board resumes regular session.

**Department of Correction Discussion Items Continued:**

- Request for Additional Comp Time Carryover by Control Room Operator
- Money Raised to Purchase Restraint Chair
- Current Population at 340
- Shift Bidding
- Expiration of Copy Machine Contract
- Personnel Manual
- Assistant Director to Be Named as Interim Director of Regional Justice Center

**3:21 P.M. Moved** by Commissioner Hawkins, seconded by Commissioner Walter and carried that the Board appoint Assistant Director Gale Wick as Interim Director of Regional Justice Center with payment retroactive to November, 2003.

**3:24 P.M. Board Discussion:**

- Bond/Personal Guarantee for Sportsplex Contract at Chelan County Fairgrounds

**3:38 P.M. Board recessed until Tuesday, December 2.**

**Tuesday, December 2**

**8:32 A.M. Session Opened by Chairman Goehner.**

**8:32 A.M. Moved** by Commissioner Walter, seconded by Commissioner Hawkins and carried that the Board move into one hour executive session pursuant to RCW 42.30.110(g) regarding personnel reviews.

**9:39 A.M. Board resumes regular session with Board Discussion:**

- Commissioner Hawkins shares concerns voiced by Sunnyslope resident on Sunnyslope Road Shop grounds appearance
- Contract/Bond Status of Chelan County Fairground Sportsplex
- Rent Payment and Vouchers for Payment at Sportsplex Need to be Kept Separated
- Private Property Access Authority of Humane Society Officers
- Current Condition of Two County Owned Cashmere/Dryden Airport Hangars
- Compilation of Chelan County Fairgrounds Employee Comp Time

**PUBLIC WORKS DEPARTMENT**

**Public Works Director Greg Pezoldt**

**10:01 A.M. BID OPENINGS** Present for bid openings were Public Works Director Greg Pezoldt, Administrative Assistant Penny Goehner and Development Coordinator Alan Schmidt.

Bid Opening for Three (3) New Regular Cab and Chassis 4X4 Turbo Charged Diesel Trucks by Public Works Department. Bid Opening Closed to Further Bids by Chairman Goehner.

Bid opening proceeds with one bid submitted as follows:

Joe Welty Ford                      \$49,843.99 each tax included or \$149,531.97 for three

**10:05 A.M. Moved** by Commissioner Walter, seconded by Commissioner Hawkins, and carried that the Board accept the bid as submitted. Bid to be awarded on December 9, 2003 at 10:00 a.m. after review by County Engineer to insure bid meets bid criteria.

2003B1-71

**10:05 A.M. BID OPENING**

Bid Opening for Three (3) New Crew Cab Long Box Pickups by Public Works Department. Bid Opening Closed to Further Bids by Chairman Goehner.

Bid opening proceeds with one bid submitted as follows:

Joe Welty Ford                      \$20,917.67 each tax included or \$62,753.01 for three

**10:07 A.M. Moved** by Commissioner Walter, seconded by Commissioner Hawkins, and carried that the Board accept the bids as submitted. Bid to be awarded on December 9, 2003 at 10:00 a.m. after review by County Engineer to insure bid meets bid criteria.  
2003B1-72

**10:07A.M. BID OPENING**

Bid Opening for One (1) New Three Axle Diesel Powered Culvert Rodder Truck by Public Works Department. Bid Opening Closed to Further Bids by Chairman Goehner.

Bid opening proceeds with one bid submitted as follows:

Joe Welty Ford                      \$149,472.00 tax included

**10:10 A.M. Moved** by Commissioner Walter, seconded by Commissioner Hawkins, and carried that the Board accept the bid as submitted. Bid to be awarded on December 9, 2003 at 10:00 a.m. after review by County Engineer to insure bid meets bid criteria.  
2003B1-73

**DISCUSSION ITEMS:**

1. Consent Agenda (Pulled) Items
2. Resolution to adopt the 2004 Annual Construction Program
3. Resolution to adopt 2004-2009 Six Year Transportation Improvement Program
4. Primitive Roads Resolution
5. Intent to Vacate a Portion of the Old Joe Miller Road
6. Snowmobile Use of Certain Chelan County Roads for 2003-2004
7. Engineer's Recommendation for Rail Repair at the West Monitor Bridge
8. Grounds/Shop Maintenance at Sunnyslope Shop
9. Burch Mountain Speed Limit Signage

**10:44 A.M. ACTION ITEMS:**

**Moved** by Commissioner Hawkins, seconded by Commissioner Walter and carried that the Board approve the following action items, **(adding)** items **1(c), 1(d), 2(a), 2(b), 2(c), 2(d), and 3(a)**

**1. Resolutions**

- a) Adoption of **Resolution No. 2003 - 153** Resolution to adopt the 2004 Annual Construction Program

- b) Adoption of **Resolution No. 2003 - 154** Resolution to adopt 2004-2009 Six Year Transportation Improvement Program
- c) **(Added)** Adoption of **Resolution No. 2003 - 155** County Primitive Road Designation
- d) **(Added)** Adoption of **Resolution No. 2003 - 156** Snowmobile Use on Certain Chelan County Roads

**2. Payroll Change Notices**

- a. **(Added)**(Previously Pulled Consent Agenda Item r) Mark Cunning, Public Works, Resignation
- b. **(Added)**(Previously Pulled Consent Agenda Item u) Danny Merchant, Public Works, New Hire
- c. **(Added)**(Previously Pulled Consent Agenda Item v) Don Osborn, Public Works, New Hire
- d. **(Added)**(Previously Pulled Consent Agenda Item w) Sam Hilliard, Public Works, New Hire

**3. Road Vacations**

- a) **(Added)** Intent to Vacate Portion of County Road Right of Way known as the Old Joe Miller Road 2003V1-43

**10:45 A.M. Discussion Items Continue:**

- a) Proposed Chelan County Road Standards (Draft). Building and Planning Director Larry Angell present for discussion.

**BUILDING/PLANNING/FIRE SAFETY**

**Planning Director Larry Angell**

**11:20 A.M. DISCUSSION ITEMS**

- 1. Set Date for a Public Hearing for the Proposed 2003 Comprehensive Plan Amendments. 2003H6-61
- 2. Planning Commission Meeting Update

**11:32 A.M. ACTION ITEMS:**

**Moved** by Commissioner Hawkins, seconded by Commissioner Walter and carried that the Board approve the following action item:

**1. Hearing Notices**

- a) Approval to set date for a public hearing for the proposed 2003 Comprehensive Plan Amendments for December 30, 2003 at 1:30 p.m.

**11:37 A.M. PUBLIC HEARING – PROPOSED ANIMAL LICENSE FEE INCREASE**

Wenatchee Valley Humane Society Director Pam Baker present for hearing. No one from public present for comment.

**11:45 A.M.** Hearing closed for further comment by Chairman Goehner. Further discussion and action to be held on the Administrative Agenda, December 8, 2003 at 10:00 a.m.

**11:45 A.M. Board Discussion Continues:**

It was **consensus** of Board to designate Commissioner Hawkins as Chelan County Representative as Regional Planning Coordinator on the North Central Regional Transportation Planning Organization. 2003C8-432

**11:49 A.M. Recessed**

**1:00 P.M. Jeff Barry, Erlandsen & Associates, regarding Reprecincting.** See Attendance Roster

**1:39 P.M. Recessed**

**CHELAN COUNTY SHERIFF’S OFFICE**

**Chelan County Sheriff, Mike Harum, Under Sheriff Greg Meinzer, Chief Criminal Deputy Mark Mann, Chief Civil Deputy Mark Horaski, Sheriff Administrative Assistant Janalyn Brincat**

**2:00 P.M. DISCUSSION ITEM:**

1. Resolution for Dissolution of Posse. Bill Pratt, Tom Hendrickson present for discussion
2. Contracts for Law Enforcement Services with Cities of Chelan, Cashmere
3. Sheriff’s Office Staffing Levels
4. Grant Funding for New Sheriff’s Position
5. Resolution for Dissolution of Posse to be held over at Department Request for Resolution Revisions

**FACILITIES MAINTENANCE DEPARTMENT**

**Facilities Maintenance Director Pat DuLac**

**2:53 P.M. DISCUSSION ITEMS:**

- New Name for Juvenile Administration Building
- Asbestos Removal in Juvenile Administration Building
- Monitor Park Septic System Upgrade
- Chelan County Fairgrounds Upgrades and Lock Systems

(3:08 P.M. Commissioner Hawkins excused for Health Board Executive Committee Meeting)

- Replacement of Jail Heating Unit Needed

**3:16 P.M. Moved** by Commissioner Walter, seconded by Commissioner Goehner and carried that the board adjourn. Board adjourned.

**Vouchers Approved for Payment**

2003B4-264

Current Expense	\$	331,624.94
All Other Funds		<u>281,001.66</u>
Total All Funds	\$	612,626.60

BOARD OF CHELAN COUNTY COMMISSIONERS

KEITH W GOEHNER, CHAIRMAN

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JANET K. MERZ, Clerk of the Board