

**CHELAN COUNTY BOARD OF COMMISSIONERS**  
**NOVEMBER 3, 4, 2003 MINUTES**

**9:01 A.M.** Meeting called to order by Chairman Hawkins. Also present for session are Commissioner Walter, County Administrator Cathy Mulhall and Clerk of the Board. Commissioner Goehner is attending Fair Meeting with Interim Fair Director Norma Hendrickson and will arrive within the hour.

**9:04 A.M. Moved** by Commissioner Walter, seconded by Commissioner Hawkins, and carried that the Board approve the October 27, 2003 minutes as corrected with the option to open them for additional corrections by Commissioner Goehner.

**9:06 A.M.** Commissioners to hold over approval of the Consent Agenda until the arrival of Commissioner Goehner.

**9:06 A.M. BOARD DISCUSSION**

- Regional Jail Meeting Update
- Re-precincting Meeting November 18, 2003 at 2:00 p.m./GIS information
- Public Lands Designation (Name Change) by DNR
- Charity Feed Application to Department of Health
- 2004 Draft Budget Figures
- Fair Concerns Voiced by Al Damish
- Lower Wenatchee River Tour
- Forest Service Grant Application to Natural Resource Conservation Service for Clean up of Lake Chelan
- Mountain Home Road Issues

(9:41 a.m. Commissioner Goehner joins session)

- Fair Meeting Update from Commissioner Goehner. It was **consensus** of Board for salary of Interim Director to be \$15 per hour for 30 hours per week/Action Plan for Fair Management/Facilities Planning
- Update on Earl Burts Meeting with Department of Ecology

**10:12 A.M. Moved** by Commissioner Goehner, seconded by Commissioner Walter, and carried that the Board approve the Consent Agenda as follows (**Adding**) item (**e**) for Interim Fair Manager:

- Vouchers as submitted
- Payroll changes as follows:
  - a) Russ Christensen, Building/Planning, Correction on Length of Service Increase
  - b) Eric Thornton, Juvenile, Return half time from FMLA leave
  - c) Cindy Hanan, Sheriff's Office, Change from Part Time to Full Time
  - d) Carla Carey, Secretary/Manager, Discharge
  - e) (**Added**) Norma Hendrickson, Interim Fair Manager, \$15 per hour
- Refer to Prosecuting Attorney Claims for Damage

- a. Claim for Damage No. 2003-59 filed by Jesus Jose Lozano, alleging false arrest and imprisonment 2003C9-83
- b. Claim for Damage No. 2003-60 filed by Robert Stewart, alleged assault and battery 2003C9-84

**ADMINISTRATIVE AGENDA**

**County Administrator, Cathy Mulhall**

**10:15 A.M. DISCUSSION ITEMS:**

- 1. Elected Officials Salary Comparison. It was **consensus** of Board to extend 2% cost of Living Allowance 2003B4-237

**10:33 A.M. ACTION ITEMS:**

**Moved** by Commissioner Walter, seconded by Commissioner Goehner, and carried that that Board approve the following action items (**Adding**) item **2(b)** approval of preliminary budget:

**1. Budget Transfer**

- a) Park to transfer \$3500 from Extra Help to Miscellaneous Services 2003B4-238
- b) Natural Resources Program to transfer \$429.18 from Supplies to Interfund Charges 2003B4-239

**2. Miscellaneous**

- a) Approval of Position Review Team Recommendations 2003B4-240
- b) (**Added**) 2004 Preliminary Budget Approval 2003B4-241

**10:33 A.M. Moved** by Commissioner Goehner, seconded by Commissioner Walter and carried that the Board move into 30 minute executive session pursuant to RCW 42.30.110(g) regarding personnel

**11:02 A.M. Board resumes regular session. Recessed**

**NATURAL RESOURCES PROGRAM**

**Mike Kaputa, Natural Resources Project Coordinator**

**11:08 A.M. DISCUSSION ITEMS:**

- 1. Lake Chelan Subbasin Planning
- 2. Wenatchee Instream Flow Project
- 3. Recovery Planning Update
- 4. Lower Wenatchee Migration Tour

**11:30 A.M. Step II Grievance Hearing**

**12:13 P.M. Recessed**

**CHELAN COUNTY SHERIFF**

**Chelan County Under Sheriff Greg Meinzer,  
Chief Civil Deputy Mark Horaski, Chief Criminal Deputy Mark Mann**

**1:33 P.M. DISCUSSION ITEMS:**

1. Update on Sheriff's Pursuit of Suspect in Leavenworth/Cashmere Area
2. Contracts with Cities of Leavenworth and Cashmere for Law Enforcement Services  
2003C8-404
3. Grant Approval for COPS UHP
4. Grant Approval for COPS Homeland Security Overtime

**2:08 P.M. ACTION ITEMS:**

**Moved** by Commissioner Goehner, seconded by Commissioner Walter, and carried that that Board approve the following action items:

1. **Grant Approvals for Signature**
  - a) Grant Approval for COPS UHP 2003B4-242
  - b) Grant Approval for COPS Homeland Security Overtime 2003B4-242

**2:15 P.M. Moved** by Commissioner Walter, seconded by Commissioner Goehner and carried that the Board move into 10 minute executive session pursuant to RCW 42.30.110(g) regarding personnel issues.

**2:24 P.M. Board resumes regular session.**

**DEPARTMENT OF CORRECTIONS**

**Regional Justice Center Assistant Director Gale Wick**

**2:24 P.M. DISCUSSION ITEMS:**

1. Jail Administration Issues
2. Letter from Physician's Assistant Mark Patterson 2003C8-405
3. 2003 and 2004 Budget Figures
4. Regional Jail Personnel Manual (to be carried over to next week)

**2:44 P.M. Recessed**

**3:04 P.M. Board Discussion Continued:**

- Contracts with Cities of Leavenworth and Cashmere for Law Enforcement Services

**3:09 P.M. Moved** by Commissioner Goehner, seconded by Commissioner Walter, and carried that the Board move into 30 minute executive session pursuant to RCW 42.30.110(g) regarding personnel review.

**3:30 P.M. Board resumes regular session.**

(Commissioner Goehner leaves for Solid Waste Meeting)

- Contracts with Cities of Leavenworth and Cashmere for Law Enforcement Services
- Contract Beds for Regional Justice Center

**4:05 P.M. Recessed**

**4:15 P.M.** Commissioners speak with Legislative Consultant Jim Potts regarding budget process taken in Chelan County over the last three years to address priorities of government.

**4:47 P.M. Recessed until Tuesday, November 4**

**Tuesday, November 4**

**9:03 A.M.** Meeting called to order by Chairman Hawkins. Also present for session are Commissioner Goehner, County Administrator Cathy Mulhall and Deputy Clerk of the Board, Sally Taylor. Commissioner Walter absent due to Regional Justice Center board meeting.

**9:04 A.M. BOARD DISCUSSION:**

- George Valison representing the Cascade Winery Association here to discuss wine tasting policies and procedures directives from the Chelan/Douglas Health District.
- Chief Civil Deputy Mark Horaski and Under Sheriff Greg Meinzer present to discuss City of Cashmere law enforcement contract.

(9:38 a.m. Commissioner Walter arrives for session)

- Payroll approval, **Consensus** of the board to approve October Payroll, total of \$2,044,392.66 2003B4-243
- Appointed officials evaluations
- Chelan County Fair, Fair Board and Commissioners now working on job description recommendation for the new Events and Marketing Manager Position.

**PUBLIC WORKS DEPARTMENT**

**Public Works Director Greg Pezoldt**

**10:04 A.M. DISCUSSION ITEMS**

1. Commissioners' Notice of Hearing petitioned by Bruce Reatherford
2. Sand Creek Road. Winter snow plowing issues. **Consensus** of board to proceed with legal action to remove vehicles on Sand Creek Road which are in Chelan County Right Of Way. Public Works Director will contact the Prosecuting Attorney for direction.
3. Budget issues, regarding vehicle purchases by Motor Pool Department. **Consensus** of board to allow Public Works Director to order vehicles approved in 2004 Budget for Equipment Rental & Revolving Fund and Motor Pool.
4. Sleepy Hollow Bridge, repairs to begin as soon as river drops to an acceptable level.
5. Road standards expected to be completed by end of this week

**10:43 A.M. Moved** by Commissioner Walter seconded by Commissioner Goehner and unanimously carried that the Board approve the following action items, **adding** items

2(a) Lease agreement for Co-Operative Extension and RPB LLC, and 3(a) additional vouchers to be paid for Extension storage.

**ACTION ITEMS:**

1. **Road Vacations**

- a) Commissioners Notice of Hearing petitioned by Bruce Reatherford for the vacation of a portion of county road right of way on old Joe Miller Road. 2003V1-39

2. **Lease Agreements**

- a) **(Added)** Agreement for Extension storage with RPB LLC 2003A5-144

3. **Miscellaneous**

- a) **(Added)** Two additional vouchers to be paid for Extension storage, \$500.00. to RPB LLC for rent, and \$1923.48 to CC&D for improvements to storage area.

**BUILDING/PLANNING/FIRE SAFETY**

**Planning Director Larry Angell and Deputy Director Deanna Walter**

**10:47 A.M. DISCUSSION ITEMS**

1. Refund of \$700.00 payable to Kimberly Gold Mines for the overpayment of fees for a Conditional Use Permit.
2. Purchase of replacement of GIS workstation for Long Range Planning in the amount of \$2,500.00.
3. Long Range Planning work program, timelines for 2006 GMA Comprehensive Plan updates.
4. Underground Laboratory in Leavenworth, environmental issues pertaining to permits.
5. Urban Growth issues in City of Leavenworth, (Deanna Walter)
6. Wenatchee/Chelan County Revenue sharing study. **Consensus** of the board to seek a qualified vendor to infuse data at an approximate cost of \$5,000.00 to \$6,000.00.

**11:43 A.M. Emergency Budget Appropriation Hearings**

**Moved** by Commissioner Walter seconded by Commissioner Goehner and unanimously carried that the Board approve **Resolution 2003-148**, Emergency Budget Appropriation for Clerk's Office in the amount of \$11,871.38.

**11:45 A.M. Building Planning Department Agenda Continues:**

**Moved** by Commissioner Walter seconded by Commissioner Goehner and unanimously carried that the Board approve the following Planning Department action items, **adding** item 1(c), Donation of Leave

**ACTION ITEMS:**

1. **Budget Requests/Refunds**

- a) Refund of \$700.00 payable to Kimberly Gold Mines for the overpayment of fees for a Conditional Use Permit. 2003B4-244
- b) Purchase of replacement of GIS workstation for Long Range Planning in the amount of \$2,500.00. 2003B4-244
- c) **(Added)** Donation of Annual Leave to Regional Justice Center Employee

**MONITOR PARK FARM WORKER HOUSING CAMP**

Donn Etherington, Farm Worker Housing Camp Director

**1:36 P.M. DISCUSSION ITEMS**

- Closure of Farm Worker Camp
- Playground equipment, Manager will submit informal bids
- Bed rental statistics

**1:58 P.M.** Commissioners express their thanks to Donn Etherington for his performance in managing the Farm Worker camp this season.

**2:00 P.M. BID OPENING—Juvenile Administration Building Asbestos Abatement Project**

Robert Knowles, Architect, opens bids received for Juvenile Administration Building Asbestos Abatement. Present for bid opening was Facilities Administrative Assistant, Karen Babst. Bid Opening Closed to Further Bids by Chairman Buell Hawkins.

Bid opening proceeds with four bids submitted as follows:

Keystone Contracting	\$164,876.00
IRS Environmenal	\$86,860.00
Long Services	\$135,768.00
Walker Specialty Construction	\$98,460.00

**2:08 P.M. Moved** by Commissioner Goehner, seconded by Commissioner Walter, and carried that the Board accept the bids as submitted. Bid to be awarded on November 5th, at 11:30 a.m. after review by Robert Knowles to insure bids meet bid criteria

2003B1-68

**2:32 P.M. Moved** by Commissioner Walter, seconded by Commissioner Goehner and unanimously carried that the Board move to executive session regarding personnel RCW 42.30.110(g) for 45 minutes.

**3:03 P.M. Board resumes regular session.**

**3:36 P.M. Moved** by Commissioner Walter, seconded by Commissioner Goehner and unanimously carried that the Board move to executive session regarding personnel RCW 42.30.110(g) for 45 minutes.

**4:10 P.M. Board resumes regular session.**

**4:10 P.M. Moved** by Commissioner Walter, seconded by Commissioner Goehner and unanimously carried that the Board move to executive session regarding personnel RCW 42.30.110(g) for 45 minutes.

**4:55 P.M. Board resumes regular session. Moved** by Commissioner Goehner, seconded by Commissioner Walter and carried that the board recess until tomorrow, Wednesday, November 5.

**Wednesday, November 5**

**11:37 A.M.** Session opened by Commissioner Hawkins. Also present for session are Commissioner Goehner, Commissioner Walter, Project Manager Robert Knowles, Facilities Maintenance Administrative Assistant Karen Babst and Clerk of the Board.

**BID AWARD - Juvenile Administration Building Asbestos and Lead Abatement**

Four bids were presented on Tuesday, November 4, 2003. After review by Project Manager Robert Knowles, it was recommended that the Board accept the bid proposal from IRS Environmental as low bidder at \$ 86,860.00 and send a notice of intent to award bid.

**11:43 A.M. Moved** by Commissioner Walter, seconded by Commissioner Goehner and carried, that the Board accept the recommendation of Project Manager Robert Knowles for a notice of intent to award bid to IRS Environmental in the amount of \$ 86,860.00  
2003B1-68

**11:50 A.M. Board Discussion Continued:**

- Grievance Response Letter
- Fair Manager Qualifications

**11:57 A.M. Recessed**

**1:38 P.M. Board Discussion Continued:**

(Commissioner Walter excused from session)

- Fair Manager Job Description and Position Solicitation
- (2:15 P.M.) Shift Sergeant Bruce Blevins and Custody Officer Ray Hodson of Regional Justice Center discuss staffing overtime and compensation issues with Board

**2:30 P.M. Board Discussion Continued:**

- Fair Manager Qualifications

**Moved** by Commissioner Goehner, seconded by Commissioner Hawkins, and carried that the Board adjourn until Monday, November 10. Board adjourned.

**Filed Correspondence:**

- Letter from Prudential Real Estate regarding rezoning portion of Icicle Valley to Tourist Commercial 2003C8-406
- Letter from Barry Kling, Administrator of Chelan Douglas Health District 2003C8-407

- Federal Emergency Management Agency Letter regarding Flood Insurance Study and Meeting 2003C8-408
- City of Leavenworth Letter to Commissioners regarding Tax Shift 2003C8-409
- Critical Law Enforcement Funding letter from City of Wenatchee to Legislators 2003C8-410
- Mary Beth Holzerland Letter Resigning from Chelan County Fair Board 2003C8-411
- Letter from Brian Kelly of Malaga regarding Noxious Weeds on County Property 2003C8-412
- Filed, Farmworker Housing Camp Seasonal Report 2003C8-413

<b>Vouchers Approved for Payment</b>		2003B4-246
Current Expense	\$	252,923.39
All Other Funds		<u>611,964.28</u>
Total All Funds	\$	864,887.67

BOARD OF CHELAN COUNTY COMMISSIONERS  
 BUELL HAWKINS, CHAIRMAN

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JANET K. MERZ, Clerk of the Board