

**CHELAN COUNTY BOARD OF COMMISSIONERS**  
**OCTOBER 20, 21, 2003 MINUTES**

**8:02 A.M. BUDGET HEARING – Chelan County Superior Court Judges.**

Present are Judge John Bridges and Judge TW Chip Small. Judge Allen also joins session at 8:30 a.m.)

**8:50 A.M. Recess**

**9:04 A.M.** Meeting called to order by Chairman Hawkins. Also present for session were Commissioner Goehner, Commissioner Walter, County Administrator Cathy Mulhall and Clerk of the Board.

**9:04 A.M. Moved** by Commissioner Goehner, seconded by Commissioner Walter, and carried that the Board approve the October 13, 14, 2003 minutes as corrected.

**9:13 A.M. Moved** by Commissioner Walter, seconded by Commissioner Goehner, and carried that the Board approve the Consent Agenda as follows:

- Vouchers as submitted
- Payroll changes as follows:
  - a) Stephen Louthan, Juvenile, to full time, S060-1
  - b) Ameer Tilger, Superior Court, step increase, to P050-2
  - c) Irena Uchytel, Public Works, return from FMLA

**9:16 A.M. BOARD DISCUSSION:**

- Entiat Watershed Tour Update
- Upper Columbia Salmon Recovery Board Update
- Pilot for Land Trust Conservation Easement Issues
- Forest Service Request to Close Access to Public Road in Swakane Canyon
- Council of Government Meeting Update (Fireworks Restrictions/Ban)
- Update on Fire Restrictions. Clarification that campfires are now allowed in Chelan County
- Hotel/Motel Tax Allocations and Process for Request
- Council on Aging Meeting Update - Release of Investigative Report on Previous Administrator
- Commissioners Round Table Luncheon Tuesday, October 28

**ADMINISTRATIVE AGENDA**

**County Administrator, Cathy Mulhall**

**10:01 A.M. DISCUSSION ITEMS:**

1. Presentation of Certificate of Appreciation to Jim Lynch for his service on behalf of the County on the Board of Directors of the Chelan-Douglas Community Action Council
2. Appointment of Joel Teely to Water Conservancy Board
3. Administrative Update

- Humane Society Animal Control Contract Renewal
- Contracts for Promotion Activities
- County Code Publishing Services
- Seasonal Employee Policy Definition

**10:42 A.M. ACTION ITEMS**

**Moved** by Commissioner Goehner, seconded by Commissioner Walter and carried that the Board approve the following action items, **pulling** item **4(c)** awaiting review by Prosecutor's Office:

- Budget Transfer – Out of State Travel**
  - Patrick Lonergan to attend Oregon-Washington HAZUS Conference in Portland, Oregon on October 29 2003B4-229
- Notice of Hearing**
  - Emergency Budget Appropriation \$11,871.38 to Superior Court Clerk 2003H6-56
- Budget Transfer**
  - Non-Dept to transfer \$10,000 from Carryover to Salaries & Benefits 2003B4-230
  - Auditor to transfer \$2,000 form Salaries to Contract Services 2003B4-231
- Contracts for Signature**
  - Contract for Services – Code Publishing 2003C5-48
  - Grant Agreement – Washington Airport Aid Program for Cashmere Dryden Airport 2003A5-137
  - (PULLED)** RiverCom Lease Agreement
- Resolutions**
  - Adoption of **Resolution No. 2003-137** Interfund Loan in the amount of \$25,000 from Law Enforcement Communications Fund #134 to Emergency Management Fund # 130
  - Adoption of **Resolution No. 2003-138** Appointment of Joel Teeley to Chelan County Water Conservancy Board

**10:42 A. M. Recess**

**10:47 A.M. Board Resumes Regular Session. Administrative Discussion Agenda Continues**

- Annual Employee Appointment List

**10:49 A.M. Moved** by Commissioner Goehner, seconded by Commissioner Walter and carried that the Board move into 30 minute executive session pursuant to RCW 42.30.110(g) regarding personnel issues.

**11:21 A.M. Board resumes regular session. Administrative Discussion Agenda Continues**

- Draft Letter to Annual Appointed Employees for Evaluations

## **DEPARTMENT OF CORRECTIONS**

**Regional Justice Center Director Dick Winn, Assistant Director Gale Wick**

### **11:23 A.M. DISCUSSION ITEMS:**

- Regional Justice Center Budget Hearing
- Regional Justice Center Medical Review Report
- Newly Negotiated Hospital Rates Reduced to Medicaid Rate Should Save Approximately 30-40% in Medical Costs to County. Further Negotiations with Wenatchee Valley Medical Center, Ambulance Service, Dental Service, etc continue
- Contract Beds Currently at 30. Positive Outlook for 2004 Bed Rentals
- Jail Partnership Agenda Items
- Expansion/Operating Budget/Facility Capital Needs
- Overtime Survey, Jail Employees
- Jail Medical Program

### **11:44 A.M. Board Discussion:**

- Lexis Nexis Programs/Contracts Throughout County
- US Forest Service Meeting regarding Procedure for Hiring of Contract Fire Equipment
- RC&D Meeting Update

**12:03 Recessed.** Recording Continues During Voucher Review by Commissioners

## **CHELAN COUNTY SHERIFF**

**Chelan County Sheriff Mike Harum, Under Sheriff Greg Meinzer, Chief Civil Deputy Mark Horaski, Sheriff Administrative Assistant Janalyn Brincat**

### **1:00 P.M. DISCUSSION ITEMS:**

- Negotiations Continue with the cities of Cashmere, Leavenworth, Chelan and Entiat for Law Enforcement Services
- School Resource Officer Funding
- Local Law Enforcement Block Grant for Automobile Video Cameras Pilot Program
- Surplus Motorola Computers
- Jail Expenditures and Budget Projection Review Report
- Sheriff's Department Wavelength Presentation to Commissioners on October 27
- Fifth Street Rental Update
- County to Form Citizen Core Program with Representatives of Volunteers Used in Disaster Situations
- Media Relations Workshops
- Sale and Ownership Issues for Sheriff's Department Helicopters/Parts
- Homeland Security Overtime Grant

### **1:45 P.M. BUDGET HEARING – Chelan County Coroner**

(Continued Until Thursday, October 23 at 4:15 P.M.)

**1:46 P.M. BUDGET HEARING - Chelan County Treasurer**  
Treasurer Dave Griffiths Present

**2:32 P.M. Recessed**

**Tuesday, October 21, 2003**

**7:30 A.M. Manson SR 150 Meeting (Commissioner Hawkins)**

**8:02 A.M. BUDGET HEARING – Chelan County Auditor**

Chelan County Auditor Evelyn Arnold and Deputy Auditor Dan Chambers present for Budget Hearing.

(Commissioner Goehner Opens Budget Discussions. Commissioner Hawkins at Manson Meeting)

**9:02 A.M. BUDGET HEARING – Chelan County Juvenile Department**

Juvenile Administrator Phil Jans present for Budget Hearing

**9:31 A.M. Recessed**

#### **PUBLIC WORKS DEPARTMENT**

**Public Works Director Greg Pezoldt, Chief Accountant Kathy Bangs,  
(Auditor) Financial Services Manager Brad Posenjak**

**10:20 A.M. DISCUSSION ITEMS**

(Commissioner Hawkins Present for Session)

1. Contract with Frank Gurney, Inc.
2. Work Agreement on the Boswell Property/Purchase Agreement
3. Order of Examination for B & J Timberland, Moonbeam Properties, and William T. Burgess
4. Commissioners' Notice of Hearing for B & J Timberland, Moonbeam Properties, and William T. Burgess
5. Order of Examination for B & J Timberland and William T. Burgess
6. Commissioners' Notice of Hearing for B & J Timberland and William T. Burgess
7. (Stormwater Discussion to be Postponed)
8. Reathaford Road Vacation Conditions, Bruce Reathaford and Marilyn Courtney present for discussion. Board will conduct a second public hearing to make determination on removing requirements for easements in the matter.
9. Governmental Accounting Standards Board 34/Financial Procedures Booklet. It is the recommendation of Public Works Chief Accountant and **Consensus** of Board to follow Standard Depreciation Approach for Reporting Infrastructure Assets Rather than Modified Accrual Approach for 2003 and 2004 with future reviews

2003B4-232

10. County Flooding Update

**10:59 A.M. ACTION ITEMS:**

**Moved** by Commissioner Walter, seconded by Commissioner Hawkins and carried (Commissioner Goehner **abstains** from voting action due to items **2(a), 2(b), 2(c)** and **2(d)** involve relatives) and **adding** items **3(a)** and **3(b)**

1. **Contract/Agreement for Signature**

- a. Contract between Chelan County and Frank Gurney, Inc. for the County Wide Guardrail Project, CRP 582 2003C5-49
- b. Agreement for signature between Chelan County and Bud Boswell for the Dryden Landfill 2003A5-138

2. **Road Vacations**

- a. Order of Examination for B & J Timberland, Moonbeam Properties, and William T. Burgess for the road vacation of county road right of way on West Side Drive 2003V1-38
- b. Commissioners' Notice of Hearing for B & J Timberland, Moonbeam Properties, and William T. Burgess for the road vacation of county road right of way on West Side Drive 2003V1-38
- c. Order of Examination for B & J Timberland and William T. Burgess for the road vacation of county road right of way on Lewis Street 2003V1-38
- d. Commissioners Notice of Hearing for B & J Timberland and William T. Burgess for the road vacation of county road right of way on Lewis Street 2003V1-38

3. **Miscellaneous**

- a. **(Added)** RH2 Engineering Design Services on CRP 572 Manson Blvd 2003C5-50
- b. **(Added)** Chelan County, Douglas County, City of Wenatchee, City of East Wenatchee RiverCom Multi-jurisdictional Public Safety Answering Point Lease (Previously Pulled from Administrative Agenda) 2003A5-139

**BUILDING/PLANNING/FIRE SAFETY**

**Planning Director Larry Angell, Planner Karen Peele**

**10:45 A.M. DISCUSSION ITEMS**

- 1. Red Fern Road Home Occupation Permit Request
- 2. Land Trust Application for Open Land Designation
- 3. Review of 2006 Chelan County Comprehensive Plan Update Process and Scope of Work 2004-2006
- 4. BOCC Letter of Support to Apply for GMA Competitive Grant (pulled at department request)
- 5. Overtime Work
- 6. Comp Plan Hearing Issues
- 7. Growth Management Amendment Challenges

**FARMWORKER HOUSING CAMP**

**Camp Director, Donn Etherington**

**11:40 A.M. DISCUSSION ITEMS**

- Northwest Justice Project Meeting regarding Farm Worker Housing Issues
- Camp Statistics for September and October 2003B4-233
- Reformatted Budget Analysis and Cost Comparison for Limited Camp or Local Accommodations
- Faulty Heater Replacements in Several Trailers
- Storage Containers

**11:45 A.M. COMMISSIONERS BUDGET WORKSHOP**

**12:58 A.M. Recess**

**FACILITIES MAINTENANCE DEPARTMENT**

**Facilities Maintenance Director Pat DuLac**

**1:05 P.M. DISCUSSION ITEM:**

1. Architect Michael Beaman and Project Manager Robert Knowles Meet with Board regarding Schematic Design of Facilities Master Plan Juvenile Remodel

**2:27 P.M. ACTION ITEMS:**

**Moved** by Commissioner Walter, seconded by Commissioner Goehner and carried that the Board sign the preliminary plans as discussed with Project Manager Robert Knowles, Architect Michael Beaman, and Pat DuLac changes as noted on drawings on A2.1 pertaining to floor 1 (lower level); A2.2 as pertains to floor 2; A2.3 as pertains to the third floor and A2.4 as pertains to floor 4 with changes as noted by signatures on those pages:

1. **Miscellaneous**
  - a. Approval of Facilities Master Plan Schematic Design

**2:39 Recess**

**2:44 P.M. BUDGET HEARING – Facilities Maintenance Department**

Maintenance Director Pat DuLac Present for Hearing

**3:01 P.M. BUDGET HEARING – Information Services**

Director of Information Services Fred Hart Present for Hearing

**3:31 P.M. Board Discussion:**

- Land Trust Pilot Project

**3:37 P.M.** Recessed until Thursday, October 23 at 8:00 a.m. for Budget Hearings

**Thursday, October 23**

**8:03 A.M. BUDGET HEARING – Building/Planning Department**

Building and Planning Director Larry Angell,

Assistant Director Deanna Walter Present for Hearing  
(8:51 a.m. Commissioner Goehner leaves for Council of Government Meeting regarding fire works issues)

**9:08 A.M. BUDGET HEARING – Chelan County Regional Justice Center  
(Continued from Oct 6)**

Jail Director Dick Winn, Assistant Director Gale Wick Present for Hearing

**9:58 A.M. Recess**

**10:03 A.M. BUDGET HEARING – Prosecuting Attorney’s Office**

Prosecutors Gary Riesen, Larry Tobiska, and Administration Supervisor Cindy Dietz Present for Hearing

(10:36 Commissioner Goehner joins session)

**11:01 A.M. Moved** by Commissioner Goehner, seconded by Commissioner Walter and carried that the Board move into 10 minute executive session pursuant to RCW 42.30.110(g) regarding personnel matters

**11:12 A.M. Board resumes regular session**

**11:13 A.M. BUDGET HEARING – Horticulture/Pest**

Pest Board Director Marlane Gurnard Present for Hearing

**11:53 A.M. Recessed**

**12:00 P.M. COMMISSIONERS BUDGET WORKSHOP (Cancelled)**

**1:00 P.M. BUDGET HEARING – Noxious Weed Board**

Weed Board Director Terry Nowka and Board Chairman Ken Bauer present for hearing. Assessor Russ Griffith also joins session to discuss county weed assessments.

**1:41 P.M. Moved** by Commissioner Goehner, seconded by Commissioner Walter and carried that the Board move into 20 minute executive session pursuant to RCW 42.30.110(g) regarding personnel matters.

**2:02 P.M. Board** resumes regular session. Moved by Commissioner Goehner, seconded by Commissioner Walter and carried that the Board extend Executive Session for an additional five minutes pursuant to RCW 42.30.110(g) regarding personnel.

**2:08 P.M. Board resumes regular session**

**2:08 P.M. BUDGET HEARING – Public Works**

Present for hearing are Public Works Director Greg Pezoldt, Assistant Director Gary Owen, Fred Stehr of Motor Pool and Chief Accountant Kathy Bangs

**3:40 P.M. Recessed**

**3:47 P.M. BUDGET HEARING – Cooperative Extension**

Cooperative Extension Director Ray Faini present for hearing

**4:34 P.M. BUDGET HEARING – Coroner’s Office (Moved from October 20)**

County Coroner Dr. Gina Fino present for hearing

**5:06 P.M. Recessed until Friday, October 24**

**Friday, October 24**

**2:12 P.M. Commissioners Budget Review Workshop.**

Commissioner Hawkins convenes Budget workshop with all Commissioners present, County Administrator Cathy Mulhall, and Clerk of the Board.

**3:12 P.M. Board Discussion:**

- Stehekin property damage due to severe rain and flooding
- Commissioners calendar update
- City of Chelan contract for law enforcement services. Sheriff Mike Harum present for discussion

**3:31 P.M.** Sergeant Joe Herron joins Commission to discuss Stehekin

**3:32 P.M. Moved** by Commissioner Walter, seconded by Commissioner Goehner, and carried that the Board approve the following:

1. **Resolution**

- a. Adoption of **Resolution No. 2003-139** declaring a State of Emergency due to extreme flooding in the Stehekin Valley Area of Chelan County

**3:38 P.M. Moved** by Commissioner Goehner, seconded by Commissioner Walter and carried that the Board move into thirty minute executive session pursuant to RCW 42.30.110(i) potential litigations with Counsel Stan Bastian present for session.

**4:08 P.M. Board resumes regular session. Moved** by Commissioner Goehner, seconded by Commissioner Walter and carried that the Board adjourn until Monday, October 27. Board adjourned.

**Filed Correspondence:**

- Letter from Commissioners to Round Table Participants on Tuesday, October 28  
2003C8-391
- Letter from Chelan County Sheriff’s Office thanking Deputy Jeff Dilks for his diligent investigation work  
2003C8-392



- Letter form Chief Tom Robbins to Commissioner Hawkins inviting him to participate in Onsite Assessment Process for Department of Justice 2003C8-393
- Letters from Pat Scofield and response regarding Port District issues 2003C8-394
- Letter from JD Foraker regarding water issues 2003C8-395
- Department of Natural Resources regarding road standards 2003C8-396
- Penticton Chamber of Commerce invitation to Sister City Wine and Cheese Reception 2003C8-397

**Vouchers Approved for Payment** 2003B4-234

Current Expense	\$	251,790.32
All Other Funds		<u>479,651.57</u>
Total All Funds	\$	731,441.89

BOARD OF CHELAN COUNTY COMMISSIONERS  
 BUELL HAWKINS, CHAIRMAN

---

JANET K. MERZ, Clerk of the Board